



2025 Information Packet



Wednesday,
April 16, 2025
6:30pm
YDL-Michigan



Ypsilanti District Library
YDL Board Meeting, April 16, 2025, 6:30 pm, YDL – Michigan Avenue Program Room
AGENDA

AGENDA ITEM	Information	Discussion	Action
Call to Order	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
*Roll Call Kristy Cooper <input type="checkbox"/> Bethany Kennedy <input type="checkbox"/> Theresa M. Maddix <input type="checkbox"/> Patricia Horne McGee <input type="checkbox"/> Brian Steimel <input type="checkbox"/> Chris Tebbens <input type="checkbox"/> Jean Winborn <input type="checkbox"/>			
Approval of the Agenda	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Public Comment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Welcoming remarks from Katie Dover-Taylor, Michigan Avenue Branch Manager			
Presentation of 2024 Annual Report: Sam Killian, Community Relations Coordinator			
Consent Agenda			
A. Proposed Minutes from March 26, 2025, Regular meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B. March 2025 Financials and Check Register	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Communications	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Committee Reports			
A. Facilities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
B. Michigan Avenue Building	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C. Personnel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Director's Report			
A. Monthly Report	<input checked="" type="checkbox"/>		
B. Quarterly Reports	<input checked="" type="checkbox"/>		
C. Dashboards	<input checked="" type="checkbox"/>		
D. Departmental Reports	<input checked="" type="checkbox"/>		
Old Business	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
New Business			
A. Resolution honoring Mary Garboden	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B. DTE case evaluation hearing results discussion	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C. Discussion of draft form for staff input on the evaluation of the Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Board Member Comments	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adjournment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Minutes of Previous Meeting

Ypsilanti District Library
Board of Trustees Meeting
Minutes, March 26, 2025 (Unapproved)

CALL TO ORDER

President Bethany Kennedy called the Regular Meeting to order at 6:30 p.m.

ATTENDANCE

Trustees Present: Bethany Kennedy, Patricia Horne McGee, Kristy Cooper, Brian Steimel, Jean Winborn, and Chris Tebbens formed a quorum. Teresa M. Maddix arrived at 6:32 pm.

Also present: Director Lisa Hoenig, Assistant Director Julianne Smith, Business Office Manager Andrew Hamilton, as well as Clark Hill attorney Christopher M. Trebilock.

APPROVAL OF THE AGENDA

Director Hoenig suggested conducting New Business D earlier in the meeting as the attorney had a hard stop. It was decided to place it before the Committee Reports portion of the agenda. Trustee Winborn moved to approve the agenda as amended and Trustee Tebbens supported this motion.

Vote: Ayes: 6
Nays: 0
Motion: Passed
Absent: 1

PUBLIC COMMENT

Ms. Paula Dykstra addressed the Board and inquired about any issues associated with federal funding. Director Hoenig advised that the library doesn't typically receive federal funds directly. The library does benefit from federal IMLS funds allocated to the Library of Michigan, which pay for the MeL Interlibrary Loan System and the Michigan eLibrary Catalog (MeLCat) databases. Director Hoenig also advised that several grants we have previously received through IMLS would have been affected if they were in effect today, such as the TALK Grant. If IMLS funding is eliminated, innovative projects such as the TALK Grant may not have happened.

CONSENT AGENDA

Trustee Winborn moved to approve the consent agenda (February 26, 2025 Regular meeting minutes and February 2025 Financials and Check Registers). Trustee Steimel supported this motion.

Vote: Ayes: 7
Nays: 0
Motion: Passed
Absent: 0

COMMUNICATION

Director Hoenig pointed out the interview conducted by the Eastern Echo with Board President Bethany Kennedy. She also briefly discussed the congratulatory letter from the Ypsilanti Historical Society in regards to the planned re-opening of the Michigan Avenue branch scheduled for April 2025, as well as the expressed desire for more partnerships between both organizations. Director Hoenig touched on the article celebrating 20 years of MeLCat and the IMLS issue, as well as the upcoming Dine-to-Donate event at Aubree's Pizzeria & Grill to support the Ypsilanti District Library.

COMMITTEE REPORTS

Ypsilanti District Library
Board of Trustees Meeting
Minutes, March 26, 2025 (Unapproved)

Facilities – Director Hoenig spoke about the work authorized by Resolution 2024-8 “The River” replacement. Soon temperatures will be warm enough to allow the work to be completed. Demolition is expected next week and once the Frost laws are lifted the contractor will finalize the installation. Whittaker’s controlled burn was performed today and O’Neal Construction is preparing the Café and Story Room areas for the commencement of work next week. She advised there will be some “pardon our dust” signs with QR codes that allow interested patrons to see some design concepts. Director Hoenig also discussed some water leaks occurring in the triangular bay; she will likely bring back scope documents for the Board’s review at an upcoming meeting.

Michigan Avenue Building – Director Hoenig advised at the most recent construction meeting a schedule of dates for opening was discussed. The minimum requirements necessary for a temporary certificate of occupancy with the City Building Inspector will be sought, allowing the last vestiges of work to be completed before or after hours. Director Hoenig also outlined the previous issues with excessive humidity levels at Michigan Avenue before the facility closed. Now, with the addition of insulation, the humidity levels are too low. She advised that HVAC vendor Campbell will provide a quote for the Board’s consideration soon. She then responded to some questions brought by the Trustees regarding various ongoing construction issues needed to reach completion as well as the expected schedule of subcontractors to do the work.

Personnel – Trustee Steimel provided a review to the Board regarding the discussions from the most recent committee meeting. He advised there were two topics of discussion at the meeting. The first was investing in a Human Resources (HR) study HRAA will perform this assessment in the coming weeks. Looking forward into the next strategic plan cycle, the committee felt we should expand the study to review the entire organization of the library, not just HR. The second topic was related to the review process for the Library Director. . Trustee Steimel also responded to questions about the HR study from fellow trustees.

Friends of the Library – Assistant Director Julianne Smith advised there was no new business at the most recent meeting. The inventory of the group was discussed as well as the use of an Amazon shop. The group also discussed a re-branding of the logo.

REPORT OF THE LIBRARY DIRECTOR

Director Hoenig briefly discussed the potential impact of the elimination of IMLS services and responded to questions from the Board regarding the current state of funding. Press releases and other ways to inform the public were also discussed. She also brought up the Earned Sick Time Act and how YDL has addressed the changes to the law. She also updated the Board on next steps in the civil complaint against DTE. Director Hoenig mentioned pausing the Superior Art Committee and focusing on art for Michigan Avenue in 2025.

OLD BUSINESS

None

NEW BUSINESS

- A. Consideration of a proposal for lighting ballast repairs at Whittaker

YPSILANTI DISTRICT LIBRARY

Ypsilanti District Library
Board of Trustees Meeting
Minutes, March 26, 2025 (Unapproved)

RESOLUTION NO. 2025-8

March 26, 2025

RESOLUTION TO REPAIR EMERGENCY LIGHTING BALLASTS AND PARKING LOT
FIXTURES AT WHITTAKER

Whereas, the Ypsilanti District Library strives to provide welcoming and functional facilities for its patrons to use, and

Whereas, four of the 24 LED parking lot fixtures installed at Whittaker in 2022 have failed, creating a safety issue, and

Whereas, the fixtures are under warranty, and

Whereas, half of the emergency ballasts that operate lights in the public areas of the Whittaker Road library had failed and were replaced last year, and

Whereas, as emergency ballast repairs must be performed by a master electrician, proactive replacement of the other half was budgeted for this year, and

Whereas, the Library Director requested the attached proposal from Enlighten to replace these ballasts and the failed parking lot fixtures, Now Therefore,

THE YPSILANTI DISTRICT LIBRARY BOARD RESOLVES to approve the purchase of the required ballasts, and further resolves to waive the bid process to engage Enlighten to perform the ballast replacements as proposed for a total cost not-to-exceed \$12,391.

BE IT FURTHER RESOLVED to engage Enlighten to perform warranty repairs on failed LED parking lot fixtures for a labor cost of \$4,050. The Capital Asset Replacement Fund shall be utilized for this portion of the project.

OFFERED BY: Trustee Tebbens

SUPPORTED BY: Trustee Winborn

YES: 7 NO: 0 ABSENT: 0 VOTE: 7-0 Passed

B. Consideration of a proposal to replace the Whittaker Community Room blinds

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2025-9

March 26, 2025

Ypsilanti District Library
Board of Trustees Meeting
Minutes, March 26, 2025 (Unapproved)

RESOLUTION TO REPLACE THE WHITTAKER COMMUNITY ROOM BLINDS

Whereas, the Ypsilanti District Library strives to provide welcoming facilities for its patrons to use, and

Whereas, the Whittaker Community Room is heavily used by both the staff and public, and provides a valuable service to the community, and

Whereas, the blinds provide room darkening, which is desired for many programs, and

Whereas, the blinds are original to the building and have become tattered over time, and

Whereas, the Library budgeted to replace the blinds this fiscal year, and

Whereas, the Assistant Director worked with Library Design Associates to identify a qualified vendor and secure a quote for the manufacture and installation of new blinds, Now Therefore,

THE YPSILANTI DISTRICT LIBRARY BOARD RESOLVES to waive the bid process and engage Library Design Associates to replace the Whittaker Community Room blinds as described in the attached quotation for a total cost of \$8,295.

OFFERED BY: Trustee Winborn

SUPPORTED BY: Trustee Steimel

YES: 7 NO: 0 ABSENT: 0 VOTE: 7-0 Passed

C. Addition of a hot water recirculation pump at Michigan Avenue

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2025-10

March 26, 2025

RESOLUTION TO AUTHORIZE THE INSTALLATION OF A HOT WATER
RECIRCULATION PUMP AT MICHIGAN AVENUE

Whereas, the water at Michigan Avenue takes a long time to warm up, and

Whereas, two quotes were secured for the installation of a hot water recirculation pump to resolve this issue, and

Ypsilanti District Library
Board of Trustees Meeting
Minutes, March 26, 2025 (Unapproved)

Whereas, these repairs are desired to provide faster access to hot water for Michigan Avenue staff and patrons, Now Therefore,

IT IS RESOLVED that the attached quote from Wilbur Plumbing for installing a hot water return line and pump at Michigan Avenue is approved for a cost of \$7,907.00.

BE IT FURTHER RESOLVED that monies from the Capital Asset Replacement Fund will be utilized for this project.

OFFERED BY: Trustee Cooper

SUPPORTED BY: Trustee Winborn

YES: 7 NO: 0 ABSENT: 0 VOTE: 7-0 Passed

D. Closed session to discuss labor negotiations with attorney Chris Trebilcock

Trustee Horne McGee motioned to move into a closed session to discuss labor negotiations at 6:40 pm.

Trustee Winborn seconded this motion. Trustee Winborn moved to end the closed session at 7:08 pm, and Trustee Horne McGee seconded this motion.

Ypsilanti District Library
Board of Trustees Meeting
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BOARD MEMBER COMMENTS

Trustee	Comment
Trustee Cooper	Feels that communicating the loss of interlibrary loan services will be important.
Trustee Steimel	Thanked the staff for the great stuff they are doing and brought up specific examples of programs and employees, but specifically highlighted the Outreach Department. He feels Outreach is almost like a fourth branch for the importance they have in reaching the community. He closed with expressing how much fun he had working with Stephanie in producing the recent puppet event at Michigan Avenue.
Trustee Winborn	Thanked the Library and the staff for a wonderful job, especially with all the uncertainty, for the continued excellent service to the community.
Trustee Maddix	Commended staff and leadership team for navigating the challenges related to ESTA, the payroll system transition planning, hiring and onboarding new team members, migrating the events systems to the new Vega platform, as well as continued excellent services. Mentioned she had the opportunity to go to the SXSW conference and viewed a screening of the documentary The Librarians (2025 film), which she urged her fellow trustees to view if possible.
Trustee Tebbens	Thanked the Director for keeping the group apprised of what is going on and sees a troubling time ahead as we work to continue services for the patrons.
Trustee Kennedy	Advised that she knows no matter what the funding situation holds in the future the Ypsilanti District Library will continue to do the work for the community and that the Board will continue to support that good work.
Trustee Horne McGee	No Comment

ADJOURNMENT

Trustee Winborn moved to adjourn at 7:54 p.m. Trustee Tebbens seconded this motion.

Vote: Ayes: 7
Nays: 0
Motion: Passed
Absent: 0

Financial Report

**Ypsilanti District Library
Balance Sheet
February 28, 2025
General Fund**

	FYE 11/30/20 ACTUAL	FYE 11/30/21 ACTUAL	FY 11/30/22 ACTUAL	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	FYTD 2/28/2025	Current FYTD Variance from 11/30/24
Assets:							
Total Cash & Cash Equivalents	2,940,888	3,413,908	3,497,836	4,132,885	3,709,186	6,072,352	2,363,167
Receivables & Other assets	98,153	84,370	108,670	89,635	249,535	77,068	(172,467)
Total Assets	3,039,041	3,498,278	3,606,506	4,222,520	3,958,721	6,149,421	2,190,700
Liabilities	85,577	313,638	344,511	1,160,956	315,649	75,857	(239,792)
Composition of Fund Balance							
Reserved:							
Yoder Memorial	3,252	3,252	3,252	3,252	3,252	3,252	0
Yates Memorial	3,357	3,357	3,357	3,357	3,357	3,357	0
Designated:							
Improvement Fund	352,434	352,434	352,434	-	-	-	0
Working Capital	500,000	500,000	500,000	500,000	500,000	500,000	0
Unreserved/Undesignated	272,195	1,753,090	1,852,576	2,907,407	2,554,937	3,136,463	581,526
Current Year Surplus(Deficit)	1,478,262	99,487	466,448	(352,452)	581,526	2,430,492	1,848,966
Total Fund Balance	2,609,500	2,711,620	3,178,067	3,061,564	3,643,072	6,073,564	2,430,492
Total Liabilities & Fund Balance	2,695,077	3,025,258	3,522,578	4,222,520	3,958,721	6,149,421	2,190,700

Ypsilanti District Library
Period Ending 2/28/25 (25% of Year)
General Fund

ACCT #	FY 11/30/22 ACTUAL	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	Original FY 2024-2025 BUDGET	YTD 2/28/25 ACTUAL	REMAINING BUDGET	YTD AS A % OF BUDGET
Total Revenues	6,086,566	6,437,010	7,042,452	7,189,288	4,820,879	2,368,409	67.1%
Expenditures							
Dept 100 Administrative	2,357,850	2,799,845	3,088,772	3,410,146	1,017,660	2,392,486	29.8%
Dept 200 Michigan Ave.	619,718	679,655	706,194	769,618	169,092	600,526	22.0%
Dept 300 Outreach	103,159	285,464	291,164	309,419	79,325	230,094	25.6%
Dept 400 Superior Township	230,011	482,563	573,703	555,088	123,716	431,372	22.3%
Dept 500 Whittaker Rd	1,156,232	1,266,793	1,240,498	1,428,548	295,741	1,132,807	20.7%
Dept 600 Donations	52,305	79,576	44,096	-	4,853	(4,853)	NA
Dept 700 Grants	31,359	43,127	1,146	-	-	-	
Total	4,550,634	5,637,023	5,945,573	6,472,819	1,690,386	4,782,433	26.1%
Net Revenue Over Expenditures	1,535,932	799,987	1,096,878	716,469	3,130,492		
Sale of Assets	-	-	-		-		
Board Designation of Funds	(1,400,000)	(1,300,000)	(1,152,434)	-	(700,000)		
Fund balance - beginning of period	3,178,078	3,314,010	2,813,997	2,758,441	2,758,441		
Fund Balance - end of period	3,314,010	2,813,997	2,758,441	3,474,910	5,188,934		

**Ypsilanti District Library
General Fund
Period Ending 2/28/2025
(25% of Year)**

ACCT #	ACCOUNT NAME	FY 11/30/22 ACTUAL	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	Original FY 2024-2025 BUDGET	YTD 2/28/25 ACTUAL	YTD AS A % OF BUDGET
Revenue							
403.000	Superior Township Tax Levy	998,342	1,076,710	1,150,986	1,213,810	909,104	74.9%
425.000	City of Ypsilanti Tax Levy	889,936	944,675	998,345	1,059,869	251,793	23.8%
425.075	PPT Reimbursement	27,533	33,869	51,006	20,000	0	0.0%
440.000	Ypsilanti Township Tax Levy	3,707,057	3,862,384	4,144,238	4,396,715	3,565,958	81.1%
441.000	Renaissance Zone Reimb	67,905	66,774	66,572	66,950	0	0.0%
443.000	State Aid Direct	43,256	44,630	44,916	44,847	0	0.0%
447.000	State Aid Indirect	43,254	44,630	44,916	44,847	0	0.0%
500.500	Operational Grant Revenue		10,000	56,711	30,000	6,620	22.1%
500.600	Talk Grant Revenue	41,774	45,554	88,715	0	0	NA
657.000	Circulation Services fee	6,777	7,195	4,426	4,000	1,020	25.5%
657.100	Smart Cards - Printing & Copies	22,883	33,006	31,101	30,000	8,355	27.8%
657.600	Proctor Fees	574	60	125	0	60	NA
661.000	Penal Fines County	83,080	69,569	79,549	74,500	0	0.0%
662.100	Community room rentals	1,250	2,250	3,425	2,650	725	27.4%
679.000	Donations/Misc.	2,045	12,872	2,993	2,500	9,480	379.2%
681.000	Donations Designated	0	0	530	0	0	NA
681.080	Donations/Memorials	7,736	4,629	0	600	0	0.0%
687.000	Interest/Checking	1,383	6,705	7,080	5,500	2,744	49.9%
687.010	Interest/Savings	3,154	54,301	37,273	35,000	77	0.2%
687.121	MI Class value change	0	3,033	150,230	140,000	43,936	31.4%
689.000	Dividends-MML	7,460	6,490	6,675	6,500	0	0.0%
690.000	Dividend Revenue Endowment	8,161	12,595	14,683	11,000	89	0.8%
Total Revenue		5,963,560	6,341,931	6,984,492	7,189,288	4,799,960	66.8%

**Ypsilanti District Library
General Fund
Period Ending 2/28/2025
(25% of Year)**

ACCT #	ACCOUNT NAME	FY 11/30/22 ACTUAL	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	Original FY 2024-2025 BUDGET	YTD 2/28/25 ACTUAL	YTD AS A % OF BUDGET
Expenditures							
Dept 100 Administrative							
702.000	Salary Wages	758,009	860,334	980,882	1,035,921	249,914	24.1%
702.100	Professional/Accounting	8,700	10,340	11,075	11,500	4,175	36.3%
702.150	Bank Fees	2,494	2,807	3,705	3,630	871	24.0%
702.900	Salary/Subs	5,987	17,893	13,241	18,392	3,840	20.9%
705.000	Employee Recognition Awards	689	521	789	750	0	0.0%
710.000	Payroll Service	13,050	18,957	10,151	12,100	3,137	25.9%
715.000	Employer Payroll Tax	164,634	208,026	224,848	245,509	59,320	24.2%
715.100	ACA Taxes Paid by employer	555	644	518	1,190	0	0.0%
718.000	MERS Defined Contribution	99,768	108,527	130,468	147,339	27,050	18.4%
719.000	FSA Admin Fee	624	600	657	853	166	19.4%
727.000	Office Supplies	38,242	45,636	23,533	34,000	6,203	18.2%
727.200	Supplies-Facility	18,696	22,127	26,267	34,500	6,108	17.7%
752.000	MML/Building Insurance	74,515	77,332	86,565	91,651	87,935	95.9%
753.000	MML/Workers Comp	10,202	12,633	16,456	20,241	9,150	45.2%
754.000	Health Insurance	380,631	456,375	507,840	558,214	133,218	23.9%
755.000	PT Telemedicine	0	0	3,226	4,455	944	21.2%
756.000	Delta Dental	32,832	34,625	35,661	38,590	9,259	24.0%
758.000	Life Insurance	4,061	4,708	4,613	4,764	1,317	27.6%
759.000	Vision Service Plan	8,907	9,340	8,784	9,534	3,007	31.5%
762.000	STD/LTD (Disability Insurance)	12,301	18,396	19,661	19,740	5,968	30.2%
769.000	Printing & Publishing	18,779	24,323	23,525	23,850	2,567	10.8%
769.050	Classified Advertising	733	312	174	3,500	0	0.0%
774.050	Digital Collection	246,754	315,437	364,712	343,000	65,522	19.1%
774.100	Data Bases	28,073	32,458	33,979	50,000	14,772	29.5%
774.800	System Wide DVDs	61	220	0	0	0	NA
774.900	All Materials Processing	25,603	28,394	28,119	25,000	4,307	17.2%
774.950	Play Kits	2,975	4,735	4,680	0	0	NA
774.975	Library of Things	8,799	12,379	14,965	12,000	746	6.2%
801.000	Major Events	9,143	14,259	15,895	23,200	0	0.0%
801.500	Learning Never Gets Old	2,999	0	0	0	0	NA
802.000	Mileage/Travel Reimbursement	4,754	6,936	4,769	6,500	400	6.1%
804.000	Workshops/Training	3,613	7,003	5,323	9,500	558	5.9%
805.000	Memberships & Dues	5,603	6,661	6,093	6,750	1,410	20.9%
806.000	Talk Grant Expenses	40,362	21,750	61,215	0	0	NA
807.000	Operational Grant Expenditure		12,389	27,941	30,000	13,239	44.1%
810.000	Capital Outlay - Buildings	650	4,880	5,549	5,500	0	0.0%
810.100	Capital Outlay - Improvements	0	2,261	6,531	127,000	17,078	13.4%
811.100	Capital Outlay - Technology	0	59,118	43,625	12,500	27,993	223.9%
812.000	Capital Outlay - Furnishings	1,100	5,735	3,426	5,000	0	0.0%
840.010	Insurance Claim In Progress	-5,825	138	0	0	170,644	MA
850.000	Automation - Technology	110,254	134,299	116,588	202,000	35,827	17.7%
850.100	Telecommunications	7,003	11,111	5,579	8,241	5,945	72.1%
850.200	ILS Contract	64,631	63,125	47,867	57,368	0	0.0%
850.500	Software Subscription	35,693	42,936	39,319	32,685	9,307	28.5%
890.000	The Library Network	2,796	2,796	2,796	3,000	0	0.0%
928.000	Postage	18,912	20,240	21,206	25,039	5,753	23.0%
965.000	Auditing Service	8,100	8,325	8,550	18,390	18,390	100.0%
975.000	Legal	11,191	1,870	23,594	18,000	2,364	13.1%
975.500	Legal - Negotiations	7,620	0	0	8,500	0	0.0%
980.000	Professional/Contractual	54,649	37,007	49,866	34,950	9,144	26.2%
980.500	Branding Costs	894	3,195	3,619	5,000	0	0.0%
981.500	Lost Book Expense	1,646	3,431	1,834	5,300	181	3.4%
982.000	MTT Charge Back City	48	259	0	2,500	0	0.0%
983.000	MTT Charge Back TWP	3,873	878	4,394	5,000	-68	-1.4%
983.100	MTT Charge Back-Superior Twp	1,467	914	4,052	8,000	0	0.0%
984.050	Contributions/Endowment	0	250	50	0	0	NA
Total		2,357,850	2,799,845	3,088,772	3,410,146	1,017,660	29.8%

**Ypsilanti District Library
General Fund
Period Ending 2/28/2025
(25% of Year)**

ACCT #	ACCOUNT NAME	FY 11/30/22 ACTUAL	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	Original FY 2024-2025 BUDGET	YTD 2/28/25 ACTUAL	YTD AS A % OF BUDGET
Dept 200 Michigan Ave.							
702.000	Salaries	423,056	473,988	469,503	522,133	132,132	25.3%
702.800	Salaries-Pages	4,784	6,611	10,061	10,383	3,467	33.4%
771.000	Adult Books & Processing	18,713	14,185	20,211	25,150	2,211	8.8%
772.000	Youth Books & Processing	16,552	11,280	12,675	15,900	1,055	6.6%
776.000	Periodicals - Adult	4,395	2,868	2,144	1,600	145	9.1%
776.050	Periodicals - Youth	0			4,000	0	0.0%
778.000	Adult Audio/Visual	4,852	3,481	4,248	6,600	68	1.0%
779.000	Youth Audio/Visual	2,743	901	1,916	2,100	25	1.2%
801.500	Learning Never Gets Old	0	1,250	968	1,250	186	14.9%
802.200	Parking	3,600	3,700	3,600	3,900	0	0.0%
810.000	Capital Outlay - Buildings	68,081	18,357	100,000	53,000	3,892	7.3%
812.000	Capital Outlay - Furnishings	0	4,510	0	2,000	777	38.8%
840.000	Repair & Maintenance - Building	17,990	32,249	25,148	22,900	8,969	39.2%
840.025	Campbell Maint Contract	12,672	13,204	14,800	14,800	3,700	25.0%
840.050	Snow Removal/ Lawn Care	7,778	12,097	8,340	17,980	4,350	24.2%
900.000	Programs-Adult	1,772	2,641	2,912	3,000	598	19.9%
901.000	Programs-Youth	606	2,531	2,206	2,500	237	9.5%
902.000	Art Purchases	0	0	0	20,000	0	0.0%
940.000	Phone	2,631	2,319	1,999	1,958	442	22.6%
943.000	Natural Gas	4,838	3,923	3,848	5,411	3,027	55.9%
947.000	DTE - Electric	18,797	20,935	15,529	24,192	3,112	12.9%
949.000	Ypsilanti Comm Utilities Auth	5,858	6,029	6,087	5,961	700	11.7%
980.000	Professional Contractual	0	42,596	0	2,900	0	0.0%
Total		619,718	679,655	706,194	769,618	169,092	22.0%
Dept 300 Outreach							
702.000	Salaries	77,276	233,500	268,398	279,692	68,133	24.4%
775.000	Library Materials	5,857	3,275	5,772	6,800	518	7.6%
801.500	Learning Never Gets Old	0	1,223	2,524	3,000	538	17.9%
811.000	Capitall Outlay Vehicle	0	35,000	0	0	0	NA
840.000	Repair & Maintenance	13,986	8,376	7,566	12,130	9,069	74.8%
901.000	Programs			1,439	2,000	0	0.0%
943.000	Fuel	6,040	4,090	5,464	5,797	1,066	18.4%
Total		103,159	285,464	291,164	309,419	79,325	25.6%

**Ypsilanti District Library
General Fund
Period Ending 2/28/2025
(25% of Year)**

ACCT #	ACCOUNT NAME	FY 11/30/22 ACTUAL	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	Original FY 2024-2025 BUDGET	YTD 2/28/25 ACTUAL	YTD AS A % OF BUDGET
Dept 400 Superior Township							
702.000	Salaries	211,331	353,232	382,524	392,451	96,148	24.5%
702.800	Salary/Pages	0	3,706	5,248	10,383	1,265	12.2%
771.000	Adult Books & Processing	0	14,935	14,738	18,000	1,213	6.7%
772.000	Youth Books & Processing	0	12,171	15,539	17,900	3,408	19.0%
774.950	Play Kits	0	0	0	1,600	269	16.8%
775.000	Library Materials	7,388	0	0	0	0	NA
776.000	Periodicals	0	1,290	663	1,300	0	0.0%
778.000	Audio/Visual	0	1,276	1,759	2,900	181	6.2%
801.500	Learning Never Gets Old	0	748	1,020	1,000	400	40.0%
810.000	Cap Outlay Building	0	2,381	51,286	6,400	0	0.0%
812.000	Cap Outlay Furnishings	0	0	2,165	0	0	NA
840.000	Repair & Maintenance	2,603	5,503	6,146	5,000	3,487	69.7%
840.025	Campbell Maint Contract	0	7,108	9,147	11,088	2,772	25.0%
840.050	Snow Removal & Lawn Care	2,980	26,505	22,570	20,016	5,940	29.7%
900.000	Programs - adult	267	502	1,540	1,500	1,023	68.2%
901.000	Programs - Youth	655	547	2,537	2,500	791	31.7%
902.000	Art Purchases		8,683	8,358	9,000	121	1.3%
940.000	Phone	782	2,041	2,155	2,108	558	26.5%
943.000	Natural Gas	1,097	2,722	2,740	3,418	1,541	45.1%
947.000	DTE - Electric	1,299	8,772	14,500	16,666	2,404	14.4%
949.000	Ypsilanti Comm Utilities Auth	1,609	6,681	4,228	4,058	94	2.3%
980.000	Professional/Contractual	0	23,760	24,840	27,800	2,100	7.6%
Total		230,011	482,563	573,703	555,088	123,716	22.3%

**Ypsilanti District Library
General Fund
Period Ending 2/28/2025
(25% of Year)**

ACCT #	ACCOUNT NAME	FY 11/30/22 ACTUAL	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	Original FY 2024-2025 BUDGET	YTD 2/28/25 ACTUAL	YTD AS A % OF BUDGET
DEPT 500 WHITTAKER RD							
702.000	Salaries	749,625	798,216	788,402	893,195	212,415	23.8%
702.800	Salaries-Pages	28,923	31,782	24,774	38,938	6,522	16.8%
771.000	Adult Books	44,654	44,943	36,758	41,500	4,770	11.5%
772.000	Youth Books	29,974	29,767	35,544	40,500	3,535	8.7%
774.950	Play kits	0	0	0	1,600	337	21.1%
776.000	Periodicals - Adult	5,717	6,237	5,439	10,000	4,723	47.2%
776.050	Periodicals - Youth	617	722	624	800	0	0.0%
778.000	Adult Audio/Visual	8,739	7,498	9,864	10,600	1,270	12.0%
779.000	Youth Audio/Visual	4,157	3,081	2,991	4,800	45	0.9%
810.000	Cap Outlay Building	22,620	71,761	22,986	63,500	0	0.0%
840.000	Repair & Maintenance - Building	54,658	36,176	43,618	32,500	2,418	7.4%
840.025	Campbell Maint Contract	41,649	41,379	50,900	50,900	12,725	25.0%
840.050	Snow Removal/Lawn Care	18,348	34,465	32,365	31,309	10,950	35.0%
900.000	Programs - Adult	2,382	3,196	1,634	4,200	481	11.4%
901.000	Programs - Youth	6,647	12,837	13,005	13,000	4,496	34.6%
903.000	Equipment Maintenance	0	1,702	1,297	3,000	0	0.0%
940.000	Phone	5,277	4,916	5,146	5,035	1,326	26.3%
943.000	Natural Gas	31,451	24,868	31,394	31,680	17,392	54.9%
947.000	DTE - Electric	96,182	106,775	126,805	137,220	11,711	8.5%
949.000	Ypsilanti Comm Utilities Auth	4,612	6,472	6,953	6,271	624	10.0%
980.000	Professional/Contractual	0			8,000	0	0.0%
Total		1,156,232	1,266,793	1,240,498	1,428,548	295,741	20.7%
Dept 600 Donations							
Revenue:							
	Total Revenue	106,336	46,229	55,433			
	Total Donated revenue	106,336	46,229	55,433		20,918	NA
Expenditures:							
	Total Expenditures	52,305	79,576	44,096			
	Total Expenditures	52,305	79,576	44,096		4,853	NA
Dept 700 Grants							
Revenue							
	Total Grant Revenue	16,670	48,850	2,526			
	Total Revenue	16,670	48,850	2,526		0	NA
Expenditures							
	Total Expenditures	31,359	43,127	1,146			
	Total Expenditures	31,359	43,127	1,146		0	NA
Total	Net -- restricted for future	-14,689	5,723	1,380		0	NA
IMPROVEMENTS/Asset Sales							
685.000	Sale of assets					0	NA
810.100	Approved projects-Improvements fund						
850.100	Technology improvements						NA
	Total Other Revenue	0	0	0		0	NA
	Total Revenue	6,086,566	6,437,010	7,042,452	7,189,288	4,820,879	
	Total Expenditures	4,550,634	5,637,023	5,945,573	6,472,819	1,690,386	26.1%
	Net Revenue Over Expenditures	1,535,932	799,987	1,096,878	716,469	3,130,492	
	Fund Balance Beginning of Year	3,178,078	3,414,010	3,061,563	3,643,089	3,643,089	
	Board Designation	-1,300,000	-1,152,434	-515,352	0	-700,000	
	Ending Fund Balance	3,414,010	3,061,563	3,643,089	4,359,558	6,073,582	

**Ypsilanti District Library
Balance Sheet
February 28, 2025
Capital Asset Replacement Fund**

	FYE 11/30/20 ACTUAL	FYE 11/30/21 ACTUAL	FY 11/30/22 ACTUAL	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	FYTD 2/28/2025	Current FYTD Variance from 11/30/24
Assets:							
Cash and Current Assets	2,807,370	3,503,051	1,356,163	914,194	382,618	1,182,229	799,612
Total Assets	2,807,370	3,503,051	1,356,163	914,194	382,618	1,182,229	799,612
Liabilities	-	-	-	542,328	201,502	361,502	160,000
Fund Balance	2,665,015	3,489,597	887,932	371,866	181,116	820,728	639,612
Total Liabilities & Fund Balance	2,665,015	3,489,597	887,932	914,194	382,618	1,182,229	799,612

Ypsilanti District Library
Capital Expenses
Period Ending 2/28/25 (25% of Year)

ACCT #	ACCOUNT NAME	FY 11/30/22 ACTUAL	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	YTD 2/28/25 ACTUAL
Revenue					
400.683.800	Superior Library Designated	450,871	166,970	88,893	-
200.681.075	MA Designated Donation			35,600	-
688.000	Interest	97	7,230	-	-
	Other departments				-
688.000	Interest	-	-	4,016	501
Total		450,968	174,200	128,508	501
	Transfer from Operating Fund	1,300,000	1,152,434	515,352	700,000
Expenditures					
Dept 200 Michigan Avenue Projects					
980.000	Prof/Contractual	97,989	66,927	451,423	36,335
	Subtotal	97,989	66,927	451,423	36,335
Dept 400 Superior Construction					
702.150	Bank Fees	1,503	570	360	148
752.500	Insurance - Bldrs Rsk	8,564	-	-	-
780.000	Opening Day Collection	194,247	7,319	-	-
801.000	Major Events	7,744	2,191	-	-
812.000	Capital Outlay - Eq/Furn	208,175	36,712	5,000	-
850.000	Automation - Technology	91,123	26,562	-	-
910.000	Site Development	-	-	-	-
943.000	Fuel/Natural Gas	1,482	-	-	-
975.000	Legal/Attorney	720	-	-	-
980.000	Prof/Contractual	-	618	-	-
981.000	Architect Fees	142,813	(32,314)	-	-
955.100	General Contractor	3,167,412	1,367,136	9,046	-
985.300	Outside Contract Expense	42,975	58,545	-	-
	Subtotal	3,866,758	1,467,339	14,406	148
Dept 500 Whittaker Projects					
980.000	Prof/Contractual	387,987	308,428	368,786	24,407
	Subtotal	387,987	308,428	368,786	24,407
TOTAL Capital Expenditures		4,352,734	1,842,694	834,616	60,889
	Total Revenue Over Expenditures	(2,601,766)	(516,060)	(190,756)	639,612
	Beginning Fund Balance	3,489,596	887,830	371,770	181,116
	Ending Fund Balance	887,830	371,770	181,015	820,728

Capital Asset Replacement Fund
Composition of Fund Balance

		Superior Project	Other	Total
2019	opening balance 11/30/18	0	399,522	
Board Assigned	1/23/2019	1,150,000		
Balance	11/30/2019	1,150,000	331,745	1,481,745
2020				
Board Assigned	1/22/2020	1,150,000	250,000	
Capital Campaign & Int prior to 11/30/20		66,110		
Expenses Paid prior to 11/30/20		-269,300	-13,540	
Balance	11/30/2020	2,096,810	568,205	2,665,015
2021				
Board Assigned	1/27/2021	1,200,000	200,000	
Capital Campaign & Int	11/30/2021	858,374		
YTD Expenditures	11/30/2021	-1,006,670	-427,122	
Balance	11/30/2021	3,148,514	341,083	3,489,597
2022				
Board Assigned	1/26/2022	1,000,000	300,000	
YTD Capital Campaign & Int	11/30/2022	450,968		
YTD Expenditures	11/30/2022	-3,866,658	-485,976	
Balance	11/30/2022	732,824	155,107	887,931
2023				
Board Assigned	2/1/2023	800,000	352,434	
YTD Capital Campaign & Int	11/30/2023	174,200		
YTD Expenditures	11/30/2023	-1,467,339	-375,355	
Balance	11/30/2023	239,685	132,186	371,871
2024				
Board Assigned	2/1/2024	0	515,352	
YTD Capital Campaign & Int	11/30/2024	0	128,508	
YTD Expenditures	11/30/2024	-14,406	-820,210	
Balance	11/30/2024	225,279	-44,163	181,116
2025				
Board Assigned			700,000	
YTD Capital Campaign & Int	2/28/2025	0	501	
YTD Expenditures	2/28/2025	0	-60,889	
Balance	2/28/2025	225,279	595,449	820,728

Project Summary Through:

	2/28/2025	2/28/2025
	Superior	Other
Board	5,300,000	2,649,531
Capital Campaign	1,549,652	129,009
Future pledges	160,000	
Expense	-6,624,373	-2,183,092
	385,279	595,449

160,000 future pledges
980,728

Check Register Report

Date: 04/02/2025

Time: 4:05 pm

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Ypsilanti District Library

BANK: ANN ARBOR

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
ANN ARBOR Checks								
78224	03/11/25	Printed			APBS	A PRODUCTION BUILDING SOLUTION	Supr Feb 2025 cleaning	2,100.00
78225	03/11/25	Printed			0000000025	AFLAC	Pay Period 9 & 10	113.80
78226	03/11/25	Printed			AWS	ALLIED WASTE SYSTEMS #241	92624 02.25.2025Stmt	677.85
78227	03/11/25	Printed			AALLC	ALLSTAR ALARM LLC	Co#3 Add 4 Panic Buttons	344.00
78230	03/11/25	Printed			AMCASE	AMAZON CAPITAL SERVICES	Feb Stmt 02.01-02.28.2025	4,275.48
78231	03/11/25	Printed			BST	BAYSCAN TECHNOLOGIES LLC	2d Area Imager	240.00
78232	03/11/25	Printed			A15	BP PRODUCTS OF NORTH AMERICA	Stmnt03.06.2025	477.61
78233	03/11/25	Printed			BRITOMANI	MARIAH BRITO	Pysanky Egg Program March/Apri	24.36
78234	03/11/25	Printed			CAMPINC	CAMPBELL, INC	G3320_03.01-05.31.2025	19,197.00
78235	03/11/25	Printed			CDW	CDW GOVERNMENT, INC.	TOAL MICRO 3790MAH Battery	2,151.58
78236	03/11/25	Printed			CEN	CENGAGE LEARNING	Clare Leslie Hall	143.20
78237	03/11/25	Printed			0000000451	CRESTLINE SPECIALTIES CO	Wooden planter block	551.84
78239	03/11/25	Printed			0000000039	DEMCO, INC.	Product13815910	1,237.99
78240	03/11/25	Printed			0000000398	DISCOUNT SCHOOL SUPPLY	Crayola 800 16CC	99.99
78241	03/11/25	Printed			DTE ENERGY	DTE ENERGY	Stmnt02.28.2025	1,627.22
78242	03/11/25	Printed			DTE ENERGY	DTE ENERGY	Feb 2025 stmt	56.04
78243	03/11/25	Printed			DTE ENERGY	DTE ENERGY	8147 3 stmt02.24.2025	5,439.90
78244	03/11/25	Printed			DTE ENERGY	DTE ENERGY	9762 1 Stmt02.25.2025	1,194.75
78245	03/11/25	Printed			ENV	ENVISIONWARE INC.	Quote #US-92669	10,485.02
78246	03/11/25	Printed			ESQ	ANGELICA ESQUIVEL	03.01.2025 Zine Worksho	150.00
78247	03/11/25	Printed			FCB	FIRST CITIZENS BANK	Inv Date 02.27.2025	2,372.95
78248	03/11/25	Printed			FSCS	FOSTER,SWIFT,COLLINS&SMITH,PC	DTE Claim 0005 02.21.2025	1,555.50
78249	03/11/25	Printed			FLS	FRANKS LANSCAPING & SUPPLIES	Snow Removal#5- Final	7,080.00
78250	03/11/25	Printed			HEAL	HEALTHIEST YOU INC.	March 2025 Coverage	318.75
78251	03/11/25	Printed			HLD	HOWLETT LOCK & DOOR, INC.	03.03.2025 service	288.17
78252	03/11/25	Printed			IMPDAD	IMPERIAL DADE	Invdate02.27.2025	558.25
78253	03/11/25	Printed			0000000471	LAKESHORE LEARNING MATERIALS	PP578 Vocabulary Quickesgr2-3	36.98
78254	03/11/25	Printed			0000000051	THE LIBRARY NETWORK	Jan25Database&Sub	599.30
78255	03/11/25	Printed			0000000082	THE LIBRARY STORE, INC.	economical magazine cover	271.88
78256	03/11/25	Printed			MWP	MICHIGAN WEB PRESS	Loop - 44996 mail prep	5,408.28
78257	03/11/25	Printed			MIDWESTTAP	MIDWEST TAPE LLC	Invoices03.05.2025	25,049.72
78258	03/11/25	Printed			SPNR	PALOMA NUNEZ-REGUEIRO	workshop 04.05.2025	300.00
78260	03/11/25	Printed			OV	OVERDRIVE, INC.	Believe	4,332.67
78261	03/11/25	Printed			PLS	PUBLIC LIBRARIES OF SAGINAW	Change your brain, change	9.99
78262	03/11/25	Printed			QM	Q+M	Spring 2025 Loop	2,000.00
78263	03/11/25	Printed			RAC	RIVERSIDE ARTS CENTER	Crafting Rental02.28.25	60.00
78264	03/11/25	Printed			STEVESE	ELLEN STEVES	Special Event Beverages	38.85
78265	03/11/25	Printed			THOM WEST	THOMSON REUTERS-WEST	Michigan Rules of Court	365.00
78266	03/11/25	Printed			U	ULINE	11x8"slide-rite bubblebags	967.57
78267	03/11/25	Printed			0000000130	WASHTENAW COUNTY TREASURER	12.24 Board Review & Chargebac	823.01
78268	03/11/25	Printed			YPSIHARD	YPSILANTI ACE HARDWARE	Stmnt02.28.2025	46.84
78269	03/11/25	Printed			YPSILANTI	YPSILANTI COMMUNITY UTILITES A	5577WhittRead02.28.2025	656.39
78270	03/28/25	Printed			APBS	A PRODUCTION BUILDING SOLUTION	March 2025	4,200.00
78271	03/28/25	Printed			ALER	ALERUS FINANCIAL	457 Feb 2025	23,327.10
78272	03/28/25	Printed			AMERICAN L	AMERICAN LIBRARY ASSOCIATION	ID 0100583 renewal exp 04.30.2025	405.00
78273	03/28/25	Printed			ARBORVACU	ARBOR VACUUM	Sebo Parts, filters, gold tune	189.97
78274	03/28/25	Printed			LOR	BAKER & TAYLOR 443737	Stmnt02.28.2025	211.04
78275	03/28/25	Printed			BTE	BAKER & TAYLOR ENTERTAINMENT	Stmnt02.28.2025 Acct#40010503	68.17

Check Register Report

Date: 04/02/2025

Time: 4:05 pm

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Ypsilanti District Library

BANK: ANN ARBOR

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
ANN ARBOR Checks								
78276	03/28/25	Printed			BAKTAY	BAKER & TAYLOR INC 443738	Stm02.28.2025	62.19
78277	03/28/25	Printed			BAKTAY	BAKER & TAYLOR INC 443738	Stm02.28.2025	66.50
78278	03/28/25	Printed			BAKL	BAKER & TAYLOR INC 4407662	Stm02.28.2025	44.45
78279	03/28/25	Printed			BK7792	BAKER & TAYLOR INC. 443731	Stm02.28.2025	345.33
78280	03/28/25	Printed			BK7792	BAKER & TAYLOR INC. 443731	Stm02.28.2025	5.64
78281	03/28/25	Printed			BK7782	BAKER & TAYLOR INC. 443732	Stm02.28.2025	21.53
78282	03/28/25	Printed			BK7772	BAKER & TAYLOR INC. 443733	Stm02.28.2025	250.52
78283	03/28/25	Printed			BK7772	BAKER & TAYLOR INC. 443733	Stm02.28.2025	29.74
78284	03/28/25	Printed			BK7762	BAKER & TAYLOR INC. 443734	Stm02.28.2025	503.07
78285	03/28/25	Printed			BK7762	BAKER & TAYLOR INC. 443734	Stm02.28.2025	6.35
78286	03/28/25	Printed			BK7752	BAKER & TAYLOR INC. 443735	Stm02.28.2025	1,190.65
78287	03/28/25	Printed			BK7752	BAKER & TAYLOR INC. 443735	Smtm02.28.2025	13.68
78288	03/28/25	Printed			BK7742	BAKER & TAYLOR INC. 443736	Stm02.28.2025	1,276.64
78289	03/28/25	Printed			0000573139	BAKER & TAYLOR, INC. 443741	Stm02.28.2025	36.97
78290	03/28/25	Printed			0000573139	BAKER & TAYLOR, INC. 443741	Stm02.28.2025	556.98
78291	03/28/25	Printed			0000573121	BAKER & TAYLOR, INC. 443742	Stm02.28.2025	1,947.33
78292	03/28/25	Printed			0000573121	BAKER & TAYLOR, INC. 443742	Stm02.28.2025	165.33
78293	03/28/25	Printed			0000573097	BAKER & TAYLOR, INC. 443743	Stm02.28.2025	271.19
78294	03/28/25	Printed			0000573097	BAKER & TAYLOR, INC. 443743	Stm02.28.2025	1,376.81
78295	03/28/25	Printed			0000573063	BAKER & TAYLOR, INC. 443744	Stm02.28.2025	415.21
78296	03/28/25	Printed			0000573063	BAKER & TAYLOR, INC. 443744	Stm02.28.2025	94.16
78297	03/28/25	Printed			0000573063	BAKER & TAYLOR, INC. 443744	Stm02.28.2025	328.47
78298	03/28/25	Printed			BASIC		March 2025 FSA Admin	54.54
78299	03/28/25	Printed			BCN	BLUE CARE NETWORK OF MI	April 2025 Coverage	51,107.51
78300	03/28/25	Printed			BUSE	ALEXIS BUSE	Chess Internship 4 (02.19, 03. 05, 03.12, and 03.19.25	225.00
78302	03/28/25	Printed			CAPONE	CAPITAL ONE	Stm02.22.2025-03.24.2025	9,506.00
78303	03/28/25	Printed			JCARY	JAMES CAREY	February 2025 Inv	800.00
78304	03/28/25	Printed			0000000439	CASH	Petty Cash refill 03.26.2055	62.95
78305	03/28/25	Printed			CEN	CENGAGE LEARNING	Yvonne Battle-Felton	105.71
78306	03/28/25	Printed			0000000567	CENTER POINT PUBLISHING	Armstrong, Jess - The Secret o	151.02
78307	03/28/25	Printed			0000000437	CITY OF YPSILANTI	Permit Fee - Welcome Back MI A	56.00
78308	03/28/25	Printed			CLHI	CLARK HILL	Labor & Employment Matters	344.50
78309	03/28/25	Printed			CONSTELL	CONSTELLATION NEWENERGY-	InvDate03.10.2025	6,427.49
78310	03/28/25	Printed			0000000027	DELTA DENTAL PLAN OF MICHIGAN	April 2025 Coverage	2,929.44
78311	03/28/25	Printed			0000000039	DEMCO, INC.	12894620 24 ROL Lt Green	471.49
78312	03/28/25	Printed			EVERY1	EVERY1 YOGA	Chair Yoga Series 04.11 1of2	200.00
78313	03/28/25	Printed			FELLER	FELLER EXPRESS LLC	Summer Challenge Kick-off 50% d 1 of 2	350.00
78314	03/28/25	Printed			GROWMA	GROWING MARKETSPACE LLC	STEM storytime 04.12.2025	250.00
78315	03/28/25	Printed			HOME	HOME DEPOT CREDIT SERVICES	Stm03.13.2025	1,416.40
78316	03/28/25	Printed			IMAGE	IMAGE BUSINESS SOLUTIONS, INC.	Sup 02.15-03.14.2025	1,307.00
78317	03/28/25	Printed			LARD	LARDNER ELEVATOR COMPANY	Feb 2025 Service	195.00
78318	03/28/25	Printed			LITEZILLA	LITEZILLA, LLC	Mini and LitePins	1,874.00
78319	03/28/25	Printed			LYONA	ANNA LYON	SWpmt#3_04.06.2025	1,670.00
78320	03/28/25	Printed			MACCOM	MACOMB COMMUNITY COLLEGE	The Wretched of the Earth	30.00
78321	03/28/25	Printed			MNL	MADISON NATIONAL LIFE INS CO	April 2025 Coverage	2,043.92

Check Register Report

Date: 04/02/2025

Time: 4:05 pm

Page: 3

Ypsilanti District Library

BANK: ANN ARBOR

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
ANN ARBOR Checks								
78322	03/28/25	Printed			MANLAN	MANGO LANGUAGES	Renewal 02.01.2025-01.31.2026	5,106.59
78323	03/28/25	Printed			AFSCME	MICHIGAN AFSCME	March 2025 Dues	1,176.25
78324	03/28/25	Printed			MIDWESTTAP	MIDWEST TAPE LLC	03.26.2025 invoices	417.19
78325	03/28/25	Printed			MY FAVORIT	MY FAVORITE PLANT COMPANY	March 2025	128.00
78326	03/28/25	Printed			PCI	PHOENIX CONTRACTORS, INC.	App03.10.2025Period02.28.25	32,254.55
78327	03/28/25	Printed			RHODESJULI	JULIA RHODES	Paranormal Club 03.27.2025	50.00
78328	03/28/25	Printed			RAC	RIVERSIDE ARTS CENTER	Ypsi Pride 2025 Ypsilanti District Library	35.00
78329	03/28/25	Printed			ROBERTSONI	ROBERTSON MORRISON, INC.	WO#391894	591.25
78330	03/28/25	Printed			RHPL	ROCHESTER HILLS PUBLIC LIBRARY	03.12.2025 Lost item Katyn DVD	31.99
78331	03/28/25	Printed			SAWA	SAWA BOOKS	Explore the Earth	151.33
78332	03/28/25	Printed			STAPAD	STAPLES ADVANTAGE	Stmt02.25.2025	1,204.83
78333	03/28/25	Printed			STUD	SUPERIOR TOWNSHIP UTILITY DEPT	Feb 2025 Service	51.36
78334	03/28/25	Printed			TDSM	TDS	Stmt 03.22.2025	834.81
78335	03/28/25	Printed			VERIZON	VERIZON WIRELESS	Service 03.10-04.09.2025	336.29
78336	03/28/25	Printed			0000000030	VISION SERVICE PLAN - MI	April 2025 Coverage	717.20
78337	03/28/25	Printed			WILSC	CYNTHIA WILSON	SWPmt#3_04.06.2025	1,670.00
78338	03/28/25	Printed			ZOZO	ZOHO CORPORATION	ManageEngine Annual Subscripti 04.07.2025-04.06.2026	6,507.00

Total Checks: 110

Checks Total (excluding void checks):

273,979.36

Total Payments: 110

Bank Total (excluding void checks):

273,979.36

Total Payments: 110

Grand Total (excluding void checks):

273,979.36

Communications

A Great Day in Ypsi

SAVE THE DATE

EVERYONE'S A WRITER!



Saturday, May 3, 2025
1 – 3 p.m. at YDL Michigan Avenue
Photo to be taken at 1:30 p.m.

YpsiWrites is inviting all
writers of all ages (that's
everyone!) in the community
to gather for a photo in front
of the Michigan Ave. Ypsilanti
District Library branch.





New millage grant recipients to expand behavioral health services in Washtenaw County

For 2025, the millage awarded grants to twenty local organizations working to expand education and communication services, behavioral health services, and housing services in Washtenaw County.

Below, we describe five new projects that will be undertaken by first time millage funding recipients.

Garrett's Space

Garrett's Space is a nonprofit organization dedicated to reducing suicides and providing critical support to young adults aged 18-29 in Washtenaw County who are facing mental health challenges. Julie and Scott Halpert founded the organization in 2019 after the loss of their 23-year-old son, Garrett, to suicide. Reaching beyond traditional mental health care for young adults—which typically involves medical or institutional care—Garrett's Space provides evidence-based, engaging, and holistic programming.

Currently, Garrett's Space hosts free wellness groups, both virtually and in-person, for young adults struggling with depression and anxiety. These groups allow participants to foster a sense of community and connection with their peers, decreasing their isolation. In 2023, the organization purchased a property in Superior Township, where they're building a campus to provide residential and day programming, including peer support groups, yoga, meditation, gardening, journaling, cooking, and more.

With millage funds aiding with program costs, necessary renovations to the space, and equipment purchases to accommodate programming, Garrett's Space will be able to offer a new hybrid option for their weekly wellness groups and additional in-person wellness programming.

Jewish Family Services of Washtenaw County

Jewish Family Services of Washtenaw County (JFS) is a nonprofit organization servicing all residents of Washtenaw County. Operating for more than 30 years, JFS is a multi-service agency providing counseling services for youth and adults, care management and support

services for low-income adults and their caregivers, community nutrition assistance, refugee resettlement, employment services, ESL education, accessible transportation, and more. In 2023, JFS served more than 20,000 clients, with 90% belonging to low-income and historically marginalized populations.

Millage funds will be used to bolster JFS' Thrive Counseling Services, which provide financially, culturally, and linguistically accessible care. Thrive Counseling accepts most major insurances, including Medicaid, Medicare, and the Washtenaw Health Plan; provides services in Spanish and Russian; offers telehealth and in-person appointments; and uses an evidence-based, trauma-informed approach to counseling. Thrive treats a diverse population—about 70% of whom are living with low-income, 65% of whom are enrolled in Medicare or Medicaid, and 16% of whom are non-English speakers.

With millage funds, JFS plans to expand Thrive's services this year by:

- Providing translation and interpretation services for non-English speakers,
- Engaging a community-health worker to help clients navigate barriers and connect with community resources,
- Expanding capacity to conduct SDOH screenings and provide resource navigation and referrals
- Providing transportation assistance for counseling, medical and other health-related social needs, and
- Building psychiatry capacity to provide in-house services, including medication evaluation and management.

The Women's Center of Southeast Michigan

The Women's Center of Southeast Michigan, a nonprofit organization founded in 2000, is dedicated to economic and emotional self-determination of women, girls, and families. The Center's services fall under three pillars: counseling, education, and support. Services include mental health counseling and care navigation, resources and referrals, career and financial coaching, divorce education, support groups for pregnant and postpartum women, and more.

With millage funds, The Women's Center will increase its capacity for personal counseling, crisis management, safety planning, and resource navigation—particularly for vulnerable populations, such as older adults, low-income individuals, and individuals on Medicaid and Medicare. The Center plans to hire a dedicated licensed therapist to exclusively serve clients insured by Medicaid, Medicare, or the Washtenaw Health Plan. The therapist will work with clients along three fronts: crisis management and safety planning, resource navigation, and therapy.

Washtenaw Area Council for Children

The Washtenaw Area Council for Children (WACC) seeks to promote child safety and prevent child neglect, abuse, and maltreatment through providing educational programming and services for families, children, parents, and youth-serving professionals in the county. WACC's educational programming focuses on preventing physical and mental health issues, mitigating impacts of health-related concerns, and reducing stigma associated with seeking help for

behavioral health needs. The council's supportive services include physical resources, such as cribs and diapers for new mothers, and educational resources geared towards families, social workers, and teachers.

With millage funding, WACC will expand its outreach, education, and prevention efforts through two programs, geared toward teaching children to protect themselves from harm and supporting maternal and infant health.

- **Body Safety Training:** Available to children aged 3 to 8 and their parents, this evidence-based program will offer ten lessons to 1,300 individuals, teaching young children general safety principles and how to recognize and respond to inappropriate sexual behavior.
- **Safe Baby/Safe Sleep:** WACC will provide education on maternal and infant health to at-risk new mothers and caregivers who are referred to the organization by social service and healthcare providers. WACC connects with each mother to schedule a training location and time, reducing barriers to participation, and provides training on infant safe sleep practices and Shaken Baby Syndrome. Eligible new mothers who complete the program will receive a free baby crib, and the program will also include baby showers and group circles to assist new mothers facing postpartum depression.

Ypsilanti District Library

The Ypsilanti District Library—founded in 1868 by a group of six women as the “Ladies’ Library”—has served the Ypsilanti area for over 150 years. YDL operates three branches and a bookmobile, serving more than 88,000 residents.

Libraries, which offer free access to computers, internet, books, and other media, often become “service delivery hubs,” serving vulnerable community members with complex social and behavioral health needs, including housing, food access, access to medical care, childcare, and unemployment. With millage funds, YDL plans to hire a licensed social worker to connect library patrons to community resources, including mental health services—thus supporting vulnerable community members and creating a safe space while alleviating strain from librarians who are not equipped to manage behavioral health needs.

The social worker will provide case management and programming at YDL’s Michigan Avenue and Superior branches, serving some of Ypsilanti’s most vulnerable populations. Their work will include conducting a needs assessment with community input, conducting outreach in local communities, and developing programming based on the community’s needs. Additionally, they will assist individuals in the libraries with resource navigation and referrals to community resources that best serve each individual’s needs, including referrals to behavioral health providers in the area. YDL will also partner with Eastern Michigan University’s School of Social Work and many other local organizations to strengthen the referral process for clients.

Wed, Apr 2, 2025, 9:45 a.m. EDT



DONATE

Search our site ...



Blog

Welcome to the Senior Resource Connect blog. You can visit the blog each Wednesday at 10am for the latest information about aging, caregiving, COVID, and local resources.

EMAIL SIGN UP

[« Back to all posts](#)

Spotlight: Ypsilanti District Library Bookmobile

April 9, 2025





For many older adults and caregivers, getting to the library can sometimes feel like a challenge—whether due to limited mobility, time constraints, or other responsibilities. That’s where the library’s Bookmobile comes in! In honor of National Bookmobile Day on March 10th, we’re excited to highlight how this wonderful service brings the library directly to you. We recently spoke with Monica Porter, Ypsilanti District Library’s Head Librarian of Outreach Services, about the many ways the Bookmobile supports our community members.

Senior Resource Connect: If you had to give an “elevator speech” about what your organization does, how would you describe it?

Monica Porter: Since 1868, Ypsilanti District Library has been the heart of its community, offering a Bookmobile, story times, and special services for all ages, from

kids to seniors. With three buildings and free access for 88,000 residents, we're more than books; we're a hub for learning, culture, and community connection.

SRC: What services does the Bookmobile offer?

MP: Our community members benefit from these services as follows: first aid kit, Stop the Bleed kit, Narcan, menstrual products, hygiene kits; community board (community resources and cultural month celebrations with a reading list); books and DVDs for youth and adults; International youth collection; hold shelf (so requesting books from one of our other locations can be placed on the Bookmobile for pickup); library card signup; tablets and laptops; printing; scavenger hunts for kiddos, or anyone, in addition to playing Uno; reading/play kits

Coming soon – Senior collection including Dementia Friendly play kit items!

SRC: Walk me through the step-by-step process. What happens when you get a phone call from someone wanting library outreach?

MP: We get requests in various forms, and it all depends on the event. Referrals are received by phone, in person, email, or our Outreach Web Request form. We can request a community/school event with Bookmobile, or without the Bookmobile by tabling at the event or doing a presentation.

The first thing I do is check to see if we are available for the date being requested. If the date is available, I will add it to the calendar so that if another request comes in, I will see that we have committed to that event. We do need at least a month's notice to commit to an event.

Next, I will check to see who on my team is available to work the event. Depending on the event and activity being offered, it could take more than one person scheduled.

We try to commit to an event for up to 4 hours, depending on the time.

Once the event has been scheduled, I communicate with the organizer about the logistics such as set up time, parking (if Bookmobile event), table/chairs, tent, etc. If not, we have our supply of items needed for an event.



SRC: What organizations do you work closely with?

MP: We work closely with Ypsilanti Community Schools, Lincoln Consolidated Schools, Superior Township Parks, Ypsilanti Township, Ypsilanti, Parkridge Community Center, Summer Camps, Washtenaw County events, Washtenaw Intermediate School District, Eastern Michigan University, Washtenaw Community College, Daycare Centers/Preschool: Adventure Center, Ypsilanti Coop, Children's Garden Montessori, Bemis Farms – Lincoln. Ypsi Pride, Juneteenth Celebration.

SRC: What are some things you wish the public knew about your role?

MP: There is an assumption of what the true meaning of outreach is. It is not just volunteering your time for one day or month to take action on behalf of all cultural identities. It is an action plan of hitting the ground to ensure that **EVERYONE** in your community should be valued, seen, heard, assisted with removing barriers, feel accepted by the support you give. I think truly understanding Outreach is what the public needs to know about me, my team, and the Bookmobile. This is who we are and represent when access, inclusivity, and advocacy.

SRC: What tips do you have for someone who wants to learn more about library resources and outreach?

MP: I would say the following:

- *Do not be afraid to reach out for assistance.* My team and I share library resources and community resources. Sometimes the community doesn't know where to go for assistance.
- *Start with your local library.* If you do not know where to go, you can always come to the library, and we can either provide you with the resources or put you in touch with someone that can through our partnerships.
- *Be that Advocate.* If you have loved ones unable to speak on their behalf, you be that voice for them.
- *Ask questions.* In some cases, the community does not want to ask questions. It is okay to ask a question, it is empowering to know what you need. Never le ^

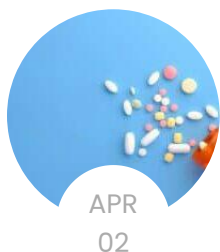
someone make you feel uncomfortable or undervalued just because you are asking a question. It is important to do so.

SRC: Is there anything you would like to add?

MP: Speaking on behalf of libraries, our Bookmobile provides an inclusive and safe space for our community. We've heard so many stories from community members that engage with the Bookmobile, no matter the age, how it has been a savior for them when they were going through difficult times. And we just want the community to know that the bookmobile is a 4th location, and what is offered at the brick-and-mortar locations is offered on the Bookmobile. So, stop by and say hi when you see us!

Thank you to Monica for sharing information on this necessary resource! You can learn more about the Bookmobile, including its current schedule, by [visiting the Bookmobile section of the YDL website](#). To learn more about outreach services at YDL or to request materials for pickup at the Bookmobile, contact Monica at mporter@ypsilibrary.org or (734) 482-4110, ext. 1316.

Read more from the Senior Resource Connect Blog



**Medication
Safety
101**



**Supporting Older
Adults**



**Spotlight
: Washtenaw**



**Nutritionist
Services:
Getting**



**Wishing
You A
Blessed
Ash**

Crains Detroit Business
April 3, 2025
[Arts & Entertainment](#)

Historic Model T birthplace halts improvements after feds cancel \$500,000 grant

By [Sherri Welch](#)



Credit: Ford Piquette Avenue Plant

The Ford Piquette Avenue Plant, a National Historic Landmark in Detroit, was the birthplace of Henry Ford's Model T and is in need of accessibility improvements.

The Ford Piquette Avenue Plant, the birthplace of the Model T, has indefinitely tabled accessibility and preservation improvements after the National Endowment for the Humanities abruptly canceled a grant announced in early 2024 to support the \$2 million project.

The \$500,000 NEH grant to Piquette was to have funded projects including a new passenger elevator that would have enabled more sparing use of the historic freight elevator at the plant and the installation of restrooms on every floor of the 121-year-old site, which draws tens of thousands of visitors from around the world.

The Piquette cut appears to be part of broader cuts made, according to an [NPR report](#) that said millions of dollars in previously awarded federal grants intended for arts and cultural groups across the country are being canceled by the Trump administration.

Related

[Henry Ford's Piquette Plant changed the world. This nonprofit is fighting to preserve it. 1st floor of Piquette plant, birthplace of Model T, opening to public.](#)

"Your grant no longer effectuates the agency's needs and priorities and conditions of the grant agreement and is subject to termination due to several reasonable causes," Acting NEH Chairman Michael McDonald said in a letter dated April 2 sent to the facility's nonprofit operator, the Model-T Automotive Heritage Complex Inc., dba Ford Piquette Avenue Plant.

"NEH has reasonable cause to terminate your grant in light of the fact that the NEH is repurposing its funding allocations in a new direction in furtherance of the president's agenda," McDonald said in the letter, pointing to President Donald [Trump's Feb. 19 executive order](#) that mandates the NEH eliminate all non-statutorily required activities and functions.

"Your grant's immediate termination is necessary to safeguard the interests of the federal government, including its fiscal priorities," he said, and "represents an urgent priority for the administration."

McDonald said NEH terminated the Piquette grant in its entirety effective April 1, yet noted: "Please remember that your obligations under the grant agreement continue to apply. Additionally, an audit may be conducted by the NEH after the termination of your grant."

The letter to Piquette was issued a day after [The New York Times reported](#) that NEH managers had notified staff that Trump's Department of Government Efficiency, or DOGE, was recommending that as much as 70%-80% of the NEH's 180 employees be cut and that all grants made under the Biden administration not fully paid out be canceled.

The NEH initially gave the Detroit museum until 2026 to raise another \$1.5 million to secure the grant but that was extended earlier this year to 2029, Piquette President and CEO Jill Woodward told Crain's on Thursday. So far, it has raised \$600,000 toward the project.

"There were some questions in the (NEH) grant application about how you address DEI. Most grants for many years had asked how you were addressing DEI," she said.

The museum, which is operating on an \$850,000 budget with three full-time staff and just more than a dozen part-timers, would have included the diverse group of students coming through the museum for educational programs, she said. "But I'm not sure if that was the rationale" for canceling the grant, she added.

"We are excellent at compliance, thanks to our volunteers ... I'm stunned that this has happened," Woodward said.

Piquette would have been eligible to invoice the NEH for a third of the original grant or about \$167,000, based on the amount it has raised for the project so far, Woodward said. But the value of securing the NEH grant went beyond the dollar amount.

“It’s very difficult for an organization of our size with our bandwidth to raise \$500,000,” Woodward said.

The NEH grant, awarded in January 2024, was the building block for the capital improvements plan, creating momentum to show donors Piquette had the capacity to get the funds raised, she said.

“When the federal government says we believe your project is valuable to the community ... that inspires donor confidence,” Woodward said.

The NEH grant to Piquette, which is on the Register of Historic Places and is designated as a Michigan State Historical Site, was part of \$33.8 million in grants made to 260 humanities projects around the country. About \$1.75 million of the total grants made last year went to Michigan arts and culture groups. Others on the list include:

- \$500,000 matching grant to the Grand Rapids Public Museum for the renovation of its Community Archives and Research Center to enhance public accessibility and educational programming.
- \$150,000 matching grant to the Flint Institute of Arts to install energy-efficient humidifiers to ensure continued protection of its collections.
- \$149,952 to Western Michigan University for a three-year project to develop credit-bearing, humanities-centered coursework that will offer a pathway to a four-year degree for incarcerated people.

In January of this year, the NEH announced another \$22.6 million in grants for 219 humanities projects across the country. Michigan humanities projects drew \$466,120 total, with grants including:

- \$149,981 to the University of Michigan to collect 20 oral histories for the Ypsi Farmers & Gardeners Oral History Project.
- \$126,139 to a research project at Wayne State University to expand the Hamtramck Explorer Deep Map to include local archival and archaeological objects, the ability for the public to submit their own community stories and information, and an enhanced mobile interface

- \$60,000 to a project at Michigan State University to research and write a book about Franca Rame, the late Italian actor, feminist and political activist, and her contributions to post-World War II Italian leftist political thought.

It was not clear if any of those grants were also canceled.

Piquette's nonprofit operator had engaged Detroit-based Albert Kahn Associates to design the enhancements to the building, convened hundreds of meetings with internal and external stakeholders to do prep and compliance work for the grant, begun interviewing construction managers in recent weeks and was preparing to send out requests for proposals by fall, Woodward said.

"We spent so much of our human capital to get to this point. To have it yanked out from underneath you is just devastating," she said.

Piquette will likely push back its timeline for the projects, assuming it can replace the government grant with other sources, she said.

"Will we try to bite it off in smaller pieces, do it on a more prolonged time frame? We're going to look at all strategies to move this forward to accommodate the thousands of people who come each year," Woodward said.

Smaller pieces could include projects such as locating and installing period-specific Douglas Fir wood to shore up the area of the third floor where restrooms are planned, she said. "But as far as the big pieces like the elevator and the restrooms, we may look (now) at spreading those out over time," she said.

"You lose economy of scale when you do that ... and the prices will change ... we don't know how the [tariffs](#) are going to impact anything we might have to purchase from outside the country," she said.

Construction of the [Piquette Flats apartment building](#) next door to the plant dampened foot traffic a bit last year, Woodward said. But this year a projected 40,000 visitors are expected to visit the plant museum through events booked for the site, Great Lakes cruise tours, private tours, school groups and general public visitation.

Committee Reports

To: YDL Board of Trustees
From: Lisa Hoenig, Library Director
Date: 4/11/2025
Re: Facilities Committee report

Monthly status update on outstanding capital improvement projects:

- Resolution 2024-8 Bike repair stations: Superior's station is popular! Whittaker's will be installed soon, now that the concrete has cured and spring is here. Michigan Avenue's final location TBD.
- Resolution 2024-9 Superior Interactive Play area: TMC moved the shelf so it no longer blocks the outlet, and followed the repair with touch-up paint. YDL's IT and Facilities staff will work together to manage cables in that area to wrap up the project once Michigan Avenue work tapers off.
- Resolution 2024-10 Michigan Avenue repairs and upgrades: The floor tile, electrical, and radiators around the vestibule are all in place, and missing parts added to the vestibule itself. It needs to be fully refinished and then have the glass added, but enough is complete that the City granted our temporary certificate of occupancy this morning! We are thrilled to be reopening Monday morning at 9 a.m.!
- Resolution 2024-28 "The River" replacement: Unexpected staffing issues forced the contractor to delay this project spring. On 3/31 they removed the old rubberized material; the new "River" will be installed as soon as weather allows.
- Resolution 2024-34 Architectural services: We have finalized the furnishings package and are down to selecting paint colors for the Café area.
- Resolution 2025-4 Whittaker renovations: O'Neal Construction's subcontractors began work 3/31 and have completed most of the demolition. Both spaces now appear much larger – see photos on next page.
- Resolution 2025-8 Whittaker lighting ballasts: Parts have been ordered; once they arrive the work will be scheduled.
- Resolution 2025-9: Community Room blinds: Vendor is scheduled to remove blinds for off-site repair on 4/22.
- Resolution 2025-10: Michigan Avenue hot water recirculation pump: This work is scheduled for 4/15-16.

With the onset of spring weather, KAB, the contractor that installed the Whittaker sidewalk, will return before the end of April to repair the low "birdbath" area near the lockers and a few cracks that developed over the winter.

I am still waiting for a quote from Campbell for adding humidification at Michigan Avenue.

Jared Lawrence from Terracon will perform some water infiltration testing on the Whittaker triangular bay windows in the coming weeks to help us determine the scope of work needed there.

The electrical room located in the Whittaker garage is seeing standing water on the floor when we have a heavy rain. Architect Dan Whisler was kind enough to take a look at it with us recently and has some theories on the source of this water, which we are exploring.



Director's
Report
and attachments

Library Director's Report

April 16, 2025

Back on the Block at Last!

After more stops and starts than we care to recall, Michigan Avenue will officially reopen on Monday, April 14th! The delays were excruciating for everyone, and the entire staff is over the moon to finally welcome our public back inside the downtown branch. We are so thankful for our patrons' patience and understanding throughout this lengthy unexpected closure, and are very pleased to have such a wonderful renovation to share with them at last.

Thanks to our reopening sponsors, Bank of Ann Arbor and the Ypsilanti Downtown Development Authority, while supplies last we will give away book bags to every patron who checks out at least 5 items at YDL-Michigan Avenue. An array of fun passive activities are planned for our "soft" opening. Once the vestibule is complete we plan an open house for Ypsilanti's First Friday on 6/6, and additional festivities in conjunction with the Summer Challenge Kick-off the following day.

The City's Building Inspector granted the library a temporary certificate of occupancy on 4/11. Phoenix Contractors will coordinate the remaining work on the vestibule before and after hours. I offered that glass installation could potentially wait until we are closed for In-Service Day on 5/16, but we'll see what schedule they propose. We are BACK!

Fundraising:

Thanks to hard work by YDL and Youth Arts Alliance staff, 2025 Summer of HeART programming is now fully funded for both YDL-Superior and YDL-Michigan Avenue! We are very grateful to everyone who came through for the all the kids who will benefit. YAA's care-informed approach to immersive arts education is truly impactful.

Personnel:

- Superior Branch Manager Mary Garboden's good-bye party will take place from 2-5 pm on Thursday, 4/17. Please join us to celebrate Mary's noteworthy YDL career and wish her well.
- Our new Superior Branch Manager will be Kathryn Takash, who comes to us from the Dearborn library system. She brings solid management experience, a diverse background in youth librarianship, and a "get things done" attitude that we believe will all serve her well in her new role. Kathryn's first day on the job will be 4/21.
- Administrative Receptionist Karen Esper will return from a leave of absence on 4/14. She has been greatly missed!
- Our schedule is set for negotiations with AFSCME on a new collective bargaining agreement. We will first meet on 4/22, with four additional dates potentially lasting through 5/15. Thanks to Brian and Pat for their willingness to serve on the Negotiations Committee again.
- We have been notified by MichiganWorks! that they have sufficient funding to provide us with at least two SummerWorks interns this year. If we are lucky, we will get all four that we requested – it depends on how interested the intern candidates are in our positions. Monica Porter and Katie Dover-Taylor will represent YDL at the SummerWorks interview day.
- We received 8 applications for summer 2025 Library Science Intern positions. Jodi Krahnke, Monica Porter, and Katie Dover-Taylor are reviewing them and will soon set up interviews.

Side Notes:

- I was a guest on the Lucy Ann Lance show on 4/1, discussing the impact on local libraries of the elimination of the Institute for Museum and Library Services.
- I will be away on a short vacation starting 4/23, returning to YDL 4/29.

Advancing EDI

Continue to expand programs and efforts that encourage recruitment of a more diverse staff.

- *Added Healthiest You telemedicine benefit for part-time staff January 2024*
- *Attended GLAM Virtual Career Jam February 2024*
- *CBA's Year three raises to "right" our pay structure implemented June 2024*

Continue to expand programs and services that reach underserved members of the broader Ypsilanti community.

- *ESL program at Superior going well*
- *Outreach developed new partnerships to reach refugee groups*
- *AARP tax preparation coordinated through all three locations in 2025*
- *Partnered with a UM Professor studying how low-income Black women find political information*
- *New Bookmobile routes implemented for better coverage of underserved areas*
- *Michigan Avenue open for business again!*

Pursue the placement of social workers in high-need YDL locations.

- *First two EMU SW students have completed their YDL field placement; two more on board for fall*
- *Full-time grant-funded Social Worker started April 2025*

Implement student cards for all YCS students.

- *County ARPA funding for some elements of this received*
- *New ILS will allow implementation. Working to align data fields, aiming for fall launch*

Engaged Community

Create a welcome kit for new residents.

- *Created welcome kit and launched New Mover service in April 2024*
- *Board encouraged continuation of New Mover service despite low returns*

Provide next-level communications via an ILS-integrated texting tool.

- *ILS migration provides text notifications*
- *Additional Polaris texting tools in development*
- *Changes in the broader texting realm now causing costly complications...*

Create a mis/disinformation curriculum and campaign for both students and the public.

- *Julianne Smith and Jodi Krahnke represented YDL in Wonder Media exhibit grant cohort*
- *More to come in plan year 3 & 4*
- *Requested that all AI-generated content be blocked from our Hoopla platform – over 50,000 titles were identified, and any new content identified with AI tags will be blocked*

Develop a viable and engaging library volunteer program.

- *Scheduled to tackle this in plan year 3 & 4*

Dynamic Resources

Secure a new ILS with deep analytic and engagement tools.

- *Acquired Library IQ in late 2024 to begin implementing these in Polaris; configuration complete*
- *Staff will receive Library IQ training on In-Service day*

Re-envision collection development strategies and procedures to support increased digital content and future reconfiguration of interior spaces.

- *Beginning to strategize with reconfiguration at Michigan Avenue*

Grow the Library of Things and install a memory preservation system.

- *Library of Things continues to expand and gain popularity*
- *Washtenaw County ARPA funding purchased 18 new mobile hotspots*
- *Memory preservation system workgroup step 1: Public service staff to identify patron needs*

Redesign and launch new staff/board tools (dashboard, payroll, manuals) for improved efficiency and greater autonomy.

- *Trustee manual online 1/2023*
- *Payroll transitioned to TriNet platform 7/2023; now using it for hiring paperwork as well*
- *New Emergency manual complete and available on staff Intranet 6/2023*
- *Will create new performance dashboard utilizing LibraryIQ once data has populated*
- *Preparing for second payroll transition following TriNet plan changes*
- *HRAA assessment of YDL's HR function underway*

Optimized Facilities

Begin a feasibility study for a renovation and expansion to Michigan Avenue, including funding.

- *Historical Commission meeting 9/2023 very encouraging*
- *Post-flood tours and "Sneak Peek" Tea Party laying groundwork for support*
- *Architect contracted to develop budget estimate following current renovation work*

Evaluate options for a "next generation" bookmobile.

- *Potential vendor list generated*
- *Lisa spoke to two vendors at PLA in April 2024; 2-3 year order fulfillment time currently*

Improve outdoor spaces with "destination" elements.

- *Reviewing grant opportunities; work group has brainstormed ideas*
- *Bike pump/repair stations to be installed at each YDL location; Superior station installed June 2024*
- *New sidewalk at Whittaker, selection of replacement outdoor furniture underway*
- *New checkerboard tabletops for Library Plaza, new performance stage, and larger tents acquired*

Develop a capital improvement schedule.

- *Accountant Jim Carey has developed a schedule template*
- *Attended "Fiscally Ready Communities: Capital Asset Management and Planning" webinar in April 2025*
- *Schedule to be fleshed out as time permits – targeting completion in 2025*

YDL Dashboards

YDL DASHBOARD MARCH 2025

	Feb	Mar	Monthly Change	Year to Date
Circulation				
Whittaker	33,774	38,363	14%	108,481
Michigan	113	414	266%	658
Superior	6,764	7,986	18%	21,472
Outreach/BKM	1,136	1,845	62%	4,216
eProducts	20,708	22,594	9%	66,202
TOTAL	62,495	71,202	14%	201,029
MeLCat ILL				
Loaned	760	1,254	65%	3,088
Borrowed	871	959	10%	2,896
New Cards				
Whittaker	316	354	12%	999
Michigan	-	-	0%	-
Superior	36	64	78%	145
Outreach/BKM	5	8	60%	16
TOTAL	377	426	13%	1,160
Reference				
Whittaker	3,730	3,996	7%	11,531
Michigan	-	-	0%	-
Superior	1,720	2,398	39%	5,968
Outreach/BKM	68	94	38%	193
TOTAL	5,518	6,488	18%	17,692
Computer Sessions				
Whittaker	2,081	2,395	15%	6,574
Michigan	-	-	0%	-
Superior	566	866	53%	1,978
Outreach/BKM	-	4	400%	4
Wireless	6,120	6,841	12%	18,652
TOTAL	8,767	10,106	15%	27,208
Door Count				
Whittaker	13,828	16,358	18%	44,150
Michigan	-	-	0%	-
Superior	4,531	5,659	25%	14,835
Bookmobile	304	520	71%	968
TOTAL	18,663	22,537	21%	59,953
Collection				
Items Added	1,609	2,533	57%	6,123
Items Cataloged	126	223	77%	527
Electronic Services				
Website Visits	54,000	39,188	-27%	139,188
Podcast	74	39	-47%	187
App Users	1,214	1,285	6%	N/A

	Feb	Mar	Monthly Change	Year to Date
Programs				
Whit Adult	56	54	-4%	159
Attendance	443	468	6%	1,249
Whit 0-5	27	7	-74%	53
Attendance	778	246	-68%	1,702
Whit 6-11	23	31	35%	75
Attendance	523	766	46%	1,767
Whit Teen	4	2	-50%	10
Attendance	45	27	-40%	113
Mich Adult	11	10	-9%	31
Attendance	122	103	-16%	332
Mich 0-5	-	-	0%	-
Attendance	-	-	0%	-
Mich 6-11	6	5	-17%	14
Attendance	48	77	60%	151
Mich Teen	1	3	200%	5
Attendance	9	18	100%	92
Sup Adult	30	22	-27%	74
Attendance	168	194	15%	556
Sup 0-5	14	13	-7%	40
Attendance	297	180	-39%	657
Sup 6-11	3	3	0%	9
Attendance	86	138	60%	362
Sup Teen	-	-	0%	-
Attendance	-	-	0%	-
Out Adult	2	4	100%	12
Attendance	13	34	162%	89
Out 0-5	6	7	17%	16
Attendance	98	146	49%	297
Out 6-11	2	1	-50%	3
Attendance	87	116	33%	203
Out Teen	-	0	0%	-
Attendance	-	0	0%	-
Out Offsite	-	6	0%	7
Attendance	-	472	0%	488
Virtual/Hybrid (all)	1	-	-100%	5
Attendance	15	-	-100%	70
General/All Ages (all)	1	-	0%	2
Attendance	10	-	0%	30
TOTAL PROGRAMS	187	168	-10%	515
TOTAL ATTENDANCE	2,742	2,985	9%	8,097

DEVELOPMENT REVENUE BY SOURCE		Where the \$ Comes From	As of 3/31/25	
	ACTUAL	TO DATE	NOTES	
DONATIONS	FY23/24	FY24/25		
Annual Report	\$8,472	\$0	May - Nov 2025	
Annual Appeal	\$24,055	\$14,837		
Individual	\$12,158	\$6,537	(includes Smokler)	
Corporate	\$4,250	\$150	A3CF	
Sponsorship	\$11,900	\$0		
Memorials/Tributes	\$4,036	\$1,106		
Third Party	\$1,321	\$1,008	Kroger, META, Aubree's	
Friends of the YDL	\$35,000	\$14,600		
	\$101,192	\$38,238		
GRANTS				
Charitable Foundation/Organization	\$2,000	\$2,000	A2 Farm & Garden	
Corporate Foundation	\$30,000	\$30,000	Toyota	
Government	<u>\$111,405</u>	<u>\$14,600</u>	MACC - Noise Permit '24, ARPA, Washtenaw County H2O Resources	
	\$143,405	\$46,600		
ENDOWMENT FUNDS				
YDL Agency Distribution	\$1,595	\$0		
Gousseff Fund Distribution	\$8,893	\$0		
YDL General Endowment Distribution	<u>\$8,452</u>	<u>\$0</u>		
	\$18,940	\$0		
GRAND TOTAL:	\$197,050	\$84,838		
SUPERIOR CAPITAL CAMPAIGN				
Grants (Funds Received)	\$80,500	\$80,000		
Corporate/Organization	\$20,556	\$0		
Donations - Individual	<u>\$58,584</u>	<u>\$0</u>		
SUPERIOR TOTAL:	\$159,640	\$80,000		
MI Ave. Restoration to Date (3/31/25): \$53,743 (159 donations))			Summer of HeART to Date (3/31/25): \$17,696 (71 donations)	

<div>DEVELOPMENT REVENUE BY FUND</div>				<i>Where the \$ Goes</i>			
<div>FY2023/2024</div>				<div>ACTUAL</div>	<div>NOTES</div>		
General Fund				\$12,033	Includes Endowment Distribution		
Miscellaneous Specified Funds				\$159,790	Friends, Designated, Gousseff Endowment		
Superior Capital				\$80,385			
TOTAL:				\$252,208			
Endowment gifts received and deposited with AACF: \$8,050							
<div>FY2024/2025</div>				<div>AS OF:</div>			
				<div>1/31/2025</div>	<div>2/28/2025</div>	<div>3/31/2025</div>	
General Fund				\$856	\$947	\$1,293	
Miscellaneous Specified Funds				\$40,684	\$46,451	\$77,686	
Superior Capital Campaign				\$80,000	\$80,000	\$80,000	
TOTAL:				\$121,540	\$127,398	\$158,979	
Endowment gifts received and deposited with AAACF: \$2,000							
				<div>Development Revenue 3/31/25</div> <div><div><div>General Fund 1%</div><div>Miscellaneous Specified Funds 49%</div><div>Superior Capital Campaign 50%</div></div><div><div>Miscellaneous Specified Funds</div><div>Superior Capital Campaign</div><div>General Fund</div></div></div>			

Department Reports

Acquisitions Department Board Report

April 2025

Department News and Activities

- Now that our new acquisitions and MeLCat workflows are in place, Acquisitions has been concentrating on catalog improvements and on processing new items for our Library of Things.
- Acquisitions staff continues to work on our regular tasks, including placing and receiving orders, processing materials, repairing items, MeLCat, inventory, and cataloging.

Statistics

- The budget is currently 37% encumbered.
- 223 items were cataloged in March.
- 2,533 items, including 1,651 e-items, were added in March.
- YDL borrowed 959 items from other libraries via MeLCat in March.
- YDL loaned 1,254 items to other libraries via MeLCat in March.

Submitted by Katie Page
April 9, 2025

Assistant Director
Board Report: April, 2025

The Friends enjoyed their potluck luncheon on April 8, and we were pleased to see Jean and Brian there representing the trustees. Thanks to all for your volunteerism and advocacy!

I had to reschedule the summer exhibit. With lunches happening in the Community Room (no food allowed) and the blind replacement project, we would not be in compliance with venue requirements. Feeding children is more of a priority, and the blind replacement is mandatory. The contractor will be on site on April 22 to begin the project. We will see the *Water* exhibit in 2027.

Staff have been placing STEM orders fast and furiously for the Toyota grant. Thank you to Amy Jessee for being my “Karen counterpart” in checking in orders and getting them billed and sent out accordingly. Amy and I are very anxious for Karen’s return!

AT&T is leading the way in creating problems for our patrons who prefer to receive library notices by text. They (along with other carriers) are discontinuing the email-to-SMS program, which means we, and many other libraries, will need to contract for direct texting services. We are investigating options from Innovative and Unique. Estimated costs for implementation are about \$10,000.

The next “new mover” welcome packet is ready for mailing. I tweaked the postcard a bit to try to get more action on this program. For this round, we are sending about 200 postcards to new residents in the last six months.

We are pleased to announce Kathryn Takach as the new Superior Branch Manager. She will begin her duties on April 21, and I am busy planning an in-depth orientation and training curriculum for her.

After identifying local leads for a vending company, I sent a questionnaire to several who service our area. Only two have responded, but both seem competent and anxious for the job! Vending seems to be an interesting industry ... either large scale (e.g., hospitals, universities) or more typical mom-and-pop shops. Stay tuned on the selection.

Construction meetings for the three (!) projects underway continue. The inspectors should be downtown this morning, and I know we will all leap for joy if Michigan Avenue can reopen.

Finally, with a heavy heart I say goodbye to Mary Garboden. Mary is beloved amongst her staff and patrons and will be deeply missed. Job well done, Mary! Thank you for all you have done.

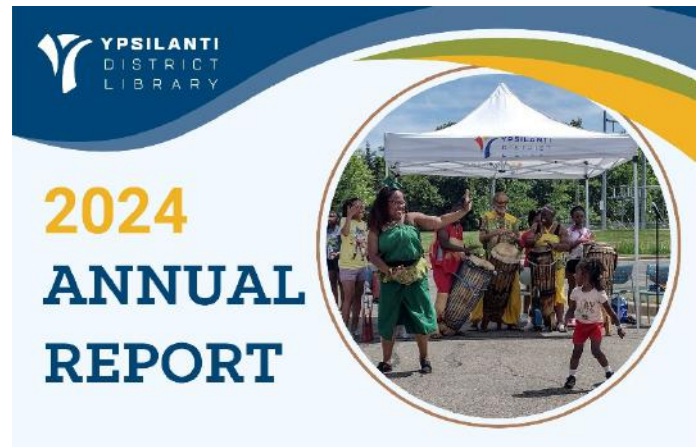
Submitted by Julianne Smith, April 11, 2025

Community Relations

Monthly report: April, 2025

Major print/design pieces produced:

- **Annual report:** The Annual Report is finished and will be posted online and distributed after the April Board Meeting.
- **The Summer Challenge Flyer:** We're putting finishing touches on the Summer Challenge flyer. This will be distributed to schools, at outreach events, and around our buildings.



Promotional activity

- **Summer Challenge prep:** We're finishing our Summer Challenge flyer and planning videos and other social media promotions. We'll have a press release highlighting the kickoff and a spread in the summer *Loop*.
- **Michigan Ave. Reopening:** In preparation for the YDL-Michigan reopening, we've written a press release, created videos and a social media plan, and made signage, staff profile displays, and monitor slides for all our buildings.
- **IMLS response:** In response to the executive orders attempting to dismantle the Institute of Museum and Library Services, we've prepared a press release and shared lots of information from the ALA and others on social media. We've also ordered bookmarks to put inside MeL items to make people aware of what they use from YDL that relies on federal funds.

Notable Media Mentions

- MLive had an article about the potential restoration of Woodland Cemetery that featured the interview with Garther Roberson from our A.P. Marshall African American Oral History Archive.
- Lisa did a radio interview about the IMLS cuts on the Lucy Ann Lance radio show.
- Our Poetry Month events were highlighted on Pulp, which shares information about the area's arts and culture scene.
- Our social work initiative is included in a piece from the County highlighting organizations who received millage funding.

Community Relations news

- Sam and Monica continue to attend Parkridge meetings.
- Monica is working on a presence at the Community Easter Egg Hunt on April 19.
- Sam has been putting James Carter from Ann Arbor Summer Festival in touch with various planners here at YDL to coordinate their support at a variety of our events, including the Summer Challenge Kick Off in June.

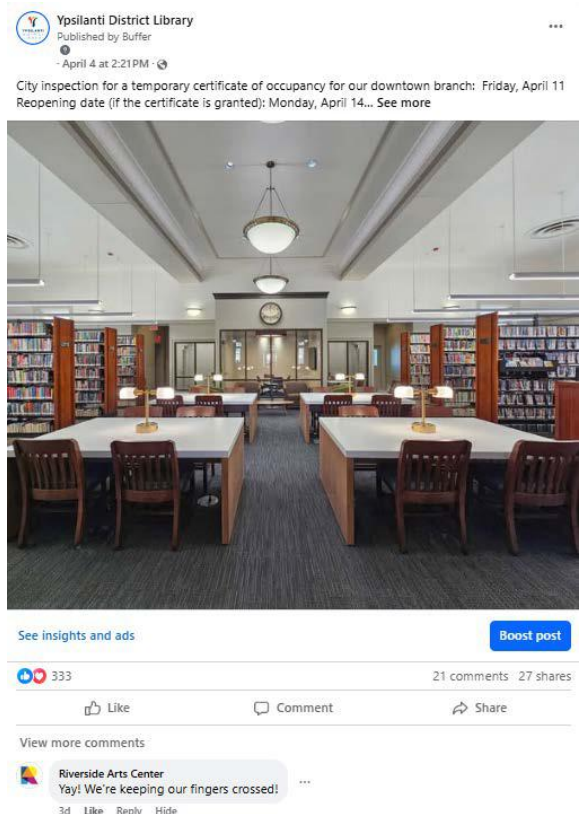
Submitted by Sam Killian on 4/11/2025

Notable Social Media activity

In the last month, we've had over 1M views on Facebook (up more than 200% from last month), with 28,000+ interactions. We had 86,700+ views on Instagram (up more than 30,000 from last month). Our Tik Tok has remained at 1,100 followers, and we haven't been posting there as regularly. We're over 1,500 followers on Bluesky, and engagement remains significantly higher than what we were seeing on X.

- We had 8 posts highlighting various aspects of our Poetry Month Poetry Contest. They had a total of 11,140 views.
- Our post talking about the Michigan Avenue inspection/hopeful reopening news reached 24,711 people with 380+ interactions.
- A meme we shared talking about Fiction books means "learning through imagination" reached 746,000 people with 15,400 interactions.
- Our National Library Workers Day post reached more than 4,000 people on Facebook.
- Our Right to Read Day post reached over 1,800 people on Facebook.
- A post about accessing Tutor.com with your library card reached over 1,200 people on Facebook.
- Our post about the construction work at YDL-Whittaker reached more than 5,000 people on Facebook.
- Our post promoting Dine to Donate at Aubree's on April 10 reached more than 3,400 people.
- The post we shared from the ALA with information about IMLS workers being laid off reached nearly 6,000 people on Facebook.
- A post on Instagram about how IMLS grant funds are used reached more than 17,700 people.
- Our Summer Interns job posting reached nearly 1,600 people on Instagram.
- Our post with pictures from the Puzzle Competition reached 4,800 people with 160+ interactions on Facebook and 1,400 people on Instagram.

Submitted by Sam Killian on 4/11/2025



Customer Services

Monthly report: April 2025

Circulation Stats

For the month of March, we checked out 48,608 items system wide.

Patrons also downloaded 22,594 digital items.

We issued 426 new library cards.

Staff News

We are in the process of hiring a new page for YDL-Whittaker. Stay tuned to find out who is chosen!

Submitted by *John Connaghan* on April 10, 2025

YDL DEVELOPMENT REPORT

March/April 2025

MAKING CONNECTIONS

Chris attended a meeting of the Ypsilanti Downtown Development Authority in March. Sponsorship applications for downtown event support is being delayed a few months. Executive Director Elize Jakobson indicated that organizations will learn more about the application process in May. YDDA is currently one of the library's Back on the Block party sponsors for the opening of Michigan Avenue. In the past, they have sponsored our Downtown Holiday Tree Lighting in December.

Chris attended the Rotary Club of Ann Arbor on March 26. Our new Washtenaw County Sheriff, Alysha Dyer, was the featured speaker. Chris spoke with her following her talk. She loves the library and is anxious to meet with Lisa soon to talk about efforts to strengthen our relationship and discuss potential joint programming. Chris is attempting to schedule this meeting.

Chris and Katie Dover-Taylor met with Director of Entrepreneurial Services Christine Nash-Wong from SPARK East regarding continued support of library programs. Funding focus has shifted a bit at SPARK. Going forward, SPARK sponsorships will go towards projects/programs that support new entrepreneurs in Ypsilanti and STEM programming. This initiated some brainstorming, which Katie and staff will continue thinking about. Christine noted that it is very easy for SPARK to provide in-kind support of events with SPARK swag, food, and other needs. We will probably pursue this in relation to Halloween Downtown. Their new fiscal year does not start until July; so, we will determine an appropriate ask prior to this timeframe. We also discussed the space resources both organizations can make available for programs and meetings.

GRANTS

Grants Submitted

Ann Arbor Thrift Shop – Anne M. Hayes Memorial Fund Grant – This application was submitted in April in support of Summer of HeART with a grant request of \$6,000. Awards will be announced at the end of May.

Sadly, the **Michigan Arts and Culture Council** has placed a hold on new grant applications for fiscal year 2026 until the new state budget is enacted for 2026. This typically occurs in August/September. They are also waiting on clear communications regarding their partnership awards from the National Endowment for the Arts. Funding from MACC is the primary source

of support for YDL's Noise Permit program in the summer. Funding from MACC for our 2025 project has already been awarded with \$4,200. We are hoping to raise an additional \$800 for total support of \$5,000 for this program.

Summer of HeART 2025

I'm happy to report that according to Heather from Youth Arts Alliance full funding for Summer of HeART at both the Superior and Michigan Avenue libraries has been secured. Funds raised include \$17,696 raised by YDL. DTE has committed \$2,500, and thanks to Heather and Mary's discussion with Commissioner Annie Sommerville, Washtenaw County has pledged \$75,000. Heather has also raised funds from a private donor that brings us to the \$106,000 needed to create an amazing healing arts program for our young patrons. There are still asks out in the community for this project; so, time will tell what the final amount of funding secured will be.

SPONSORSHIP

Currently Chris is concentrating on seeking additional sponsorship for Noise Permit this summer, as well as the Holiday Tree Lighting downtown in early December.

FUN FUNDRAISING FACT

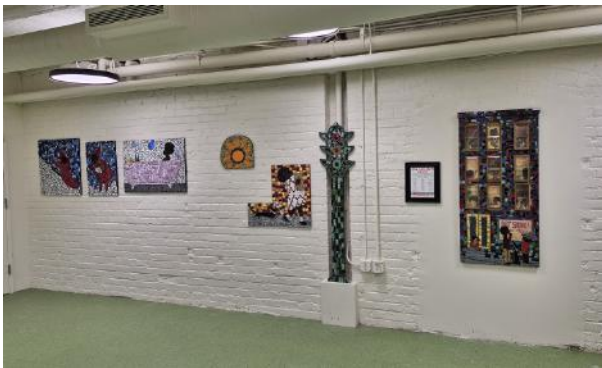
Approximately 79% of donors say online videos are crucial in convincing them to contribute.



Facilities Department

Board Report April 2025

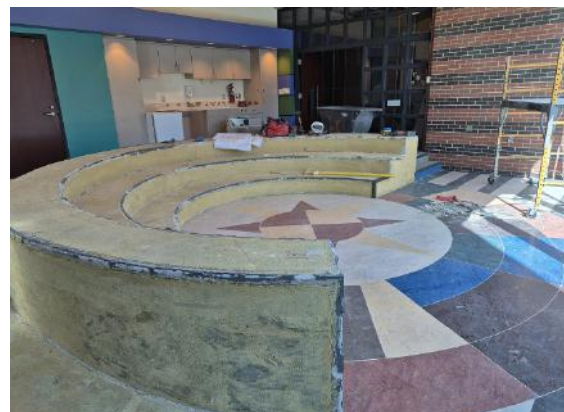
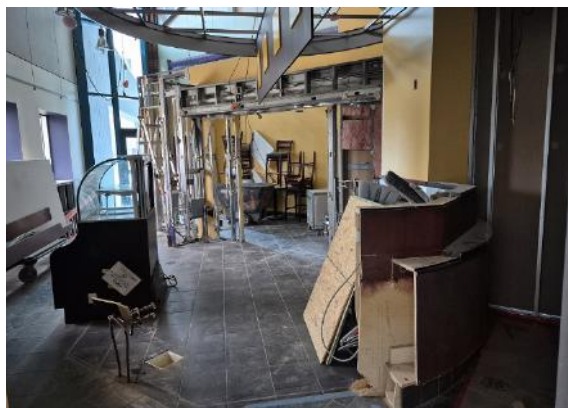
Looks like the Michigan Ave branch will reopen soon! Facilities has been busy with some final touches to the building. We put up some artwork in the meeting rooms. We helped the Plant Lady to get up high to do some decorating.



We built a pedestal for IT to hide and protect cables and wires from possible damage being under the table. It's a much cleaner look.



At Whittaker Road, O'Neal Construction have begun to dismantle the Café, and the Storytime Room to make both areas more useful for the library.





Plantwise came and did their annual spring burn to control invasive species, and help native grasses to grow healthier.



Wilbur Plumping replaced the hot water recirculating pump to Whittaker's domestic water. Our restroom sinks did not have hot/warm unless we ran the water a while which is a waste. Now water is warm as soon as the faucet is turned on. Michigan Ave will have a pump added to their water line next week.

Submitted by: Jim Reed

April 11, 2025

INFORMATION TECHNOLOGY SERVICES DEPARTMENT

April 2025

Status Report

- Michigan Ave –We're happy to see the finish line eagerly anticipating the opening! We're looking forward to seeing our work provide services to the public once again. Remaining items, Entrance technology.
- New Kids play area at Superior – There's an item we'll be working with facilities to install tablet stations into this space. The initial design requires additional cable management and we're looking to improve and correct this.
- Security Cameras – We're down to our last 3 items to install. So far the expanded coverage and improved capabilities has met or exceeded expectations!
- Data Line improvements – TLN will be upgrading the speed of our data lines for our other buildings. The project is moving forward! We've performed the Primary Internet update and we've seen immediate improvement which has notably helped our WiFi service. The building interconnectivity will be phase 2 and I'm awaiting a timeline along with some equipment requirements that may need accounted for but we're eager to complete after our first set of completed tasks.
- Whittaker Rd – Renovations. This project started and our tasks will be to provide digital signage and assist with technology requirements for the vending equipment. So far things appear to be in order and moving along nicely for IT related goals.
- New servers – We recently migrated our primary storage drive. I'll be working on some secondary storage spaces along with planning for a migration of another administrative system next.
- Student cards – We're looking to offer student library account while working with YCS. The new ILS offers us a way and we're working out the details.

Overall System Status

- We're currently focused on rolling out new equipment and look forward to reviewing our systems as a whole to determine additional points of improvement through-out 2025.

New or Upcoming Items

- Memory Lab – We're taking part in an added feature that in some form will certainly help patrons archive/digitize personal physical/digital media.

Yes, We're OPEN!

Construction progress

We have finally reached the home stretch of the construction project.

The months since the flood have been so challenging for our administration, Michigan Ave staff, and our community. I commend the staff for all their flexibility, patience, and perseverance and the work they have done to stay busy for the library during this limbo period. This work has included working at other locations, creating and presenting programs, and contributing social media content. This is a time for celebration since we are finally able to serve the public!

April is poetry month. Ellen and Aaron created a poetry contest to solicit poetry submissions from our community. (See the flyer at right.)

This month, our branch worked with Sam and Hailey to help with Social media ideas and with recording video to be used on various platforms in preparation for our reopening. The poetry contest is a creative way to engage patrons while we are closed.

Staff have also been preparing for the **Summer Challenge Kickoff** on June 7, which will take place at our branch. The event will feature dinosaurs, a bounce house, and shaved ice as patrons sign up to participate in the Summer Challenge. We will also be celebrating our grand reopening during that event.

One small silver lining about the construction project is that it has given our staff the uninterrupted time to meet and coordinate with other staff including other departments, which will be very rare once we reopen.

We are working with Outreach to plan the Kids Korner at Ypsi's Juneteenth event on June 21. I have also been meeting with partners including SPARK East and 826 Michigan to see how we can collaborate on services, events and programs going forward.

Coming up

Welcoming patrons back to our new and improved space. We can't wait!!

Katie Dover-Taylor
April 11, 2025



Outreach Board Report - April 2025

Bookmobile

The Bookmobile is currently off the road due to mechanical issues that are being worked out. We have a generator and AC issue that needs to be repaired. We are very hopeful that it will return to the community in a timely manner. Yards signs are still being requested, and support continues to grow.

Also, our raffle has ended, and we have 4 happy winners that were announced on our Bookmobile Instagram page.



Summer Challenge

Champions - Spring/Summer is in the Air for Outreach!

The registration for the Summer Challenge Champions went live in March! We have planned and started scheduling for the Summer Challenge Champions this year. We already have 7 camps that are interested in participating. We would love to visit two new camps, the Parkridge Community Center STEM camp and the YCS Middle School Camp. Due to the priority of the summer camps, we will be ordering new Take Home STEM kits for the kiddos that will have an attached card that will explain the kit and what STEM is.

Community Events:

ESL Class Library Presentation, April 2nd - Monica was invited to

do a library presentation at the Ypsilanti Township Community Center for a beautiful class of ESL students from all over the world. Beth from Ann Arbor District Library was also invited to present. It was a great collaboration due to us being so passionate about the value of libraries and how we welcome everyone who walks through our doors. Monica, of course, is always on her "soap box," and it was very well stated. YDL received the most questions related to library cards and the Bookmobile. Monica felt like a celebrity.

Easter Extravaganza, April 19th - The Outreach team will be participating at the Easter Extravaganza this year! Monica has been attending weekly Sunday meetings to make sure that we have another great event. There are over 61 participants this year. The team is very excited! We have candy and some nice Spring swag for the families. Will share pictures in my next report.



Onsite Events - Sensory independence with crafts!

WISD Cultural Arts Program, April 4th - Kaitlyn, who is the lead on this program with Jenny assisting, had a great turnout last Friday with the CAP program. It was all about favorite movies and television shows. The crafts were very creative, and the young adults did an amazing job with them. This is a very enlightening partnership, and Kaitlyn does a great job with meetings, coming up with creative themed crafts in addition to Jenny. Kudos to Kaitlyn and Jenny.



LNGO events - Seniors are our heroes!

Express Yourself: Mindful Coloring for Adults, March 22nd -

Seniors color too! This program was a great success and well attended. The seniors enjoyed working with Stephanie Wren from Smart Card Greetings. She was very patient and well prepared, and that was echoed throughout the room.



Stephanie reached out to us and is

from Detroit. She is free and brings in her own supplies. She will be doing a holiday-themed card making/coloring event in November. Of course, it will be winter-themed!

Low Vision: Demystifying Our Aging Eyes, April 2nd - Dr. Klukas came back to discuss eyes and tools. We had more people attend. The word has gotten out, and it is a topic of interest, especially for seniors, on how to take care of their eyes. Many seniors or people in general do not feel that there is a need to do this, and so it has been a great honor having Dr. Klukas from Kellogg's Eye Center come and speak with our community about it.

Superior Board Report

April 2025

Staff News

- With my final day at YDL quickly approaching, I want to express my sincere thanks to our Trustees for the advocacy and support you provide, in so many ways, to YDL staff and the community. I leave this position with so much appreciation for the service you provide. Thank you for the program support, baked goods, parade marching, helping us **build a library!** (no small feat), representing diverse community voices, and providing strong, forward-thinking leadership. It has been an absolute honor and joy to work with you all.
- Our two Bachelors of Social Work interns, Anna Lyon and Cynthia Wilson, wrapped up their field placements. They laid the groundwork for the next round of interns by developing systems for supply distribution and patron drop-in hours. Lisa and I met with a Master's of Social Work student who is interested in a placement at Superior next academic year.

Program Highlights

- We are delighted to have secured funding to bring back Youth Arts Alliance's Summer of HeART. YDL's year-end campaign, an investment from Washtenaw County, a donation from the DTE Foundation, along with private foundations made this possible. We will once again offer 3 days of programming after-lunches. This program was a rollicking success last year. Here's to another year!
- Stacey and Paula cohosted YDL's inaugural puzzle contest, where 10 pairs of puzzlers raced to complete the same puzzle. Superior hosted this time; Whittaker will host the next one.
- Kallista hosted a group of preschoolers from Global Tech.
- Stacey hosted the WISD Young Adults for one of their Cultural Arts Programming sessions.
- AARP Tax Preparation is wrapping up for the year. It has gone very smoothly. Stacey has done an excellent job coordinating, and we are happy to host this program!
- Liz and Nicole each facilitated a Spring Break STEM session as part of our Toyota STEM grant. Community member Dave Strenski offered an origami workshop as well.
- Kallista & Daishayanea offered the second of their series: Embracing Your Crown. This workshop focused on hair care and styling for Black hair, with demonstration models for participants to practice on.
- Kallista hosted Great Lakes Taiko Center for a Drumming storytime.
- Other programs since the last board report have included:
 - Youth: Read to Bambi, ASL Storytime, After School Writing Lab
 - Adult: Wrapped in Love Doula programs, Meditation, Washtenaw Literacy ESL & Basic Literacy, Needle Felting, Printmaking, Sew Social



Submitted by Mary Garboden
April 8, 2025

Whittaker Road-Adult Services Board Report: Apr 2025

Here is a listing of Apr programs:

- Knitting Plus (5 meetups)
- Genealogy and Family History Bunch
- Moving For Better Balance with the Ann Arbor YMCA (3 meetups)
- Google Docs for Beginners
- Classic Noir Movies - Too Late for Tears (1949)
- Small Business Savvy: Contracts 101 for Chummies
- AARP Tax-Aide Program- Income Tax Preparation (4 sessions)
- Thursday Morning Book Group
- Google Drive - Basics
- Digital Literacy Tutoring With Washtenaw Literacy (3 sessions)
- Stories of Home: What Makes Your Neighborhood Great?
- Mahjong Meetup (4 meetups)
- Read It & Eat It: Cookbook Club
- How to Host a Zoom Meeting (Adult-Virtual)
- Science Fiction Book Club
- MICHIGAN WORKS! Southeast Community Outreach
- Google Docs Tips & Tricks
- Crochet Club (2 meetups)
- Board Game Meet Up
- Microsoft Excel – Basics
- Microsoft Publisher – Basics
- Microsoft Word – Basics
- Vega Discover – Basics
- Google Calendar - Basics
- Small Business Savvy: Social Media Influencers and You
- YpsiWrites Writers Room & Drop-in Consulting
- Euchre Club (Whittaker Branch)
- Microsoft Excel – Intermediate
- Microsoft PowerPoint – Basics
- Computer Basics - Getting Started
- Google Sheets for Beginners
- Mah-Jongg Baggaley Style
- Microsoft Excel – Pivot Tables (Intermediate)
- Gmail - Basics
- Mosaic: Poetry in Pieces
- Microsoft Word – Intermediate
- Microsoft Word – Tips, Tricks, and Hacks
- Virtual African American Authors Book Discussion Group
- Internet Basics - How to Search the Web
- Google Sheets Tips & Tricks

Our last Thursday tax help appointments will be on Thursday, April 10th. Assuming everyone shows up this week, AARP will have helped over 300 people get their tax returns completed this year just on Thursdays. When you factor in all of the Tuesday and Monday appointments scheduled through YDL-Michigan and YDL-Superior, it is clearly a needed service in our community. The majority of those who make use of this service are seniors and/or lower-income individuals who often find it a hardship to pay for professional tax services. Kudos to all of my staff, who have worked hard to keep things organized and work with the many and varied types of people who call for an appointment. It's a big job but very worthwhile. Staff from all three branches will be meeting after the tax season is over to brainstorm and see what improvements we can make going forward.

Nicole has done a great job revitalizing the Seed Library and designed an attractive and eye-catching display featuring this year's One Seed, One State offering, the Little Finger Carrot. The One Seed, One State program allows seed libraries across the State of Michigan to come together to promote growing, saving, and sharing seeds. Last year, over 260 seed libraries participated in the program. Along with this initiative, we are partnering again with the Washtenaw County Master Rain Gardeners to hold a Native Plant Swap on Sunday, May 18th.



Nicole and Brett will attend their first Trauma Training session later this month. All staff will be attending future sessions that are currently being arranged by YDL. We appreciate the opportunity for this additional training.

New Library of Things items are being added to the collection again as Acquisitions staff now has time to catalog and process new items. In addition to new board games, we have added duplicates of some of our most popular items (metal detector, Air Fryer, karaoke machine, for examples) along with brand-new items (automotive diagnostic code readers, a flower press, a thermal imaging camera, and a classic manual typewriter, for examples.) The LOT collection continues to be very popular with our patrons. When you look for items on the second floor at Whittaker Road you don't see much on the shelves most days, because so many items are checked out on any given day.

-Submitted by Paula Drummond Apr 9th, 2025

Whittaker Youth Services Board Report March 2025

Programs

Little Ones

• Storytimes

- Weekday spring storytimes started on March 31 with Marlena's construction themed storytime to go with the storyroom remodel! We've hosted 9 morning storytimes attended by 283 people.
- I scheduled a Saturday morning butterfly storytime with a local author who canceled the evening before the event, so I read aloud and offered parachute play, which was enjoyed by 45 people.

Kids and Parents

• Weekly Meetups

- **After School STEM** for April includes Legos and coding with the Lego Spike sets. By including Duplos, kids of all ages join in. The first session was attended by 24.
- **Chess Club** wrapped up this week. I printed and bound books that included attendees' research on famous chess players and the Concentrate Media article. 30 people have signed up for Saturday's tournament so far. Next year's club will be paid for with our Toyota funding.
- **UM Scientist Spotlight at STEMfest** 15 UM scientists shared their research at interactive stations visited by just over 100 people. It is a great way for kids to see a wide variety of science careers and UM graduate students have the chance to make their research accessible to non-scientists. We look forward to hosting the event again next spring.
- **Music and Mix Tapes** Liz offered a STEM project where tweens decorated an image of a cassette tape and turned it into a shrinky dink keychain with a working link to a Spotify playlist.
- **Family Read: The Puppets of Spelhorst**
 - **Spring Break** featured four programs tied to the book. Families made puppet theaters out of boxes with Ulana; used the 826michigan writing materials to write scripts and make their own stick puppets with me; made cone puppets with Jaclyn; and practiced math archery and made marshmallow shooters with Liz and I. Attendance averaged 33 people per program.
 - **Black Men Read Book Party** wrapped up the month of programs. 24 people made spoon puppets and/or heard the read aloud by the featured reader, Julius Buzzard.
 - **Participation** The programs were popular and we had many people say how much they enjoyed the book, but only 25 people finished the BINGO card to claim a free book. It seems that people like reading together—the physical books checked out 87 times and the eBooks checked out 13 times and many are still out. They also like experiencing hands-on activities as a family. But the author visits and Spring Challenge don't seem to be a necessary component of the program, so next year we will focus on what's been successful so far when we play the Family Read.

Teens

- **TAG** continues to work on planning their summer party and creating activities for the teen area, including new games, activity boxes, and a way for teens to write and share short book reviews.

Other Work

- **New staff** We welcomed Britt-Marie Martinsson to the department the last week of March! She comes with a background in education and her most recent job was working at the Concordia University library and serving as the coordinator for international students.
- **Summer Planning**
 - **Summer Challenge Committee** The Summer Challenge committee met again. We've narrowed down what we'll offer for prizes and Sam started working on promotional materials.
 - **Youth Programs** We have a great lineup of programs, thanks to everyone's creativity. We'll offer a combination of presenters, some favorites and some new to the library, as well as staff-led outdoor play and STEAM activities. We've entered them into the new room reservation system.
 - **Summer Interns** The job posting closed last week, and Monica, Katie and I are planning to interview candidates for all locations soon.
- **Storyroom Renovation** The renovation is on course to finish by the first of June. It's been slightly noisy this week off and on as the concrete steps were being jackhammered, but we appreciate the site manager's communication with us about the progress and his care to keep noise and dust at a minimum. This week, we put out art supplies to let families decorate the temporary wall.

Submitted by Jodi Krahnke April 9, 2025



New Business

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2025-11

April 16, 2025

RESOLUTION TO HONOR AND THANK MARY GARBODEN
FOR SEVENTEEN YEARS OF DEDICATED SERVICE

WHEREAS, Mary Garboden has served the Ypsilanti District Library for seventeen years as an exceptional librarian and department head, and

WHEREAS, Mary successfully led the YDL Outreach Department from January 2008 through September 2022, coordinating the services of the bookmobile and the original Superior branch, as well as many other library outreach activities, and

WHEREAS, Mary built a valuable network of area social service agencies, government officials, educators, and library supporters to improve and promote library services to all residents, and

WHEREAS, Mary was instrumental in planning the new YDL-Superior building, from the capital campaign to its groundbreaking through completion, and

WHEREAS, she was named its Branch Manager when it opened in 2022, brilliantly planning a hand-to-hand Book Brigade to excite and engage the community, and

WHEREAS, under Mary's kind and attentive watch, the surrounding neighborhoods have truly embraced their new library, and

WHEREAS, Mary is now stepping away to explore other interests, going camping, gardening, reading, and doing other things she loves,

NOW, THEREFORE, BE IT RESOLVED that the Ypsilanti District Library Board thanks and honors Mary Garboden for the excellent dedicated service she has provided for our community, and wishes her the best in all future endeavors.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

To: YDL Board of Trustees
From: Lisa Hoenig, Library Director
Date: 4/9/2025
Re: DTE case discussion

A case evaluation hearing is scheduled for 4/17 related to the damages incurred by YDL following DTE's unscheduled work on our transformer in April 2024. At the conclusion of the hearing the panel of attorneys will propose a settlement award. Both sides have 28 days to accept or reject the award.

As our next Board meeting is not within the 28 day period, I would like to hear your thoughts on what would be acceptable.