### CALL TO ORDER

Vice - President Jean Winborn called the Regular Meeting to order at 6:30 p.m.

**Attendance**

Trustees Present: Kay Williams, Theresa M. Maddix, Bethany Kennedy, Kristy Cooper, Jean Winborn and Patricia Horne McGee

Trustees Absent: Brian Steimel

Also present: Director Lisa Hoenig, Assistant Director Julianne Smith, Business Office Manager Monica Gower, Communications and Development Coordinator Gillian Gainsley, Teen Librarian, Kelly Scott, D-SIP project intern; Josiah Foster

**APPROVAL OF THE AGENDA**

Trustee Williams moved to approve the meeting agenda. Trustee Cooper supported this motion.

Vote: Ayes: Williams, Winborn, Cooper, Kennedy, Maddix and McGee

Nays: None

Motion passed.

**PUBLIC COMMENT**

NONE

**Introduction of D-SIP project intern**: Communications and Development Coordinator, Gillian Gainsley introduced Josiah Foster; D- SIP project Intern. Josiah started last week. He is here through the University of Michigan’s Development summer internship program. He will be with us for 12 weeks, 32 hours per week. He is learning about fundraising. He has been working on grants and building a prospect list for the fundraising campaign.

### CONSENT AGENDA

Trustee Williams moved to approve the consent agenda (April 17, 2019 Meeting minutes, and April 2019 Financials and Check Register) Trustee McGee supported this motion.

Vote: Ayes: Williams, Winborn, Maddix, Kennedy, Cooper and McGee

Nays: None

Motion passed.

**COMMITTEE REPORTS**

* FOL Library Report:
	+ The monthly meeting was this past Monday.
	+ They concluded their book sale. They raised $2,281.
	+ The books that were left over from the book sale were donated to two groups. One group works with local jails. The other is a cat rescue.
	+ July 6th there will be a Booksilanti Readers Fair at the freight house in Depot town. The Friends are going to have a table there.
* Fundraising Committee Report:
	+ We are working on putting together the fundraising committee that will work on the capital campaign.
* Superior Township Planning:
* No update since the report in the packet. We are waiting to hear back from the road commission. As a general rule it’s about 10 days from when they receive an application for a permit until you can expect them to get started talking about it.

**REPORT OF THE LIBRARY DIRECTOR**

In addition to submitted Director’s report, Director Hoenig relayed the following:

* We are very excited about the John Cotton Dana Award we received. We are deciding who will go to ALA to accept it, Sunday June 23, 2019 at the ALA conference in Washington, DC. We will put the money toward the TALK program itself or we may decide to put it toward early literacy efforts at Superior.
* We are talking with the Library of Michigan about the future of TALK. It sound like they are going to be seeking a contactor to create a suite of services related to libraries’ early literacy efforts. The contractor would then take it on and libraries could opt in. I will keep you posted as it moves along.
* We have been working hard on getting our events and activities ready for summer. The Loop will be printed soon and in mailboxes by June 1st.
* We are closed on May 31st for our annual staff in service day. We will be talking about the space utilization studies for Whittaker and Michigan Avenue. KRM will hear what the staff thinks about these buildings and what the staff has heard patrons say. We have also scheduled two community input sessions on June 18th and 19th. They are going to be interactive drop in sessions; one at Michigan Ave and one at Whittaker from 5- 9 pm. You can come out and give your input on what these buildings might look like going forward.

**NEW BUSINESS**

1. MCACA Grant Applications

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2019-16

May 22, 2019

RESOLUTION TO APPROVE THE SUBMISSION OF TWO MCACA GRANT APPLICATIONS

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BE IT RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The New Leaders grant application presented by Teen Librarian Kelly Scott is approved for submission to the Michigan Council for Arts and Cultural Affairs.

IT IS FURTHER RESOLVED that:

The Capital Improvement Program grant application presented by Communications and Development Coordinator Gillian Gainsley is also approved for submission to MCACA.

OFFERED BY: Kristy Cooper

SUPPORTED BY: Patricia Horne McGee

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

1. Budget Amendment

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2019-17

May 22, 2019

RESOLUTION TO AMEND THE 2018-19 BUDGET

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Whereas, the Ypsilanti District Library Board of Trustees approves an annual budget prior to the December 1 start of each fiscal year, and

Whereas, the budget is a working document and unforeseen changes can and do occur during the course of a fiscal year, and

Whereas, with the conclusion of collective bargaining with YDL’s AFSCME union, wage increases were determined, and

Whereas, in light of changes throughout the first half of the fiscal year, more accurate budget figures for certain revenue and expenditure accounts have been approximated, Now therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The Ypsilanti District Library budget for the fiscal year ending November 30, 2019 be amended as presented.

OFFERED BY: Patricia Horne McGee

SUPPORTED BY: Kay Williams

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

1. Discussion of possible make – up Debt levy

After discussion of the legality, necessity, and cost to tax payers, the board will support a make-up levy to be approved at June’s board meeting.

1. Discussion of Naming policy preferences
* The bar would have to be very high for naming a building.
* Naming a space might be okay if the donation is enough.
* The Donor wall amount is $10K. That might be a good amount to set as the minimum.
* Consensus seems to be no limited term. We would need to add language that says what happens if the space goes away.
* There would need to be careful vetting of any donor whether corporate or individual.
* Must be sensitive to everyone in the community. Keep branches and municipalities equal.

**BOARD MEMBER COMMENTS**

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| --- | --- |
| **Trustee** | **Comment** |
| Kay  | I just want to say that we have been doing a fantastic job and I am proud of us as a board. I am also proud of all the new members who have come right out and done things. Being part, not just sitting back. I appreciate all of you. Thank you! |
| Kristy | I just want to congratulate the YDL staff on the John Cotton Dana award. I hope you all get to go to ALA to receive it. |
| Patricia  | Congratulations! |
| Jean  | Congratulations and thank you Lisa for being such a wonderful director. We really appreciate you. |
| Theresa | I have no comments. |
| Bethany  | I wanted to echo Kristy on the Congratulations on the award from ALA. It’s very exciting. |
| Brian | Absent |
| Lisa | This is a team effort; board, staff, administration. |

# Adjournment

Trustee Kennedy moved to adjourn at 7:34 p.m. Trustee Cooper seconded this motion.

Vote: Ayes: Williams, Winborn, Maddix, Cooper, Kennedy and McGee

Nays: None

Motion passed.