### CALL TO ORDER

Vice-President Jean Winborn called the Regular Meeting to order at 6:32 p.m.

**Attendance**

Trustees Present: Patricia Horne McGee, Kimberly Grover, John Barr, Courtney Geil, Kay Williams, and Jean Winborn.

Trustees Absent: Brain Steimel

Also present: Director Lisa Hoenig, Assistant Director Julianne Smith, Business Office Manager Monica Gower, Julia Roberts from AAATA, and community residents Theresa Maddix and Gordon Kangas

**APPROVAL OF THE AGENDA**

Trustee Geil moved to approve the meeting agenda and Trustee Grover supported this motion.

Vote: Ayes: Barr, Horne-McGee, Grover, Geil, Williams and Winborn

Nays: None

Motion passed.

**PUBLIC COMMENT**

None

**PRESENTATION**

FlexRide pilot service update by Julia Roberts, AAATA

* Has been running as pilot service for the last six months.
* Can take you anywhere from the residence within an 8 square mile area. From Textile to Bemis Rd. and from Hitchingham to Rawsonville Rd. With connections to Paint Creek shopping center, the library, Civic center, Ypsi township hall and Lincoln consolidated schools.
* Going to be doing a survey in the area on how the people like the service and what can be improved.
* FlexRide is part of the renewal of service on the ballot in August. A renewal will allow them to offer more service and service areas, adding new routes, and continuing current ones.

### CONSENT AGENDA

Trustee Barr moved to approve the consent agenda (May 23, 2018 Meeting Minutes, and May 2018 Financials and Check Register). Trustee Horne-McGee supported this motion.

Vote: Ayes: Barr, Horne-McGee, Grover, Geil, Williams and Winborn

Nays: None

Motion passed.

**COMMUNICATIONS**

Recognition of 150th Anniversary from legislators Gary Peters and Debbie Dingell.

**COMMITTEE REPORTS**

* Finance Committee: Trustee Williams reported on committee work through email. The committee supports changes at Beezy’s.
* Personnel Committee: No report
* Policy Committee: Recommendation in Board Packet discussed.

Barr moved that the board approve the recommendation of the policy committee to have our director Lisa Hoenig move forward. Williams supported this motion.

Vote: Ayes: Barr, Winborn, Williams, Geil, Horne-McGree, Grover

Nays: None

Motion passed.

* FOL Library Report: Trustee Horne- McGee reported the following.

The Friends Board discussed the Gala and the success of the Gala. . Director Hoenig asked about the book sale. They do not have final reports yet, some sales are still pending.

* Fund Development Committee: Report in Board packet discussed.
  + The Gala was a success, got support from donors and various sponsors. Showed people what the library does and showed them the library is a place they can contribute to.
  + Gala figures in the report are not exactly accurate. Money is still coming in some expenses over calculated. Will be able to give official numbers by next month.
* Negotiations committee: No report
* Superior Township planning: Director Hoenig shared some conceptual drawings of the building we propose.
* Township Supervisor Ken Swartz said township can probably help with infrastructure, sewer and water connections and pavement.
* All present at meeting very pleased and excited about the concept.

**REPORT OF THE LIBRARY DIRECTOR**

In addition to submitted Director’s report, Director Hoenig relayed the following:

* MI Ave roof repair in progress, moving along well. Working with a mechanical engineer on an unrelated water leak problem. When quotes become available will let board know.
* Back to full staff in outreach department.
* Staff in-service June 1, 2018. John Chrastka from EveryLibrary spoke with staff.
* Warren adaptive technology reception is Saturday morning at 11:00 a.m. at Michigan Avenue.
* Parade is next Wednesday if anyone wants to walk with Bookmobile.

**OLD BUSINESS**

None

**NEW BUSINESS**

1. Approval of 2018 L-4029 Tax Rate Request Forms

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2018-11

June 27, 2018

RESOLUTION TO APPROVE L-4029 TAX RATE REQUEST FORMS FOR 2018

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Whereas the Ypsilanti District Library receives the bulk of its revenue from dedicated millages approved by the voters of the City of Ypsilanti, Ypsilanti Township, and Superior Township, and

Whereas L-4029 Tax Rate Request forms are required each year to authorize the collection of these taxes,

Now Therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The 2018 L-4029 Tax Rate Request forms are approved as presented.

OFFERED BY: Courtney Geil

SUPPORTED BY: Kay Williams

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

1. Resolution authorizing replacement of Michigan Avenue sump pumps

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2018-12

June 27, 2018

RESOLUTION TO APPROVE REPLACEMENT OF TWO SUMP PUMP UNITS AT MICHIGAN AVENUE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Whereas one of the Michigan Avenue library’s sump pumps failed, creating water issues and forcing the remaining sump pump to do double duty; and

Whereas both sump pumps were 16 years old; and

Whereas upon inspection, Campbell, Inc. recommended replacing both sump pumps for a cost savings in necessary labor; Now Therefore

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The replacement of Michigan Avenue’s two sump pumps at a cost of $4,650 is approved.

OFFERED BY: Patricia Horne McGee

SUPPORTED BY: John Barr

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

1. Resolution to recognize Diane Schrag on her retirement

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2018-13

June 27, 2018

RESOLUTION TO HONOR AND THANK DIANE MARIE SCHRAG

FOR SEVENTEEN YEARS OF DEDICATED SERVICE

WHEREAS, Diane Marie Schrag has served the Ypsilanti District Library for seventeen years as Business Office Manager, and

WHEREAS, in addition to the normal duties of accounting and fiscal management, she was extremely knowledgeable about YDL personnel matters and benefits, and

WHEREAS, she was always helpful to staff concerning information about insurance or retirement plans, and was an effective liaison with insurance companies and benefits providers, and

WHEREAS, she was the recording clerk for the Library Board, taking roll call and preparing the minutes, and

WHEREAS, in addition to assisting the Board with the details of meetings, she always made sure the Board was comfortable providing water, pens, whatever needed, and

WHEREAS, Diane is now retiring to be with her husband, Mike, her two daughters, one son, and four grandchildren,

NOW, THEREFORE, BE IT RESOLVED that the Ypsilanti District Library Board wishes to thank Diane Marie Schrag for the excellent dedicated service she has provided for our community, and

BE IT FURTHER RESOLVED that the Ypsilanti District Library Board hopes that she enjoys all the joys of retirement in good health.

OFFERED BY: John Barr

SUPPORTED BY: Kay Williams

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

1. Discussion of “Plan A” and “Plan B”

Director Hoenig reviewed the list of “Plan B” options in the board packet memo. Asked the board if there is anything we should take off or add to the list. Trustee Williams suggested adding to the list stopping Sunday hours.

**BOARD MEMBER COMMENTS**

|  |  |
| --- | --- |
| **Trustee** | **Comment** |
| Courtney | Excited to see updated Library app |
| Jean | No comment |
| Brian | Absent. |
| Kay | Wanted to say how wonderful the Gala was. She had a wonderful time, so did everyone she talked to who attended. |
| Kimberly | Not running again to be on the board, time commitments increasing with children getting older. |
| Patricia | Last week I received two inserts in a packet from the sheriff’s department regarding TALK and summer reading. I was impressed because it went to every household. |
| John | Sad and dismayed when I learned the library association changed the name of the Laura Ingalls Wilder award. |
| Lisa | Cancelled plan to take a new trustee photo at the July 25th meeting at YDL - MI Ave, as Kimberly will be on vacation. |

**Adjournment to closed session**

Williams moved to adjourn to closed session to discuss collective bargaining negotiations at 8:00 p.m. Trustee Barr seconded this motion.

Vote: Ayes: Williams, Grover, Horne - McGee, Geil, Barr and Winborn

Nays: None

Motion passed.

**Regular meeting reconvened**

Williams moved to adjourn the closed session and return to the regular meeting at 8:11 p.m. Trustee Geil seconded this motion.

Vote: Ayes: Williams, Grover, Horne - McGee, Geil, Barr and Winborn

Nays: None

Motion passed.

# Adjournment

Trustee Williams moved to adjourn at 8:12pm. Vice-President Winborn seconded this motion.

Vote: Ayes: Williams, Grover, Horne - McGee, Geil, Barr and Winborn

Nays: None

Motion passed.