### CALL TO ORDER

President Jean Winborn called the Regular Meeting to order at 6:31 p.m.

**Attendance**

Trustees Present: Kay Williams, Theresa M. Maddix, Bethany Kennedy, Kristy Cooper, Jean Winborn, Patricia Horne McGee and Brian Steimel

Also present: Director Lisa Hoenig, Assistant Director Julianne Smith, Business Office Manager Monica Gower and Capital Campaign Coordinator Christina McMullen

**APPROVAL OF THE AGENDA**

Trustee Williams moved to approve the meeting agenda. With the following revisions: add new business A, Resolution to adopt Life and Disability Insurance Plans from National Insurance Services.

Trustee Kennedy supported this motion.

Vote: Ayes: Williams, Winborn, Cooper, Kennedy, Maddix, McGee and Steimel

Nays: None

Motion passed.

**PUBLIC COMMENT**

NONE

### CONSENT AGENDA

Trustee Maddix moved to approve the consent agenda (June 24, 2020 Regular Meeting minutes, and June 2020 Financials and Check Registers) Trustee Williams supported this motion.

Vote: Ayes: Williams, Winborn, Maddix, Kennedy, Cooper, McGee and Steimel

Nays: None

Motion passed.

**COMMITTEE REPORTS**

* Finance Committee:
* In the packet is a report from the Finance Committee regarding the Yates memorial account. The finance committee agreed with Lisa’s idea of moving the funds. They were moved.
* Fundraising Committee:
* The Superior Capital Campaign committee met on Zoom on July 3rd. They wanted to do something to communicate with donors. Letters were sent to past donors to let them know what the library has been doing. Let them know YDL staff is thinking of them and offer them any kind of assistance the library can during this crisis.
* Lisa hasn’t heard anything yet from the Kiwanis club of Ann Arbor regarding a possible grant.
* Chris and Lisa are talking about additional Foundations to reach out to regarding grants
* Superior Planning Committee:
* The parcel description has been finalized
* Lisa is working with Nederveld the surveyor, the attorneys and Ken Schwartz to

write the easements that are needed.

* Lisa mentioned last meeting that there were budget problems and questions with the O’Neal budget. They are going to meet tomorrow and discuss the things that various people and entities have brain stormed as solutions to the budget problem. They need to decide which of the solutions that pertain to the site plan they are actually going to do. Then YDL can proceed with the final site plan approval process. The final site plan is probably going to be pushed back a month. In the packet is a letter from the Township and a letter from OHM that outline all of the things that need to be done to achieve the final approval.

**REPORT OF THE LIBRARY DIRECTOR**

In addition to submitted Director’s report, Director Hoenig relayed the following:

* Curbside is going really well people seem to like it. It is pretty demanding on staff time but it is very positive for patrons. Staff is really happy to be interacting with patrons again.
* YDL started yesterday resumption of homebound delivery service. Monique went out and left materials and picked up materials in a contactless manner from 7 different patrons using the Flex. The library is able to help people who can’t come pick up curbside.
* We have plans to begin curbside at Michigan Avenue next week.
* The Wi-Fi wiring is starting tomorrow. There is lots of equipment already in the building. Once the wiring is done Scott will have to get everything put together and the library should have improved service. That will be a fantastic benefit for our patrons and hopefully allow for more Wi- Fi usage from the parking lot.
* YDL got a grant from mParks for $3000. It was the fastest turn around grant Lisa has ever seen. It funds activity packs for kids for the summer challenge. YDL is distributing those things in a few different ways. Lisa would like to give a shout out to Mary Garboden and Jodi Krahnke who put that together and got us the money instantly.
* We launched today an online library card application. You can now apply for a card or renew a card directly on our website.
* Last month the fine amnesty was approved. If all goes well the fines we approved will disappear off the books tomorrow.
* Lisa is anxiously waiting to hear back on our National Leadership grant proposal for TALK. She should hear something any day. Lisa did put the TALK final report in the packet.

**NEW BUSINESS**

1. Adopt Life and Disability Insurance Plans from National Insurance Services

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2020-24

July 22, 2020

RESOLUTION TO ADOPT LIFE AND DISABILITY INSURANCE PLANS FROM NATIONAL INSURANCE SERVICES

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Whereas, the Library wishes to offer its employees a comprehensive benefits package that provides high quality services and is at the same time affordable, and

Whereas, as an institutional member of the Michigan Library Association, YDL is eligible for group insurance rates through National Insurance Services (NIS), and

Whereas, NIS has proposed Life, Long-Term and Short-Term Disability insurance packages that are comparable or better than YDL’s existing plans, and

Whereas, NIS also provides a free Employee Assistance Program with additional benefits upon the enrollment of YDL employees in an NIS insurance plan, and

Whereas, the Library Director and Business Office Manager have reviewed the proposed plans and recommend adoption to benefit of all YDL employees, Now Therefore

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The Library Director is authorized to accept the proposal from National Insurance Services to provide Life, Long-Term and Short-Term Disability Insurance.

OFFERED BY: Bethany Kennedy

SUPPORTED BY: Patricia Horne-McGee

YES: 7 NO: 0 ABSENT: 0 VOTE: 7-0

**BOARD MEMBER COMMENTS**

|  |  |
| --- | --- |
| **Trustee** | **Comment** |
| Theresa | I want to continue to say how enthused I am about the online programming and highlight this time Finding the queen bee. If you haven’t watched it, please watch Finding the queen bee. I was both really impressed by Joy with her grandson and I did not know if they would actually be able to find the queen bee or not. I recommend watching that if you haven’t.I was walking my dogs yesterday and my neighbor stopped me. She said “aren’t you doing things with the library still”? “I have something I need to tell the library”. I told her I would pass it along. She received a call from Brigitte as part of the calling program. She was excited about that. She said the library is, “really on top of it”. Brigitte told her about Overdrive. She knew about Hoopla but not Overdrive. She has been able to make use of that. She also has been doing the curbside service. She noted how the bags for curbside service are fantastic. It’s a really quality bag. She likes that she is able to schedule her appointment and get her materials. She says thank you!  |
| Bethany  | I don’t have any comment |
| Kristy | I am excited to hear that amnesty is starting tomorrow. |
| Kay | I read the reports that all of the staff sent. I can’t tell you how proud I am of our staff. They are truly dedicated and so innovative. It awed me that so many of our people work so hard do so much in such hard times. Pass that on to them please.  |
| Brian  | I just want to say I like the new format of the Loop.  |
| Pat  | No comments, Thank you! |
| Jean | I just want to say thanks again to the library staff. They are absolutely wonderful, for all that you do. Lisa you too! For all that you’re doing and the staff we really appreciate it. |
| Lisa | It’s a lot of work that’s happening. I am really glad that it is appreciated.  |

# Adjournment

Trustee Williams moved to adjourn at 7:01 p.m. Trustee McGee seconded this motion.

Vote: Ayes: Williams, Winborn, Maddix, Cooper, Kennedy, McGee and Steimel

Nays: None

Motion passed.