### CALL TO ORDER

President Brain Steimel called the Regular Meeting to order at 6:32 p.m.

**Attendance**

Trustees Present: John Barr, Brain Steimel, Kay Williams, Jean Winborn, and Patricia Horne McGee (6:38 p.m.)

Trustees Absent: Kimberly Grover, Courtney Geil

Also present: Director Lisa Hoenig, Assistant Director Julianne Smith, Outreach Services staff Mary Garboden and Ginger Derrow, Caroline Sanders, Assistant Director of Community Engagements and Relations at EMU, and Business Office Manager Monica Gower

**APPROVAL OF THE AGENDA**

Trustee Williams moved to approve the meeting agenda and Trustee Barr supported this motion.

Vote: Ayes: Williams, Steimel, Winborn, Barr

Nays: None

Motion passed.

**PUBLIC COMMENT**

NONE

**Introduction of new staff**: Director Lisa Hoenig and Head of Outreach Services, Mary Garboden introduced Ginger Derrow Outreach services new part-time Librarian hired June 27, 2018.

**PRESENTATIONS**

**Assistant Director, Community Engagement and Relations for Eastern Michigan University, Caroline Sanders - Engage @ EMU**

* New initiative on campus. Helping to immerse EMU in the community.
* Working to enhance collaboration to navigate and cultivate partnerships between University, business and community entities.
* Help in locating grants and other resources. Writing grants collaboratively with community partners to service some of their needs
* Create dialogs, events or programs and/or participate. An example of this would be our collaborative partnership with Ypsilanti District Library on TEDx.
* We provide convenient on campus testing for professional certifications.
* Digital Inclusion is one of the programs we are known for. The program teaches High school students how to rebuild computers. The computers are then sold to those who cannot afford them. Prices are income based.
* We offer programs that assist area schools such as Community Coaching Corps, Bright Futures, Upward Bound and Eastern Scholars.
* Place work study students with local Washtenaw county nonprofits through the EMU community work study initiative.

### CONSENT AGENDA

Trustee Williams moved to approve the consent agenda (August 22, 2018 Meeting Minutes, and August 2018 Financials and Check Register) Trustee Barr supported this motion.

Vote: Ayes: McGee, Williams, Barr, Winborn, Steimel

Nays: None

Motion passed.

**COMMUNICATIONS**

Included in board packet a letter from Gary Peters’ office recognizing the Great Stories Book Club Grant that we just received. I also included a scan of our certificate of Congressional recognition of our 150 years of service to the community from Debbie Stabenow’s office.

**COMMITTEE REPORTS**

* Finance Committee: No report
* Personnel Committee: No report
* Policy Committee: No report
* FOL Library Report: Julianne reported the following from the September 24th meeting.
	+ They had their book sale last weekend. They rated it a 6 out of 12 in terms of its profitability. It was right in the middle it did not make a ton, but it was not the worst.
	+ They have some younger people coming to the meetings. They have some new ideas.
	+ It did come up that a lot of people asked to use credit cards. The friends think that’s too much for the volunteers to take on. They talked a little bit about doing it at sales using the square program but not in the shop.
	+ They are digging deep into their archives trying to figure out what their tax status is. The problem they are running into is they don’t have any official documents. They just have minutes that say they are this and that and it varies over the years. Mary Jane and Marci are working together to try to get a history put together and figure out where they are and where they are going to go next.
	+ They are doing well; online sales drop off a little bit in the fall but that is typical. They are still holding their own with the online sales.
* Fund Development Committee: No report
* Negotiations committee: No report
* Superior Township planning: No report

**REPORT OF THE LIBRARY DIRECTOR**

In addition to submitted Director’s report, Director Hoenig relayed the following:

* Kudos to Julianne who put together the fabulous exhibit downstairs for Banned Book week.
* The birthday bash was a wonderful event. Thank you, Kay and Jean and Pat, for helping serve cake along with the Friends of the Library.
* I want to thank the people who gave the $150 for library card sign up month challenge. Their names are on the banners down in the lobbies at each of our locations. We gave new card holders YDL water bottles and EMU football tickets.
* The summer challenge report is in the packet following the department reports.
* The Vote Yes advocacy group is having another fundraiser October 11 from 5:30p.m.-7:30pm at GO! Ice Cream.

**OLD BUSINESS**

None

**NEW BUSINESS**

1. Consideration of a new photocopier lease agreement

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2018-18

September 26, 2018

RESOLUTION TO ENTER INTO A NEW 4-YEAR LEASE AGREEMENT FOR

PHOTOCOPY/PRINT/SCAN EQUIPMENT

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Whereas, the Ypsilanti District Library provides photocopy/print/scan/fax services for patrons

using leased equipment, and

Whereas, the Library also leases such equipment for use by staff to do their jobs, and

Whereas the Library’s Information Technology Manager studied the technology behind the

latest systems and solicited input from staff, and

Whereas, he solicited two competitive proposals for the desired Konica Minolta equipment,

with MBM Technology Solutions having a slight edge in having a track record of providing

the Library with good customer support, Now Therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that the copier

lease contract is awarded to:

A) MBM Technology Solutions

OR

B) Premier Business Products

Trustee Barr moved that the motion be amended to include the recommendation of MBM Technology Solutions.

Vote: Ayes: Williams, Winborn, Barr, McGee and Steimel.

Nays: None

Motion passed.

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The copier lease contact is awarded to MBM Technology Solutions.

OFFERED BY: Jean Winborn

SUPPORTED BY: Kay Williams

YES: 5 NO: 0 ABSENT: 2 VOTE: 5-0

1. Closed session to discuss collective bargaining negotiations. Trustee Barr moved to go into closed session after the comments and the agenda. Trustee Williams seconded this motion.

Vote: Ayes: Barr, Williams, McGee, Winborn and Steimel.

Nays: None

Motion passed.

**BOARD MEMBER COMMENTS**

|  |  |
| --- | --- |
| **Trustee** | **Comment** |
| Courtney | Absent |
| Jean | No comment  |
| Brian | The exhibit downstairs is great. I liked the mix of the celebrity quotes with the books. |
| Kay | I thought the Birthday party was fun.  |
| Kimberly | Absent |
| Patricia | No comment |
| John | As I walked up today to come into the library I noticed there had been work done on the plaza. They have been doing some more sealing and the plaza seems to be level. I think that’s great and the front entrance looks good. |
| Lisa | No comment |

# Adjournment

Trustee Williams moved to adjourn at 7:29 p.m. Trustee McGee seconded this motion.

Vote: Ayes: McGee, Williams, Winborn, Barr and Steimel

Nays: None

Meeting Adjourned

**Adjournment to Closed Session**

Trustee Williams moved to adjourn to Closed Session at 7:30 p.m. to discuss Collective Bargaining Negotiations. Trustee McGee seconded this motion.

Vote: Ayes: McGee, Steimel, Williams, Winborn, and Barr.

Nays: None

Motion Passed