### CALL TO ORDER

President Patricia Horne McGee called the Regular Meeting to order at 6:30 p.m.

**Attendance**

Trustees Present: Theresa M. Maddix, Jean Winborn, Kay Williams, Patricia Horne McGee, Brian Steimel and Bethany Kennedy

Trustees Absent: Kristy Cooper

Also present: Director Lisa Hoenig, Assistant Director Julianne Smith, Business Office Manager Monica Gower, Head of Youth Services Jodi Kranke, YDL Teens Sophia Nepiuk (virtually) and Ayesha Nadine

**APPROVAL OF THE AGENDA**

The Agenda was approved as presented.

**PUBLIC COMMENT**

NONE

**Presentation:** Generator Z grant activities – YDL Teens (Sophia Nepiuk and Aisha Nadine) and Head of Youth Services, Jodi Krahnke

### CONSENT AGENDA

Trustee Williams moved to approve the consent agenda (April 20, 2022 Regular meeting minutes, April 2022 Financials and Check Registers). Trustee Maddix supported this motion.

Vote: Ayes: Winborn, Maddix, Kennedy, Steimel, McGee and Williams

Nays: None

Motion passed.

**COMMUNICATION**

The financial report includes the most recent Fund Balance Forecast.

**COMMITTEE REPORTS**

* Negotiations
  + The committee met once separately and two evenings for negotiations.
* Friends of the Library
  + Puzzles are selling well
  + Next pop – up sale July 9, 11 a.m. to 3 p.m.
  + Carole Pennington resigned from the board. They will be looking for a replacement. Patty Gensemer-Stein was elected to replace Carole as VP.
  + Friends received $996 in donations during the library’s E-Cycle event.
* Fundraising
  + YDL has raised $1,779,707.60 in donations and pledges so far, for the new Superior Library.
  + The $100,000 that was pledged by The Herrick Foundation for the matching challenge was received.
* Superior Planning Committee
  + The project is coming along with dramatic progress now.
  + The brick is in place at the new library entrance, wall framing and drywall happening inside.

**REPORT OF THE LIBRARY DIRECTOR**

In addition to the submitted Director’s report, Director Hoenig relayed the following:

* The library has put together a PR campaign for the fine-free launch. It will begin June 1.
* The downtown Michigan Avenue water remediation project is close to being done. The interior work is complete. There are only a few things to complete on the exterior.
* Due to high winds the library lost a tree in the corner of the Whittaker lot. We are going to try to replace it.
* The Chromebooks from the United Way Safe Haven grant will be out soon.

**NEW BUSINESS**

1. Approval of 2022 Tax Rate Request forms

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2022-20

May 25, 2022

RESOLUTION TO APPROVE L-4029 TAX RATE REQUEST FORMS FOR 2022

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Whereas the Ypsilanti District Library receives the bulk of its revenue from dedicated millages approved by the voters of the City of Ypsilanti, Ypsilanti Township, and Superior Township, and

Whereas L-4029 Tax Rate Request forms are required each year to authorize the collection of these taxes,

Now Therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The 2022 L-4029 Tax Rate Request forms are approved as presented.

OFFERED BY: Kay Williams

SUPPORTED BY: Bethany Kennedy

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

1. Award of Superior Library audio/visual equipment contract

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2022-21

May 25, 2022

RESOLUTION TO AWARD THE AUDIO-VISUAL EQUIPMENT CONTRACT FOR THE NEW SUPERIOR LIBRARY

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Whereas, the Ypsilanti District Library is building a new branch library at 1900 Harris Road in Superior Township, and

Whereas, the Library wishes to offer flexible, high-quality audio-visual equipment in the meeting room, and install a building-wide paging service and two digital displays, and

Whereas, a Request for Proposals for such audio-visual equipment was released on March 31, 2022, and

Whereas, the proposal from TelSystems was carefully reviewed and revised to best meet the needs of the Library and its patrons, and

Whereas, time is of the essence to procure equipment and wire the building while under construction, Now Therefore

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that the contract for the new library’s audio-visual equipment and installation is awarded to TelSystems for the cost of $76,160.28.

OFFERED BY: Bethany Kennedy

SUPPORTED BY: Kay Williams

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

1. Closed session to discuss collective bargaining negotiations

**Adjourn to Closed session**

Trustee Maddix moved to adjourn to closed session for the purpose of Discussing Labor Negotiations at 7:26 pm. Trustee Winborn seconded this motion.

Vote: Ayes: Winborn, Maddix, Kennedy, Steimel, McGee and Williams

Nays: None

Motion passed.

**Meeting Reconvened**

Trustee Steimel moved to adjourn the closed session and return to the regular meeting at 7:38 p.m. Trustee Winborn seconded this motion.

Vote: Ayes: Winborn, Maddix, Kennedy, Steimel, McGee and Williams

Nays: None

Motion passed.

1. Approval of Collective Bargaining Agreement for 2022-2025

See attachment

OFFERED BY: Theresa M. Maddix

SUPPORTED BY: Brain Steimel

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

1. Award of Superior Library building security contract

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2022-22

May 25, 2022

RESOLUTION TO AWARD THE BUILDING SECURITY CONTRACT FOR THE NEW SUPERIOR LIBRARY

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Whereas, the Ypsilanti District Library is building a new branch library at 1900 Harris Road in Superior Township, and

Whereas, a reliable building security system is desired, and

Whereas, an RFP for a building security system and monitoring service was released on March 31, 2022, and

Whereas, two proposals were received and considered by the project Architect and Library Director, and

Whereas, time is of the essence to wire the building while under construction, Now Therefore

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that the contract for the new library’s building security system is awarded to Allstar Alarm for an installation cost of $6,703.00.

OFFERED BY: Jean Winborn

SUPPORTED BY: Kay Williams

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

1. Consideration of a proposal for preliminary scope documents for Whittaker roof sealing

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2022-23

May 25, 2022

RESOLUTION TO CONTRACT WITH TERRACON CONSULTANTS, INC. AND AUTHORIZE THE USE OF FUND BALANCE FOR PREPARATION OF PRELIMINARY SCOPE DOCUMENTS FOR WHITTAKER ROOF SEALING

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Whereas, the Library maintains a Capital Asset Replacement Fund to provide for higher-cost building maintenance and repairs necessary from time to time, and

Whereas, the Whittaker Road Library is 20 years old and has a history of building leaks, and

Whereas, YDL contracted Terracon Consultants to perform a water infiltration investigation and recommend a phased approach to solutions, and

Whereas, two phases of work on the curtainwall windows have been completed, and roof leaks are currently more prevalent, and

Whereas, Terracon has provided a proposal to prepare preliminary scope documents for this phase of work, Now Therefore

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The Library Director is authorized to waive the bid process and engage Terracon Consultants, Inc. as described in the attached proposal dated April 20, 2022, for an amount not to exceed $9,850.00.

BE IT FURTHER RESOLVED that

The Capital Asset Replacement fund shall be used for this project.

OFFERED BY: Brian Steimel

SUPPORTED BY: Jean Winborn

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

1. Consideration of EZProxy Hosted solution

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2022-24

May 25, 2022

RESOLUTION TO IMPLEMENT AND SUBSCRIBE TO EZPROXY HOSTED

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Whereas, the Ypsilanti District Library strives to provide high quality services for its patrons’ use, and

Whereas, the current proxy solution for YDL’s paid databases is no longer supported, and

Whereas, YDL Information Technology staff researched replacement options and costs, and

Whereas, EZProxy Hosted from OCLC was determined to be the best and most affordable solution, Now Therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that the Library Director is authorized to accept the proposal to implement and subscribe to EZProxy Hosted solution from OCLC for an initial cost not to exceed $6,400.00.

OFFERED BY: Theresa M. Maddix

SUPPORTED BY: Bethany Kennedy

YES: 6 NO: 0 ABSENT: 1 VOTE: 6-0

**BOARD MEMBER COMMENTS**

|  |  |
| --- | --- |
| **Trustee** | Comment |
| Kay | Check to see if we still have to do roll call at our meetings. I am very very happy that the contract was approved. Everyone on all sides seemed to like it. That speaks well of Lisa and how she runs this library. |
| Bethany | I was so impressed with the presentation for the Generator Z grant. The wonderful work that the teens are doing at the Ypsilanti Library. |
| Jean | Ditto, the presentation. What the teens are doing is so important. I am not working with them anymore. Just to see what they are doing in the library makes me feel good. Thank you Lisa, for your leadership and your role in this library. I love you. I love you too Julie. Thank you so much and the staff just wonderful. |
| Brian | I would just echo what they said about the Generator Z. I was very impressed and love what they’re doing. |
| Theresa | I’m quite excited that in a very short amount of time now we will be fine free. I think that is something that is really wonderful for our whole community. I was excited to see the teens. They impressed me with how well-spoken they were. I agree that the skills they acquire will serve them well moving forward. Thank you for including that presentation. Also, when I drove in today and parked usually there is a dip that I always land in and its gone. I want to thank you Lisa for pushing for the redoing of the parking lot. I think when people come it’s a subconscious thing that people just feel better being able to have a nice facility where they are able to park and don’t have to worry about stepping outside and stepping into a crack. |
| Pat | I agree with everyone. I was especially impressed by the presentation and the skills of the young people. What an opportunity for them. |

# Adjournment

Trustee Williams moved to adjourn at 8:01 p.m. Trustee Kennedy seconded this motion.

Vote: Ayes: Winborn, Maddix, Steimel, Kennedy, McGee, and Williams

Nays: None

Motion passed.