### CALL TO ORDER

President Brian Steimel called the Regular Meeting to order at 6:30 p.m.

**Attendance**

Trustees Present: Brian Steimel, Kimberly Grover, Patricia Horne McGee, Courtney Geil, John Barr, and Jean Winborn.

Trustees Absent: Kay Williams

Also present: Director Lisa Hoenig, Assistant Director Julianne Smith, Business Office Manager Diane Schrag, Foster Swift Collins & Swift attorney Anne Seurynck, Ypsilanti Township Supervisor Brenda Stumbo, Ypsilanti Township Clerk Karen Lovejoy Roe and community residents Hannah Apple, Bethany Kennedy, Angela King, Rachel Arnold, and Michelle Deatrick.

**APPROVAL OF THE AGENDA**

Trustee Barr requested that Public Comment take place after the presentation. Trustee Geil supported this amendment to the Agenda.

Vote: Ayes: Steimel, McGee, Grover, Geil, Winborn, and Barr.

Nays: None

Motion passed.

Trustee Geil moved to approve the meeting agenda with the amendment above and Trustee Barr supported this motion.

Vote: Ayes: Steimel, McGee, Grover, Geil, Winborn, and Barr.

Nays: None

Motion passed.

**PRESENTATION** Public Library Internet policy considerations

Anne Seurynck, Attorney, Foster Swift Collins & Swift PC

President Steimel prefaced this topic by responding to the previous information submitted by Township Clerk Karen Lovejoy Roe.

Director Hoenig introduced Attorney Anne Seurynk, Foster Swift Collins & Swift PC. Presentation enclosed.

**PUBLIC COMMENT**

The following community members addressed the Board with their concerns regarding the YDL Internet Access Policy [B3]

* Karen Lovejoy Roe, Charter Township of Ypsilanti
* Hannah Apple, Charter Township of Ypsilanti
* Brenda Stumbo, Charter Township of Ypsilanti
* Angela King, City of Ypsilanti
* Rachel Arnold, Charter Township of Ypsilanti

### President Steimel closed Public Comment and recommended to Director Hoenig that the policy committee be reconvened to discuss and review the Policy B3.

### CONSENT AGENDA

Trustee Winborn moved to approve the consent agenda [April 18, 2018 Regular Meeting Minutes, and April 2018 Financials and Check Register]. Trustee Barr supported this motion.

Vote: Ayes: Steimel, McGee, Grover, Geil, Winborn, and Barr.

Nays: None

Motion passed.

**COMMUNICATIONS**

* Ideas, Opportunities, Trends - “Advocacy Bootcamp”

Attended by some staff and Trustees Williams and McGee on April 20, 2018. Trustee McGee reviewed information from this workshop and shared the Advocacy Bootcamp workbook.

**COMMITTEE REPORTS**

* Finance Committee: No report
* Personnel Committee: No report
* Policy Committee: No report
* FOL Library Report: May 21st, Trustee McGee
	+ Providing Gala baskets
	+ Shredding Day, successful [$160 from the shredding]
	+ On-line sales averaging $500 per month
* Fund Development Committee: Director Hoenig reported on the following items.
	+ Gala proceeds have reached $9000 to date, with additional $5000 pledged
	+ 78 tickets sold
	+ 500 invitations originally sent, new email sent this morning
	+ Posters distributed adding to publicity
	+ 60 auction items prepared
* Superior Township planning
	+ Director Hoenig and Assistant Director Smith met with Architect Dan Whisler May 7, 2018. The conceptual plan is still larger than can be accommodated by the budget but team is continuing to brainstorm regarding size, appearance, and cost.
* Negotiations Committee: no report

**REPORT OF THE LIBRARY DIRECTOR**

In addition to submitted Director’s report, Director Hoenig relayed the following:

* Millage Advocacy Committee met with EveryLibrary via video conference on Thursday May 24, 2018. Introduced Bethany Kennedy, millage committee co-chair.
* Whittaker pavement issues discussed
* *Envisionware* launch proceeding, patrons and staff learning together.
* Building Monitor position vacancy will be filled temporarily [Summer] with Security company and be reposted in Fall 2018.
* New Business Office Manager, Monica Gower will be attending the May 31, 2018 Special Board Meeting featuring John Chrastka’s EveryLibrary presentation.
* New “Loop” distributed, Summer Reading and TALK featured.
* Request to use the YDL – Michigan Avenue for a wedding. Director Hoenig is considering this request with the suggestion that they make a donation to the FOL.

**OLD BUSINESS**

**NEW BUSINESS**

1. Request for Capital Asset replacement funds for Masonry Roof Waterproofing at YDL – MI Ave at MI Ave.

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2018-10

May 23, 2018

RESOLUTION TO AUTHORIZE CAPITAL ASSET REPLACEMENT FUND MONIES FOR MASONRY ROOF WATERPROOFING AT MICHIGAN AVENUE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Whereas, the Library maintains a Capital Asset Replacement Fund to provide for higher-cost building maintenance and repairs necessary from time to time, and

Whereas, the masonry roof at Michigan Avenue needs waterproofing repairs to prevent future leaking and wall damage during harsh winter weather, and

Whereas, detailed quotations were solicited from two contractors experienced with masonry work on historic buildings, Now Therefore

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The contract for this work is awarded to the low bidder, D.C. Byers Company, Inc.; and

BE IT FURTHER RESOLVED that:

Up to $18,000 from the Capital Asset Replacement Fund be allocated toward masonry roof waterproofing at Michigan Avenue.

OFFERED BY: Courtney Geil

SUPPORTED BY: John M. Barr

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

**BOARD MEMBER COMMENTS**

|  |  |
| --- | --- |
| **Trustee** | **Comment** |
| Courtney | Next policy meeting topic will be internet access |
| Jean | After teaching computer class for many years, well aware that kids can by-pass controls, bring in flash drives etc. Difficult job! Thank you for having attorney present and allowing public to question the attorney. |
| Brian | Agreed with decision to allow face-to-face between public and attorney. Reported that an EMU colleague appreciates being allowed to use the library as an EMU employee and loved the House & Home exhibit. |
| Kay | Absent |
| Kimberly | Need 10 tickets to the Gala |
| Patricia | Appreciated the dialogue as it was helpful in understanding the history of this issue. Is YDL participating in the “Great American Reads program”? [Yes] and 100 banned books list interesting. |
| John | Commented on the front Whittaker Rd sidewalk, survived winter better than previous years. Interested in “banned book list”.  |
| Lisa | Explained the “banned books” process—how a book gets on the list. More information on the filtering appliance will be sought in order to correct some misstatements. Libraries are “experts” in filtering, aware of under and over blocking. |

# Adjournment

Trustee Barr moved to adjourn at 8:50. Trustee Geil seconded this motion.

Vote: Ayes: Steimel, McGee, Grover, Geil, Winborn, and Barr.

Nays: None

Motion passed.