

Ypsilanti District Library  
Board of Trustees Meeting  
Minutes, May 24, 2023 (Unapproved)

**CALL TO ORDER**

President Patricia Horne McGee called the Regular Meeting to order at 6:32 p.m.

**Attendance**

Trustees Present: Patricia Horne McGee, Theresa M. Maddix, Jean Winborn, Brian Steimel, Terrence Williams, and Bethany Kennedy formed a quorum. Trustee Kristy Cooper arrived at 6:39 just after the Approval of the Agenda,

Also present: Director Lisa Hoenig, Assistant Director Julianne Smith, Business Office Manager Andrew Hamilton, as well as Youth Services Librarian Kelly Pedersen Scott.

**APPROVAL OF THE AGENDA**

Trustee Maddix moved to approve the agenda and Trustee Kennedy supported this motion.

Vote: Ayes: 6  
Nays: 0  
Motion: Passed  
Absent: 1

**PUBLIC COMMENT**

None

**Introduction of New Staff**

Director Lisa Hoenig introduced Kathryn Ziegler, Michigan Avenue Clerk, as well as Patrick Pigott, Facilities Custodian, to the Board. Both employees spoke of their positions and their happiness to be working at YDL. Chris Oliver, Michigan Avenue's contracted building monitor from Security & Protective Services, was also introduced.

**Presentation:** Project STEM@YDL sponsored by Toyota – Kelly Pedersen Scott

Kelly Pedersen Scott, Teen Services Librarian provided an overview of the current plan for the grant sponsored by Toyota. Ms. Scott discussed the focus of the grant, the various programming events, as well as a listing of the potential materials and presenters that will be acquired to execute the goals of the grant. She also delved in to the opportunities being afforded to teen interns to help drive the STEAM café program and the Toyota employees who will volunteer to support the programs.

**Consent Agenda**

Trustee Winborn moved to approve the consent agenda (April 19, 2023 Regular meeting and April 2023 Financials and Check Registers). Trustee Maddix supported this motion.

Vote: Ayes: 7  
Nays: 0  
Motion: Passed  
Absent: 0

**Communication**

Director Hoenig briefly spoke about the statewide opinion poll conducted by MLA on book banning.

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**Committee Reports**

Trustee Steimel provided an update on the Friends of the Library. He discussed the success of the March Pop-Up sale, how the group is averaging about \$1000.00 a month in online sales, as well as how the May Big Sale was the second largest sale since 2016. He mentioned the group is discussing an idea to experiment with selling "Friends Shop Gift Certificates" as another way to increase revenue. He advised the Friends President is out for several months, but that the Vice President has stepped in and is doing a wonderful job.

For the Fundraising Committee Director Hoenig advised we received a large pledge to the Next Chapter capital campaign as a matching grant. If we secure the match we will eclipse our goal for the campaign.

Director Hoenig also discussed the Superior Planning Committee report. The learning garden has been planted, and the Call to Artists will go out on 6/12.

**Report of the Library Director**

The Director discussed how construction on Michigan Avenue branch forced the branch to close due to no water one day last week. She advised that as long as the rest rooms can be utilized the branch will remain open. The after hours lockers were installed and once staff are thoroughly trained will be activated and promoted. Staff are starting to explore several new intergenerational programming grant opportunities, a topic mentioned at our strategic plan retreat.

**Old Business**

None

**New Business**

- A. Approval of 2023 Tax Rate Request forms

YPSILANTI DISTRICT LIBRARY  
RESOLUTION NO. 2023-20

May 24, 2023

RESOLUTION TO APPROVE L-4029 TAX RATE REQUEST FORMS FOR 2022

Whereas the Ypsilanti District Library receives the bulk of its revenue from dedicated millages approved by the voters of the City of Ypsilanti, Ypsilanti Township, and Superior Township, and

Whereas L-4029 Tax Rate Request forms are required each year to authorize the collection of these taxes,

Now Therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that:

The 2023 L-4029 Tax Rate Request forms are approved as presented.

OFFERED BY: Trustee Kennedy

SUPPORTED BY: Trustee Winborn

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YES: 7      NO: 0      ABSENT: 0      VOTE: 7-0

**BOARD MEMBER COMMENTS**

<b>Trustee</b>	<b>Comment</b>
Trustee Cooper	Brought up how parents keep mentioning the STEM kits and how much they like using them.
Trustee Steimel	Attended an EMU luncheon recently where YDL came up numerous times without his prompting. Shows how much the library's leadership in the community is recognized.
Trustee Winborn	Thanked YDL for the 10 <sup>th</sup> anniversary event for her genealogy group, which was held at Whittaker Road in the Community Room and how wonderful it was.
Trustee Maddix	Thanks Michigan Avenue for hosting the Board meeting. Great to see the Plaza in use tonight and the number of patrons/citizens involved.
Trustee Williams	Advised he had stopped by the Superior branch and found it to be an amazing space. He was really impressed with the ESL program.
Trustee Kennedy	Loves the changes at Michigan Avenue: the lighting is so much better, new carpet and furniture re-arrangement has made a big difference in the space. Glad the Board meeting was held here.
Trustee Horne McGee	Very pleased with the changes at Michigan Avenue.

**Adjournment**

Trustee Cooper moved to adjourn at 7:20 p.m. Trustee Kennedy seconded this motion.

Vote: Ayes: 7

Nays: 0

Motion: Passed

Absent: 0