### CALL TO ORDER

President Jean Winborn called the Regular Meeting to order at 6:30 p.m.

**Attendance**

Trustees Present: Kay Williams, Theresa M. Maddix, Jean Winborn, Brian Steimel, and Patricia Horne McGee, Bethany Kennedy, Kristy Cooper (6:33 p.m.)

Also present: Director Lisa Hoenig, Business Office Manager Monica Gower, Community Relations Coordinator Sam Killian, Communications Intern Harper Klotz and Customer Services Clerk Megan Watts

**APPROVAL OF THE AGENDA**

Trustee McGee moved to approve the meeting agenda. Trustee Williams supported this motion.

Vote: Ayes: Williams, Winborn, Maddix, Kennedy, Steimel, and McGee

Nays: None

Motion passed.

**PUBLIC COMMENT**

NONE

**Introduction of new staff:** Community Relations Coordinator Sam Killian introduced Harper Klotz, YDL’s new communications intern. Lisa Introduced Megan Watts. Megan is Whittaker’s new part time customer services clerk. Megan was formerly page at YDL from 2002 until the library’s Covid closure.

### CONSENT AGENDA

Trustee Maddix moved to approve the consent agenda (June 23, 2021, Virtual Meeting minutes, and June 2021 Financials and Check Registers). Trustee Williams supported this motion.

Vote: Ayes: Williams, Winborn, Maddix, Steimel, McGee, Kennedy and Cooper

Nays: None

Motion passed.

**COMMITTEE REPORTS**

* Fundraising committee:
* YDL is coming to the close of the Young Family Next Chapter Challenge. The last day is July 31, 2021. YDL has raised around $71,000 of the $100,000 that could be matched. Lisa got a call from a Donor on Friday that said they would like to help make the match. The donor is giving YDL $35,000. YDL will put this on the record books and announce that YDL made the match.
* There is another challenge match coming Oct 1, 2021 from the Herrick Foundation. YDL has up to a year to make the match. The foundation will match up to $100,000.
* Lisa received an email that there was another deposit into the Gousseff Family trust endowment. It was the final disbursement of their estate. The estate was closed out and the remaining money was divided between the seven organizations that were granted these endowments. YDL received another $11,667.
* Superior Township Planning:
* The Township Board awarded the contract for the Harris road widening to Asphalt Specialists Inc. who was the low bidder. The repayment agreement was approved by the township board at their 7/19 meeting. It is on the YDL board agenda this evening (New Business C).
* On 6/21 the Superior Township board approved a resolution to waive 50% of certain utility connection fees for the new library.
* The progress on the site of the new library is a lot more visible now than it has been.

**REPORT OF THE LIBRARY DIRECTOR**

In addition to the submitted Director’s report, Director Hoenig relayed the following:

* There will be an election held in the library’s meeting room on August 3rd. YDL is working to get the lunch room repaired so the community room can be used for other things in the fall. If you walk around you can see patching and painters’ tape due to the work being done to get the building repaired from the flood.
* Walgreens will be offering another flu shot clinic at YDL for staff, Friends and trustees. It will be held in the Whittaker Community Room on 9/29/21 from 1-4pm.
* Board study sessions with Patricia Berry have been confirmed for Wed Sept 8th and Wed October 13th from 6:30pm -8:00PM.

**NEW BUSINESS**

1. Award of contract for Whittaker Parking lot phase 3

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2021-24

July 28, 2021

RESOLUTION TO AWARD THE CONTRACT FOR PHASE 3 OF THE PAVEMENT REPLACEMENT PLAN, AUTHORIZE THE LIBRARY DIRECTOR TO EXECUTE THE CONTRACT, AND ALLOCATE CAPITAL ASSET REPLACEMENT FUND MONIES FOR THE PROJECT

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Whereas, the Library maintains a Capital Asset Replacement Fund to provide for higher-cost or larger-scope building maintenance projects necessary from time to time, and

Whereas, the condition of Whittaker Road’s aging pavement and its underlying infrastructure is a complex, ongoing issue, and

Whereas, professional engineering firm Beckett and Raeder, Inc. developed a pavement evaluation and replacement plan for Whittaker Road and bids were accepted on Phase 3 of the plan, and

Whereas, the low bid from Asphalt Specialists Inc. was found to be complete and acceptable,

NOW, THEREFORE, IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The contract for Phase 3 of Pavement Renovations as described in the June 11, 2021, bid documents is awarded to Asphalt Specialists Inc.; and

BE IT FURTHER RESOLVED that:

Library Director Lisa Hoenig is authorized to execute the contract; and

IT IS FURTHER RESOLVED that:

Up to $155,569 from the Capital Asset Replacement Fund shall be allocated toward Phase 3 of Pavement Renovations as described in the bid documents.

OFFERED BY: Brian Steimel

SUPPORTED BY: Kay Williams

YES: 7 NO: 0 ABSENT: 0 VOTE: 7-0

1. Construction testing and inspection services proposal

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2021-25

July 28, 2021

RESOLUTION TO ALLOCATE CAPITAL ASSET REPLACEMENT FUND MONIES FOR CONSTRUCTION TESTING AND INSPECTION SERVICES

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Whereas, the Library maintains a Capital Asset Replacement Fund to provide for higher-cost or larger-scope building maintenance projects necessary from time to time, and

Whereas, the condition of Whittaker Road’s aging pavement and its underlying infrastructure is a complex, ongoing issue, and

Whereas, professional engineering firm Beckett and Raeder, Inc. developed a pavement evaluation and replacement plan for Whittaker Road which recommended construction testing and inspection take place, and

Whereas, YDL solicited a proposal for construction testing and inspection services from Testing Engineers and Consultants, Inc. (TEC), for hourly services estimated at $9,357.60; Now Therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

Up to $10,000 from the Capital Asset Replacement Fund be allocated toward construction testing and inspection services associated with Phase 3 of the pavement replacement plan for Whittaker Road.

OFFERED BY: Theresa M. Maddix

SUPPORTED BY: Bethany Kennedy

YES: 7 NO: 0 ABSENT: 0 VOTE: 7-0

1. Repayment agreement with Superior Township for Harris Road widening project Construction testing and inspection services proposal

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2021-26

July 28, 2021

RESOLUTION TO ENTER INTO A REPAYMENT AGREEMENT WITH SUPERIOR TOWNSHIP FOR COSTS ASSOCIATED WITH HARRIS ROAD WIDENING

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Whereas, the Ypsilanti District Library wishes to construct a new Library in Superior Township, and

Whereas, the Washtenaw County Road Commission approved the new Library’s driveway permit contingent on widening of Harris Road, and

Whereas, Superior Township has agreed to pay for the widening of the road so the Library can allocate adequate funds to building construction, with repayment by the Library starting in 2023 as described in the attached agreement, and

Whereas, the Superior Township Board of Trustees approved the agreement on July 19, 2021, Now Therefore

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The Ypsilanti District Library Board agrees to the repayment agreement as presented, and the Library Director is authorized to negotiate the final reimbursable costs with Superior Township officials upon completion of the Harris Road widening project.

OFFERED BY: Kay Williams

SUPPORTED BY: Bethany Kennedy

YES: 7 NO: 0 ABSENT: 0 VOTE: 7-0

**BOARD MEMBER COMMENTS**

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| **Trustee** | Comment |
| Brian | No comments |
| Kay | I went by the site today and they actually had the rebar so that they can start the slab. I got all excited because it means we are on our way. |
| Bethany | I participated in the library Olympics on the weekend and it was so much fun. I dragged my whole family with me and we had a great time. We saw a lot of people coming in to get vaccines. It was good to see. |
| Pat | No comments |
| Kristy | I have a lot of friends that I have spoken to that just found out the library was open. They were all excited. |
| Theresa | I was able to volunteer at the Friends shop for the first time in a very long-time last Saturday. I just wanted to report that there are a lot of really good finds in there right now. If you get a chance to stop by. |
| Jean | Thank you so much for the library, the staff, Lisa, everybody Just wonderful; taking care of us when we were locked down. People have made some wonderful comments to me about the library and they are excited about the library being open. I just want to thank you and the staff for everything that you have done. |
| Lisa | I’m surprised that nobody commented on any of the renovations here. I will just say if you didn’t look check them out, especially by the triangular bay downstairs and the lights. |

# Adjournment

Trustee McGee moved to adjourn at 7:31 p.m. Trustee Williams seconded this motion.

Vote: Ayes: Williams, Kennedy, Winborn, Maddix, Cooper, McGee and Steimel

Nays: None

Motion passed.