

Board of Trustees

2018 Information Packet



Wednesday, November 28, 2018
6:15 pm Budget Hearing
6:30 pm Regular Meeting
YDL-Whittaker Rd.

Ypsilanti District Library
5577 Whittaker Road, Ypsilanti, MI 48197 734-482-4110
BOARD OF TRUSTEES
AGENDA

PUBLIC HEARING
November 28, 2018 6:15 p.m.

Meeting held in the Ypsilanti District Library Board Room

1. Call to Order
 *Roll Call Barr ☐ Williams ☐ Winborn ☐ McGee ☐
 Steimel ☐ Grover ☐ Geil ☐
 2. Approval of Agenda
 3. Public Comment
 4. Adjournment
-

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

A copy of the proposed Library budget will be available before the meeting at the Adult Reference Desk.

Ypsilanti District Library
YDL Board Meeting, November 28, 2018 6:30 pm, YDL – Whittaker Rd. Boardroom
AGENDA

AGENDA ITEM						Information	Discussion	Action
Call to Order						<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
*Roll Call	Brian Steimel	<input type="checkbox"/>	Kay Williams	<input type="checkbox"/>	John Barr	<input type="checkbox"/>		
	Kimberly Grover	<input type="checkbox"/>	Courtney Geil	<input type="checkbox"/>	Jean Winborn	<input type="checkbox"/>		
	Patricia Horne McGee	<input type="checkbox"/>						
Approval of the Agenda						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Public Comment						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Presentation: Harvey Berman, construction attorney, Bodman PC						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Consent Agenda						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A. Proposed Minutes from November 8, 2018 Special Meeting						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B. October 2018 Financials & Check Register						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Communication						<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A. Official Correspondence (Public)						<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Ideas, Opportunities, Trends (Board)						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Committee Reports						<input type="checkbox"/>	<input type="checkbox"/>	
A. Finance Committee						<input type="checkbox"/>	<input type="checkbox"/>	
B. Personnel Committee						<input type="checkbox"/>	<input type="checkbox"/>	
C. Policy Committee						<input type="checkbox"/>	<input type="checkbox"/>	
D. FOL Library Report						<input checked="" type="checkbox"/>	<input type="checkbox"/>	
E. Fundraising Committee						<input type="checkbox"/>	<input type="checkbox"/>	
F. Negotiating Committee						<input type="checkbox"/>	<input type="checkbox"/>	
G. Superior Township Planning						<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Director's Report						<input checked="" type="checkbox"/>		
A. Operational Update						<input checked="" type="checkbox"/>		
B. Performance Indicators						<input checked="" type="checkbox"/>		
C. Departmental Reports						<input checked="" type="checkbox"/>		
D. Significant Library News						<input checked="" type="checkbox"/>		
Old Business								
New Business						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A. Consider approval of proposed FY 2018-19 budget and set millage rate						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B. Amendment of FY 2017-18 budget						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
C. Consideration of engaging construction attorney						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
D. Scheduling of 2019 Annual Board meeting						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
E. Consideration of a resolution to restore Board stipends						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
F. State of Michigan Public Act 152 of 2011						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Closed Session: Library Director's Annual evaluation						<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Board Member Comments						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adjournment						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Minutes of Previous Meeting

Ypsilanti District Library
Board of Trustees
Special Meeting Minutes
November 8, 2018 6:30 p.m. (Unapproved)

CALL TO ORDER

President Brian Steimel called the Special Meeting to order at 6:30 p.m.

Attendance

Trustees Present: John Barr, Brian Steimel, Kay Williams and Jean Winborn

Trustees Absent: Patricia Horne McGee, Kimberly Grover, Courtney Geil

Also present: Director Lisa Hoenig, Business Office Manager Monica Gower and various community members and staff attending the "Thank You" reception.

APPROVAL OF THE AGENDA

Trustee Barr moved to approve the meeting agenda and Trustee Williams supported this motion.

Vote: Ayes: Williams, Steimel, Winborn, Barr

Nays: None

Motion passed.

PUBLIC COMMENT

NONE

CONSENT AGENDA

Trustee Williams moved to approve the minutes from October 24, 2018 meeting. Trustee Barr supported this motion.

Vote: Ayes: Williams, Barr, Winborn, Steimel

Nays: None

Motion passed.

NEW BUSINESS

- A. Approval of revised L-4029 Tax Rate Request forms

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2018-23

November 8, 2018

**RESOLUTION TO APPROVE REVISED L-4029 TAX RATE REQUEST FORMS
FOR 2018**

Whereas the Ypsilanti District Library receives the bulk of its revenue from dedicated millages approved by the voters of the City of Ypsilanti, Ypsilanti Township, and Superior Township, and

Whereas voters in the Library District approved a new millage of .7 mills to be levied beginning in December, 2018, requiring a revision to the 2018 L-4029 Tax Rate Request forms,

Ypsilanti District Library
Board of Trustees
Special Meeting Minutes
November 8, 2018 6:30 p.m. (Unapproved)

Now Therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The revised 2018 L-4029 Tax Rate Request forms are approved as presented.

OFFERED BY: Kay Williams

SUPPORTED BY: Jean Winborn

YES: 4 NO: 0 ABSENT: 3 VOTE: 4-0

BOARD MEMBER COMMENTS

Trustee	Comment
Courtney	Absent
Jean	Thank you Lisa!
Brian	No comment
Kay	I echo John's remarks.
Kimberly	Absent
Patricia	Absent
John	This is an auspicious day for the library. The millage is going to bring us back to full financial ability. There are a couple of reasons for this. We have a wonderful director who spent many hours and a lot of effort and knowledge in moving the library ahead with the millage. I certainly want to appreciate and commend her for that. Thank you Lisa! Some years ago when we had to hire a new director we had a number of excellent candidates. The majority of the board felt that Lisa had an additional characteristic we were looking for; she had been through a millage campaign and had been successful. I want to thank the board for that also. Thank you!
Lisa	No comment

Adjournment

Trustee Williams moved to adjourn at 6:34 p.m. Trustee Barr seconded this motion.

Vote: Ayes: Williams, Winborn, Barr, Steimel

Nays: None

Meeting Adjourned

Financial Report

**Ypsilanti District Library
Balance Sheet
October 31, 2018
General Fund**

	FY 2012-13 ACTUAL	FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-17 ACTUAL	FYTD 10/31/18
Assets:						
Cash: Checking	96,479	558,972	343,352	435,833	325,888	831,606
Savings	2,687,541	2,593,271	2,276,388	2,191,873	2,414,562	2,309,238
CD's	-	-	-	-	-	-
Stocks	39,893	-	-	28,584	30,954	34,207
Memorials	6,400	6,401	6,402	6,402	6,403	3,368
Operational Cash	356	356	356	356	521	824
Total Cash	2,830,669	3,159,000	2,626,498	2,663,048	2,778,329	3,179,242
Receivables & Other assets	39,881	49,271	37,821	17,384	36,272	40,112
Total Assets	2,870,550	3,208,271	2,664,319	2,680,432	2,814,601	3,219,354
Liabilities	314,330	804,393	425,334	334,400	509,097	803,666
Composition of Fund Balance						
Reserved:						
Yoder Memorial	3,252	3,252	3,252	3,252	3,252	3,252
Current YTD						3
Yates Memorial	3,357	3,357	3,357	3,357	3,357	3,357
Current YTD						1
Designated:						
Improvement Fund	1,102,434	1,102,434	1,102,434	1,102,434	1,102,434	1,102,434
Current YTD--net of revenues						-
Working Capital	1,000,000	1,000,000	1,000,000	500,000	500,000	500,000
Current YTD						-
Designated: MTT settlements						
Designated: TEEN ZONE						
Current YTD						
Unreserved/Undesignated	428,362	447,178	294,835	658,408	736,990	692,185
Current YTD	18,815	(152,342)	(164,893)	78,582	(40,530)	114,460
Total Fund Balance	2,556,221	2,403,879	2,238,985	2,346,033	2,305,504	2,415,688
Total Liabilities & Fund Balance	2,870,550	3,208,271	2,664,319	2,680,432	2,814,601	3,219,354

Ypsilanti District Library
Period Ending 10/31/2018 (91.7% of Year)
General Fund

ACCT #	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-17 ACTUAL	FY 2017-18 BUDGET	YTD 10/31/18 ACTUAL	REMAINING BUDGET	YTD AS A % OF BUDGET
Total Revenues	3,673,512	3,781,500	3,811,790	3,798,614	3,677,942	145,625	96.8%
Expenditures							
Dept 100 Administrative	1,944,424	1,781,039	1,882,645	2,061,254	1,810,539	259,356	87.8%
Dept 200 Michigan Ave.	493,186	536,933	531,308	550,750	502,174	56,576	91.2%
Dept 300 Outreach/bookmobile	81,693	77,977	105,512	90,961	77,554	13,407	85.3%
Dept 400 Outreach/Superior Township	152,911	152,313	152,354	154,027	136,726	17,301	88.8%
Dept 500 Whittaker Rd	1,080,790	1,084,812	1,099,239	1,108,425	982,441	125,984	88.6%
Dept 600 Donations	65,395	44,621	53,483	-	42,144	(42,144)	NA
Dept 700 Grants	19,007	25,595	27,778	-	11,903	(11,903)	
Total	3,837,406	3,703,288	3,852,319	3,965,417	3,563,482	418,576	89.9%
Net Revenue Over Expenditures	(163,893)	78,212	(40,530)	(166,803)	114,460		
Sale of Assets	-	-	979		-		
Fund balance - beginning of period	2,403,879	2,239,986	2,318,197	2,278,647	2,278,647		
Fund Balance - end of period	2,239,986	2,318,197	2,278,647	2,111,844	2,393,107		

**Ypsilanti District Library
General Fund
Period Ending 10/31/2018
(91.7% of Year)**

ACCT #	ACCOUNT NAME	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-17 ACTUAL	FY 2017-2018 BUDGET	FY 17-18 amended Budget	YTD 10/31/18 ACTUAL	YTD AS A % OF BUDGET
Revenue								
403.000	Superior Township Tax Levy	581,433.92	598,098.11	609,928.75	630,022.00	630,022.00	617,827.09	98.1%
425.000	City of Ypsilanti Tax Levy	540,084.92	541,454.64	565,185.67	561,865.00	561,865.00	574,474.57	102.2%
440.000	Ypsilanti Township Tax Levy	2,117,703.51	2,135,456.57	2,159,465.76	2,241,175.00	2,241,175.00	1,981,400.26	88.4%
425.075	PPT Reimbursement	-	60,411.59	10,996.12	30,000.00	12,000.00	20,104.94	167.5%
443.000	State Aid Direct	24,195.70	26,949.28	26,949.28	30,240.00	30,240.00	30,201.20	99.9%
447.000	State Aid Indirect	24,662.52	27,309.06	27,323.82	30,240.00	30,240.00	30,645.60	101.3%
500.600	Grant SOM Talk	-	-	46,570.08		45,453.00	89,412.02	196.7%
657.000	Fines/Misc.	84,786.06	81,897.24	73,097.49	75,660.00	75,660.00	62,416.55	82.5%
657.100	Smart Cards - Printing & Copies	43,954.71	44,808.22	42,288.92	44,000.00	44,000.00	38,156.76	86.7%
657.600	Guest Pass	2,777.15	3,110.00	2,416.80	2,500.00	2,500.00	1,654.20	66.2%
661.000	Penal Fines County	138,457.71	140,886.41	124,204.50	125,000.00	125,000.00	116,084.15	92.9%
662.000	Coffee shop rent	4,200.00	3,850.00	5,500.00	6,000.00	3,500.00	3,500.00	100.0%
662.100	Community room rentals	2,150.00	625.00	1,700.00	1,500.00	1,500.00	1,250.00	83.3%
679.000	Donations/Misc.	1,923.49	2,107.87	3,792.82	1,200.00	1,200.00	4,982.12	415.2%
681.080	Donations/Memorials	435.00	-	2,425.00	600.00	600.00	520.57	86.8%
683.100	Trustee Party Revenue		3,421.00	-				NA
687.000	Interest/Checking	911.29	1,137.39	1,019.64	1,000.00	1,000.00	1,420.13	142.0%
687.010	Interest/Savings	5,793.17	5,026.14	7,456.62	5,700.00	5,700.00	8,857.57	155.4%
687.020	Interest/CD's	-	-	-	-	-	-	NA
687.060	Interest/Yoder	7.95	10.64	10.63	10.00	10.00	2.68	26.8%
687.070	Interest/Yates Memorial	0.67	0.67	0.68	2.00	2.00	0.67	33.5%
689.000	American Century Value Change	-	-	-	-	-	-	NA
689.000	Dividends-MML	7,169.00	6,646.00	6,050.00	6,000.00	6,000.00	5,819.00	97.0%
690.000	Dividends-Endowmwnt	4,197.89	5,210.28	5,815.85	5,900.00	5,900.00	6,335.39	107.4%
Total Revenue		3,584,844.66	3,688,416.11	3,722,198.43	3,798,614.00	3,823,567.00	3,595,065.47	94.0%

**Ypsilanti District Library
General Fund
Period Ending 10/31/2018
(91.7% of Year)**

ACCT #	ACCOUNT NAME	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-17 ACTUAL	FY 2017-2018 BUDGET	FY 17-18 amended Budget	YTD 10/31/18 ACTUAL	YTD AS A % OF BUDGET
Expenditures								
Dept 100 Administrative								
702.000	Salary Wages	643,204.88	614,285.23	605,793.57	632,364.00	624,124.00	566,176.27	90.7%
702.050	Board Stipend	-	-	-	-	-	-	NA
702.100	Professional/Accounting	6,000.00	5,700.00	5,620.00	7,500.00	7,500.00	4,180.00	55.7%
702.150	Bank Fees	2,806.41	3,288.99	3,500.16	3,500.00	3,500.00	4,965.77	141.9%
702.180	Reversed Receivables	7,259.60	-	-	-	-	-	NA
702.900	Salary/Subs	6,935.11	8,274.41	18,578.26	18,750.00	18,750.00	11,111.91	59.3%
705.000	Employee Recognition Awards	-	375.16	764.98	750.00	750.00	472.18	63.0%
710.000	Paychex Payroll Service	5,456.17	5,947.70	6,794.20	7,750.00	8,450.00	7,814.07	92.5%
715.000	Employer Payroll Tax	143,619.05	142,801.97	144,002.37	146,290.00	146,290.00	130,377.54	89.1%
715.100	ACA Taxes Paid by employer	10,880.07	238.39	-	-	-	-	NA
718.000	MERS Defined Contribution	86,097.49	83,164.64	92,792.75	93,802.00	93,802.00	69,388.07	74.0%
719.000	FSA Admin Fee	-	-	-	2,000.00	2,000.00	527.95	26.4%
727.000	Office Supplies	30,307.16	30,036.75	31,341.56	32,400.00	32,400.00	22,029.04	68.0%
727.200	Supplies-Facility	22,917.37	20,211.00	21,858.47	23,700.00	23,700.00	13,737.16	58.0%
752.000	MML/Building Insurance	53,670.00	55,342.00	57,613.00	57,555.00	59,627.00	59,627.00	100.0%
753.000	MML/Workers Comp	9,687.00	10,557.00	9,609.00	11,554.00	11,554.00	6,693.00	57.9%
754.000	Health Insurance	377,702.35	328,847.22	350,013.22	358,473.00	358,473.00	330,592.52	92.2%
756.000	Delta Dental	38,221.95	39,679.47	36,157.97	41,705.00	41,705.00	34,525.34	82.8%
757.000	Employee Assistance Program	871.20	931.92	950.40	1,100.00	1,100.00	1,005.84	91.4%
758.000	Life Insurance	4,098.50	4,187.40	4,263.84	4,883.00	4,883.00	4,212.82	86.3%
759.000	Vision Service Plan	9,672.10	8,522.08	7,725.94	8,747.00	8,747.00	7,980.80	91.2%
762.000	STD/LTD (Disability Insurance)	9,222.06	9,333.35	9,644.04	10,710.00	10,710.00	10,542.49	98.4%
769.000	Printing & Publishing	6,183.73	7,020.81	12,538.00	11,500.00	19,269.00	16,832.95	87.4%
769.050	Classified Advertising	-	10.14	122.00	400.00	400.00	555.80	139.0%
774.000	Data Bases	34,668.15	38,433.35	56,523.56	65,000.00	65,000.00	73,081.13	112.4%
774.050	Ebooks/Eaudio	16,093.36	19,997.30	17,243.99	20,000.00	20,000.00	19,542.06	97.7%
774.100	System Wide DVDs	4,883.98	7,214.64	7,414.44	8,000.00	8,000.00	4,626.46	57.8%
774.990	All Materials Processing	25,311.03	26,923.11	25,723.67	30,260.00	30,260.00	21,888.13	72.3%
801.000	Major Events	6,089.82	7,430.83	6,378.78	22,650.00	22,650.00	19,609.89	86.6%
801.500	Learning Never Gets Old	-	1,425.81	2,131.58	2,000.00	2,000.00	2,000.00	100.0%
802.000	Mileage/Travel Reimbursement	858.23	1,587.94	3,901.13	3,000.00	3,000.00	1,053.32	35.1%
804.000	Workshops/Training	1,327.25	1,190.48	2,956.87	3,500.00	3,500.00	2,321.10	66.3%
805.000	Memberships & Dues	4,943.50	4,902.14	4,987.57	5,020.00	5,020.00	5,384.57	107.3%
810.000	Capital Outlay - Buildings	8,814.00	525.00	4,880.40	2,000.00	-	-	0.0%
810.100	Capital Outlay - Improvements	32,063.00	-	13,800.82	3,000.00	3,100.00	3,062.00	98.8%
812.000	Capital Outlay - Furnishings	393.85	7,126.88	3,989.00	7,000.00	7,000.00	-	0.0%
850.000	Automation - Technology	226,119.41	192,107.64	121,656.78	212,000.00	212,000.00	154,118.43	72.7%
850.100	Telecommunications	-	118.44	14,070.38	15,000.00	15,000.00	12,787.73	85.3%
850.200	SirsiDynix	-	-	48,211.57	57,000.00	57,000.00	55,643.74	97.6%
890.000	The Library Network	14,278.98	2,796.00	2,796.00	3,000.00	3,000.00	2,796.00	93.2%
928.000	Postage	10,484.54	10,265.12	8,236.90	13,366.00	13,366.00	13,335.30	99.8%
965.000	Auditing Service	11,400.00	11,800.00	7,125.00	7,275.00	7,275.00	7,275.00	100.0%
975.000	Legal	15,602.20	5,875.00	1,652.00	9,000.00	9,000.00	8,568.50	95.2%
980.000	Professional/Contractual	24,087.81	42,815.65	57,564.51	58,350.00	66,590.00	87,540.38	131.5%
980.500	Rebranding Costs	-	-	22,654.36	2,500.00	2,500.00	1,536.98	61.5%
981.100	Library Director Search expense	2,244.47	-	-	-	-	-	NA
981.500	Lost Book Expense	14,027.60	13,195.05	12,889.61	12,900.00	12,900.00	8,484.10	65.8%
982.000	MTT Charge Back City	11,242.58	1,418.33	2,209.84	4,000.00	4,000.00	386.57	9.7%
983.000	MTT Charge Back TWP	4,677.94	4,991.06	3,875.48	10,000.00	10,000.00	1,194.04	11.9%
983.100	MTT Charge Back-Superior Twp	-	143.10	10,086.65	10,000.00	10,000.00	955.29	9.6%
984.050	Contributions/Endowment	-	-	-	-	-	-	NA
Total		1,944,423.90	1,781,038.50	1,882,644.62	2,061,254.00	2,069,895.00	1,810,539.24	87.5%

**Ypsilanti District Library
General Fund
Period Ending 10/31/2018
(91.7% of Year)**

ACCT #	ACCOUNT NAME	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-17 ACTUAL	FY 2017-2018 BUDGET	FY 17-18 amended Budget	YTD 10/31/18 ACTUAL	YTD AS A % OF BUDGET
Dept 200 Michigan Ave.								
702.000	Salaries	344,894.22	386,898.99	382,075.99	389,925.00	389,925.00	363,405.88	93.2%
702.800	Salaries-Pages	7,467.76	6,881.93	6,715.66	10,480.00	10,480.00	6,892.72	65.8%
771.000	Adult Books & Processing	31,040.31	31,469.39	32,180.45	32,200.00	32,200.00	26,247.28	81.5%
772.000	Youth Books & Processing	17,943.21	19,258.16	17,990.02	18,000.00	18,000.00	12,862.21	71.5%
776.000	Periodicals - Adult	4,021.27	4,385.25	4,132.72	4,165.00	4,165.00	3,789.42	91.0%
776.050	Periodicals - Youth	304.95	248.31	172.35	175.00	175.00	236.18	135.0%
778.000	Adult Audio/Visual	13,030.69	12,221.78	12,880.35	13,200.00	13,200.00	12,373.93	93.7%
779.000	Youth Audio/Visual	5,555.34	4,517.07	5,989.36	6,100.00	6,100.00	2,610.87	42.8%
810.000	Capital Outlay - Buildings				1,000.00	1,000.00	2,000.00	200.0%
812.000	Capital Outlay - Furnishings		4,431.30	2,760.00	2,000.00	2,000.00	-	0.0%
840.000	Repair & Maintenance - Building	24,991.35	24,277.93	6,627.81	10,000.00	18,000.00	20,633.37	114.6%
840.025	Campbell Maint Contract			17,761.00	17,761.00	17,761.00	17,761.00	100.0%
840.050	Snow Removal/ Lawn Care	11,998.00	10,140.95	9,216.95	10,670.00	10,670.00	5,065.02	47.5%
900.000	Programs-Adult	1,165.35	938.82	1,103.44	1,300.00	1,300.00	542.75	41.8%
901.000	Programs-Youth	1,058.44	1,495.30	1,037.96	1,300.00	1,300.00	1,299.50	100.0%
940.000	Phone	3,563.75	2,882.35	4,411.42	4,547.00	4,547.00	4,123.83	90.7%
943.000	DTE - Fuel	6,042.85	4,295.74	5,058.92	5,368.00	5,368.00	3,488.82	65.0%
947.000	DTE - Electric	14,242.50	14,888.34	16,154.99	16,224.00	16,224.00	13,885.44	85.6%
949.000	Ypsilanti Comm Utilities Auth	5,866.47	7,701.07	5,038.27	6,335.00	6,335.00	4,955.53	78.2%
Total		493,186.46	536,932.68	531,307.66	550,750.00	558,750.00	502,173.75	89.9%
Dept 300 Outreach/bookmobile								
702.000	Salaries	63,898.51	68,040.77	70,396.02	73,536.00	73,536.00	61,724.16	83.9%
775.000	Library Materials	4,910.53	4,840.68	5,369.87	5,000.00	5,000.00	3,729.59	74.6%
840.000	Repair & Maintenance	7,878.65	1,011.86	25,924.52	8,100.00	8,100.00	7,734.26	95.5%
901.000	Programs - Youth	-	-	-	-	-		NA
940.000	Phone	-	-	-	-	-		NA
943.000	Fuel	5,005.67	4,083.29	3,821.92	4,325.00	4,325.00	4,366.32	101.0%
Total		81,693.36	77,976.60	105,512.33	90,961.00	90,961.00	77,554.33	85.3%
Dept 400 Outreach/Superior Township								
702.000	Salaries	139,916.37	139,263.56	139,330.94	138,118.00	138,118.00	124,937.73	90.5%
775.000	Library Materials	7,261.02	7,535.09	7,056.64	7,500.00	7,500.00	5,991.15	79.9%
810.000	Cap Outlay Building				2,000.00	2,000.00	-	
810.100	Cap Outlay Improvements				-	-	-	
840.000	Repair & Maintenance	1,339.79	1,394.14	984.38	1,000.00	1,000.00	1,229.71	123.0%
840.050	Snow Removal & Lawn Care	980.16	980.16	980.16	1,200.00	1,200.00	816.80	68.1%
900.000	Programs - adult	85.44	517.92	461.29	600.00	600.00	588.86	98.1%
901.000	Programs - Youth	368.05	371.41	758.53	600.00	600.00	555.53	92.6%
940.000	Phone	1,210.67	552.15	1,102.86	1,137.00	1,137.00	1,030.96	90.7%
943.000	DTE - Fuel	823.52	655.31	694.55	827.00	827.00	669.72	81.0%
947.000	DTE - Electric	853.26	977.56	900.77	958.00	958.00	841.83	87.9%
949.000	Ypsilanti Comm Utilities Auth	72.61	66.13	84.21	87.00	87.00	63.54	73.0%
Total		152,910.89	152,313.43	152,354.33	154,027.00	154,027.00	136,725.83	88.8%

**Ypsilanti District Library
General Fund
Period Ending 10/31/2018
(91.7% of Year)**

ACCT #	ACCOUNT NAME	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-17 ACTUAL	FY 2017-2018 BUDGET	FY 17-18 amended Budget	YTD 10/31/18 ACTUAL	YTD AS A % OF BUDGET
DEPT 500 WHITTAKER RD								
702.000	Salaries	675,540.32	691,546.62	696,324.55	678,345.00	678,345.00	629,709.20	92.8%
702.800	Salaries-Pages	33,889.58	32,316.80	34,074.19	45,400.00	45,400.00	35,560.55	78.3%
771.000	Adult Books	68,623.73	69,598.87	62,753.52	63,000.00	63,000.00	50,791.65	80.6%
771.050	Yoder Memorial	-	-	-	-	-	-	NA
772.000	Youth Books	34,222.08	32,963.64	32,889.61	33,700.00	33,700.00	24,223.25	71.9%
776.000	Periodicals - Adult	6,257.96	3,798.56	5,399.33	5,500.00	5,500.00	5,826.44	105.9%
776.050	Periodicals - Youth	911.20	699.92	847.92	900.00	900.00	851.91	94.7%
778.000	Adult Audio/Visual	25,900.01	26,755.61	26,118.99	27,000.00	27,000.00	20,382.25	75.5%
779.000	Youth Audio/Visual	13,168.93	11,622.47	9,328.01	10,300.00	10,300.00	5,706.65	55.4%
810.000	Cap Outlay Building				1,000.00	1,000.00	-	0.0%
810.100	Cap Outlay Improvements				-	-	-	0.0%
840.000	Repair & Maintenance - Building	52,725.76	51,891.72	19,383.67	17,000.00	17,000.00	20,230.40	119.0%
840.025	Campbell Maint Contract			42,979.00	42,979.00	42,979.00	42,979.00	100.0%
840.050	Snow Removal/Lawn Care	24,340.00	19,843.78	21,447.65	21,810.00	21,810.00	11,801.33	54.1%
900.000	Programs - Adult	2,991.36	3,183.25	2,807.60	4,200.00	4,200.00	2,621.03	62.4%
901.000	Programs - Youth	4,606.83	5,284.31	4,705.39	5,200.00	5,200.00	4,301.10	82.7%
903.000	Equipment Maintenance	1,134.75	1,119.16	-	1,500.00	1,500.00	82.98	5.5%
940.000	Phone	6,676.26	5,290.78	8,490.03	9,093.00	9,093.00	8,196.59	90.1%
943.000	DTE - Fuel	32,975.30	25,436.79	26,167.88	31,164.00	31,164.00	27,021.65	86.7%
947.000	DTE - Electric	93,198.24	99,973.15	100,296.77	106,005.00	106,005.00	87,149.42	82.2%
949.000	Ypsilanti Comm Utilities Auth	3,627.25	3,486.22	5,224.80	4,329.00	4,329.00	5,005.87	115.6%
980.000	Professional/Contractual	-	-	-	-	-	-	NA
Total		1,080,789.56	1,084,811.65	1,099,238.91	1,108,425.00	1,108,425.00	982,441.27	88.6%
Dept 600 Donations								
Revenue:								
	Total Donated revenue	68,687.60	59,469.64	56,523.34			65,962.10	NA
Expenditures:								
Total		65,394.81	44,620.51	53,483.34			42,144.34	NA
Dept 700 Grants								
Revenue								
	Total Revenue	19,980.00	33,614.21	32,089.00			16,914.00	NA
Expenditures								
	Total cost	19,006.74	25,594.64	27,778.17			11,903.17	NA
Total Net -- restricted for future		973.26	8,019.57	4,310.83			5,010.83	NA
IMPROVEMENTS								
	685.000 Sale of assets			979.06			-	NA
	810.100 Approved projects-Improvements fund							NA
	850.100 Technology improvements							NA
Total		-	-	979.06			-	NA
Total Revenue		3,673,512.26	3,781,499.96	3,811,789.83	3,798,614.00	3,823,567.00	3,677,941.57	
Total Expenditures		3,837,405.72	3,703,288.01	3,852,319.36	3,965,417.00	3,982,058.00	3,563,481.93	89.5%
Net Revenue Over Expenditures		(163,893.46)	78,211.95	(40,529.53)	(166,803.00)	(158,491.00)	114,459.64	
Fund Balance Beginning of Year		2,403,879.00	2,239,985.54	2,318,197.49	2,278,647.02	2,278,647.02	2,278,647.02	
Ending Fund Balance		2,239,985.54	2,318,197.49	2,278,647.02	2,111,844.02	2,120,156.02	2,393,106.66	

**Ypsilanti District Library
Balance Sheet
October 31, 2018
Debt Service Fund**

	FY 2012-13 ACTUAL	FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-17 ACTUAL	FYTD 10/31/18
Assets:						
Cash	1,131,102	856,860	1,225,052	1,232,141	994,885	565,183
Receivables	326,861	602,228	265,327	228,588	475,134	752,286
Total Assets	1,457,963	1,459,088	1,490,379	1,460,729	1,470,019	1,317,469
Liabilities	47,773	58,557	58,413	26,102	34,501	34,501
Fund Balance						
Designated: MTT Settlement	10,000	14,000	15,000	15,000	9,500	10,000
Unreserved	1,400,190	1,386,531	1,416,966	1,419,627	1,426,018	1,272,968
Total Liabilities & Fund Balance	1,457,963	1,459,088	1,490,379	1,460,729	1,470,019	1,317,469

Ypsilanti District Library
Debt Service Fund
Period Ending 10/31/2018 (91.7% of Year)

ACCT #	ACCOUNT NAME	FY 2012-13 ACTUAL	FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-17 ACTUAL	BUDGET 17--18**	YTD 10/31/18 ACTUAL	REMAINING BUDGET	YTD AS A % OF BUDGET
Revenue										
425.000	City of Ypsilanti Tax Levy	260,105	274,779	282,263	269,995	269,051	267,068	407,436	(140,368)	152.6%
440.000	Ypsilanti Township Tax Levy	1,066,288	1,011,034	1,036,502	1,011,752	1,015,107	1,045,300	684,429	360,871	65.5%
688.000	Interest	1,417	286	192	489	794	500	1,091	(591)	218.3%
425.075	PPT Reimbursement				6,480	-	1,500			
Total		1,327,810	1,286,099	1,318,957	1,288,715	1,284,952	1,314,368	1,092,956	219,912	83.2%
Expenditures										
702.150	Bank Fees	225	263	300	300	50	500	243	257	48.6%
980.000	Professional/Contractual	400	-	900	1,000	300	1,000	1,250		
991.000	Debt Retirement Principal	990,000	1,030,000	1,070,000	1,115,000	1,160,000	1,205,000	1,205,000	-	100.0%
982.000	MTT Chargeback-City of Ypsilanti	4,521	789	4,292	470	594	7,500	-	7,500	0.0%
983.000	MTT Chargeback-Ypsilanti Towns	17,586	11,906	1,230	2,184	1,514	2,500	-	2,500	0.0%
995.000	Debt Retirement Interest	293,200	252,800	210,800	167,100	121,600	74,300	74,300	-	100.0%
TOTAL		1,305,932	1,295,757	1,287,522	1,286,055	1,284,058	1,290,800	1,280,793	10,257	96.5%
Total Revenue Over Expenditures		21,877	(9,659)	31,435	2,661	893	23,568	(187,837)	211,405	
Beginning Fund Balance		1,131,102	1,152,979	1,143,320	1,174,756	1,177,416	1,435,518	1,435,518	1,143,320	
Ending Fund Balance		1,152,979	1,143,320	1,174,756	1,177,416	1,178,309	1,459,086	1,247,681	1,354,725	

**Ypsilanti District Library
Balance Sheet
October 31, 2018
Capital Asset Replacement Fund**

Assets:

Cash	900,000	900,000	611,746	594,787	417,120	399,522
Total Assets	900,000	900,000	611,746	594,787	417,120	399,522

Liabilities

	-	-	-	-	-	-
Fund Balance	900,000	900,000	611,746	594,787	417,120	399,522
Total Liabilities & Fund Balance	900,000	900,000	611,746	594,787	417,120	399,522

Check Register Report

Date: 11/21/2018

Time: 10:15 am

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Ypsilanti District Library

BANK: ANN ARBOR

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
ANN ARBOR Checks								
70267	10/08/2018	Printed			0000000025	AFLAC	#21 & #22	208.48
70268	10/08/2018	Printed			AK	AK LAWN CARE	Mich Ave 7 of 8 payments lawn	530.00
70269	10/08/2018	Printed			AES	ALLIED EAGLE SUPPLY CO	towel/glove/liner	393.20
70270	10/08/2018	Printed			AVPRO	THE AV PRO, LLC	2018 TEDx 9/26-9/27/18	1,725.00
70271	10/08/2018	Printed			AZU	AZURADISC	case of policoool/optic cleaner	352.18
70272	10/08/2018	Printed			LOR	BAKER & TAYLOR	statement 9/30/18	97.29
70273	10/08/2018	Printed			BTE	BAKER & TAYLOR ENTERTAINMENT	statement 9/30/18	485.12
70274	10/08/2018	Printed			BAKTAY	BAKER & TAYLOR, INC.	statement 9/30/18	52.28
70275	10/08/2018	Printed			B55553	BAKER & TAYLOR, INC. 405555	statement 9/30/18	251.48
70276	10/08/2018	Printed			0000573063	BAKER & TAYLOR, INC. 573063	statement 9/30/18	4,116.64
70277	10/08/2018	Printed			0000573097	BAKER & TAYLOR, INC. 573097	statement 9/30/18	1,481.27
70278	10/08/2018	Printed			0000573121	BAKER & TAYLOR, INC. 573121	statement 9/30/18	1,003.05
70279	10/08/2018	Printed			0000573139	BAKER & TAYLOR, INC. 573139	statement 9/30/18	1,699.98
70280	10/08/2018	Printed			0000573766	BAKER & TAYLOR, INC. 573766	statement 9/30/18	129.79
70281	10/08/2018	Printed			BATT	BATTERIESPLUS	10 AGM SLA battery	745.53
70282	10/08/2018	Printed			BENCH	BENCHMARK DESIGN STUDIO	Band Bks wk-banner/plaques	3,985.00
70283	10/08/2018	Printed			BA	BLACKSTONE PUBLISHING	fear	105.84
70284	10/08/2018	Printed			BSB	BSB COMMUNICATIONS INC.	micollab coverage 11/30/19	896.07
70285	10/08/2018	Printed			0000000589	GENE BUTMAN FORD	flex repairs oil/alignment	912.15
70286	10/08/2018	Printed			CAMPINC	CAMPBELL, INC	MA repairs	3,501.86
70287	10/08/2018	Printed			CTS	CHARTER TOWNSHIP OF SUPERIOR	September 2018 grounds	81.68
70288	10/08/2018	Printed			CTS	CHARTER TOWNSHIP OF SUPERIOR	September 2018 fuel/elec	96.22
70289	10/08/2018	Printed			0000000037	CONGDON'S ACE HARDWARE	blower repair	35.00
70290	10/08/2018	Printed			0000000039	DEMCO, INC.	class labels/repair tape	106.10
70291	10/08/2018	Printed			0000000094	PAULA DRUMMOND	TEDx 9/26-9/27/18 supplies	116.02
70292	10/08/2018	Printed			DTE ENERGY	DTE ENERGY	whit 8/23-9/20/18 service	13,243.28
70293	10/08/2018	Printed			DTE ENERGY	DTE ENERGY	MA 8/29-9/26/18 service	1,565.25
70294	10/08/2018	Printed			DTE ENERGY	DTE ENERGY	whit street 9/1-9/30/18	35.56
70295	10/08/2018	Printed			FANCHER	FANCHER'S UPHOLSTERY, INC	6 book bags-repairs	157.50
70296	10/08/2018	Printed			GALEGRP	GALE-CENGAGE LEARNING	cottage by the sea	219.05
70297	10/08/2018	Printed			GORDON	GORDON FOOD SERVICE, INC	program supplies	53.95
70298	10/08/2018	Printed			HLD	HOWLETT LOCK & DOOR, INC.	whit-story room	1,888.00
70299	10/08/2018	Printed			0000000051	THE LIBRARY NETWORK	7/1-9/30/18 telecommunications	6,335.15
70300	10/08/2018	Printed			MBM	MBM TECHNOLOGY SOLUTIONS	Super 8/29-9/28/18	966.09
70301	10/08/2018	Printed			MIDWESTTAP	MIDWEST TAPE	96469019/96427004/96449508	5,049.97
70302	10/08/2018	Printed			MIDWESTTAP	MIDWEST TAPE	Hoopla 9/30/18	4,437.10
70303	10/08/2018	Printed			MY FAVORIT	MY FAVORITE PLANT COMPANY	October 2018 lease	256.00
70304	10/08/2018	Printed			OCLC	OCLC INC.	due 11/14/18 cataloging	451.90
70305	10/08/2018	Printed			PROQUEST	PROQUEST LLC	ancestry 10/1/18-9/30/19	3,065.00
70306	10/08/2018	Printed			REAM	GILLIAN REAM GAINSLEY	TEDx 9/27/18 supplies	27.30
70307	10/08/2018	Printed			0000000048	RECORDED BOOKS	still just grace	6.95
70308	10/08/2018	Printed			RLPG	ROWMAN LITTLEFIELD PUBLISHING	chas calend of events 2019	169.37
70309	10/08/2018	Printed			STAPAD	STAPLES ADVANTAGE	STATEMENT 9/25/18	477.46
70310	10/08/2018	Printed			TERM	TERMINIX	superior 9/20/18	87.00
70311	10/08/2018	Printed			A4	WASTE MANAGEMENT OF MICHIGAN	MA october 2018 service	441.46
70312	10/08/2018	Printed			0000000021	Y C U A	Whit 8/21-9/21/18	2,065.20
70313	10/11/2018	Printed			LIHI	LIPS & HIPS, LLC	partial fee 10/13/18 program	75.00
70314	10/16/2018	Printed			ALER	ALERUS FINANCIAL	YDL contribution 9/2018	15,698.54
70315	10/16/2018	Printed			AES	ALLIED EAGLE SUPPLY CO	blue brag bag/hand soap	171.22
70316	10/16/2018	Printed			BAA	BANK OF ANN ARBOR	closing 9/30/18 #5384	223.75
70317	10/16/2018	Printed			BAA	BANK OF ANN ARBOR	closing 9/30/18 #5906	34.95
70318	10/16/2018	Printed			BAA	BANK OF ANN ARBOR	closing 9/30/18 #4125	1,390.36
70319	10/16/2018	Printed			BASIC	BASIC	admin fee october 2018	55.30

Check Register Report

Date: 11/21/2018

Time: 10:15 am

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Ypsilanti District Library

BANK: ANN ARBOR

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
ANN ARBOR Checks								
70320	10/16/2018	Printed			BCN	BLUE CARE NETWORK OF MI	11/1-11/30/18 coverage	37,131.58
70321	10/16/2018	Printed			A15	BP PRODUCTS OF NORTH AMERICA	9/6-10/5/18 billing period	442.15
70322	10/16/2018	Printed			0000000567	CENTER POINT PUBLISHING	the proposal	387.09
70323	10/16/2018	Printed			PLC	CENTRAL MICHIGAN UNIVERSITY	lost ILL-seed of knowledge	22.50
70324	10/16/2018	Printed			CIT	CIT TECHNOLOGY FIN SERV INC.	lease due 10/29/18	1,530.10
70325	10/16/2018	Printed			CLHI	CLARK HILL	september 2018 service	514.50
70326	10/16/2018	Printed			0000000622	FOLKMANIS, INC.	puppets-MA	290.09
70327	10/16/2018	Printed			GALEGRP	GALE-CENGAGE LEARNING	hope never dies	47.23
70328	10/16/2018	Printed			0000000051	THE LIBRARY NETWORK	delivery 10/1/18-9/30/19	2,796.00
70329	10/16/2018	Printed			LINC_NAT	LINCOLN NATIONAL LIFE	10/11/12-2018 months billed	249.48
70330	10/16/2018	Printed			MEDCO	MEDCO SUPPLY COMPANY	credit for supplies not receiv	64.95
70331	10/16/2018	Printed			MWP	MICHIGAN WEB PRESS	fall 2018 LOOP	3,285.90
70332	10/16/2018	Printed			MAAA	MID-AMERICA ARTS ALLIANCE	house/home 2018 exhib fee	650.00
70333	10/16/2018	Printed			MIDWESTTAR	MIDWEST TAPE	open season	249.18
70334	10/16/2018	Printed			HN	HEATHER NEFF	10/23/18 GAR finale	100.00
70335	10/16/2018	Printed			OV	OVERDRIVE, INC.	16 total items	889.43
70336	10/16/2018	Printed			PASLEA	PASCAL LEARNING	1 yr. access ReadyRosie	2,000.00
70337	10/16/2018	Printed			PRH	PENGUIN RANDOM HOUSE LLC	spark of light	33.75
70338	10/16/2018	Printed			SENG	SENG TIRE CO.	bkm 2 tires 10/9/18	990.00
70340	10/16/2018	Printed			AMAZ	SYNCB AMAZON	november 2018 items due	1,902.85
70341	10/16/2018	Printed			UMSI	UNIQUE MANAGEMENT SERVICES,	september 2018 placements	733.90
70342	10/16/2018	Printed			VANB	VAN BUREN DISTRICT LIBRARY	lost ILL-halfway to the grave	9.99
70343	10/24/2018	Printed			AES	ALLIED EAGLE SUPPLY CO	towel/brag box	468.44
70344	10/24/2018	Printed			AMERICAN L	AMERICAN LIBRARY ASSOCIATION	smith renewal 2019	220.00
70345	10/24/2018	Printed			BCKARC	BAKER COLLEGE OF FLINT	lost ILL-shaping of amer high	55.00
70346	10/24/2018	Printed			CAMPINC	CAMPBELL, INC	Wh-backflow	688.12
70347	10/24/2018	Printed			CAVSQ	CAVENDISH SQUARE PUBLISHING	costa rica/ukraine	72.42
70348	10/24/2018	Printed			CDW	CDW GOVERNMENT, INC.	5 bluesocket indoor access pnt	2,681.75
70349	10/24/2018	Printed			0000000027	DELTA DENTAL PLAN OF MICHIGAN	11/1-11/30/18 coverage	3,043.39
70350	10/24/2018	Printed			GALEGRP	GALE-CENGAGE LEARNING	mary monroe	48.73
70351	10/24/2018	Printed			GORDON	GORDON FOOD SERVICE, INC	trunk or treat	89.32
70352	10/24/2018	Printed			HOME	HOME DEPOT CREDIT SERVICES	10/12/18 statement	291.20
70353	10/24/2018	Printed			0000000051	THE LIBRARY NETWORK	deep freeze renewal/public web	690.00
70354	10/24/2018	Printed			LINC_NAT	LINCOLN NATIONAL LIFE	11/1-11/30/18 coverage	1,343.60
70355	10/24/2018	Printed			AFSCME	MICHIGAN AFSCME	deduct 10/4/18	619.55
70356	10/24/2018	Printed			DAMI	DARRYL MICKENS	Tai Chi workshop 10/24/18	75.00
70357	10/24/2018	Printed			MIDWESTTAR	MIDWEST TAPE	96516996/96498890/96509597	2,398.86
70358	10/24/2018	Printed			PRH	PENGUIN RANDOM HOUSE LLC	Goly ghost	30.00
70359	10/24/2018	Printed			BP	BRADLEY PERKINS	TEDx balance due	500.00
70360	10/24/2018	Printed			TDSM	TDS	10/22-11/21/18 service	1,221.25
70361	10/24/2018	Printed			TERM	TERMINIX	MA treatment 10/11/18	110.00
70362	10/24/2018	Printed			TYLE	TYLER TECHNOLOGIES	AP/GL 10/1/18-9/30/19	1,622.40
70363	10/24/2018	Printed			0000000316	U S POSTMASTER	millage postcard-permit #658	1,530.00
70364	10/24/2018	Printed			VERIZON	VERIZON WIRELESS	9/10-10/9/18 service	495.94
70365	10/24/2018	Printed			0000000030	VISION SERVICE PLAN - MI	november 2018 coverage	724.00

Total Checks: 98

Checks Total (excluding void checks):

155,094.53

Total Payments: 98

Bank Total (excluding void checks):

155,094.53

Total Payments: 98

Grand Total (excluding void checks):

155,094.53

Communications

CANVASS OF VOTES CAST

AT THE ELECTION

HELD ON

November 6, 2018

(DATE OF ELECTION)

OF Washtenaw County,

**AND CANVASSED BY THE BOARD OF CANVASSERS
WASHTENAW COUNTY, MICHIGAN**

CERTIFICATE OF DETERMINATION

STATE of MICHIGAN
County of Washtenaw

The Board of Canvassers of the County of Washtenaw, having Ascertained and Canvassed the Votes of Washtenaw County – All Cities and Townships at the General Election, held on the 6th day of November, two thousand eighteen.

Do Hereby Certify and Determine:

That **Jeff Irwin** having received a sufficient number of votes is elected to the office of **State Senator - District 18**

That **Donna Lasinski** having received a sufficient number of votes is elected to the office of **State Representative - District 52**

That **Yousef Rabhi** having received a sufficient number of votes is elected to the office of **State Representative - District 53**

That **Ronnie D. Peterson** having received a sufficient number of votes is elected to the office of **State Representative - District 54**

That **Rebekah Warren** having received a sufficient number of votes is elected to the office of **State Representative - District 55**

That **Jason Maciejewski** having received a sufficient number of votes is elected to the office of **Washtenaw County Board of Commissioners Member – District 1**

That **Sue Shink** having received a sufficient number of votes is elected to the office of **Washtenaw County Board of Commissioners Member – District 2**

That **Shannon Beeman** having received a sufficient number of votes is elected to the office of **Washtenaw County Board of Commissioners Member – District 3**

That **Felicia Brabec** having received a sufficient number of votes is elected to the office of **Washtenaw County Board of Commissioners Member – District 4**

That **Ruth Ann Jamnick** having received a sufficient number of votes is elected to the office of **Washtenaw County Board of Commissioners Member – District 5**

That **Ricky L. Jefferson** having received a sufficient number of votes is elected to the office of **Washtenaw County Board of Commissioners Member – District 6**

That **Andy LaBarre** having received a sufficient number of votes is elected to the office of **Washtenaw County Board of Commissioners Member – District 7**

That **Jason Morgan** having received a sufficient number of votes is elected to the office of **Washtenaw County Board of Commissioners Member – District 8**

That **Katie Scott** having received a sufficient number of votes is elected to the office of **Washtenaw County Board of Commissioners Member**

That **Christopher Taylor** having received a sufficient number of votes is elected to the office of **City of Ann Arbor - Mayor**

That **Jeff Hayner** having received a sufficient number of votes is elected to the office of **City of Ann Arbor - Ward 1 City Council Member**

That **Kathy Griswold** having received a sufficient number of votes is elected to the office of **City of Ann Arbor - Ward 2 City Council Member**

That **Julie Grand** having received a sufficient number of votes is elected to the office of **City of Ann Arbor - Ward 3 City Council Member**

That **Elizabeth Nelson** having received a sufficient number of votes is elected to the office of **City of Ann Arbor - Ward 4 City Council Member**

That **Ali Ramlawi** having received a sufficient number of votes is elected to the office of **City of Ann Arbor - Ward 5 City Council Member**

That **Brian D. Marl** having received a sufficient number of votes is elected to the office of **City of Saline - Mayor**

That **Janet Dillon** having received a sufficient number of votes is elected to the office of **City of Saline - City Council Member**

That **Dean Benjamin Girbach** having received a sufficient number of votes is elected to the office of **City of Saline - City Council Member**

That **Christen Arnold Mitchell** having received a sufficient number of votes is elected to the office of **City of Saline - City Council Member**

That **Beth C. Bashert** having received a sufficient number of votes is elected to the office of **City of Ypsilanti - Mayor**

That **Nicole A. Brown** having received a sufficient number of votes is elected to the office of **City of Ypsilanti - Ward 1 City Council Member**

That **Jennifer Symanns** having received a sufficient number of votes is elected to the office of **City of Ypsilanti - Ward 2 City Council Member**

That **Anthony Morgan** having received a sufficient number of votes is elected to the office of **City of Ypsilanti - Ward 3 City Council Member**

That **Cyndi Jabara** having received a sufficient number of votes is elected to the office of **Sylvan Township Trustee**

That **Trish Reilly** having received a sufficient number of votes is elected to the office of **Pittsfield Township Park Commission Member**

That **Anne Maxine Fortunato** having received a sufficient number of votes is elected to the office of **Pittsfield Township Park Commission Member**

That **Linda R. Benson** having received a sufficient number of votes is elected to the office of **Village of Barton Hills Trustee**

That **Robert Hensinger** having received a sufficient number of votes is elected to the office of **Village of Barton Hills Trustee**

That **Matt Turner** having received a sufficient number of votes is elected to the office of **Village of Barton Hills Trustee**

That **Gregory Saldana** having received a sufficient number of votes is elected to the office of **Village of Barton Hills Trustee**

That **Amelia Woods** having received a sufficient number of votes is elected to the office of **Village of Manchester Trustee**

That **Cynthia Dresch** having received a sufficient number of votes is elected to the office of **Village of Manchester Trustee**

That **Marsha Johnson Chartrand** having received a sufficient number of votes is elected to the office of **Village of Manchester Trustee**

That **Darlene A. O'Brien** having received a sufficient number of votes is elected to the office of **Judge of Probate Court Incumbent**

That **Jessica Kelly** having received a sufficient number of votes is elected to the office of **Public Schools of the City of Ann Arbor - Board Member**

That **Susan Baskett** having received a sufficient number of votes is elected to the office of **Public Schools of the City of Ann Arbor - Board Member**

That **Bryan L. Johnson** having received a sufficient number of votes is elected to the office of **Public Schools of the City of Ann Arbor - Board Member**

That **Rebecca Lazarus** having received a sufficient number of votes is elected to the office of **Public Schools of the City of Ann Arbor - Board Member**

That **James Parry Eyster** having received a sufficient number of votes is elected to the office of **Chelsea School District - Board Member**

That **Keri Poulter** having received a sufficient number of votes is elected to the office of **Chelsea School District - Board Member**

That **Dick Lundy** having received a sufficient number of votes is elected to the office of **Dexter Community Schools - Board Member**

That **Mara Greatorex** having received a sufficient number of votes is elected to the office of **Dexter Community Schools - Board Member**

That **Yoline Williams** having received a sufficient number of votes is elected to the office of **Lincoln Consolidated Schools - Board Member**

That **Connie Marie Newlon** having received a sufficient number of votes is elected to the office of **Lincoln Consolidated Schools - Board Member**

That **Michael J. Tindall** having received a sufficient number of votes is elected to the office of **Manchester Community Schools - Board Member**

That **Rebecca Harvey** having received a sufficient number of votes is elected to the office of **Manchester Community Schools - Board Member**

That **Michael Austin** having received a sufficient number of votes is elected to the office of **Manchester Community Schools - Board Member**

That **Kirsten Frait** having received a sufficient number of votes is elected to the office of **Milan Area Schools - Board Member**

That **Kerri A. Moccio** having received a sufficient number of votes is elected to the office of **Milan Area Schools - Board Member**

That **Jennifer Steben** having received a sufficient number of votes is elected to the office of **Saline Area Schools - Board Member**

That **Susan Estep** having received a sufficient number of votes is elected to the office of **Saline Area Schools - Board Member**

That **Kenneth J. Dignan III** having received a sufficient number of votes is elected to the office of **Whitmore Lake Public Schools - Board Member**

That **Bob Henry** having received a sufficient number of votes is elected to the office of **Whitmore Lake Public Schools - Board Member**

That **Gillian Ream Gainsley** having received a sufficient number of votes is elected to the office of **Ypsilanti Community Schools - Board Member**

That **Celeste Hawkins** having received a sufficient number of votes is elected to the office of **Ypsilanti Community Schools - Board Member**

That **Ellen Champagne** having received a sufficient number of votes is elected to the office of **Ypsilanti Community Schools - Board Member**

That **Richard Landau** having received a sufficient number of votes is elected to the office of **Washtenaw Community College Board of Trustees Member**

That **Diana McKnight-Morton** having received a sufficient number of votes is elected to the office of **Washtenaw Community College Board of Trustees Member**

That **S. Kerene Moore** having received a sufficient number of votes is elected to the office of **Ann Arbor District Library Board of Trustees Member**

That **Jim Leija** having received a sufficient number of votes is elected to the office of **Ann Arbor District Library Board of Trustees Member**

That **Dharma Akmon** having received a sufficient number of votes is elected to the office of **Ann Arbor District Library Board of Trustees Member**

That **Theresa M. Maddix** having received a sufficient number of votes is elected to the office of **Ypsilanti District Library Board of Trustees Member**

That **Bethany Kennedy** having received a sufficient number of votes is elected to the office of **Ypsilanti District Library Board of Trustees Member**

That **Kristy Cooper** having received a sufficient number of votes is elected to the office of **Ypsilanti District Library Board of Trustees Member**

That **Patricia J. Horne McGee** having received a sufficient number of votes is elected to the office of **Ypsilanti District Library Board of Trustees Member**

That the **WASHTENAW COUNTY PROPOSITION TO RENEW THE TAX LIMITATION FOR PARKS AND RECREATION PURPOSES INCLUDING ACQUISITION, DEVELOPMENT, MAINTENANCE AND OPERATION OF PARK LANDS AND RECREATION FACILITIES FOR THE BENEFIT OF WASHTENAW COUNTY CITIZENS**, having received a sufficient number of votes is passed.

That the **ANN ARBOR CITY CHARTER AMENDMENT FOR THE CITY-OWNED PUBLIC LAND BOUNDED BY FIFTH AVENUE, AND WILLIAM, DIVISION, AND LIBERTY STREETS TO BE DESIGNATED, IN PERPETUITY, AS AN URBAN PARK AND CIVIC CENTER COMMONS TO BE KNOWN AS THE "CENTER OF THE CITY," BY AMENDING THE ANN ARBOR CITY CHARTER ADDING A NEW SECTION 1.4 TO CHAPTER 1 OF THE CHARTER**, having received a sufficient number of votes is passed.

That the **ANN ARBOR CITY AMENDMENT TO ALTER THE PROCEDURE FOR FILLING A VACANCY IN ELECTIVE OFFICES** having received a sufficient number of votes is passed.

That the ANN ARBOR CITY CHARTER AMENDMENT AUTHORIZING
TAX FOR PARK MAINTENANCE AND CAPITAL IMPROVEMENTS
proposal having received a sufficient number of votes is **passed**.

That the CITY OF MILAN LIBRARY RENEWAL MILLAGE proposal
having received a sufficient number of votes is **passed**.

That CITY OF SALINE PROPOSED AMENDMENT TO THE SALINE
CITY CHARTER having received a sufficient number of votes is **passed**.

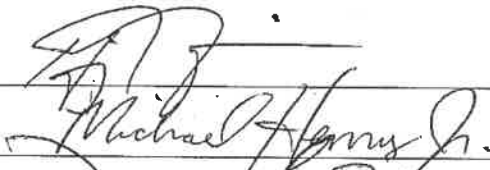
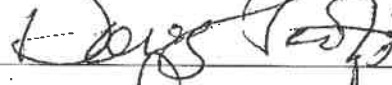
That AUGUSTA CHARTER TOWNSHIP "HEADLEE" OVERRIDE
MILLAGE INCREASE PROPOSAL having not received a sufficient number
of votes is **not passed**.


That YPSILANTI COMMUNITY SCHOOLS SINKING FUND MILLAGE
PROPOSAL having received a sufficient number of votes is **passed**.

That the YPSILANTI DISTRICT LIBRARY LIBRARY MILLAGE having
received a sufficient number of votes is **passed**.

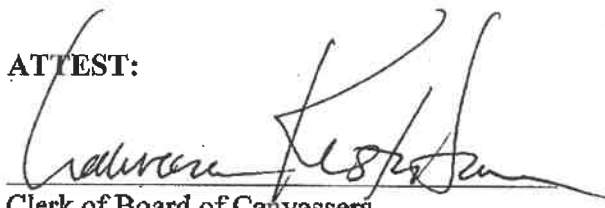
In Witness Whereof, We have hereunto set our hands and
affixed the Seal of the County of Washtenaw this 14th day
of November in the year two thousand eighteen.




_____, Chair




ATTEST:


Clerk of Board of Canvassers

STATEMENT OF RETURNS

November 6, 2018 General Election

Ypsilanti District Library

Ypsilanti District Library
Library Millage

Shall the Ypsilanti District Library, County of Washtenaw, Michigan, be authorized to levy a new additional millage in an amount not to exceed .70 mill (\$.70 on each \$1,000 of taxable value) against all taxable property within the Ypsilanti District Library district for a period of twelve (12) years, 2018 to 2029, inclusive, for the purpose of providing funds for all district library purposes authorized by law? The estimate of the revenue the District Library will collect in the first year of levy (2018) if the millage is approved and levied by the District Library is approximately \$1,340,000. A portion of the millage collected may be subject to capture by the City of Ypsilanti Brownfield Redevelopment Authority.

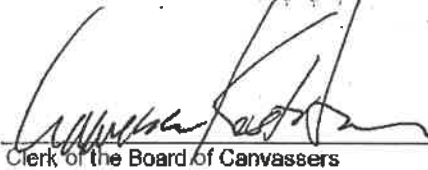
PRECINCT NAME	Yes	No
City of Ypsilanti, Ward 1, Precinct 1	482	200
City of Ypsilanti, Ward 1, Precinct 2	764	183
City of Ypsilanti, Ward 1, Precinct 3	478	156
City of Ypsilanti, Ward 2, Precinct 1	549	167
City of Ypsilanti, Ward 2, Precinct 2	652	214
City of Ypsilanti, Ward 2, Precinct 3	593	132
City of Ypsilanti, Ward 2, Precinct 4	371	119
City of Ypsilanti, Ward 3, Precinct 1	501	80
City of Ypsilanti, Ward 3, Precinct 2	595	195
City of Ypsilanti, Ward 3, Precinct 3	793	204
Superior Township, Precinct 2	1056	462
Superior Township, Precinct 3	538	225
Superior Township, Precinct 4	813	369
Superior Township, Precinct 5	546	535
Ypsilanti Township, Precinct 1	937	294
Ypsilanti Township, Precinct 2	776	316
Ypsilanti Township, Precinct 3	661	265
Ypsilanti Township, Precinct 4	917	418
Ypsilanti Township, Precinct 5	500	321
Ypsilanti Township, Precinct 6	361	254
Ypsilanti Township, Precinct 7	515	360
Ypsilanti Township, Precinct 8	531	363
Ypsilanti Township, Precinct 9	897	538
Ypsilanti Township, Precinct 10	511	257
Ypsilanti Township, Precinct 11	646	456
Ypsilanti Township, Precinct 12	784	327
Ypsilanti Township, Precinct 13	1002	429
Ypsilanti Township, Precinct 14	831	450
Ypsilanti Township, Precinct 15	630	480
Ypsilanti Township, Precinct 17	1016	699
Ypsilanti Township, Precinct 18	1076	706
Ypsilanti Township, Precinct 19	1105	715
Ypsilanti Township, Precinct 20	676	483
Totals	23103	11372
	67.01%	32.99%


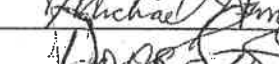

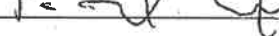
The Board of Canvassers of the County of Washtenaw, having ascertained and canvassed the votes of the above named precincts at the Election, held on the 6th day of November, two thousand eighteen, do hereby certify the vote totals above.

In Witness Whereof, We have hereunto set our hands and affixed the Seal of the County of Washtenaw this 14th day of November in the year two thousand eighteen.



ATTEST:


Clerk of the Board of Canvassers

	Chairperson
	Vice Chair
	Member
	Member

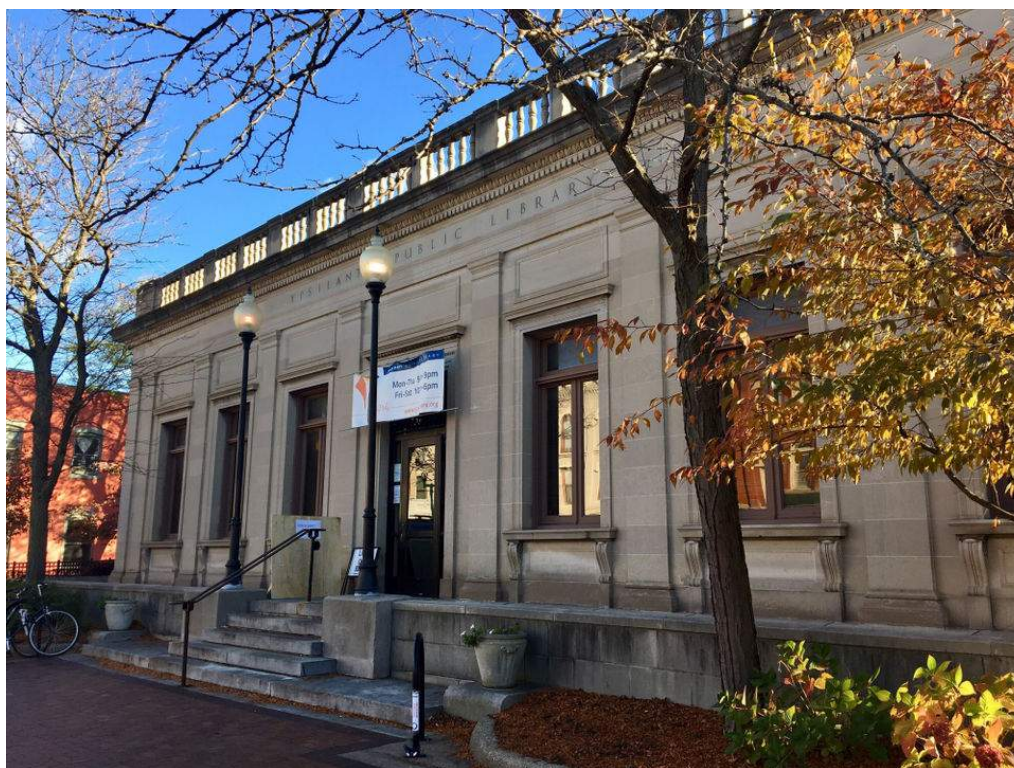
MLIVE.COM

Ypsilanti library millage would lead to new branch near MacArthur Blvd.

By Lauren Slagter | lslagter@mlive.com | Posted October 25, 2018 at 09:30 AM | Updated November 04, 2018 at 06:43 PM

1k
shares

[5 Comments](#)



Ypsilanti District Library-Michigan branch on Michigan Avenue in downtown Ypsilanti on Wednesday, Oct. 24, 2018. (Lauren Slagter | MLive)

YPSILANTI, MI - Ypsilanti District Library is asking voters to support a tax proposal in the November election that would raise more than \$16 million over the next 12 years.

Polls are open from 7 a.m. to 8 p.m. Nov. 6, and residents of the city of Ypsilanti, Ypsilanti Township and part of Superior Township can vote on the library's millage proposal.

Look up your polling location through the [Michigan Voter Information Center](#).

Passing the millage would allow the library to move forward with building a new branch on North Harris Road in Superior Township, near the MacArthur Boulevard and Willow Run neighborhoods. The revenue also would allow the library to expand its collections, maintain services and upgrade technology, officials said.



Here's a closer look at the [millage proposal](#).



YDL-Whittaker branch on Whittaker Road in Ypsilanti Township on Wednesday, Oct. 24, 2018. (Lauren Slagter | MLive)

How much money would the millage generate?

The 0.7-mill, 12-year tax would apply to all property in the area served by the Ypsilanti District Library, which includes the city of Ypsilanti, Ypsilanti Township and the part of Superior Township not included in the Ann Arbor Public Schools district.

The tax is expected to generate \$1.34 million in 2018, which equates to about \$16.08 million over 12 years.



YDL-Superior operates in a room in the Superior Township fire station on MacArthur Boulevard on Wednesday, Oct. 25, 2018. (Lauren Slagter | MLive)

How would the money be spent?

The library has outlined five general ways the millage revenue would be spent:

- Expand its popular collections of eBooks, audiobooks and streaming media;
- Maintain its weekday and Sunday hours of operation;
- Replace outdated computers, upgrade wifi access and modernize the library's catalog;
- Repair and improve aging facilities and re-organize to create more study spaces at the Whittaker branch and more space for children's programming at the Michigan Avenue branch; and
- Operate a new library on Harris Road.



Courtesy of YDL



The floor plan shows how the new library on North Harris Road in Superior Township would be laid out. (Courtesy of YDL)

Why does the library want to open a branch on Harris Road?

In 2007, after Superior Township voters decided to join the library district, Ypsilanti District Library opened a temporary space in a room in the Superior Township fire station until a permanent facility could be built.

The housing market crash in 2007 that sent property values plummeting reduced YDL's millage revenue, and plans for the new library were put on hold.

From 2012: Superior Township frustrated with new library delay as Ypsilanti District Library revenues drop

YDL now has enough money in its fund balance to cover the \$2.1 million cost of constructing a 7,500-square-foot library on North Harris Road, between MacArthur Boulevard and Geddes Road.

However, YDL needs the additional millage revenue in order to provide staffing and programming for the new branch, said Library Director Lisa Hoenig.

"We've had money for that project but we haven't been able to move forward because we haven't had the funds to operate that branch," Hoenig said. "That area has a lot of need for a library."

The new library would include a youth area with a dedicated teen/tween space, study rooms, comfortable seating for reading, a meeting room that would be available to community groups, 20 computer work stations and a collection almost three times the size of what's available in the temporary library at the fire station.



Superior Township owns the 12-acre plot where the library would be built. If the millage passes in November, construction would begin in 2019 and be complete in 2020.



The rendering shows what the front of the library on North Harris Road in Superior Township would look like. (Courtesy of YDL)



The rendering shows what the back of the library on North Harris Road in Superior Township would look like. (Courtesy of YDL)

What is the cost to taxpayers?

The millage proposal calls for a 0.7-mill tax on all property in the district served by YDL. The median market value for homes in Ypsilanti is \$130,000. Assuming a taxable value of \$65,000, the library millage proposal would cost the homeowner \$45.50 a year.

YDL currently levies a 1.8609-mill operating millage on all property in the City of Ypsilanti, Ypsilanti Township and the part of Superior Township included in the library district.

For the past 20 years, Ypsilanti city and township property owners also paid a bond for the library that averaged out to 0.8154 mills a year. That bond expired in 2018, so those residents will see a drop in the total library tax levy if the 0.7-mill proposal passes.

Superior Township residents in the library district did not pay the library's bond millage, so the 0.7-mill proposal would be a tax increase for them.



Ypsilanti District Library's Teen Advisory Group showed off the library's new "creative toolkits" at a launch party on Saturday, April 8, 2017, at the library's Whittaker branch, 5577 Whittaker Road, Ypsilanti. (Provided photo | Jodi Krahne, YDL)

Who benefits from the library's services?

All residents in the area served by YDL can make use of the library's collections, programming and facilities.

In 2017, 47,284 people attended a library class or event and 31,385 people had library cards out of the 82,974 people in the library's service area, **according to YDL's annual report.**



ELECTION 2018

More Washtenaw County election news

MLive has partnered with the League of Women Voters to provide a [voter guide](#) with information on candidates and ballot proposals for the November 2018 election.

All responses in the voter guide were submitted directly by the candidates and have not been edited by the League of Women Voters, except for necessary cuts if a reply exceeded character limitations. Spelling and grammar were not corrected. Publication of candidate statements and opinions is solely in the interest of public service and should not be considered as an endorsement. The League never supports or opposes any candidates or political parties.

[Here's what's on the Nov. 6 ballot in Ann Arbor, Washtenaw County](#)

[5 things to know about Ypsilanti Community Schools sinking fund proposal](#)

[Ypsilanti school board candidates discuss new superintendent hire, growing enrollment](#)

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89.1 WEMU
All Things Considered



[#GivingTuesday Open House](https://www.facebook.com/events/1935453709867342/) (<https://www.facebook.com/events/1935453709867342/>)

[Morning Edition](/programs/morning-edition/) (</programs/morning-edition/>), and [All Things Considered](/programs/all-things-considered/) (</programs/all-things-considered/>)

November Election 2018: Ypsilanti Voters Will Be Asked To Turn The Page With A Millage Request

By [LISA BARRY](/PEOPLE/LISA-BARRY/) (</PEOPLE/LISA-BARRY/>) • OCT 29, 2018



[Tweet](http://twitter.com/intent/tweet?) (<http://twitter.com/intent/tweet?>

[url=http%3A%2F%2Fwww.bit.ly%2F2qaUTk7&text=November%20Election%202018%3A%20Ypsilanti%20Voters%20Will%20Be%20](http://twitter.com/intent/tweet?url=http%3A%2F%2Fwww.bit.ly%2F2qaUTk7&text=November%20Election%202018%3A%20Ypsilanti%20Voters%20Will%20Be%20)



[Share](http://facebook.com/sharer.php?) (<http://facebook.com/sharer.php?>

[u=http%3A%2F%2Fwww.bit.ly%2F2qaUTk7&t=November%20Election%202018%3A%20Ypsilanti%20Voters%20Will%20Be%20](http://facebook.com/sharer.php?url=http%3A%2F%2Fwww.bit.ly%2F2qaUTk7&t=November%20Election%202018%3A%20Ypsilanti%20Voters%20Will%20Be%20)



[Google+](https://plus.google.com/share?url=http%3A%2F%2Fwww.bit.ly%2F2qaUTk7) (<https://plus.google.com/share?url=http%3A%2F%2Fwww.bit.ly%2F2qaUTk7>)



[Email](mailto:) ([mailto:?](mailto:)

[subject=November%20Election%202018%3A%20Ypsilanti%20Voters%20Will%20Be%20Asked%20To%20Turn%20The%20Page%20](mailto:)



The local library has evolved into something much more than just a place to check out a book or peruse the Dewey Decimal System. 89.1 WEMU's Lisa Barry reports on an upcoming library millage (<https://www.ypsilibrary.org/engage/library-millage-request/>) issue that will be before Ypsilanti voters on November 6th.

(http://mediad.publicbroadcasting.net/p/wemu/files/styles/x_large/public/201810/IMG_1484.JPG)

Inside the Ypsilanti Public Library, Whitaker branch

CREDIT LISA BARRY / 89.1 WEMU



Listen

2:26

Listen to the full story.

With 90% of the Ypsilanti District Library's revenue coming from local tax dollars, Ypsilanti District Library director Lisa Hoenig (<https://www.linkedin.com/in/lisa-hoenig-62287929>) says they have a lot of ways to spend the new revenue should the 0.7 mill -over 12 year request before voters be approved.

Hoenig says the Ypsilanti District Library system has struggled financially, due to the economic downturn in 2007 and 2008.

Superior Township (<http://superiortownship.org>) joined the library district in 2007 with the intention of opening its own branch but has been operating in a one-room, less than 1,000-square foot space in a fire station for the past 11 years.

A "yes" vote on the Ypsilanti millage issue, according to Hoenig, would allow them to finally build that library on property the township purchased on Harris Road.

And if it doesn't pass? The Ypsilanti District Library director says cuts will need to be made.



(<http://mediad.publicbroadcasting.net/p/wemu/files/st>

Ypsilanti District Library Director Lisa Hoenig

CREDIT LISA BARRY / 89.1 WEMU



(http://mediad.publicbroadcasting.net/p/wemu/files/styles/x_large/public/201810/YDL_View-C_Bldg-Rear.jpg).

Proposed Ypsilanti District Library Branch in Superior Township

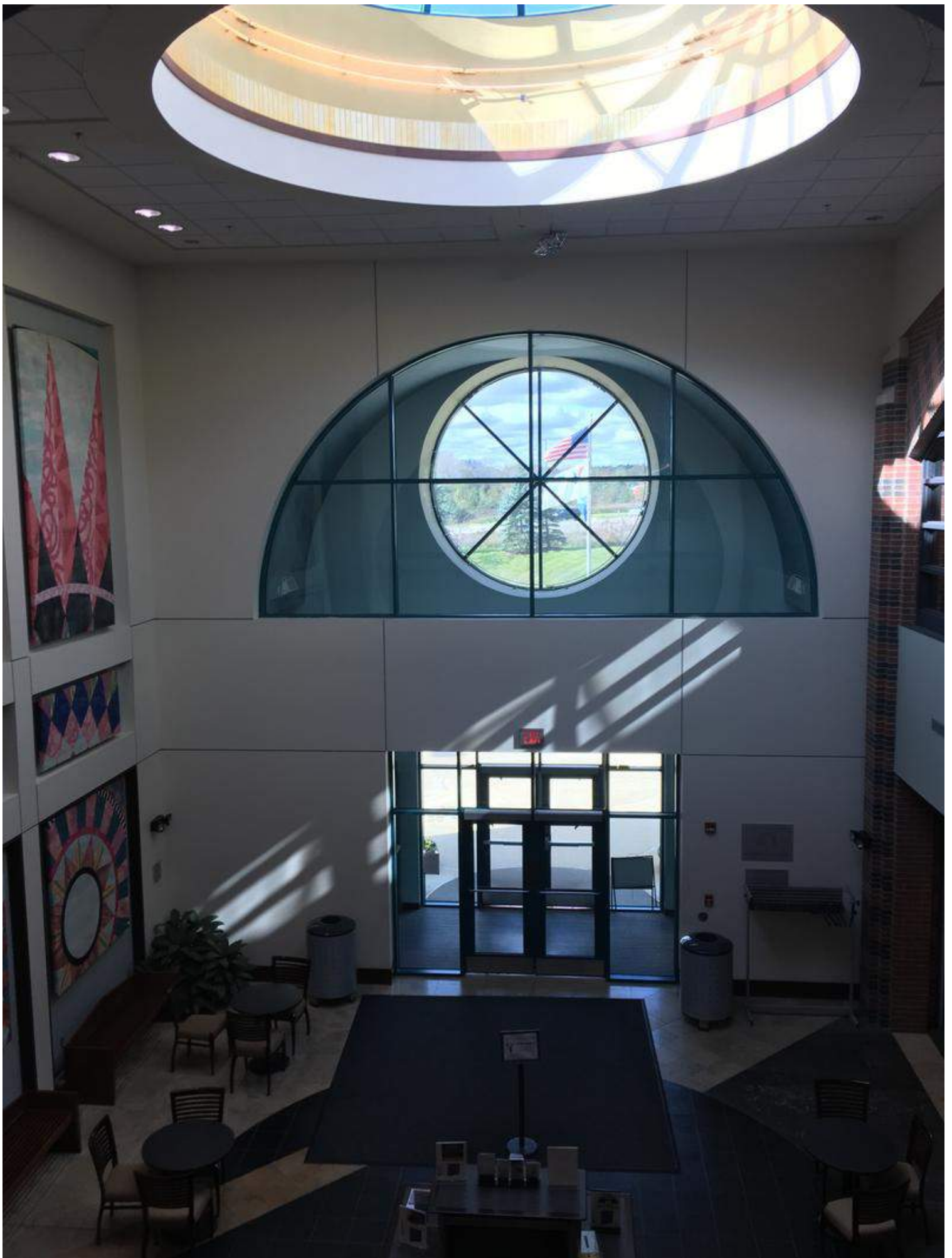
CREDIT YPSILANTI DISTRICT LIBRARY / YPSILIBRARY.ORG

39,000 people with library cards.

There's been some community conversation about a part of the ballot language that says, "A portion of the millage collected may be subject to capture by the City of Ypsilanti Brownfield Redevelopment Authority."

The library director explains that would amount to a very small amount of the money raised by the new millage to cover those costs.

Hoenig estimates the Ypsilanti District Library is used by just over 82,000 people, adding they have



(http://mediad.publicbroadcasting.net/p/wemu/files/styles/x_large/public/201810/IMG_1476.jpg).

It will be up to Ypsilanti voters to decide "the next chapter" of the community library district when they vote on November 6th.

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– *Lisa Barry is the host of All Things Considered on WEMU. You can contact Lisa at 734.487.3363, on Twitter @LisaWEMU (<http://twitter.com/LisaWEMU>), or email her at lbarryma@emich.edu (<mailto:lbarryma@emich.edu>)*

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ANN ARBOR NEWS

Ypsilanti District Library millage passes by more than 2-1 margin

Updated Nov 7;

Posted Nov 6



The rendering shows what the front of the library on North Harris Road in Superior Township would look like. (Courtesy of YDL)

6

705
shares

By Lauren Slagter, lslagter@mlive.com

YPSILANTI, MI - The Ypsilanti District Library will soon begin construction on a new branch in Superior Township thanks to voter support for a new millage passed Tuesday, Nov. 6



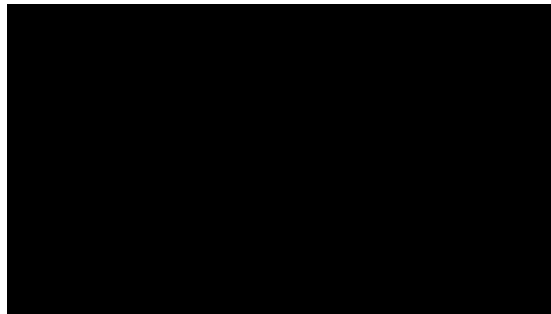
The millage proposal passed with the support of 67 percent of voters, according to unofficial results from the Washtenaw County clerk's office.

Voter turnout was 54.53 percent in the Ypsilanti library district.

"We're all really excited about what this means for the library and especially our community," said Lisa Hoenig, YDL director. "It was obvious that people care about their library and want to see more of what we do."

The proposal calls for levying 0.7 mills on all property in the library district - which includes the Ypsilanti, Ypsilanti Township and part of Superior Township - for 12 years.

Ad



It's expected to raise \$1.34 million in 2018 and about about \$16.08 million over 12 years.

The library outlined five general ways the millage revenue would be spent:

- Expand its popular collections of eBooks, audiobooks and streaming media;
- Maintain its weekday and Sunday hours of operation;



- Replace outdated computers, upgrade wifi access and modernize the library's catalog;
- Repair and improve aging facilities and re-organize to create more study spaces at the Whittaker branch and more space for children's programming at the Michigan Avenue branch; and
- Operate a new library on Harris Road.

Building a new library in Superior Township has been a goal since 2007, when part of Superior Township joined the Ypsilanti library district. But the recession that followed brought down property values, reducing the library's millage revenue and putting construction plans on hold.

Currently, YDL's only presence in Superior Township is a room in a Superior Township Fire Station.



The map shows the location of the new Superior Township library branch.
(Courtesy of YDL)

Now, the Ypsilanti District Library will use \$2.1 million from its fund balance to cover the cost of constructing a new 7,500-square-foot library on North Harris Road, between MacArthur Boulevard and Geddes Road.

The additional millage revenue will allow YDL to staff and offer programming at the new branch.

Ad



Superior Township owns the 12-acre plot where the library will be built. Construction is expected to begin in 2019 and be complete in 2020.

Hoening called approval of the new library construction fund a "big win."

"It's a pretty fast timeline, but we have had to wait a very long time to get started, so we don't want to wait any longer than we have to," she said, thanking the voters, library board, staff and advocacy group for their support.



The new library millage will be a tax increase for Superior Township residents in the library district and a decrease for residents of Ypsilanti Township and the City of Ypsilanti, who have spent the last 20 years paying a library bond.

The bond, which averages out to 0.8154 mills year, was retired earlier this year.

The median market value for homes in Ypsilanti is \$130,000. Assuming a taxable value of \$65,000, the new library millage would cost the homeowner \$45.50 a year.

Ad



YDL also levies a 1.8609-mill operating millage on all property in the City of Ypsilanti, Ypsilanti Township and the part of Superior Township included in the library district.

Four people also were elected Tuesday to four-year terms on the YDL board: Bethany Kennedy, Kristy Cooper, Theresa M. Maddix and Patricia J. Horne McGee.

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What Causes Wrinkles to Form?



Committee Reports

Director's
Report
and attachments

Library Director's Report

November 28, 2018

Millage Thanks

Thank you voters, for approving the Library millage on November 6th! The proposal passed by a decisive 2/3 majority, and we won in every precinct in the district. This is a solid endorsement of the work we do, and affirms we're in tune with our community. Because the millage request was successful, we will be able to continue our good work, enhance collections and services, and build a new library branch in Superior Township!

At a special meeting on 11/8 the Board approved revised L-4029 Tax Rate Request forms. I sent them to our municipalities and the new .7 mills will appear on the December 2018 tax bills.

Following the Special Board meeting I gave a speech and a toast offering thanks to the many, many people who helped make this happen: the Board, the entire YDL staff, the Friends of the Library, our consultants, our municipalities and other partners, the Vote Yes for Our Library Committee, its leadership, volunteers, honorary co-chairs and donors. It was a tremendous group effort. Thank you to everyone for your help and support. We did it!

Financial:

I have been working to close out the FY2018 budget for 11/30/18. Happily, it appears we will appropriate much less from Fund Balance than budgeted. The field work for our annual audit is scheduled for January 3-4, 2019.

Personnel:

- New Youth Services Part-time Paraprofessional Scott Marlowe began his duties at Michigan Avenue on Election Day. He brings a wealth of experience working with young people at YMCA camps, and creative skills in music, arts and writing. Welcome, Scott!
- Business Office Manager Monica Gower has been preparing Open Enrollment documents for staff eligible for health benefits. Our new plan year begins January 1.

Programming:

Halloween Downtown and YpsiGlow were by all reports well-attended and fantastic events. I represented YDL at the Estabrook Trunk N Treat that night, and it too had a great showing. According to the organizers, 235 kids, about 170 parents, and 93 volunteers came through and met Winnie the Pooh. ☺

Side Notes:

- The YDL-LCS Task Force met on 10/31. The Lincoln teachers are very excited about our new Family Read program and the upcoming Power of Children exhibit at Whittaker.
- The Friends of YDL hosted the Michigan Friends of Libraries meeting on 11/14. Many of our Friends Board members attended, and Brian Steimel presented President Marci Kinsey with the YDL Board resolution in honor of their 60th anniversary.
- Also on 11/14 Gillian and I met with representatives of EMU's Center for Campus and Community Writing to explore collaborating to create a community writing center at YDL. We are all very excited about this – stay tuned.
- I attended a meeting of the Detroit Suburban Librarians Round Table on 11/16 at the Bloomfield Township Public Library. The main presentation was on best practices in hiring, and I brought back some good information for our team.
- Finally, warm congratulations to our newly-elected Trustees, Patricia Horne McGee, Bethany Kennedy, Theresa Maddix, and Kristy Cooper! I've scheduled an orientation for the three incoming Board members on 12/21, and they will all try to attend the remaining meetings in 2018.

YDL Performance Dashboard - October 2018

	Oct-17	Oct-18	% Change from last October	2017	2018 to date
Circulation					
Whittaker Rd.	37,417	35,751	-4%	448,954	368,569
Michigan Ave.	11,603	11,499	-1%	136,735	108,268
Superior (**Closed 1/9/17 - 1/22/17 renovation**)	1,910	1,546	-19%	21,100	15,734
Navigator (**off-road 1/1/17 - 1/23/17**)	2,387	2,073	-13%	22,190	16,808
eProducts	4,942	6,097	23%	56,642	58,951
TOTAL	58,259	56,966	-2%	685,621	568,330
Self Check-Items					
Whittaker Rd.	4,770	6,111	28%	68,347	58,176
Michigan Ave.	1,704	871	-49%	20,259	10,094
TOTAL	6,474	6,982	8%	88,606	68,270
New Cards					
Whittaker Rd.	187	227	21%	2,631	2,313
Michigan Ave.	101	117	16%	1,183	1,054
Superior (**Closed 1/9/17 - 1/22/17 renovation**)	9	11	22%	139	174
Navigator (**off-road 1/1/17 - 1/23/17**)	7	15	114%	108	114
TOTAL	304	370	22%	4,061	3,655
Reference					
Whittaker Rd.	6,751	5,070	-25%	79,377	57,222
Michigan Ave.	4,316	4,431	3%	56,889	44,496
Superior (**Closed 1/9/17 - 1/22/17 renovation**)	898	957	7%	9,018	7,235
Navigator (**off-road 1/1/17 - 1/23/17**)	227	274	21%	2,515	2,067
TOTAL	12,192	10,732	-12%	147,799	111,020
Program Attendance					
Whittaker Rd. - Adult	348	314	-10%	2,564	2,418
Whittaker Rd. - Youth	1,525	1,743	14%	18,996	15,690
Michigan Ave. - Adult	159	433	172%	2,573	2,316
Michigan Ave. - Youth	1,377	1,219	-11%	8,092	6,217
Superior (**Closed 1/9/17 - 1/22/17 renovation**)	74	80	8%	993	581
Navigator (**off-road 1/1/17 - 1/23/17**)	942	1,401	49%	9,091	8,206
Offsite	324	306	-6%	4,410	3,739
General	0	0	0%	565	1,566
TOTAL	4,749	5,496	16%	47,284	40,733
Computer Usage - Sessions					
Whittaker Rd.	9,062	3,588	-60%	114,592	58,219
Michigan Ave.	9,735	3,937	-60%	114,432	59,404
Superior (**Closed 1/9/17 - 1/22/17 renovation**)	1,140	468	-59%	11,341	6,287
Wireless	2,274	2,792	23%	25,508	23,989
TOTAL	22,211	10,785	-51%	265,873	147,899
Computer Usage - Hours					
Whittaker Rd.	9,348	3,047	-67%	112,200	58,895
Michigan Ave.	8,199	3,787	-54%	103,781	58,062
Superior (**Closed 1/9/17 - 1/22/17 renovation**)	945	452	-52%	10,332	6,145
TOTAL	18,492	7,286	-61%	226,313	123,102
Door Count					
Whittaker Rd.	18,721	19,634	5%	238,141	189,929
Michigan Ave.	10,371	11,165	8%	118,983	99,854
Superior (**Closed 1/9/17 - 1/22/17 renovation**)	1,962	2,433	24%	19,844	18,133
Navigator (**off-road 1/1/17 - 1/23/17**)	1,417	2,048	45%	14,019	11,811
TOTAL	32,471	35,280	9%	390,987	319,727
MELCAT Interlibrary Loans					
Loaned	1,211	1,184	-2%	12,422	12,552
Borrowed	1,033	1,221	18%	13,751	12,309
Items Added to Collection					
Items Added	958	1,326	38%	15,542	11,241
Ebooks/Eaudio added	611	360	-41%	6,726	5,499
Items Cataloged	662	660	0%	6,280	5,388
Internet Usage					
Website - Overall	135,856	180,145	33%	1,496,475	1,800,103
Facebook,YDL (Total Reach)	2,404	377	-84%	395,430	126,575

YPSILANTI DISTRICT LIBRARY
FUND DEVELOPMENT DASHBOARD
November 2018

Strategy	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 YTD	2018 Goal
Friends of YDL Annual Support	\$48,591	\$46,316	\$43,360	\$36,050	\$20,515	\$36,000
Small Gifts/Memorials	\$780	\$1,923	\$953	\$1,264	\$443	\$2,500
In Memory of Marcia Peters				\$525	\$100	
In Memory of Xavier Small			\$5,951			
In Memory of Robert Warren				\$2,170	\$50	
In Memory of Ingrid Koch					\$1,011	
Genealogical Society of Washtenaw County					\$300	
Sub-total	\$780	\$1,923	\$6,904	\$3,959	\$1,904	
Additional Fundraising Activities						\$4,500
Dining YDL \$\$ (Haab's)	\$213	\$273	\$294	\$276	\$306	
Dining YDL \$\$ (Aubrees)	\$273		\$307			
Dining YDL \$\$ (Corner Brewery)			\$51			
Annual Report Mailing				\$1,180		
Dollars for DVD's	\$433					
Trustee Party, Trustee John Barr Birthday 1-1-2018					\$3,760	
Trustee Party, Trustee John Barr-July 4th	\$4,725	\$7,165	\$3,421	\$4,554		
Trustee Party, Trustee Kay Williams, Oct 24th Treasure H	\$865					
Trustee Party, Trustee Kimberly Grover-Dec. 2017		\$1,466		\$935		
Additional Fundraising Activities	\$6,510	\$8,904	\$4,073	\$6,945	\$4,066	
Annual Giving Campaign	\$6,483	\$4,054	\$3,582	\$7,280	\$200	\$5,000
Stanley & Robin Mendenhall	\$1,000					
John & Marlene Barr	\$1,000	\$1,000	\$1,000	\$1,000		
Sylvus Tarn	\$1,000					
*\$4582 designated Outreach Services [2016]	\$9,483	\$5,054	\$4,582	\$8,280	\$200	
Gala 150 year anniversary					\$24,028	\$40,000
Library Sustainers						\$2,000
Sylvus Tarn [designated MI Ave]		\$900		\$1,000	\$1,000	
Hassan Mirshaw		\$750				
Kay Williams (Designated YDL-Superior)		\$450	\$500		\$439	
Beal Investment-TedX Sponsor				\$900		
Gerry & Bert Kruse [designated adult fiction]	\$500	\$750	\$500			
In Memory of Beatrice L. and Harman F. Sperry					\$1,000	
(Unsolicited Donations >\$200)	\$700	\$2,850	\$1,000	\$1,900	\$2,439	
Library Champions						\$4,000
Donald Schoolmaster, <i>In memory of Jannette M. Gable</i>				\$2,000		
EMU (Sponsorship of TEDx Talk, 4/13/17)	\$7,161		\$2,500	\$3,000		
Hyundia-Kia	\$1,000					
The Mosaic Foundation [Annual Report mailing]	\$1,000	\$1,000	\$1,000	\$1,000		
Bank of Ann Arbor		\$1,500				
(Unsolicited Donations>\$1000)	\$23,661	\$2,500	\$3,500	\$6,000	\$0	
YDL Endowment Fund						\$2,500
Dietmar Wagner	\$2,500	\$1,500	\$2,500	\$2,500	\$4,000	
YDL (Yoder Fund Transfer)					\$3,252	
Lucy Liggett					\$1,000	
Virginia Young			\$5,000			
Various Gifts to the Endowment	\$55	\$2,285	\$2,900	\$5	\$25	
Sub-Total	\$2,555	\$3,785	\$10,400	\$2,505	\$8,277	
Total Donations	\$94,266	\$71,333	\$73,819	\$65,640	\$37,401	\$96,500

YPSILANTI DISTRICT LIBRARY
FUND DEVELOPMENT DASHBOARD
November 2018

Strategy	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 YTD	2018 Goal
Grants						\$60,000
ALA-National Science Foundation, <i>Discover Tech, Engineers</i>		\$1,000				
ALA-PBS Great American Reads series					\$2,000	
ALSC Dia Turns 20 Mini Grant			\$2,000			
Ann Arbor Farm & Garden			\$985			
Downtown Association of Ypsilanti [Direct]	\$200		\$1,700			
Ezra Jack Keats Minigrant, EJK Foundation			\$500			
Huron Valley Sunrise Lions Club	\$250					
Kiwanis-Early Childhood Priority 1 Committee	\$1,225	\$1,612	\$1,600	\$1,600	\$1,080	
MCACA-New Leaders Grant [Noise Permit]	\$2,000	\$2,850	\$3,200	\$2,970	\$2,800	
MCACA-Ypsi Song Fest	\$5,250	\$5,625	\$8,156			
MCLS-Harwood			\$690			
MHC-Prime Time Family Reading		\$8,075	\$3,000		\$1,800	
MHC-Ypsilanti African American Oral History Archive			\$24,350			
NEH- <i>Latino Americans: 500 Years of History</i>	\$1,000	\$3,000				
NEH-Wild Land Exhibit Programming Grant			\$1,000			
Teen Science Café Grant					\$3,000	
Will Eisner Graphic Novel Grant	\$4,000					
YACF Early Literacy Outreach			\$2,565			
YACF Early Creative Youth Studio			\$3,000			
YALSA/Best Buy Tech Grant	\$1,000					
YALSA/Dollar General Literacy Foundation						
YALSA/DollarSummer Teen Intern Grant		\$1,000		\$1,000		
National Center for Family Learning				\$3,000		
LSTA - Talk, Early Literacy Texting				\$71,650	\$61,250	
MHC-Arts & Humanities Touring Grant				\$324		
YDL Endowment Fund Proceeds	\$2,121	\$4,198	\$5,210	\$5,816	\$6,335	
Total Grants	\$17,421	\$27,360	\$57,956	\$86,360	\$78,265	
Vehicle Donation						
Bank of Ann Arbor				\$2,000	\$2,000	
Gene Butman Ford				\$3,316		
sub-total				\$5,316	\$2,000	
GRAND TOTALS	\$111,687	\$98,692	\$131,775	\$157,316	\$117,666	\$156,500

Designated Fundraising to Date

YDL - Superior Improvement - \$2741
* Whittaker Rd Teen Area Improvement -\$5,550

*\$1050 remaining, expenditures =4500

** LSTA - Talk, Early Literacy Texting 2019 grant amount is \$42,100

Acquisitions Department/Assistant Director Board Report: November 2018

Congratulations to all on the passage of the millage! What a great show of support from the community. The polling location where I gathered results (Fire Department on Ford) had a few glitches printing out the results, but I eventually made it to the after-party at Tower Inn. What a great night!

The Friends had a successful day hosting other Friends from area libraries on November 14. They were very surprised and pleased to receive the declaration from the board honoring all their work for YDL over the years. Many thanks to Brian for attending the event and especially for reading all those “whereas” clauses so gracefully! According to President Marci Kinsey, they are fully onboard with pursuing their 501©(3) status. That will be a great benefit to YDL once it is obtained.

I attended a post-election Chamber of Commerce meeting in Ann Arbor this month. The election results and implications for our area were presented. Intriguing but not earth-shattering.

I have nearly finalized exhibit programming for *The Power of Children* (January 28-March 16, 2018). We will have more than our usual slate of programs to accompany this exhibit, and we hope that it will be well-attended by area schools. YDL is honored to welcome two esteemed authors to speak about their lives and works: Irene Butter, Holocaust survivor and author of *Shores Beyond Shores* will speak at YDL on February 20; and Ruth Behar, author of *Lucky Broken Girl*, will speak at Riverside Arts Center on March 18.

The work on reclassifying the youth music collection continues. I work on this as time permits, so it's a bit slow-going. I would roughly estimate that half of the Whittaker Road collection has been changed so far.

Lastly, the name of the game right now is bills, bills, bills. There is always a mad rush to get all materials received and invoiced by the end of the fiscal year. Thanks, as always, to the Acquisitions team – Amy, Brenda, Gail, and Sarah – for their persistence under pressure!



- The collection budget is frozen for FY 2018;
- 660 items were cataloged;
- 1,686 items were added to the collection, including 360 e-items;
- The YDL app has 262 users;
- YDL borrowed 1,221 items from other libraries via Melcat;
- YDL loaned 1,184 items to other libraries via Melcat.

Submitted by Julianne Smith, November 19, 2018

Communications & Development

Monthly report: November 2018

Fundraising

- The millage was successful! YDL staff celebrated with friends and supporters on election night, and at a special board meeting a few days later. **“Thank you voters”** banners and digital signage have been posted at all locations, and on social media.

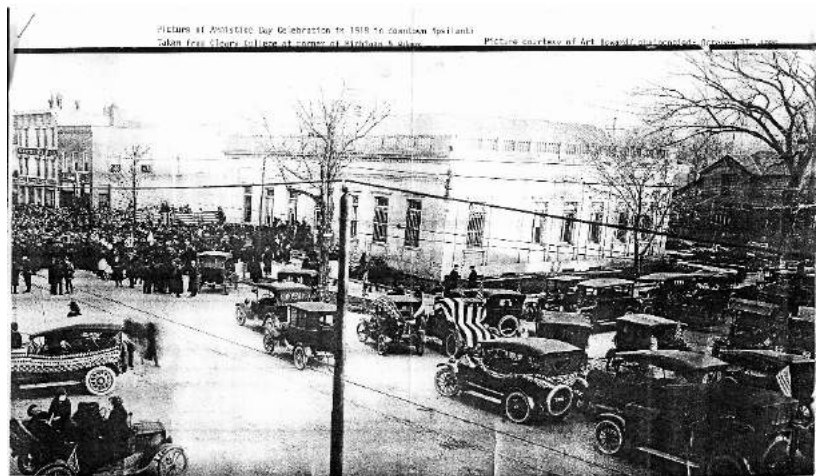


Promotions

- The YDL Millage received media coverage in **Mlive** and on **WEMU** prior to the election, as well as a follow up article in mlive the day after the election.
- We have ordered a number of **branding items** to complete our end of year budget and ensure that our outreach staff are well-outfitted for different kinds of events and weather! New items include new navy blue staff logo t-shirts, a “flag” style banner for outdoor events, a waterproof and stain-proof tablecloth, presentation folders, and a reorder of bookmarks for our circulation desk.

Web and Social Media

- **TEDxYDL videos are up!** These have been shared on social media and are available on YDL’s YouTube channel.
- This historic photo of the **library 100 years ago on Armistice Day** was one of YDL’s most engaging posts in recent history, garnering 4,000 views on Facebook!



Community Relations

- We have arranged meetings with several partners across the county about potentially **expanding The Loop Newsletter** to include news from more local entities.
- YDL met with the **EMU Center for Campus and Community Writing** to brainstorm about potential partnerships on writing programming at YDL.

Submitted by Gillian Ream Gainsley on November 21, 2018

Customer Services

Monthly report: November 2018

Unique Management Systems Update

In October 2018 UMS recovered the following:

Materials Returned: \$1,672.87

Dollars Received: \$1,434.98

Since YDL began using UMS we have recovered the following:

Materials Returned: \$143,540.01

Dollars Received: \$90,887.91

Exhibits

The Kaleidoscope collective of Washtenaw Community College artists are currently hosting an exhibit of their work in the community room at Whittaker Road. The exhibit will run till after the New Year.

Submitted by John Connaghan on November 21, 2018

Facilities Department

Board Report: November 2018

The Facilities Department has been busy with our daily routines. Here are some of the highlights of the last month.



Carpet cleaning was done at all three branches while we closed in honor of Veteran's Day.

Michigan Ave:

We built a platform in the mezzanine above the main floor ceiling. This is for the plumber to replace a piece of gutter pipe that runs internally in the building. The pipe deteriorated over the course of the building being 100 years old.

We also set up heat tape in the gutters at Michigan Ave, giving it a dedicated circuit as to not cause any electrical issues with other functions of the building. This will prevent ice build-up which caused water to leak into the public area upstairs. Claims have been put in, estimates sent in to the insurance company. We are waiting on the final okay to start drywall repair.

We picked up a table from the Hamburg Library they had no more use for. It has the same wood finish as the other furniture at the Michigan Ave branch, and fits in well.

Caulked the seams in between sidewalk slabs on the ramp heading towards the front door. This is to prevent slabs from heaving, plus prevent water running down to the foundation of the building which could cause leakage and other structural issues.



Whittaker Road:

Set-up for the election held earlier in the month. Tables, chairs, and crowd control gates were part of what was needed by poll workers.

Painted Community Room wall needed after few exhibits had it looking a little worn. Looks a lot nicer now!

Pick up a donated tree a loyal patron gave us. We put it in the upstairs triangle bay area. Looks nice!



Superior:

Repaired and replace several fixtures which light up the parking lot area. It is now a lot brighter, and safer for patrons and staff at night.

Repaired the sign on the building damaged due to heavy winds. Built a frame for the new building proposal sign put out prior to the election.



Submitted by: Jim Reed, November 20, 2018

INFORMATION TECHNOLOGY SERVICES DEPARTMENT

November 2018

Status Report

- End of year ordering – I've placed orders for various equipment and software. I will also be replacing some old laptops at Michigan Ave, Whittaker Rd, & the bookmobile.
- Patron Management System – We will be working to address any additional configuration issues in the coming months. We have been working to improve on some reporting issues as well.
- Server Upgrades – Various servers are scheduled to be upgraded this year. A new staff intranet is in place hosting our Incident tracking system, a committee is working on finalizing staff approved content to be migrated and added to the new site to make it fully functional for YDL.

Overall System Status

- We are currently engaged in determining our 2018 project workload.

New or Upcoming Items

- Windows 10 – We are currently testing this new OS for use in staff and patron systems. This will be an extended process but early indications are that most library systems will be compatible without immediate issue.
- Intranet Website Improvement Initiative – During the launch of our external facing website we paused development on our internal staff portal. We will begin developing that further in the near future.

Michigan Avenue Board Report: November 2018

Adult Programs

We've had modest but eager attendance for the LINGO iPhone series. Guitar Club continues to get heavy attendance, along with African-American Genealogy. Jewelry making and wood burning classes received modest attendance. Both the ESL book club and visual (books with lots of illustrations), are doing very well.

Youth/Family Programs

Halloween Downtown/YpsiGlow was a huge community success. Jodi and Kristen painted faces and handed out glow sticks to dozens of people prior to the event. The bookmobile transformed into the BooMobile. ProQuest volunteers and Jennitra Wall's kids handed out candy and popcorn. TAG kids helped to setup the giant YpsiGlow spider in the plaza and then walked it down the middle of Michigan Ave to Washington Street for YpsiGlow activities. Other teens manned last year's YpsiGlow dragon and followed the spider down Mich Ave. It was a very proud moment for all the teens involved. After YpsiGlow we setup the spider and dragon at the Riverside Arts Center to be part of their art show "Illuminate". Many thanks go to youth staff who generously offered their time and were flexible with their hours to help out!

Prime Time finished with several children and parents asking us to make it an ongoing program. 826 Michigan continues to be heavily used, many are attending from Central Academy and WiHi or WiMa. Scheduling for winter is done and we will have a very full schedule after school.

Teen Programs/Other

Kelly is continuing the Great Stories book club at WSC even as she attended their training session in Chicago last week. The YpsiGlow spider was the highlight of teen events with the kids naming her Bertha Skinnylegs. Kelly and I participated at a Youth Safety Coalition held at ACCE with student representatives along with the principal. We have some new ideas about what the kids think will help stop some of the disruptions. A couple days after that meeting there was a big issue at the transit center and since then everything has been very calm. All youth staff are very aware that having relationships with our teens is the difference between them responding to us in a positive or negative way. There have been big advances in that area.

Other News

We're happy to announce that Scott Marlowe has been added to the youth staff as a parapro. He comes with a lot of knowledge and comfort level with downtown Ypsi and an extensive background working with kids at YMCA camps. We purchased display book ends to add face out book space at the end of each bookshelf. We've also added a felt board/dry erase/magnet board to our tools to encourage early literacy. Donna DeButts and I spoke at a Kiwanis meeting about the library millage. We are very pleased that it passed and want to thank the board for putting the millage on the ballot. Many Michigan Ave users were very vocal in their support of the library.

Joy Cichewicz, November 21, 2018



Outreach Services Board Report: November 2018

Staff News

- I attended a daylong workshop on library accessibility. Topics included physical & digital spheres. I came back with valuable information and suggestions as we embark on our new building project.

Bookmobile News

- Downtown Halloween was a big night for the Bookmobile, as usual! We counted 483 ghouls, goblins, and their proud parents who came aboard the “BooMobile” for some treats.



Superior News

- The passage of the library millage has been especially exciting at Superior. Most patrons who have visited since Election Day have expressed their excitement for a larger location and have asked questions about the construction timeline.
- Programs in the last month included Tween Reading Circle, Sock Monsters, Playgroup/Storytime, Tween Reading Circle, and Bat Biology. The Bat Biology program was a very full house. Held the Saturday before Election Day, we overheard one of the participants announce to a very crowded room, “This is why we need to vote yes for the millage!” The photo at the end of this report shows just how full the library was for this program.



Learning Never Gets Old News

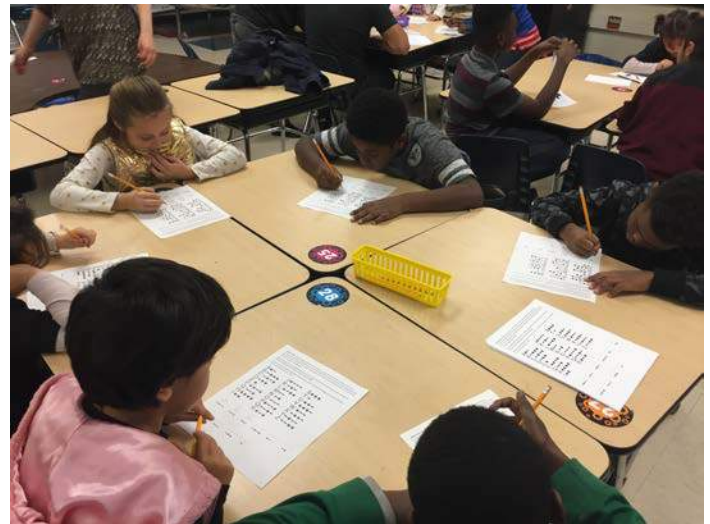
- We delivered new large print books to Gilbert Residence, the Village at St. Joseph Mercy, and Ypsilanti Township Senior Center.
- Our Creative Aging Improvisation group wrapped up with a final class that was open to family and friends. The 8-week series received high marks from participants. Here's most of our group, pictured to the right.
- We hosted a Tai Chi program. There is strong interest in offering a Tai Chi series for older adults. We will explore the possibility of this in the coming year.
- I gave a library presentation for residents at the Village at St. Joseph Mercy.

- Monique and I conducted an interview with one of our most enthusiastic Books on Wheels recipients, Hazel Lindberg. Monique transcribed the interview and passed it along to Jerome for the YDL time capsule he is putting together. Hazel & Monique are pictured at right.
- Our Senior Advisory Board had its monthly meeting. Our next meeting will be a thank-you luncheon for them. Each member is encouraged to bring along a new potential member.



Outreach News

- We distributed library information at the Perry School Open House and helped with programming at a reading night at Estabrook.
- We offered a Library Lab program about coding at the Bright Futures after-school program at Ypsilanti International Elementary School. Pictured to the right are students learning the ins and outs of Morse Code.
- Stacey, Liz, and I are helping to host 8th & 10th grade classes for field trips to the library.



Submitted by Mary Garboden, November 20, 2018



Whittaker Road-Adult Services Board Report: November 2018

Here's a listing of this month's programs:

- Gardening Chat (monthly event for gardening patrons)
- Writers Workgroup (2 meetings this month)
- Three book discussion groups (African American Authors Bk Discussion Grp, Mystery Lovers Book Group, Thu Am Bk Grp)
- Computer classes (15 classes scheduled)
- Yarn Hooks and Needles Handicraft Program (4 meetings this month)
- YDL Film Club (1 meeting this month)
- Writer's Workshop Book Launch
- Cultural Criticism and Transformation (formally called Racial Justice/ Film Discussion)
- Take Note Concert: Raisin Pickers
- Adult Crafter's Guild: gifts in jars

The TEDxYDL 2018 videos are now available for viewing! Go to YouTube.com and type TEDxYDL 2018 in the search bar and you will get to the videos of this event. We had a good turnout for the book launch party of the second volume of Whittaker Road Works, created by our own Writer's Workshop group. The group has donated three copies of this publication to add to the library's collection, which we appreciate! Look for them as soon as we can get them catalogued and processed. The Adult Crafter's Guild: gifts in jars program has proved to be popular; all slots for this registration event have been taken.

Thanks to Sheila Konen's work and Great American Read grant dollars, we now have 6 new book club kits and 2 more on the way. These kits contain 10 copies of a title and a folder of discussion materials for a ready-made great book discussion! Sheila has also taken an online course "Build a Better Book club" to get new ideas on how to best use the new kits.

140 juniors from Washtenaw International High School will be at Whittaker Road in the Adult Services Department on Nov 19 and 20 to do research and get help for their Historical Investigation paper, a requirement for their International Baccalaureate diploma.

Selectors have spent all materials funds for this fiscal year. We are using this time to build carts for our next fiscal year and weeding out older materials to make room for newer items. Paula did a major update of travel books; they are not all on the shelves yet as Acquisitions Department staff has to catalog and process them. Thanks are due to Sarah and Brenda who do the bulk of the work! If you are looking for information for an upcoming trip or just inspiration on where to go, come check out the 910s, that's the travel book area.

-Submitted by Paula Drummond November 18, 2018

YDL-Whittaker Youth Services Department Report November 2018

Program Highlights

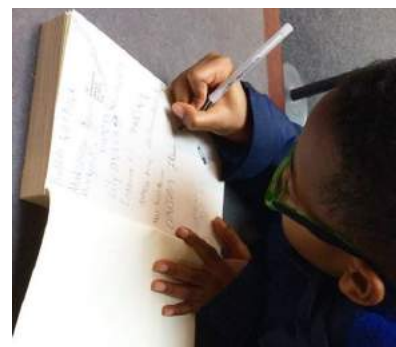
Little Ones

- 1,181 parents and children attended 30 storytimes in October.
- TinkerLabs included Kristel's early math skills session where kids made patterns and counted using paper chain links, and Molly's color mixing stations.
- World Language Storytime was replaced by Native American Storytelling this month. Ponoka Walker of the Anishinaabe tribe shared interactive stories and songs with 55 attendees in celebration of Native American History Month. Kristen arranged the program and made a display of books by Native authors.



Kids & Families

- Over 140 people came to kickoff the release of 826michigan's latest volume of youth writing. We love hearing kids read their writing aloud and seeing them sign the library's copy of the book each year. We'll partner with 826 again this winter by providing a writing station at their YCS Family Writing Events. Kristen will attend the first at Estabrook later this month.
- 15 kids made polymer clay figurines with me and 10 kids took the spooky STEM challenge with Liz at our new after school timeslot for tween programs. We're adding a Tween Advisory next semester for the kids who use the library after school to meet with Liz monthly and share their ideas for improving the space and programs.
- Liz scheduled a pre-Halloween DIY costume accessory program for teens. When only kids were in the department that evening, she quickly transitioned the program to fit that age group and 8 kids made animal ear headbands they wore home.
- This month's Family BUILD was popular. 22 people joined together in the middle of the youth department to build with cardboard and MakeDo connectors and tools. See the car a young patron and his mother built to the right.
- Marlena's book group for emergent readers picked up several new members.
- Zeal Credit Union donated 5,000 dominoes to be used quarterly by a regional domino toppling club led by Ypsilanti resident Harvey Krage. This month's meeting at YDL had 20 people even though it wasn't advertised in The Loop. The group will meet at other neighboring libraries in off months. We can use the dominoes for programs at all locations and will create a STEM kit for checkout.



Teens

- TAG members created a plan for the year which includes hosting more themed meetups and publicizing YDL teen programs better with t-shirts, buttons, and decals with the logo they designed with Liz. They will also work with Liz to create their own script for an after hours Murder Mystery that they'll host in April.



Other Work

- I submitted a proposal for an ALSC Strengthening Communities Through Libraries grant that provides funding for after school and summer learning STEAM programming.
- Librarians finished weeding materials and are shifting books to create shelf space for turning books face out to increase circulation, and floor space by removing a bookshelf.
- Everyone submitted creative program ideas and we look forward to next season with a new Family Read title, programs that tie into the Power of Children Exhibit, and plenty of hands-on learning opportunities for youth and families.
- We've conducted 2 student field trips this month and have 4 more scheduled in the coming weeks. Thanks to youth staff from across YDL for helping make these successful.
- Kristen and I had fun painting faces and putting glow tape on kids at Michigan Avenue for the Ypsi GLOW parade.
- Mom Power is a program developed at UM to help moms with young children build resilience and parenting skills. WISD Success by 6 received funding to implement the program at 6 sites over the next 3 years. I will be part of the implementation team; Mary, Pat, and Kristen will be trained to conduct the program; and the new Superior library will be one of the 6 sites! The first implementation meeting was last week.



New Business

To: YDL Board of Trustees

From: Lisa Hoenig, Library Director

Date: 11/19/18

Re: Consider approval of proposed FY2018-19 budget and set millage rate

The budget presented is identical to that presented at the October meeting.

As we have discussed, at the Board's special meeting on December 12, I will present a budget amendment to modify this budget in light of voter approval of .7 mills of additional funding.

The attached resolution to approve the budget includes the (new) overall operating millage rate, as required by law.

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2018-24

November 28, 2018

RESOLUTION TO ADOPT THE 2018-19 LIBRARY OPERATING BUDGET AND SET
THE MILLAGE RATE

Whereas the Ypsilanti District Library Board of Trustees is required to adopt an annual budget prior to the December 1 start of each fiscal year, and

Whereas the Library Director proposed a draft budget which was recommended by the Board Finance Committee and reviewed by the Board as a whole, and

Whereas a public hearing notice was posted and a hearing on the proposed budget was held as required by Michigan Public Act 43 of 1963, Budget Hearings of Local Governments,

Now Therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The 2018-19 Library Operating budget is hereby adopted as presented, with the operating millage rate set at 2.5587 mills.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

PROPOSED
YPSILANTI DISTRICT LIBRARY
 General Fund Budget Summary
 For the Fiscal Year Ending November 30, 2019

Revenue

Superior Township Tax Levy	642,865
City Tax Levy	589,530
Ypsilanti Township Tax Levy	2,384,701
State of Michigan PPT reimbursement	12,000
State Aid Direct	32,932
State Aid Indirect	32,932
State of Michian TALK Grant	45,000
Fines/Misc.	66,120
Smart Cards - Printing & Copies	45,000
Penal Fines County	116,000
Rental Income-community room	1,200
Donations/Misc.	2,500
Donations/Memorials	600
Coffee Shop Rent	4,500
Interest/Checking	1,250
Interest/Savings	8,900
Interest/Yoder	0
Interest/Yates Memorial	2
Dividend Revenue	6,000
Dividend Revenue Endowment	5,900
Transfer from Improvement Fund	0
Sale of Assets	0

Total Revenue **3,997,932**

EXPENDITURES by Department

Dept 100 Administrative	2,074,121
Dept 200 Michigan Ave	567,512
Dept 300 Outreach Services- Bookmobile	87,152
Dept 400 Outreach Services - Superior Township	153,941
Dept 500 Whittaker Road	1,113,538

Total Expenditures **3,996,264**

EXPENDITURES by Category

Category as % of 2018-2019

		Expense
Salaries and Benefits	2,656,996	66.5%
Public Utilities	183,285	4.6%
Repairs and Maintenance	145,973	3.7%
Materials	361,730	9.1%
Technology	235,045	5.9%
Other	413,235	10.3%

Total Expenditures **3,996,264** 100.0%

Net Revenue Over (Under) Expenses **1,668**

Proposed Budget FY 2018-19

ACCT #	ACCOUNT NAME	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-2017 ACTUAL	Original Adopted FY 2017-18 Budget	Adopted Budget amendment FY 2017-18 7/25/18	Proposed Budget FY 2018-2019
Revenue							
403.000	Superior Township Tax Levy	581,434	598,098	609,929	630,022	630,022	642,865
425.000	City of Ypsilanti Tax Levy	540,085	541,455	565,186	561,865	561,865	589,530
440.000	Ypsilanti Township Tax Levy	2,117,704	2,135,457	2,159,466	2,241,175	2,241,175	2,384,701
425.075	PPT reimbursement		60,412	10,996	30,000	12,000	12,000
443.000	State Aid Direct	24,196	26,949	26,949	30,240	30,240	32,932
447.000	State Aid Indirect	24,663	27,309	27,324	30,240	30,240	32,932
500.600	State of MI TALK			46,570		45,453	45,000
657.000	Fines/Misc.	84,786	81,897	73,097	75,660	75,660	66,120
657.100	Smart Cards - Printing & Cop	43,955	44,808	42,289	44,000	44,000	43,000
657.600	Guest Pass	2,777	3,110	2,417	2,500	2,500	2,000
661.000	Penal Fines County	138,458	140,886	124,205	125,000	125,000	116,000
662.000	Coffee shop rent	4,200	3,850	5,500	6,000	3,500	4,500
662.100	Community room rentals	2,150	625	1,700	1,500	1,500	1,200
679.000	Donations/Misc.	1,923	2,108	3,793	1,200	1,200	2,500
681.080	Donations/Memorials	435	0	2,425	600	600	600
683.100	Trustee party Revenue	8,567	3,421	0		0	0
687.000	Interest/Checking	911	1,137	1,020	1,000	1,000	1,250
687.010	Interest/Savings	5,793	5,026	7,457	5,700	5,700	8,900
687.060	Interest/Yoder	8	11	11	10	10	0
687.070	Interest/Yates Memorial	1	1	1	2	2	2
689.000	Dividends	7,169	6,646	6,050	6,000	6,000	6,000
690.000	Dividend Revenue Endwmnt	4,198	5,210	5,816	5,900	5,900	5,900
	Transfer from Improvement Fund			0			
	Transfer from Fund Balance	159,592	(55,714)	48,260	166,803	158,491	(1,668)
	Sale of Assets	0	349	979	0	0	0
Total Revenue		3,753,005	3,633,051	3,771,440	3,965,417	3,982,058	3,996,264

Proposed Budget FY 2018-19

ACCT #	ACCOUNT NAME	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-2017 ACTUAL	Original Adopted FY 2017-18 Budget	Adopted Budget amendment FY 2017-18 7/25/18	Proposed Budget FY 2018-2019
Expenditures							
Dept 100 Administrative							
702.000	Salary Wages	643,205	614,285	605,794	632,364	624,124	625,521
702.050	Board Stipend			0	0	0	0
702.100	Professional/Accounting	6,000	5,700	5,620	7,500	7,500	7,500
702.150	Bank Fees	2,806	3,289	3,500	3,500	3,500	7,200
702.180	Reversed Receivables	7,260	0	0			
702.900	Salary/Subs	6,935	8,274	18,578	18,750	18,750	18,750
705.000	Recognition Awards	0	375	765	750	750	750
710.000	Paychex Payroll Service	5,456	5,948	6,794	7,750	8,450	7,750
715.000	Employer FICA	143,619	142,802	144,002	146,290	146,290	150,754
718.000	MERS Defined Contribution	86,097	83,165	92,793	93,802	93,802	93,032
719.000	FSA Admin Fees			0	2,000	2,000	760
727.000	Office Supplies	30,307	30,037	31,342	32,400	32,400	32,400
727.200	Supplies-Facility	22,917	20,211	21,858	23,700	23,700	23,700
752.000	MML/Building Insurance	53,670	55,342	57,613	57,555	59,627	61,714
753.000	MML/Workers Comp	9,687	10,557	9,609	11,554	11,554	9,190
754.000	Health Insurance	388,582	329,086	350,013	358,473	358,473	370,268
756.000	Dental Insurance	38,222	39,679	36,158	41,705	41,705	37,123
757.000	Employee Assistance Program	871	932	950	1,100	1,100	1,100
758.000	Life Insurance	4,099	4,187	4,264	4,883	4,883	4,175
759.000	Vision Service Plan	9,672	8,522	7,726	8,747	8,747	8,700
762.000	STD/LTD	9,222	9,333	9,644	10,710	10,710	12,010
769.000	Printing & Publishing	6,184	7,021	12,538	11,500	19,269	5,600
769.050	Classified Advertising	0	10	122	400	400	700
774.050	Ebooks/Eaudio	16,093	19,997	17,244	20,000	20,000	22,000
774.100	Data Bases	34,668	38,433	56,524	65,000	65,000	80,000
774.800	System Wide DVDs	4,884	7,215	7,414	8,000	8,000	8,000
774.900	All Materials Processing	25,311	26,923	25,724	30,260	30,260	28,000
774.950	Play Kits	0	0	0		0	2,000
801.000	Major Events	6,090	7,431	6,379	22,650	22,650	12,650
801.500	Learning Never Gets Old	0	1,426	2,132	2,000	2,000	2,000
802.000	Mileage/Travel Reimbursement	858	1,588	3,901	3,000	3,000	3,000
804.000	Workshops/Training	1,327	1,190	2,957	3,500	3,500	3,500
805.000	Memberships & Dues	4,944	4,902	4,988	5,020	5,020	5,500
806.000	Talk Grant Expenses						45,000
810.000	Capital Outlay - Building & Land	8,814	525	4,880	2,000	0	2,000
810.100	Capital Outlay - Improvement	32,063	0	13,801	3,000	3,100	10,000
812.000	Capital Outlay - Furnishings	394	7,127	3,989	7,000	7,000	7,000
850.000	Automation - Technology	226,119	192,108	121,657	212,000	212,000	172,000
850.100	Telecommunications	0	118	14,070	15,000	15,000	11,812
850.200	SirsiDynix	0		48,212	57,000	57,000	51,233
850.500	Software Subscriptions	0	0	0		0	11,541
890.000	The Library Network	14,279	2,796	2,796	3,000	3,000	3,000
928.000	Postage	10,485	10,265	8,236	13,366	13,366	13,366
965.000	Auditing Service	11,400	11,800	7,125	7,275	7,275	7,425
975.000	Legal	15,602	5,875	1,652	9,000	9,000	4,000
975.500	Legal-Negotiations	0	0	0		0	13,500
980.000	Professional/Contractual	24,088	42,816	57,565	58,350	66,590	40,197
980.100	Library Director search exp	2,244	0	0	0	0	0
980.500	Rebranding Costs	0		22,654	2,500	2,500	2,500
981.500	Lost Book Expense	14,028	13,195	12,890	12,900	12,900	10,200
982.000	MTT Charge Back City	11,243	1,418	2,210	4,000	4,000	4,000
983.000	MTT Charge Back Ypsi Twp	4,678	4,991	3,875	10,000	10,000	10,000
983.100	MTT Charge Back-Superior	0	143	10,087	10,000	10,000	10,000
990.000	Contribution to endowment			0			
Total		1,944,423	1,781,037	1,882,645	2,061,254	2,069,895	2,074,121

Proposed Budget FY 2018-19

ACCT #	ACCOUNT NAME	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-2017 ACTUAL	Original Adopted FY 2017-18 Budget	Adopted Budget amendment FY 2017-18 7/25/18	Proposed Budget FY 2018-2019
Dept 200 Michigan Ave.							
702.000	Salaries	344,894	386,899	382,076	389,925	389,925	389,925
702.800	Salaries-Pages	7,468	6,882	6,716	10,480	10,480	9,523
771.000	Adult Books	31,040	31,469	32,180	32,200	32,200	32,000
772.000	Youth Books	17,943	19,258	17,990	18,000	18,000	18,500
776.000	Periodicals - Adult	4,021	4,385	4,133	4,165	4,165	4,130
776.050	Periodicals - Youth	305	248	172	175	175	250
778.000	Adult Audio/Visual	13,031	12,222	12,880	13,200	13,200	14,000
779.000	Youth Audio/Visual	5,555	4,517	5,989	6,100	6,100	5,400
802.200	Parking Fees	0	0	0		0	3,600
810.000	Capital Outlay - Building	0	0	2,760	1,000	1,000	5,000
812.000	Capital Outlay - Furnishings	0	4,431	0	2,000	2,000	2,000
840.000	Repair & Maintenance - Build	24,991	24,278	7,008	10,000	18,000	20,000
840.025	Campbell Maint Contract	0	0	17,761	17,761	17,761	17,761
840.050	Snow Removal/ Lawn Care	11,998	10,141	9,217	10,670	10,670	10,880
900.000	Programs-Adult	1,165	939	1,103	1,300	1,300	1,300
901.000	Programs-Youth	1,058	1,495	1,038	1,300	1,300	1,300
940.000	Phone	3,564	2,882	4,411	4,547	4,547	4,631
943.000	DTE - Fuel	6,043	4,296	5,059	5,368	5,368	4,827
947.000	DTE - Electric	14,243	14,888	16,155	16,224	16,224	17,189
949.000	Ypsi Community Util Auth	5,866	7,701	5,038	6,335	6,335	5,296
Total		493,185	536,931	531,686	550,750	558,750	567,512
Dept 300 Outreach/bookmobile							
702.000	Salaries	63,899	68,041	70,396	73,536	73,536	67,913
775.000	Library Materials	4,911	4,841	5,370	5,000	5,000	5,000
840.000	Repair & Maintenance	7,879	1,012	25,925	8,100	8,100	8,693
943.000	Fuel	5,006	4,083	3,822	4,325	4,325	5,546
Total		81,695	77,977	105,513	90,961	90,961	87,152

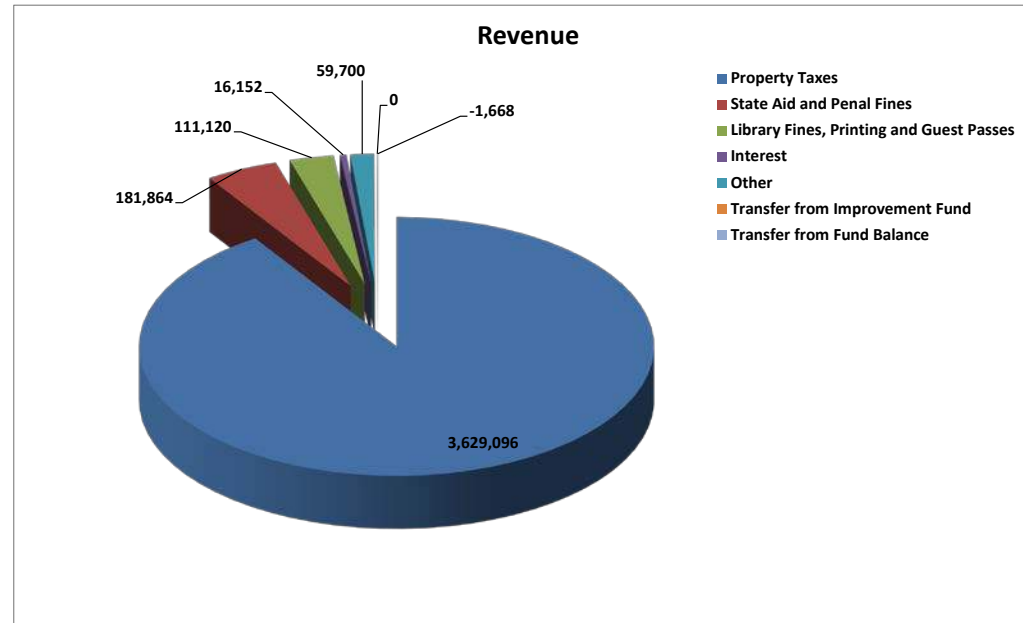
Proposed Budget FY 2018-19

ACCT #	ACCOUNT NAME	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-2017 ACTUAL	Original Adopted FY 2017-18 Budget	Adopted Budget amendment FY 2017-18 7/25/18	Proposed Budget FY 2018-2019
Dept 400 Outreach/Superior Township							
702.000	Salaries	139,916	139,264	139,331	138,118	138,118	139,439
775.000	Library Materials	7,261	7,535	7,057	7,500	7,500	7,700
810.000	Capital Outlay - Building	0	0	0	2,000	2,000	0
812.000	Capital Outlay - Furnishings						0
840.000	Repair & Maintenance	1,340	1,394	984	1,000	1,000	1,000
840.050	Snow Removal & Lawn Care	980	980	980	1,200	1,200	1,200
900.000	Programs - adult	85	518	461	600	600	600
901.000	Programs - Youth	368	371	759	600	600	600
940.000	Phone	1,211	552	1,103	1,137	1,137	1,158
943.000	Fuel	824	655	695	827	827	933
947.000	Electricity	853	978	901	958	958	1,047
949.000	Water	73	66	84	87	87	264
Total		152,911	152,313	152,355	154,027	154,027	153,941
DEPT 500 WHITTAKER RD							
702.000	Salaries	675,540	691,547	696,325	678,345	678,345	678,345
702.800	Salaries-Pages	33,890	32,317	34,074	45,400	45,400	41,228
771.000	Adult Books	68,624	69,599	62,754	63,000	63,000	62,000
772.000	Youth Books	34,222	32,964	32,890	33,700	33,700	32,000
776.000	Periodicals - Adult	6,258	3,799	5,399	5,500	5,500	6,250
776.050	Periodicals - Youth	911	700	848	900	900	900
778.000	Adult Audio/Visual	25,900	26,756	26,119	27,000	27,000	25,000
779.000	Youth Audio/Visual	13,169	11,622	9,328	10,300	10,300	8,600
810.000	Capital Outlay - Building				1,000	1,000	6,000
840.000	Repair & Maintenance - Build	52,726	51,892	19,384	17,000	17,000	20,400
840.025	Cambell Maint Contract	0	0	42,979	42,979	42,979	42,979
840.050	Snow Removal/Lawn Care	24,340	19,844	21,448	21,810	21,810	21,560
900.000	Programs - Adult	2,991	3,183	2,808	4,200	4,200	4,200
901.000	Programs - Youth	4,607	5,284	4,705	5,200	5,200	5,200
903.000	Equipment Maintenance	1,135	1,119	0	1,500	1,500	1,500
940.000	Phone	6,676	5,291	8,490	9,093	9,093	9,193
943.000	DTE - Fuel	32,975	25,437	26,168	31,164	31,164	36,230
947.000	DTE - Electric	93,198	99,973	100,297	106,005	106,005	106,299
949.000	Ypsilanti Comm Utilities Auth	3,627	3,465	5,225	4,329	4,329	5,654
Total		1,080,789	1,084,792	1,099,241	1,108,425	1,108,425	1,113,538
Revenue		3,753,005	3,633,051	3,771,440	3,965,417	3,982,058	3,996,264
Total Expenditures		3,753,003	3,633,050	3,771,440	3,965,417	3,982,058	3,996,264
Net Surplus (Deficit)		0	(0)	0	0	0	0

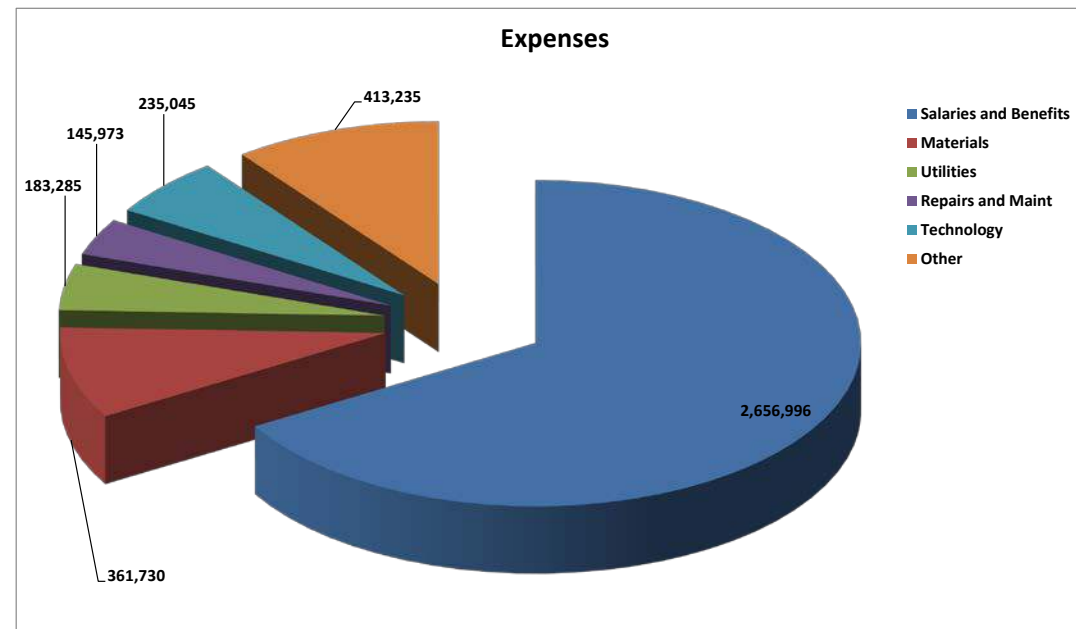
Proposed fy 2018-19 Budget Revenue and Expenditures

% of Revenue		
Property Taxes	3,629,096	90.8% **
State Aid and Penal Fines	181,864	4.6%
Fines, Printing and Guest Passes	111,120	2.8%
Interest	16,152	0.4%
Other	59,700	1.5%
Transfer from Improvement Fund	0	0.0%
Transfer from Fund Balance	-1,668	0.0%
Total	<u>3,996,264</u>	100.0%

**Note: Property Taxes represent 90.8% of Revenue
Not transferred from Fund Balance



% of total Expense		
Salaries and Benefits	2,656,996	66.5%
Materials	361,730	9.1%
Utilities	183,285	4.6%
Repairs and Maint	145,973	3.7%
Technology	235,045	5.9%
Other	413,235	10.3%
Total	<u>3,996,264</u>	100.0%



To: YDL Board of Trustees
From: Lisa Hoenig, Library Director
Date: 11/19/18
Re: FY 2018 Budget amendment

Each November the Library presents a year-end budget amendment to make sure adequate funds are allocated to cover each expenditure account. The proposed budget amendment for the 2018 fiscal year is attached. It moves money from account to account within the total approved. Happily, it reduces the amount of fund balance required to balance the budget.

I am happy to field any questions you may have regarding specific adjustments.

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2018-25

November 28, 2018

RESOLUTION TO AMEND THE 2017-18 BUDGET TO REFLECT PROJECTED
YEAR-END SPENDING

Whereas, the Ypsilanti District Library Board of Trustees approves an annual budget prior to the December 1 start of each fiscal year, and

Whereas, the budget is a working document and unforeseen changes can and do occur during the course of a fiscal year, and

Whereas, accurate budget figures for each revenue and expenditure account have been approximated for year-end spending, Now therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The Ypsilanti District Library budget for the fiscal year ending November 30, 2018 be amended as presented.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Proposed Budget Amendment FY 2017-18

ACCT #	ACCOUNT NAME	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-2017 ACTUAL	Original Adopted FY 2017- 18 Budget	Adopted Budget amendment FY 2017-18 7/25/18	Proposed Budget amendment FY 11/30/18
Revenue							
403.000	Superior Township Tax Levy	581,434	598,098	609,929	630,022	630,022	619,558
425.000	City of Ypsilanti Tax Levy	540,085	541,455	565,186	561,865	561,865	590,146
440.000	Ypsilanti Township Tax Levy	2,117,704	2,135,457	2,159,466	2,241,175	2,241,175	2,246,516
425.075	PPT reimbursement		60,412	10,996	30,000	12,000	20,105
443.000	State Aid Direct	24,196	26,949	26,949	30,240	30,240	30,201
447.000	State Aid Indirect	24,663	27,309	27,324	30,240	30,240	30,646
500.600	State of MI TALK			46,570		45,453	93,127
657.000	Fines/Misc.	84,786	81,897	73,097	75,660	75,660	68,500
657.100	Smart Cards - Printing & Cop	43,955	44,808	42,289	44,000	44,000	41,625
657.600	Guest Pass	2,777	3,110	2,417	2,500	2,500	1,800
661.000	Penal Fines County	138,458	140,886	124,205	125,000	125,000	116,084
662.000	Coffee shop rent	4,200	3,850	5,500	6,000	3,500	3,500
662.100	Community room rentals	2,150	625	1,700	1,500	1,500	1,500
679.000	Donations/Misc.	1,923	2,108	3,793	1,200	1,200	5,100
681.080	Donations/Memorials	435	0	2,425	600	600	550
683.100	Trustee party Revenue	8,567	3,421	0		0	
687.000	Interest/Checking	911	1,137	1,020	1,000	1,000	1,650
687.010	Interest/Savings	5,793	5,026	7,457	5,700	5,700	9,970
687.060	Interest/Yoder	8	11	11	10	10	3
687.070	Interest/Yates Memorial	1	1	1	2	2	1
689.000	Dividends	7,169	6,646	6,050	6,000	6,000	5,819
690.000	Dividend Revenue Endwmnt	4,198	5,210	5,816	5,900	5,900	6,335
	Transfer from Improvement Fund			0			
	Transfer from Fund Balance	159,592	(55,714)	48,260	0	158,491	21,993
	Sale of Assets	0	349	979	0	0	0
Total Revenue		3,753,005	3,633,051	3,771,440	3,798,614	3,982,058	3,914,729

Proposed Budget Amendment FY 2017-18

					Original		Adopted Budget	Proposed Budget
ACCT #	ACCOUNT NAME	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-2017 ACTUAL	Adopted FY 2017- 18 Budget	amendment FY 2017-18 7/25/18	amendment FY 11/30/18	
Expenditures								
Dept 100 Administrative								
702.000	Salary Wages	643,205	614,285	605,794	632,364	624,124	614,249	
702.050	Board Stipend			0	0	0	0	
702.100	Professional/Accounting	6,000	5,700	5,620	7,500	7,500	6,000	
702.150	Bank Fees	2,806	3,289	3,500	3,500	3,500	5,766	
702.180	Reversed Receivables	7,260	0	0				
702.900	Salary/Subs	6,935	8,274	18,578	18,750	18,750	11,847	
705.000	Recognition Awards	0	375	765	750	750	522	
710.000	Paychex Payroll Service	5,456	5,948	6,794	7,750	8,450	9,014	
715.000	Employer FICA	143,619	142,802	144,002	146,290	146,290	142,565	
718.000	MERS Defined Contribution	86,097	83,165	92,793	93,802	93,802	85,550	
719.000	FSA Admin Fees			0	2,000	2,000	639	
727.000	Office Supplies	30,307	30,037	31,342	32,400	32,400	30,000	
727.200	Supplies-Facility	22,917	20,211	21,858	23,700	23,700	18,500	
752.000	MML/Building Insurance	53,670	55,342	57,613	57,555	59,627	59,627	
753.000	MML/Workers Comp	9,687	10,557	9,609	11,554	11,554	8,940	
754.000	Health Insurance	388,582	329,086	350,013	358,473	358,473	360,298	
756.000	Dental Insurance	38,222	39,679	36,158	41,705	41,705	37,569	
757.000	Employee Assistance Program	871	932	950	1,100	1,100	1,006	
758.000	Life Insurance	4,099	4,187	4,264	4,883	4,883	4,213	
759.000	Vision Service Plan	9,672	8,522	7,726	8,747	8,747	8,705	
762.000	STD/LTD	9,222	9,333	9,644	10,710	10,710	10,542	
769.000	Printing & Publishing	6,184	7,021	12,538	11,500	19,269	19,408	
769.050	Classified Advertising	0	10	122	400	400	706	
774.050	Ebooks/Eaudio	16,093	19,997	17,244	20,000	20,000	20,000	
774.100	Data Bases	34,668	38,433	56,524	65,000	65,000	85,081	
774.800	System Wide DVDs	4,884	7,215	7,414	8,000	8,000	8,000	
774.900	All Materials Processing	25,311	26,923	25,724	30,260	30,260	30,260	
774.950	Play Kits	0	0	0		0	0	
801.000	Major Events	6,090	7,431	6,379	22,650	22,650	20,810	
801.500	Learning Never Gets Old	0	1,426	2,132	2,000	2,000	2,000	
802.000	Mileage/Travel Reimbursement	858	1,588	3,901	3,000	3,000	1,303	
804.000	Workshops/Training	1,327	1,190	2,957	3,500	3,500	2,521	
805.000	Memberships & Dues	4,944	4,902	4,988	5,020	5,020	5,885	
806.000	Talk Grant Expenses							
810.000	Capital Outlay - Building & Land	8,814	525	4,880	2,000	0	0	
810.100	Capital Outlay - Improvement	32,063	0	13,801	3,000	3,100	3,062	
812.000	Capital Outlay - Furnishings	394	7,127	3,989	7,000	7,000	370	
850.000	Automation - Technology	226,119	192,108	121,657	212,000	212,000	181,501	
850.100	Telecommunications	0	118	14,070	15,000	15,000	12,788	
850.200	SirsiDynix	0		48,212	57,000	57,000	55,644	
850.500	Software Subscriptions	0	0	0		0		
890.000	The Library Network	14,279	2,796	2,796	3,000	3,000	2,796	
928.000	Postage	10,485	10,265	8,236	13,366	13,366	13,535	
965.000	Auditing Service	11,400	11,800	7,125	7,275	7,275	7,275	
975.000	Legal	15,602	5,875	1,652	9,000	9,000	10,569	
975.500	Legal-Negotiations	0	0	0		0		
980.000	Professional/Contractual	24,088	42,816	57,565	58,350	66,590	105,368	
980.100	Library Director search exp	2,244	0	0	0	0	0	
980.500	Rebranding Costs	0		22,654	2,500	2,500	3,287	
981.500	Lost Book Expense	14,028	13,195	12,890	12,900	12,900	10,434	
982.000	MTT Charge Back City	11,243	1,418	2,210	4,000	4,000	3,502	
983.000	MTT Charge Back Ypsi Twp	4,678	4,991	3,875	10,000	10,000	5,044	
983.100	MTT Charge Back-Superior	0	143	10,087	10,000	10,000	5,105	
990.000	Contribution to endowment			0				
Total		1,944,423	1,781,037	1,882,645	2,061,254	2,069,895	2,031,806	

Proposed Budget Amendment FY 2017-18

ACCT #	ACCOUNT NAME	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-2017 ACTUAL	Original Adopted FY 2017- 18 Budget	Adopted Budget amendment FY 2017-18 7/25/18	Proposed Budget amendment FY 11/30/18
Dept 200 Michigan Ave.							
702.000	Salaries	344,894	386,899	382,076	389,925	389,925	393,714
702.800	Salaries-Pages	7,468	6,882	6,716	10,480	10,480	7,521
771.000	Adult Books	31,040	31,469	32,180	32,200	32,200	32,200
772.000	Youth Books	17,943	19,258	17,990	18,000	18,000	18,000
776.000	Periodicals - Adult	4,021	4,385	4,133	4,165	4,165	4,165
776.050	Periodicals - Youth	305	248	172	175	175	175
778.000	Adult Audio/Visual	13,031	12,222	12,880	13,200	13,200	13,200
779.000	Youth Audio/Visual	5,555	4,517	5,989	6,100	6,100	6,100
802.200	Parking Fees	0	0	0		0	0
810.000	Capital Outlay - Building	0	0	2,760	1,000	1,000	2,600
812.000	Capital Outlay - Furnishings	0	4,431	0	2,000	2,000	2,000
840.000	Repair & Maintenance - Build	24,991	24,278	7,008	10,000	18,000	28,548
840.025	Campbell Maint Contract	0	0	17,761	17,761	17,761	17,761
840.050	Snow Removal/ Lawn Care	11,998	10,141	9,217	10,670	10,670	6,125
900.000	Programs-Adult	1,165	939	1,103	1,300	1,300	1,300
901.000	Programs-Youth	1,058	1,495	1,038	1,300	1,300	1,300
940.000	Phone	3,564	2,882	4,411	4,547	4,547	4,547
943.000	DTE - Fuel	6,043	4,296	5,059	5,368	5,368	4,189
947.000	DTE - Electric	14,243	14,888	16,155	16,224	16,224	17,085
949.000	Ypsi Community Util Auth	5,866	7,701	5,038	6,335	6,335	6,356
Total		493,185	536,931	531,686	550,750	558,750	566,886
Dept 300 Outreach/bookmobile							
702.000	Salaries	63,899	68,041	70,396	73,536	73,536	66,998
775.000	Library Materials	4,911	4,841	5,370	5,000	5,000	5,000
840.000	Repair & Maintenance	7,879	1,012	25,925	8,100	8,100	9,234
943.000	Fuel	5,006	4,083	3,822	4,325	4,325	5,366
Total		81,695	77,977	105,513	90,961	90,961	86,598

Proposed Budget Amendment FY 2017-18

ACCT #	ACCOUNT NAME	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-2017 ACTUAL	Original Adopted FY 2017- 18 Budget	Adopted Budget amendment FY 2017-18 7/25/18	Proposed Budget amendment FY 11/30/18
Dept 400 Outreach/Superior Township							
702.000	Salaries	139,916	139,264	139,331	138,118	138,118	137,336
775.000	Library Materials	7,261	7,535	7,057	7,500	7,500	7,500
810.000	Capital Outlay - Building	0	0	0	2,000	2,000	0
812.000	Capital Outlay - Furnishings						
840.000	Repair & Maintenance	1,340	1,394	984	1,000	1,000	2,220
840.050	Snow Removal & Lawn Care	980	980	980	1,200	1,200	980
900.000	Programs - adult	85	518	461	600	600	600
901.000	Programs - Youth	368	371	759	600	600	600
940.000	Phone	1,211	552	1,103	1,137	1,137	1,126
943.000	Fuel	824	655	695	827	827	780
947.000	Electricity	853	978	901	958	958	1,042
949.000	Water	73	66	84	87	87	85
Total		152,911	152,313	152,355	154,027	154,027	152,269
DEPT 500 WHITTAKER RD							
702.000	Salaries	675,540	691,547	696,325	678,345	678,345	684,963
702.800	Salaries-Pages	33,890	32,317	34,074	45,400	45,400	38,719
771.000	Adult Books	68,624	69,599	62,754	63,000	63,000	63,000
772.000	Youth Books	34,222	32,964	32,890	33,700	33,700	33,700
776.000	Periodicals - Adult	6,258	3,799	5,399	5,500	5,500	5,500
776.050	Periodicals - Youth	911	700	848	900	900	900
778.000	Adult Audio/Visual	25,900	26,756	26,119	27,000	27,000	27,000
779.000	Youth Audio/Visual	13,169	11,622	9,328	10,300	10,300	10,300
810.000	Capital Outlay - Building				1,000	1,000	1,000
840.000	Repair & Maintenance - Build	52,726	51,892	19,384	17,000	17,000	25,015
840.025	Cambell Maint Contract	0	0	42,979	42,979	42,979	42,979
840.050	Snow Removal/Lawn Care	24,340	19,844	21,448	21,810	21,810	14,596
900.000	Programs - Adult	2,991	3,183	2,808	4,200	4,200	4,200
901.000	Programs - Youth	4,607	5,284	4,705	5,200	5,200	5,200
903.000	Equipment Maintenance	1,135	1,119	0	1,500	1,500	100
940.000	Phone	6,676	5,291	8,490	9,093	9,093	8,952
943.000	DTE - Fuel	32,975	25,437	26,168	31,164	31,164	31,222
947.000	DTE - Electric	93,198	99,973	100,297	106,005	106,005	103,650
949.000	Ypsilanti Comm Utilities Auth	3,627	3,465	5,225	4,329	4,329	5,832
Total		1,080,789	1,084,792	1,099,241	1,108,425	1,108,425	1,106,828
DEPT 600 DONATIONS REVENUE							
681.000	Donations Designated			0		0	7,500
681.050	Art/Cultrl Prgrm Rev			0		0	725
681.080	Donations/Memorials			0		0	3,216
681.100	Trustee Party Revenue						21,801
683.200	Vehicle Designated Donation			0	0	0	0
683.499	Annual Appeal Designated			0		0	5,050
683.600	FOL - Designated			0		0	32,180
683.700	Teen Zone Whittaker			0		0	
683.800	Superior Designated			0		0	439
Subtotal				0	0	0	70,911

Proposed Budget Amendment FY 2017-18

ACCT #	ACCOUNT NAME	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-2017 ACTUAL	Original Adopted FY 2017- 18 Budget	Adopted Budget amendment FY 2017-18 7/25/18	Proposed Budget amendment FY 11/30/18
DEP 600 DONATIONS EXPENDITURES							
681.200	MI Ave Exp Designated			0		0	1,296
683.500	Annual Apeal Designated			0		0	8,479
771.060	Designated Memorial Exp			0		0	2,332
775.000	Library Materials			0		0	0
783.200	Veihicle Designated Exp			0		0	985
781.050	Arts/Cultrl Prgm Exp			0		0	230
815.100	FOL Special Projects			0		0	30,926
				0		0	0
Subtotal				0	0	0	44,248
Total Donations Net				0	0	0	26,663
DEP 700 GRANTS REVENUE							
500.600	Grant-State of MI			0		0	2,834
500.700	NEH Grant Revenue			0		0	0
505.101	TCSN Grant Revenue						3,000
507.400	MCLS Grant			0		0	1,800
507.500	Grants Kiwanis			0		0	1,080
507.600	Grant ST of MI			0		0	0
507.900	ALA Grant			0		0	2,000
507.904	MHC-Heritage Grant			0		0	0
507.906	A2 Community Foundation			0		0	
507.907	United Way Grant						5,000
812.600	Prime Time Grant			0		0	1,200
Subtotal				0	0	0	16,914
DEP 700 GRANTS EXPENSE				0	0	0	0
681.300	Farm and Garden Grant			0		0	0
681.400	Ezra Jack Keats Exp			0		0	0
772.026	Thinking Money Exp						718
775.400	MLCS Grant Exp			0		0	0
775.500	Kiwanis Grant Exp			0		0	1,130
775.600	MACACA Shout it out			0		0	2,800
775.905	MHC Grant Exp			0		0	0
781.000	YALSA Grant exp			0		0	0
781.050	Arts & Cult prog Exp			0		0	160
785.200	United Way Exp						3,699
812.601	Primetime exp			0		0	2,984
813.000	ALA Grant Exp						1,538
813.100	Lets Learn Together Outside			0		0	300
905.100	YACF-Early Lit Outreach			0		0	57
906.000	AACF-Youth Studio			0		0	534
Subtotal				0	0	0	13,919
Total Grants Net				0	0	0	2,995
	Revenue	3,753,005	3,633,051	3,771,440	3,798,614	3,982,058	4,002,554
	Total Expenditures	3,753,003	3,633,050	3,771,440	3,965,417	3,982,058	4,002,555
	Net Surplus (Deficit)	0	(0)	0	(166,803)	0	(0)

To: YDL Board of Trustees
From: Lisa Hoenig, Library Director
Date: 11/21/18
Re: Consideration of engaging a construction attorney

At the October meeting I asked if you might be interested in hearing from construction attorney Harvey Berman of Bodman PLC. He provided the attached presentation, which he will cover at the Board meeting. Once you've reviewed the material, met him, and had the opportunity to ask questions, please consider the attached resolution to engage his firm to represent YDL's interests during the Superior project.

BODMAN PLC

PRESENTATION TO YPSILANTI DISTRICT LIBRARY BOARD

HARVEY W. BERMAN

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ALEX E. DIECK

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NOVEMBER 28, 2018

bodman





ABOUT BODMAN

- One of Michigan's leading business law firms
- More than 140 attorneys in five Michigan offices
- Full-service office in Ann Arbor
- Founded in Detroit in 1929 and headquartered in Ford Field
- Represents many of the region's leading business and governmental clients nationally and internationally, including:
 - Municipalities
 - Automotive
 - Banks / Financial Institutions
 - Insurers
 - Nonprofits/Religious and Educational Institutions
 - High Net Worth Individuals

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OUR BUSINESS PHILOSOPHY

Our firm culture is conservative financially. We operate on a debt-free basis. We are careful with our resources and equally careful with our clients' money.

Our goal is not to be the biggest firm, but to be the highest quality and most efficient firm in the markets we serve.

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RECOGNITION FOR EXCELLENCE

- Ranked by *Chambers USA* as one of the Top 4 Corporate law firms in Michigan
- Named to 2019 *U.S. News* Best Law Firms List; ranked for Construction Law in the Ann Arbor market
- Named 2014 through 2018 Michigan Litigation Firm of the Year for all types of Business Litigation by *Benchmark Litigation*
- 53 Bodman attorneys listed in *Michigan Super Lawyers 2018*
- 45 Bodman attorneys listed in *The Best Lawyers in America 2019*
- 44 Bodman attorneys named “2019 Top Lawyers” by *dBusiness Magazine*

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MAJOR BODMAN CLIENTS

(LISTED ALPHABETICALLY)

- Ann Arbor Charter Township
- Art Van Furniture
- Blue Cross Blue Shield of Michigan
- Comerica Bank
- Eli Lilly and Company
- Ford Family
- Freudenberg North America
- The Huntington National Bank
- Ingersoll Rand Company
- The Kresge Foundation



MAJOR BODMAN CONSTRUCTION CLIENTS

(LISTED ALPHABETICALLY)

- City of Grosse Pointe Park
- Daifuku North America Holding Co.
- The Detroit Lions, Inc.
- Guenther Building Company
- Hillsdale College
- Hobbs + Black Architects
- Ingersoll Rand Company
- Innovo Development
- Lear Corporation
- Pulte Homes of Michigan



CONSTRUCTION LAW PRACTICE GROUP

- Based in Ann Arbor, chaired by Harvey W. Berman.
- Decades of experience representing project owners in public and private projects of all sizes and types.
- Client-centered approach minimizes our clients' risk and maximizes success.
- Our experience and services span all phases of the land acquisition and development process, as well as construction litigation, project financing and bonding, contract negotiation and enforcement, selection and implementation of project delivery methods, bond and insurance matters, sustainable construction practices, and virtually all other issues encountered in major projects.

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BODMAN'S ROLE IN THE LIBRARY PROJECT

■ Procurement Process

We will provide advice tailored to each step in the process

- General advice regarding all phases of project
 - Overall project structure
 - Potential issues
 - Project schedule
 - Budget/Costs
 - Potential risks and ways to avoid them
- Advice regarding construction delivery methods/pros and cons
 - Competitive bidding/design-bid-build or construction management
 - Options regarding contract terms

BODMAN'S ROLE IN THE LIBRARY PROJECT

Continued

- Advice regarding contract with Architect
 - Review and revise initial proposal
 - Prepare/negotiate/revise agreement with Architect
- Advice regarding contract with Contractor/Construction Manager
 - Prepare Request for Proposal
 - Advice regarding submitted proposals
 - Prepare and negotiate contract including general conditions
- Advice regarding YDL's management of the project – minimizing risks and resolving issues
- Advice regarding close-out of the project

BODMAN'S ROLE IN THE LIBRARY PROJECT

Continued

■ Real Estate

We will provide advice and assistance regarding

- Ownership/leasing of the library site
- Agreements with Superior Township or other governmental agencies
- Due diligence re the library site (title, physical conditions, entitlement, and related matters)
- Closing/conveyance transactions

HARVEY W. BERMAN



- Chair of Bodman's Construction Law Practice Group
- More than 30 years of Construction Law experience, including projects for Ann Arbor Charter Township, the Ann Arbor DDA, and the Ann Arbor Area Transportation Authority.
- LEED Accredited Professional specializing in sustainability
- Certified by the State of Michigan and the MAHB as a licensing instructor for builders and remodelers
- Honored by *The Best Lawyers in America*, *Michigan Super Lawyers*, and *DBusiness* as one of Michigan's preeminent construction law attorneys
- Multiple construction industry awards, including the prestigious W. Nelson Vander Hyden Award, Washtenaw Contractors Association (2004)

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ALEX E. DIECK



- Member of Bodman's Real Estate Practice Group in the Ann Arbor office
- Represents a variety of business and governmental clients in land acquisition, land development, and general real property management.
- Experience obtaining municipal approvals at all stages from initial land acquisition through project completion/sale.
- Presenter to professional groups including the State Bar of Michigan Real Property Section on real estate and construction issues.
- Member, Board of Directors, Friends in Deed, assisting low-income families throughout Washtenaw County.

OUR EXPERIENCE: SELECT REPRESENTATIVE CONSTRUCTION PROJECTS

- Represented a local DDA in the construction of a \$50 million underground parking structure.
- Represented the owner in drafting all construction documents related to the construction of a new national headquarters for a Fortune 500 company
- Represented a regional bank in approximately 20 projects including extensive renovations to branch locations (including ADA improvements)
- Represented a professional sports franchise in connection with major renovations to a 65,000-seat stadium and related facilities
- Prepared design-build contracts for a \$100 million automotive component manufacturing facility in Alabama

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OUR EXPERIENCE: SELECT REPRESENTATIVE CONSTRUCTION PROJECTS

- Represented a private college in connection with various major building construction projects and renovations
- Represented a South Korean company in the renovation, construction, and outfitting of a 130,000 sf electrolyte manufacturing plant
- Represented a local transportation authority in connection with the design and construction of a new bus station and renovation of existing bus facilities.
- Represented an Ann Arbor real estate developer in the preparation of construction documents for high-rise condo projects
- Represented the nonprofit owner in the management, design and construction of a \$40 million public historic facility.

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QUESTIONS / DISCUSSION

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2018-26

November 28, 2018

RESOLUTION TO ENGAGE BODMAN PLC FOR LEGAL SERVICES RELATED TO
THE CONSTRUCTION OF A NEW SUPERIOR BRANCH LIBRARY

Whereas, the Ypsilanti District Library wishes to construct a new Library branch in Superior Township, and

Whereas, the Library Board of Trustees recognizes that legal expertise can be invaluable to avoid problems and minimize risk in construction matters, and

Whereas, Harvey Berman of Bodman PLC offers such expertise and has presented the Board with a proposal for services related to the Superior project, and

Whereas, Bodman PLC can also provide guidance in matters of real estate law, which is also likely to be an element of this project, Now Therefore,

IT IS RESOLVED THAT THE YPSILANTI DISTRICT LIBRARY BOARD hereby engages Bodman PLC to represent its interests in the Superior branch library construction project.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

To: YDL Board of Trustees
From: Lisa Hoenig, Library Director
Date: 11/19/18
Re: Scheduling of 2019 Annual Meeting

According to the Board's By-Laws, the Annual Meeting of the Ypsilanti District Library Board shall be the first regular meeting of the calendar year, and shall be for the purpose of the election of officers and consideration of such other organizational matters as may be required. One of those organizational matters is setting the schedule of regular meetings for the year. The December 12, 2018 special meeting is the last date that has been approved.

If we follow current practice of holding regular meetings on the fourth Wednesday of each month at 6:30 p.m., the Annual Meeting would be scheduled for Wednesday, January 23, 2019. I have confirmed that this date is acceptable to our newly-elected Trustees. Will this work for everyone else?

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2018-27

November 28, 2018

RESOLUTION TO SCHEDULE THE YDL BOARD'S ANNUAL MEETING FOR 2019

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The Annual Meeting for 2019 shall be held at 6:30 p.m. on Wednesday, January 23rd.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

To: YDL Board of Trustees
From: Lisa Hoenig, Library Director
Date: 11/19/18
Re: Resolution to restore Board stipends

At an earlier meeting this year there was brief discussion of stipends Board members were paid in the past for meeting attendance. In March 2009, because the Library was using fund balance to operate, the Board voted to eliminate the stipends.

Trustee Barr asked me to include the attached resolution on the agenda. It would restore the stipends at the previous rate of \$30/meeting, beginning in January.

Michigan's District Library Establishment Act (397.182) states the following regarding compensation:

A board may reimburse a board member for necessary expenses that the member incurs in the performance of official duties. A board may compensate board members for attending meetings of the board and shall include the amount of compensation in the annual budget. Compensation shall not exceed \$30.00 per board member per meeting. A board member shall not be compensated for attending more than 52 meetings per year.

It appears that City, Township, and Village libraries are not permitted to provide Board compensation. To help inform your decision, I did a quick email survey of other District libraries in our region (attached), and in the process learned that our Cooperative's Board members (TLN) are paid \$30/meeting as well. The responding libraries' Boards are pretty evenly split on whether or not they take a stipend.

If the proposed resolution is approved, I will account for the stipends in the budget revision I present on December 12.

Library Board Stipends Survey Responses

Library	No	Yes	Comments
Belleville DL	X		In short, we do not pay a board stipend. We had an outgoing board member who encouraged it before he left, and one other board member brought it up a few times after that. The board chair encouraged him to convene a bylaws committee meeting about the topic, but he never did, and the issue went away.
Brighton		X	Our Board recently began receiving a stipend again. Ours is \$30 based on the District Library Law maximum allowed compensation per meeting. My Board meets twice a month so they are getting paid the \$30 up to 24 times a year. We do not pay for committee meeting attendance.
Clarkston Independence DL		X	Our board voted to be non-compensated when we re-established as a District Library in 2012. There were some people in the community that did not want to see an additional level of "paid politicians" when our library board was created, so our board made that a non-issue with their decision. They can be reimbursed for mileage, registration fees, etc. for attending professional development. So when our millage passed in 2014, they decided to remain non-compensated to avoid the perception of "giving themselves raises" right afterward...I know, it's not like a board stipend would be very much. Every once in a while they revisit the idea and decide not to. You are not a recent District Library though so I would think your community would be receptive to your Library Board receiving a similar stipend to your local City Council members, School Board members, etc. It seems if you include that data, as well as other District libraries of similar class size as your Board has this discussion that the community wouldn't object to such a well-informed, data-driven decision, especially after having been non-compensated for over 9 years. I suspect the other councils and boards in your community did not forego their stipends during the economic downturn.
Clinton-Macomb	X		Mine do not. That said, we provide a meal before their board meetings and an annual trustee appreciation dinner. I have always felt comfortable in saying that they could pay themselves up to \$30 a meeting if they chose so this is our way of thanking them. I did have one board member who got paid quite a bit more for serving on the planning commission meetings at the township suggest this but the rest of my trustees were not interested.
Cromaine Hartland		X	My trustees are paid \$25 per meeting, board and committee. Of 7 trustees, four donate the entire quarterly stipend back to our unrestricted gift fund. Two more donate a portion, e.g., one committee per month, or all board meetings in the quarter.
Dexter	X		The Dexter Board has addressed this a couple of time in the past, but has voted to remain on a volunteer basis.
Ferndale	X		
Flint	X		
Grosse Pointe		X	Our board members get paid \$30 for each meeting they attend, including special meetings. I submit an attendance report to our bookkeeper once a quarter, and she cuts each trustee a check.
Lapeer		X	Our board voted several years ago (2012?) to forego the stipend as well, and I haven't budgeted for it. They did vote each year on whether to extend the decision. For 2018, they did vote to reinstate it but the language is this: b. Each Library Board member may receive \$30 per meeting as authorized by District Library Law. so that some members take the payment and most do not.

Oakland County Law Library		X	My board members receive \$35.00 per meeting, plus mileage.
Pinckney	X		
Plymouth	X		
Redford		X	We continue to pay \$20.00 per meeting over here. Paid annually after the June meeting.
Salem-South Lyon	X		
Saline	X		
Shelby Township		X	Our board is paid \$50 per meeting/10 meetings per year.
TLN Cooperative Board		X	\$30 per meeting

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2018-28

November 28, 2018

RESOLUTION TO RESTORE TRUSTEE HONORARIUM

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD of Trustees that:

Whereas Ypsilanti District Library (YDL) Trustees serve on the Board of Trustees to oversee the operation and function of the YDL, hire the executive director and develop and institute YDL policy, approve a budget, approve contracts, and generally oversee the YDL operations, and

Whereas the work of the YDL Trustees requires many hours of time of the Trustees away from their family, work, rest and recreation, and

Whereas in the past the Trustees were compensated in small measure with an honorarium for their work, and

Whereas the YDL Trustees, at a time of financial strain of the YDL voluntarily stopped and gave up the honorariums, and

Whereas the voters of the YDL district have voted to approve a millage to help relieve the financial strain of YDL, and

Whereas it is in the public interest to have Trustees of various backgrounds and economic levels and an honorarium promotes that interest, and

Whereas a Trustee honorarium will provide incentive and reward for Trustee work, Now Therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The YDL Trustee honorarium is restored and Trustees shall receive an honorarium of \$30 per board meeting or committee meeting attended, beginning with the new board term commencing January 1, 2019.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

To: YDL Board of Trustees
From: Lisa Hoenig, Library Director
Date: 11/19/18
Re: State of Michigan Public Act 152 of 2011

This Michigan law requires that the Library Board institute a hard cap on how much the Library pays for employee health coverage. The Board's contract with the Library's AFSCME union opts instead that the Library pays 80% of insurance costs, and the employee pays 20%. The law allows this, but formally requires us to reaffirm the decision annually, stating: "By a 2/3 vote of its governing body each year, a local unit of government may exempt itself from the requirements of this act for the next succeeding year."

The attached resolution adopts the 80/20 split for 2019.

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO 2017-29

November 28, 2018

RESOLUTION TO REAFFIRM ADOPTION OF THE 80/20 EMPLOYEE HEALTH
CARE SPLIT

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

In accordance with Public Act 152 of 2011, (MCL 15.561 et seq.) the *Publically Funded Health Insurance Act*, for the calendar year 2019, The Ypsilanti District Library opts out of the "Hard Cap" of contributions to employee health insurance; and

Adopts the 80/20 contribution split, with the Ypsilanti District Library to pay 80% of the cost of employee health care insurance and the employees to pay 20%.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE: