### CALL TO ORDER

President Patricia Horne McGee called the Regular Meeting to order at 6:30 p.m.

**Attendance**

Trustees Present: Theresa M. Maddix, Jean Winborn, Brian Steimel, Patricia Horne McGee, Bethany Kennedy and Kristy Cooper

Also present: Director Lisa Hoenig, Assistant Director Julianne Smith and Business Office Manager Monica Gower

**APPROVAL OF THE AGENDA**

Trustee Winborn moved to approve the meeting agenda, with the following change. Deletion of the audit presentation from the agenda and new business A. Trustee Maddix supported this motion.

Vote: Ayes: Winborn, Maddix, Kennedy, McGee, Steimel and Cooper

Nays: None

Motion passed.

**PUBLIC COMMENT**

NONE

### CONSENT AGENDA

Trustee Winborn moved to approve the consent agenda (Jan 26, 2022 Regular meeting minutes, January 2022 Financials and Check Registers). Trustee Kennedy supported this motion.

Vote: Ayes: Winborn, Maddix, Steimel, Kennedy, Cooper and McGee

Nays: None

Motion passed.

**COMMUNICATION**

Lisa included a letter and notice of public hearing from Superior Township. Hyundai has purposed building a 50-million-dollar expansion to their facility. The tax abatement they have requested is a 50 percent tax abatement on this proposed 50 million. The library will continue to get tax on the existing facility.

**COMMITTEE REPORTS**

* Fundraising committee
* There have not been many new donations received since last time the board met. Some of the money pledged was received. The grand total of funds received $887,152.
* Superior Township Planning
  + Lisa says things are moving along at the site and the building looks great. They are going to try to defrost the building pad this week.

**REPORT OF THE LIBRARY DIRECTOR**

In addition to the submitted Director’s report, Director Hoenig relayed the following:

* One of the light poles in the front of the library was damaged by one of the library’s contractors. They have agreed to repair it.
* YDL is going to have a virtual booth at an upcoming EMU virtual career fair for part-time seasonal student workers. The library will be looking for youth and IT interns for the summer.
* YDL posted the Head of Outreach position on Friday. The posting closes on March 11th. This is to find a new person to take over the Bookmobile and Outreach when Mary Garboden becomes head of the new Superior branch.

**OLD BUSINESS**

1. Appointment of committees

YDL 2022 Board Committees

|  |  |
| --- | --- |
| FINANCE  Kay Williams, Treasurer, Chair  Kristy Cooper, Trustee  Theresa Maddix, Trustee  Lisa Hoenig, Library Director  Patricia Horne McGee – Ex-Officio | PERSONNEL  Brian Steimel, Secretary, Chair  Jean Winborn, Trustee  Bethany Kennedy, Vice-President  Lisa Hoenig, Library Director  Patricia Horne McGee – Ex-Officio |
| POLICY  Bethany Kennedy, Vice-Pres., Chair  Kristy Cooper, Trustee  Brian Steimel, Secretary  Lisa Hoenig, Library Director  Patricia Horne McGee – Ex-Officio | FACILITIES  Kristy Cooper, Trustee, Chair  Jean Winborn, Trustee  Theresa Maddix, Trustee  Lisa Hoenig, Library Director  Jim Reed, Facilities Manager  Patricia Horne McGee – Ex-Officio |
| FUNDRAISING  Ann Blakeslee, EMU Rep., Co-Chair  Kay Williams, Treasurer, Co-Chair  Christina McMullen, Camp.Coord.  Bethany Kennedy, Vice-President  Theresa Maddix, Trustee  Lisa Hoenig, Library Director  Julianne Smith, Assistant Director  Mary Garboden, Head, Outreach  Patty Gensemer-Stein, YDL Friends  Ken Schwartz, Superior Supervisor  Lynette Findley, Superior Clerk  Brenda McKinney, Superior Treas.  Michelle Deatrick, Community Rep.  Kerri Pepperman, Community Rep.  David Rutledge, Community Rep.  Patricia Horne McGee – Ex-Officio | SUPERIOR BUILDING  Kay Williams, Treasurer, Chair  Brian Steimel, Secretary  Lisa Hoenig, Library Director  Julianne Smith, Assistant Director  Mary Garboden, Head of Outreach Services  Patricia Horne McGee – Ex-Officio |

NEGOTIATIONS

Patricia Horne-McGee, President

Brian Steimel, Treasurer

Lisa Hoenig, Library Director

Julianne Smith, Assistant Director

Appointed by Board President, Patricia Horne McGee

**NEW BUSINESS**

1. Award of Michigan Avenue Water Remediation Phase 1 project

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2022-5

February 23, 2022

RESOLUTION TO AWARD THE WATER REMEDIATION PHASE 1 CONTRACT FOR MICHIGAN AVENUE AND AUTHORIZE THE USE OF FUND BALANCE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Whereas, the Michigan Avenue library is an historic structure with aging infrastructure and has experienced water damage from various sources over the past few years, and

Whereas, Terracon Consultants, Inc. performed a water infiltration investigation and recommend a phased approach to solutions, and

Whereas, the YDL Board approved undertaking Waterproofing Remediation Alternate Phase 1 as outlined in the report, and

Whereas, YDL released an Invitation to Bid and received 5 proposals from qualified bidders that have been reviewed and vetted by Terracon, Now Therefore

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The Library Director is authorized to enter into a construction contract with the low bidder, RAM Construction, for the water remediation project at Michigan Avenue.

BE IT FURTHER RESOLVED that

The Library Director is authorized to arrange for construction testing, approve change orders found warranted by Terracon, and approve additional consulting hours for Terracon if necessary.

BET IT FURTHER RESOLVED that

A total amount not-to-exceed $140,000 from the Capital Asset Replacement fund is approved for use on this project.

OFFERED BY: Bethany Kennedy

SUPPORTED BY: Brian Steimel

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

1. Resolution to eliminate overdue fines and computer guest pass fees

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2022-6

February 23, 2022

RESOLUTION TO ELIMINATE OVERDUE FINES

AND COMPUTER GUEST PASS FEES

WHEREAS, The American Library Association has asserted that monetary fines present an economic barrier to access of library materials and services, and

WHEREAS, there is mounting evidence that indicates eliminating fines increases library card adoption and library usage, and

WHEREAS, monetary fines create a barrier in public relations, and absorb valuable staff time applying, collecting, and managing dues, and

WHEREAS, the Ypsilanti District Library Board of Trustees reviewed and discussed the final report of the strategic plan Equity, Diversity and Inclusion Work Group, which recommended the elimination of overdue fines and computer guest pass fees, and

WHEREAS, the Board unanimously agreed with this recommendation, and

WHEREAS, Library staff would like time to work through the impacts of fine elimination on the ILS, and plan to develop a broad public relations campaign to correspond with the launch of the 2022 Summer Challenge,

NOW, THEREFORE, BE IT RESOLVED that the Ypsilanti District Library Board hereby authorizes the elimination of overdue fines effective June 1, 2022, and

BE IT FURTHER RESOLVED that computer guest pass fees shall also be eliminated.

OFFERED BY: Kristy Cooper

SUPPORTED BY: Jean Winborn

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

1. Consideration of the purchase of new computer chairs for the Whittaker Youth department

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2022-7

February 23, 2022

RESOLUTION TO PURCHASE NEW CHAIRS FOR THE WHITTAKER YOUTH AND TEEN COMPUTER AREAS

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Whereas, the Ypsilanti District Library strives to provide welcoming and functional facilities for its patrons to use, and

Whereas, the chairs in the Whittaker youth and teen areas were original to the building, are worn out, and need to be replaced, and

Whereas, the Library budgeted to replace the chairs this fiscal year, and

Whereas, the Library Director and Head of Youth Services reviewed replacement options, tried samples, and selected the KI Doni chair in an assortment of colors, Now Therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD to waive the bid process and acquire the chairs specified on the attached quote for an amount not-to-exceed $7,000.

OFFERED BY: Jean Winborn

SUPPORTED BY: Bethany Kennedy

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

1. Consideration of the purchase of Ruckus switches

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2022-8

February 23, 2022

RESOLUTION TO PURCHASE RUCKUS SWITCHES, LICENSING AND WARRANTIES TO IMPROVE CONNECTIVITY BETWEEN BRANCHES

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Whereas, the Ypsilanti District Library strives to provide high quality Internet service for use by its staff and patrons, and

Whereas, to improve the reliability and speed of our connection between branches, the addition of a Ruckus switch at each location is recommended, and

Whereas, this expense falls into the equipment replacement and maintenance category of the technology budget, and

Whereas, TLN procured the quote and will install the equipment, Now Therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that the purchase and installation of three Ruckus switches as described is approved for a cost of $7,195.00.

OFFERED BY: Brian Steimel

SUPPORTED BY: Jean Winborn

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

1. Consideration of an alternative funding plan for the solar array

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2022-9

February 23, 2022

RESOLUTION TO APPROVE THE ADDITIONAL COST OF A SOLAR ARRAY TO THE SUPERIOR CONSTRUCTION PROJECT AND DEDICATE 2022 GOUSSEFF ENDOWMENT GRANT FUNDS TOWARD THE COST

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BE IT RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The addition of a solar array to the new Superior Library construction project as proposed by Nova Consultants is approved.

BE IT FURTHER RESOLVED THAT

The 2022 grant from the James W. and Marla J. Gousseff Fund for the Ypsilanti District Library will be applied to the cost of installation *unless equivalent funds are donated for this purpose*.

OFFERED BY: Theresa M. Maddix

SUPPORTED BY: Bethany Kennedy

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

**BOARD MEMBER COMMENTS**

|  |  |
| --- | --- |
| **Trustee** | Comment |
| Bethany | I went to the evicted display downstairs before I came in. I’m going to need more time to really go through there. It was very powerful display, and I really enjoyed the MLive article on that. |
| Brian | I continue to be impressed by the staff. Little things jump out like Jim Reed bringing in a router from home to adjust tables for the laptops and tablets in the youth area. Stuff like that makes that staff really jump out to me. |
| Jean | Just thank again every time for the staff and Lisa and Julianne. Just thank you so much for your hard work. |
| Kristy | I want to thank the board for voting for us to go fine free. I am excited it looks like we are going to end early. I am going to check out Evicted after this. |
| Theresa | I have the privilege right now to work with some students at the School of Information on website redesign for another small library in MI. We have remarked before that what we have here is very special. Its nice to see that confirmed We have talked about all of the innovation the staff and the team has done through covid. When I look at that and compare that to some other places our specialness continues to really stand out. So, thank you everyone for working so hard especially the staff. This is a real treasure for our community. Thanks! |
| Pat | I agree with everything that’s been said. I did see the Evicted exhibit. I went I thought oh I’ll just zip through it. No that’s not happening. I was there about two hours. Very powerful! |

# Adjournment

Trustee Winborn moved to adjourn at 7:14 p.m. Trustee Steimel seconded this motion.

Vote: Ayes: Winborn, Maddix, Cooper, Kennedy, McGee and Steimel

Nays: None

Motion passed.