

**PROPOSED
YPSILANTI DISTRICT LIBRARY
General Fund Budget Summary
For the Fiscal Year Ending November 30, 2021**

Revenue

Superior Township Tax Levy	936,283
City Tax Levy	846,900
Ypsilanti Township Tax Levy	3,617,971
State of Michigan PPT reimbursement	62,000
State Aid Direct	35,678
State Aid Indirect	35,678
State of Michian TALK Grant	67,473
Fines/Misc.	16,250
Smart Cards - Printing & Copies	10,000
Penal Fines County	97,500
Rental Income-community room	500
Donations/Misc.	2,500
Donations/Memorials	600
Coffee Shop Rent	0
Interest/Checking	1,000
Interest/Savings	5,500
Interest/Yoder	0
Interest/Yates Memorial	0
Dividend Revenue	4,000
Dividend Revenue Endowment	4,500
Transfer to/from Improvement Fund	-1,416,846
Sale of Assets	0
Total Revenue	4,327,487

EXPENDITURES by Department

Dept 100 Administrative	2,384,432
Dept 200 Michigan Ave	585,399
Dept 300 Outreach Services- Bookmobile	88,088
Dept 400 Outreach Services - Superior Township	163,154
Dept 500 Whittaker Road	1,106,414
Total Expenditures	4,327,487

EXPENDITURES by Category	Category as % of 2020-2021	
		Expense
Salaries and Benefits	2,817,600	65.1%
Public Utilities	166,124	3.8%
Repairs and Maintenance	143,902	3.3%
Materials	448,350	10.4%
Technology	248,935	5.8%
Other	502,576	11.6%
Total Expenditures	4,327,487	100.0%

Net Revenue Over (Under) Expenses **0**

Proposed Budget FY 2020-21

ACCT #	ACCOUNT NAME	FY 2016-17 ACTUAL	FY 2017-2018 ACTUAL	FY 2018-2019 ACTUAL	Original Adopted FY 2019-20 Budget	Adopted Budget amendment FY 2019-20	Proposed Budget FY 2020- 21
Revenue							
403.000	Superior Township Tax Levy	609,929	619,558	896,999	905,226	905,226	936,283
425.000	City of Ypsilanti Tax Levy	565,186	589,334	808,325	839,033	839,033	846,900
440.000	Ypsilanti Township Tax Levy	2,159,466	2,212,989	3,283,915	3,591,033	3,591,033	3,617,971
425.075	PPT reimbursement	10,996	20,105	18,247	12,000	12,000	12,000
441.000	Renaissance Zone Reimb			39,574	40,000	66,633	50,000
443.000	State Aid Direct	26,949	30,201	32,932	33,141	32,931	35,678
447.000	State Aid Indirect	27,324	30,646	33,574	33,141	33,497	35,678
500.600	IMLS TALK	46,570	75,358	23,853	12,323	12,323	67,473
657.000	Fines/Misc.	73,097	67,077	60,633	61,425	25,000	16,250
657.100	Smart Cards - Printing & Cop	42,289	40,841	36,686	38,000	12,000	10,000
657.600	Guest Pass	2,417	1,745	1,417	2,000	500	0
661.000	Penal Fines County	124,205	116,084	111,395	105,925	84,478	97,500
662.000	Coffee shop rent	5,500	3,500	1,296	1,500	0	0
662.100	Community room rentals	1,700	1,250	1,850	1,750	750	500
679.000	Donations/Misc.	3,793	4,993	1,152	2,500	2,500	2,500
681.000	Donations Designated			18,850			
681.080	Donations/Memorials	2,425	711	2,629	600	5,000	600
683.100	Trustee party Revenue	0	0	0		0	0
687.000	Interest/Checking	1,020	1,727	3,233	4,000	1,200	1,000
687.010	Interest/Savings	7,457	7,050	15,331	11,500	8,000	5,500
687.060	Interest/Yoder	11	3	0	0	0	0
687.070	Interest/Yates Memorial	1	1	1	2	2	0
689.000	Dividends	6,050	5,819	5,741	6,000	4,219	4,000
690.000	Dividend Revenue Endwmnt	5,816	6,335	6,771	5,900	7,220	4,500
	Transfer from Improvement Fund	0	0	0			
	Transfer from Fund Balance	40,909	23,885	(1,480,896)	(1,435,732)	(1,496,859)	(1,416,846)
	Sale of Assets	979	0	0	0	0	0
Total Revenue		3,764,089	3,859,213	3,923,508	4,271,267	4,146,686	4,327,487

Proposed Budget FY 2020-21

ACCT #	ACCOUNT NAME	FY 2016-17 ACTUAL	FY 2017-2018 ACTUAL	FY 2018-2019 ACTUAL	Original Adopted FY 2019-20 Budget	Adopted Budget amendment FY 2019-20	Proposed Budget FY 2020- 21
Expenditures							
Dept 100 Administrative							
702.000	Salary Wages	605,794	614,161	625,703	736,710	718,710	724,412
702.100	Professional/Accounting	5,620	5,340	6,500	7,500	7,500	7,500
702.150	Bank Fees	3,500	5,521	5,829	6,840	4,600	6,840
702.900	Salary/Subs	18,578	11,314	16,427	18,513	5,500	15,100
705.000	Recognition Awards	765	472	687	750	375	750
710.000	Paychex Payroll Service	6,794	8,927	12,366	12,360	12,360	12,360
715.000	Employer FICA	144,002	141,453	144,670	155,780	151,190	153,626
715.100	ACA Taxes Paid by employer	0	0	247	352	352	371
718.000	MERS Defined Contribution	92,793	85,593	91,373	100,752	100,752	99,361
719.000	FSA Admin Fees	0	583	691	758	758	806
727.000	Office Supplies	31,342	28,245	28,789	32,400	32,400	32,400
727.200	Supplies-Facility	21,858	15,582	19,577	23,700	23,700	23,700
752.000	MML/Building Insurance	57,613	59,627	61,476	63,628	64,450	67,673
753.000	MML/Workers Comp	9,609	9,016	9,756	10,237	10,237	10,544
754.000	Health Insurance	350,013	361,244	371,049	359,537	359,537	389,438
756.000	Dental Insurance	36,158	37,616	36,153	35,601	35,601	35,601
757.000	Employee Assistance Program	950	1,006	974	1,100	750	0
758.000	Life Insurance	4,264	4,213	4,036	4,121	4,074	4,212
759.000	Vision Service Plan	7,726	8,679	8,811	8,940	8,940	9,253
762.000	STD/LTD	9,644	10,542	12,076	12,205	9,205	10,025
769.000	Printing & Publishing	12,538	19,300	5,427	8,300	13,000	21,200
769.050	Classified Advertising	122	606	993	800	800	800
774.050	Digital Collections	17,244	22,298	31,726	196,685	196,685	221,800
774.100	Data Bases	56,524	79,791	93,136	24,992	24,992	30,000
774.800	System Wide DVDs	7,414	6,396	5,182	3,999	3,999	4,000
774.900	All Materials Processing	25,724	30,750	25,838	23,992	21,593	15,000
774.950	Play Kits	0	0	3,602	2,799	500	2,500
774.975	Library of Things	0	0	0	3,999	0	4,000
801.000	Major Events	6,379	20,906	10,978	17,225	13,225	24,225
801.500	Learning Never Gets Old	2,132	2,000	1,962	2,000	2,000	2,000
802.000	Mileage/Travel Reimburseme	3,901	2,017	2,883	5,000	500	2,500
804.000	Workshops/Training	2,957	2,361	3,916	4,500	3,500	4,500
805.000	Memberships & Dues	4,988	5,455	5,436	5,000	5,000	5,000
806.000	IMLS Talk Grant Expenses			12,625	3,523	8,442	53,263
810.000	Capital Outlay - Building & La	4,880	0	4,301	5,000	3,200	5,000
810.100	Capital Outlay - Improvement	13,801	3,062	6,824	3,700	1,300	3,700
812.000	Capital Outlay - Furnishings	3,989	2,562	3,949	5,000	5,000	5,000
850.000	Automation - Technology	121,657	181,162	154,332	209,000	196,000	178,800
850.100	Telecommunications	14,070	12,788	6,573	7,911	7,911	7,911
850.200	SirsiDynix	48,212	55,644	51,473	62,230	62,230	62,224
850.500	Software Subscriptions	0	0	7,926	14,355	20,097	18,985
890.000	The Library Network	2,796	2,796	2,796	3,000	3,000	3,000
928.000	Postage	8,236	13,874	13,085	16,455	18,923	19,655
965.000	Auditing Service	7,125	7,275	7,425	7,650	7,650	7,875
975.000	Legal	1,652	9,804	8,870	4,000	4,000	4,000
975.500	Legal-Negotiations	0	0	12,765	0	0	0
980.000	Professional/Contractual	57,565	91,121	83,193	32,427	29,427	36,822
980.500	Branding Costs	22,654	2,415	2,561	2,500	2,000	2,500
981.500	Lost Book Expense	12,890	10,553	8,546	10,200	10,200	10,200
982.000	MTT Charge Back City	2,210	387	(140)	1,200	1,200	4,000
983.000	MTT Charge Back Ypsi Twp	3,875	1,194	389	5,000	5,000	10,000
983.100	MTT Charge Back-Superior	10,087	955	10,430	4,000	4,000	10,000
990.000	Contribution to endowment		0	0			
Total		1,882,645	1,996,605	2,046,192	2,288,226	2,226,365	2,384,432

Proposed Budget FY 2020-21

ACCT #	ACCOUNT NAME	FY 2016-17 ACTUAL	FY 2017-2018 ACTUAL	FY 2018-2019 ACTUAL	Original Adopted FY 2019-20 Budget	Adopted Budget amendment FY 2019-20	Proposed Budget FY 2020-21
Dept 200 Michigan Ave.							
702.000	Salaries	382,076	393,684	404,679	406,782	406,782	415,930
702.800	Salaries-Pages	6,716	7,423	7,271	9,690	5,000	9,833
771.000	Adult Books	32,180	31,369	31,227	25,191	25,191	25,000
772.000	Youth Books	17,990	18,216	17,891	15,345	15,345	15,650
776.000	Periodicals - Adult	4,133	3,949	4,244	4,199	4,199	3,000
776.050	Periodicals - Youth	172	236	206	250	250	250
778.000	Adult Audio/Visual	12,880	13,143	11,112	9,497	9,497	8,000
779.000	Youth Audio/Visual	5,989	5,329	4,956	3,946	3,946	2,850
802.200	Parking Fees	0	0	3,600	3,600	3,600	3,600
810.000	Capital Outlay - Building	2,760	2,373	7,952	18,500	13,000	20,000
812.000	Capital Outlay - Furnishings	0	0	7,031	7,000	7,000	2,500
840.000	Repair & Maintenance - Build	7,008	28,501	15,255	20,000	20,000	20,000
840.025	Campbell Maint Contract	17,761	17,761	16,489	12,672	12,672	12,672
840.050	Snow Removal/ Lawn Care	9,217	6,125	6,229	11,335	11,335	12,000
900.000	Programs-Adult	1,103	693	1,493	1,700	1,700	1,700
901.000	Programs-Youth	1,038	1,300	1,342	1,900	1,900	1,900
940.000	Phone	4,411	4,500	4,514	4,631	4,631	4,680
943.000	Natural Gas	5,059	4,317	3,359	4,030	4,030	3,872
947.000	DTE - Electric	16,155	16,432	16,452	19,235	16,350	15,475
949.000	Ypsi Community Util Auth	5,038	5,625	4,802	5,569	6,126	6,487
Total		531,686	560,975	570,104	585,072	572,554	585,399
Dept 300 Outreach/bookmobile							
702.000	Salaries	70,396	66,998	68,078	68,658	68,658	70,735
775.000	Library Materials	5,370	4,930	4,478	4,998	4,998	5,000
840.000	Repair & Maintenance	25,925	8,487	5,109	8,693	7,000	6,693
943.000	Fuel	3,822	5,379	5,425	5,660	3,679	5,660
Total		105,513	85,794	83,090	88,009	84,335	88,088
Dept 400 Outreach/Superior Township							
702.000	Salaries	139,331	136,949	144,398	144,747	144,747	149,443
775.000	Library Materials	7,057	7,059	7,609	6,998	6,998	7,000
810.000	Capital Outlay - Building	0	0	0	0	0	0
812.000	Capital Outlay - Furnishings						0
840.000	Repair & Maintenance	984	2,220	1,374	1,000	1,000	1,000
840.050	Snow Removal & Lawn Care	980	980	898	1,200	1,200	1,200
900.000	Programs - adult	461	589	601	600	600	600
901.000	Programs - Youth	759	556	600	600	600	600
940.000	Phone	1,103	1,125	1,129	1,158	1,158	1,186
943.000	Natural Gas	695	756	573	844	844	789
947.000	DTE - Electricity	901	993	1,013	1,145	1,145	1,061
949.000	Water	84	85	88	275	275	275
Total		152,355	151,311	158,283	158,567	158,567	163,154

Proposed Budget FY 2020-21

ACCT #	ACCOUNT NAME	FY 2016-17 ACTUAL	FY 2017-2018 ACTUAL	FY 2018-2019 ACTUAL	Original Adopted FY 2019-20 Budget	Adopted Budget amendment FY 2019-20	Proposed Budget FY 2020-21
DEPT 500 WHITTAKER RD							
702.000	Salaries	696,325	684,699	696,339	699,097	699,097	678,063
702.800	Salaries-Pages	34,074	37,920	34,553	42,024	18,000	42,024
771.000	Adult Books	62,754	64,203	64,635	54,182	54,182	48,200
772.000	Youth Books	32,890	32,150	38,784	35,988	35,988	29,400
776.000	Periodicals - Adult	5,399	5,910	5,915	5,998	5,998	5,300
776.050	Periodicals - Youth	848	852	898	900	900	800
778.000	Adult Audio/Visual	26,119	23,585	21,217	17,794	17,794	15,500
779.000	Youth Audio/Visual	9,328	7,979	7,300	6,598	6,598	5,100
810.000	Capital Outlay - Building			11,328	37,250	37,250	39,000
840.000	Repair & Maintenance - Build	19,384	25,445	23,842	20,400	20,400	22,440
840.025	Cambell Maint Contract	42,979	42,979	42,934	42,797	42,797	42,797
840.050	Snow Removal/Lawn Care	21,448	14,596	16,529	22,600	22,600	22,100
900.000	Programs - Adult	2,808	3,325	3,765	4,200	4,200	4,200
901.000	Programs - Youth	4,705	5,122	6,298	6,500	6,500	6,500
903.000	Equipment Maintenance	0	83	6,336	3,000	1,000	3,000
940.000	Phone	8,490	8,950	9,029	9,193	9,193	9,485
943.000	Natural Gas	26,168	31,856	25,609	31,156	28,040	24,828
947.000	DTE - Electric	100,297	101,664	103,549	105,406	89,595	101,712
949.000	Ypsilanti Comm Utilities Auth	5,225	5,617	5,069	6,310	4,733	5,965
Total		1,099,241	1,096,935	1,123,929	1,151,393	1,104,865	1,106,414
DEPT 600 DONATIONS REVENUE							
		56,523	71,011	87,817			
Subtotal		56,523	71,011	87,817	0	0	0
DEP 600 DONATIONS EXPENDITURES							
		53,483	43,328	31,845			
Subtotal		53,483	43,328	31,845	0	0	0
Total Donations Net		3,040	27,683	55,972	0	0	0
DEP 700 GRANTS REVENUE							
		32,089	16,914	14,441			
Subtotal		32,089	16,914	14,441	0	0	0
DEP 700 GRANTS EXPENSE							
		27,778	12,190	12,323	0	0	0
Subtotal		27,778	12,190	12,323	0	0	0
Total Grants Net		4,311	4,724	2,118	0	0	0
	Revenue	3,852,701	3,947,138	4,025,766	4,271,267	4,146,686	4,327,487
	Total Expenditures	3,852,701	3,947,138	4,025,766	4,271,267	4,146,686	4,327,487
	Net Surplus (Deficit)	(1)	(1)	(0)	0	0	0

Proposed fy 2018-19 Budget Revenue and Expenditures

% of Revenue		
Property Taxes	5,413,154	125.1% **
State Aid and Penal Fines	168,856	3.9%
Fines, Printing and Passes	26,250	0.6%
Interest	10,500	0.2%
Other	125,573	2.9%
Transfer from Improvement Fund	0	0.0%
Transfer (to)/from Fund Balance	(1,416,846)	-32.7%
Total	4,327,487	100.0%

**Note: Property Taxes represent 94.2% of Revenue
Not transferred (to)/from Fund Balance

