

Ypsilanti District Library
Board of Trustees
Minutes, December 12, 2018 (Approved)

CALL TO ORDER

President Brian Steimel called the Regular Meeting to order at 6:30 p.m.

Attendance

Trustees Present: John Barr, Brian Steimel, Kay Williams, Jean Winborn, Kimberly Grover, Courtney Geil and Patricia Horne McGee

Also present: Director Lisa Hoenig, Assistant Director Julianne Smith, Business Office Manager Monica Gower, Dan Whisler and Alex Salvadaro, Daniels & Zermack Architects, community members Bethany Kennedy and Theresa Maddix

APPROVAL OF THE AGENDA

Trustee Williams moved to approve the meeting agenda and Trustee Barr supported this motion.

Vote: Ayes: Williams, Steimel, Winborn, McGee, Barr, Geil, Grover
Nays: None
Motion passed.

PUBLIC COMMENT

NONE

PRESENTATION

Dan Whisler, Daniels & Zermack Architects

- We have developed a great working relationship with YDL and we are pleased to hopefully continue to do so in the future.
- Working with the planning committee we have developed a concept for the Superior Township Library that was hopefully useful in the millage campaign in helping people understand what might occur on the site.
- We developed a comprehensive budget looking at all of the possible costs that the library would anticipate. Once a construction manager has been chosen we will have them give us a second opinion on where they think the budget is. We will then work together to bring it to reality.

CONSENT AGENDA

Trustee Williams moved to approve the consent agenda (November 28, 2018 Budget hearing Meeting minutes and November 28, 2018 Regular Meeting minutes) Trustee Grover supported this with the following correction to the minutes:

Trustee Kay Williams moved to table the vote on the Consideration of the resolution to restore Board stipends to the February 2019 meeting. Trustee Winborn seconded this motion.

Vote: Ayes: Winborn, Williams, Grover and Geil
Nays: Barr, Steimel, McGee

Motion passed, tabled until the February 2019 board meeting.

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Vote: Ayes: Williams, Steimel, Winborn, McGee, Barr, Geil, Grover
Nays: None
Motion passed.

COMMUNICATIONS

Included in the board packet is the Unique collection agency annual report on the recovery effort. When John Connaghan spoke during the summer you were interested in seeing further reports on what Unique does. This is a good summary for the year.

COMMITTEE REPORTS

- Finance Committee: No report
- Personnel Committee: No report
- Policy Committee: No report
- FOL Library Report: No report
- Fundraising Committee: Included in the packet is a copy of the annual appeal letter. We are starting to receive the first donations. We are also excited to have been awarded the D-SIP intern for the summer. I also got an email from Dave Strenski who is big on solar in the city. He wrote an introduction for me to a company who might be able to help fund solar projects. The new Superior building would be a good place to put solar.
- Negotiations committee: The city held a public meeting last week with consultants that are working on a parking study. I met the new community development director. I talked to them about parking and they urged me to talk more with Beal. They do hear our concerns and echoed what the city said which is that the library is an anchor for downtown and very important.
- Superior Township planning: We identified with Dan four construction management firms that we sent the RFP to directly. They all responded that they were interested in the project and would submit a proposal. Those should be in by the 21st of December. So far we have received two responses to the RFP for the Topographic and boundary survey and one for the wetland delineation. The deadline for those is Friday. We believe we should be getting more. I will be forwarding all of those in addition to our committee members to Ken Schwartz. The township board will discuss the possibility of cost sharing for those activities at their meeting Monday evening.

OLD BUSINESS

- A. Approval of construction attorney contract

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2018-30

December 12, 2018

RESOLUTION TO APPROVE A CONTRACT TO ENGAGE BODMAN PLC FOR LEGAL SERVICES RELATED TO THE CONSTRUCTION OF A NEW SUPERIOR BRANCH LIBRARY

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Whereas, the Ypsilanti District Library wishes to construct a new Library branch in Superior Township, and

Whereas, the Library Board of Trustees recognizes that legal expertise can be invaluable to avoid problems and minimize risk in construction matters, and

Whereas, Harvey Berman of Bodman PLC offers such expertise and has presented the Board with a contract for services related to the Superior project, and

IT IS RESOLVED THAT THE YPSILANTI DISTRICT LIBRARY BOARD hereby engages Bodman PLC to represent its interests in the Superior branch library construction project.

OFFERED BY: Jean Winborn

SUPPORTED BY: Kay Williams

YES: 7 NO: 0 ABSENT: 0 VOTE: 7-0

NEW BUSINESS

- A. Consideration of engaging Dan Whisler for design services for new Superior

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2018-31

December 12, 2018

RESOLUTION TO ENGAGE DANIELS & ZERMACK ARCHITECTS FOR SERVICES
RELATED TO THE DESIGN AND CONSTRUCTION OF A NEW SUPERIOR LIBRARY

Whereas, the Ypsilanti District Library plans to construct a new Library in Superior Township, and

Whereas, the Library Board of Trustees wishes to have a trusted and experienced architect leading the project, and

Whereas, Dan Whisler of Daniels & Zermack Architects was the principal architect for the Whittaker Road library and other projects for the Ypsilanti District Library, has been involved with the planning for the Superior project since 2006, and worked with the Library and Superior Township representatives to develop the current design concept, and

Whereas, Dan Whisler has presented a proposal to the Board which has been reviewed by legal counsel and vetted for offering a competitive cost for services, Now Therefore,

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IT IS RESOLVED THAT THE YPSILANTI DISTRICT LIBRARY BOARD hereby engages Daniels & Zermack Architects for services related to the design and construction of a new Superior library.

OFFERED BY: Courtney Geil

SUPPORTED BY: Kay Williams

YES: 7 NO: 0 ABSENT: 0 VOTE: 7-0

B. FY 2018-19 Budget amendment

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2018-32

December 12, 2018

RESOLUTION TO AMEND THE 2018-19 BUDGET

Whereas, the Ypsilanti District Library Board of Trustees approves an annual budget prior to the December 1 start of each fiscal year, and

Whereas, the budget is a working document and the Director has proposed a significant revision to the budget in light of voter approval of an additional millage, and

Whereas, this revision has been reviewed and recommended by the Board Finance Committee, Now therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The Ypsilanti District Library budget for the fiscal year ending November 30, 2019 be amended as presented.

OFFERED BY: Patricia Horne McGee

SUPPORTED BY: Kay Williams

YES: 7 NO: 0 ABSENT: 0 VOTE: 7-0

BOARD MEMBER COMMENTS

Trustee	Comment
Kay	How many times have I said that this is the most amazing board that I have ever been on and I have been on things for over forty years. I want to say that it is very commendable for all the things we had to do for the last four years (union negotiations, hiring a director, the millage). We had all those extra meetings and everyone was always there. We all discussed things. There were no hidden

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	<p>agendas. When we started we weren't always alike but by the time we ended we had compromised and we presented a united front to the community. I want to thank you all very much for being part of these last four years. For the three of you that are leaving I wish the best for all of you. For the three that are staying and the new ones I hope we can continue this tradition of commitment, courtesy, diligence and the honor of serving our patrons, staff and community as this board has done. I thank you.</p>
Jean	<p>I'm the longest serving person on here. I have to say it has been a pleasure. I have been on many boards and this has been for me the most pleasant one to work with. When we disagree about something we talk about it. I am especially pleased with all of us and getting the superior library. I thank the three people who are leaving. It has been such a pleasure working with all of you. I'm going to miss you but I am sure we can call on you if we need you. Thank you for your service. The library is blessed.</p>
Courtney	<p>It has been a pleasure working with everybody. I hope everybody has a happy holiday and good New Year. The last four years brought us Lisa and Julianne and I think we have had a really good run.</p>
John	<p>I think this is the last meeting of the year for us. It will be our last meeting; those of us who are leaving the board. I appreciate Kay saying what she did. I echo everything that she said. It has been an interesting experience and I believe that we have done good work. We have done amazing things. I think the public loves the library. The millage passed by two thirds and that is huge. That is really amazing. I have enjoyed it. I think we not only do good work, I think this library does good and that means a lot to me. I appreciate all of the efforts of the board and the staff. It has been an enjoyable time. I will miss it but I think it's time to move on. I wish the new members good luck and I think it will be an enjoyable experience. I think you will do good work.</p>
Patricia	<p>I don't have anything to add. It's all been said, thank you very much. I haven't been around for a lifetime like Jean. I have been on the board a little more than a year. It has been an invigorating experience. I appreciate the support of everybody here. Those who have been around and are leaving and those who are coming on. I look forward to working with you ALL.</p>
Brian	<p>I'll be brief for once. To Kimberly, Courtney and John I really want to thank you because I learned a lot from you. Different styles of different people and how we relate is something that I watch very closely. I appreciate everything that you guys have brought. To everyone else who is here, I think we have a good future.</p>
Lisa	<p>I have some goodies for our parting board members. We will miss you all.</p>

Adjournment

Trustee McGee moved to adjourn at 7:45 p.m. Trustee Grover seconded this motion.

Vote: Ayes: Williams, Winborn, Barr, Steimel, Geil, Grover, and McGee

Nays: None

Meeting Adjourned.