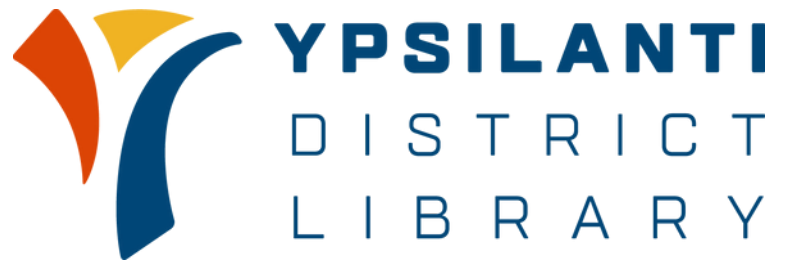


BOARD OF TRUSTEES



2026

INFORMATION PACKET



Wednesday

August 26,

2026 6:30pm

YDL-

Superior



Ypsilanti District Library
YDL Board Meeting, August 26, 2026, 6:30 pm, YDL – Superior Meeting Room
AGENDA

AGENDA ITEM	Information	Discussion	Action
Call to Order	☐	☐	☒
*Roll Call Kristy Cooper ☐ Bethany Kennedy ☐ Paul Leighton ☐ Patricia Horne McGee ☐ Theresa M. Maddix ☐ Chris Tebbens ☐ Jean Winborn ☐			
Approval of the Agenda	☒	☒	☒
Public Comment	☐	☐	☐
Introduction of New Staff	☐	☐	☐
Consent Agenda			
A. Proposed Minutes from July 22, 2026, Regular meeting	☒	☒	☒
B. July 2026 Financials and Check Register	☒	☒	☒
Communications	☒	☐	☐
Committee Reports			
A. Facilities	☒	☒	
B. Friends of the Library	☐	☒	
C. Strategic Planning	☐	☒	
Director's Report			
A. Monthly Report	☒		
B. Quarterly Reports	☒		
C. Dashboards	☒		
D. Departmental Reports	☒		
Old Business	☐	☐	☐
New Business			
A. Award of HVAC maintenance contract	☒	☒	☒
B. Consideration of a proposal for an interactive play area for the Michigan Avenue Youth Department	☒	☒	☒
Board Member Comments	☐	☒	☐
Adjournment	☐	☐	☒

Minutes of Previous Meeting

Ypsilanti District Library
Board of Trustees Meeting
Minutes, July 22, 2026 (Unapproved)

CALL TO ORDER

President Kristy Cooper called the Regular Meeting to order at 6:31 p.m.

ATTENDANCE

Trustees Present: Kristy Cooper, Bethany Kennedy, Theresa M. Maddix, and Chris Tebbens formed a quorum. Paul Leighton, Patricia Horne McGee, and Jean Winborn were absent.

Also present: Director Lisa Hoenig, Assistant Director Julianne Smith, Business Office Manager Andrew Hamilton, Library Social Worker Thomas Anderson, Michigan Avenue Branch Manager Katie Dover-Taylor, Paraprofessional Brianna Wyatt, Information Technology Technician and Interim Security Coordinator Chris Slay, Head of Acquisitions Brandon Bolek-Toubeaux, as well as Kyle Keaffaber of KRM Architecture and Austin Giesey of The Christman Company.

APPROVAL OF THE AGENDA

Trustee Maddix moved to approve the agenda and Trustee Kennedy supported this motion.

Vote: Ayes: 4
Nays: 0
Motion: Passed
Absent: 3

PUBLIC COMMENT

None

INTRODUCTION OF NEW STAFF

Michigan Avenue Branch Manager Katie Dover-Taylor introduced Paraprofessional Brianna Wyatt to the Board. She is going into her second year at the University of Michigan for a degree in Library and Information Science. Her previous experience at Washtenaw County Department of Human Services in helping people connect with resources in times of crisis has been greatly appreciated. Ms. Wyatt expressed her excitement to be working with YDL and to meet the Board members.

Assistant Director Julianne Smith introduced Head of Acquisitions Brandon Bolek-Toubeaux to the Board. Brandon brings over 20 years of experience working in public libraries to his current role. Ms. Smith expressed her admiration for how he has swiftly picked up the position and run with it. Mr. Bolek-Toubeaux stated his pleasure to bring his life-long passion to YDL and invited the Board to drop by with any questions or anything the Trustees would like to know about.

PRESENTATION: Michigan Avenue 3rd floor feasibility study results, Kyle Keaffaber, KrM Architecture and Austin Giesey, The Christman Company.

Kyle Keaffaber of KrM Architecture began the presentation to the Board while displaying images, text and graphs from the feasibility study. Austin Giesey of The Christman Company picked up the presentation and also displayed more visual information for the Board. Both explained various aspects of the design and planning for the addition onto the Michigan Avenue Branch. Mr. Giesey delved into the estimated costs of construction and both men explained possible scenarios, contingencies and mitigating factors as well as answered questions so the Board may be as informed as possible when selecting a path for the future of the library.

Ypsilanti District Library
Board of Trustees Meeting
Minutes, July 22, 2026 (Unapproved)

The presentation likened putting a new third floor on top of the branch to building a ship in a bottle. The process required to safely and effectively do this drive the cost up significantly. During the course of the investigation, KrM hit upon another idea which the Library might consider: enclosing Library Plaza in a “glass box” and putting a green roof on top of the addition. Christman has not fully fleshed out the cost for this option because it came up so recently, but preliminary figures show this to be a much more cost-effective option for future expansion.

CONSENT AGENDA

Trustee Kennedy moved to approve consent agenda (June 17, 2026 Regular meeting minutes and June 2026 Financials and Check Registers). Trustee Maddix supported this motion.

Vote: Ayes: 4
Nays: 0
Motion: Passed
Absent: 3

COMMUNICATION

Director Hoenig provided context to the Board about Ryan Dowd Homeless Library Training being paid for through The Library Network last year for a discount. The State of Michigan has now decided to pay for all those trainings. She explained how valuable a resource this is for staff.

COMMITTEE REPORTS

Facilities Committee – Director Hoenig provided an update on the Michigan Avenue renovation punch list. The millwork contractor did finish the shelving in the basement. The other remaining work is still in progress, though she is hopeful that by the next meeting she will be able to report all work is completed for this project. She advised the flag pole lights were delayed by the hazardous air conditions experienced the past couple weeks as the contractor couldn’t perform outside work. Director Hoenig also spoke about the recent flooding at Whittaker Road in July. She provided context around the services performed by Campbell Mechanical Services and her decision to terminate their contracts, which expire at the end of August 2026. She advised she is interviewing potential replacement vendors and will provide proposals to the Board.

Strategic Planning Committee – Director Hoenig advised the group met with the consultant and the current consensus is that the duration of the time to write the plan should be expanded with a goal to present in January. One benefit from this change in timing is that it will allow newly-elected Board members to be a part of this process.

REPORT OF THE LIBRARY DIRECTOR

Director Hoenig discussed the new financial software BS&A Cloud, which she believes is working very well. She asked Treasurer Tebbens to provide his feedback to the Board on the software and he presented the group with several examples of how this software works and the benefits of it. He mentioned the need for some structural changes in the processes which are in discussion. Director Hoenig suggested some basic training for Board members who may have contact with the new software. Director Hoenig then switched topics to state that staff are excited about finally connecting with people at the Ypsilanti Health Center; they will meet with people at MIHQ in the coming weeks. Her last comment was to thank the Trustees Cooper, Leighton and Horne McGee for filing for re-election. The

Ypsilanti District Library
Board of Trustees Meeting
Minutes, July 22, 2026 (Unapproved)

Board discussed the recent filings, and Director Hoenig provided details from the lawyer in regards to the process if no one had filed.

OLD BUSINESS

A. Library Plaza discussion update

Library Social Worker Thomas Anderson, Michigan Avenue Branch Manager Katie Dover-Taylor, and Information Technology Technician and Interim Security Coordinator Chris Slay all provided an update regarding activity in Library Plaza. Director Hoenig provided information from the recent meeting held with the Ypsilanti Downtown Development Authority concerning the Library Plaza. The Board asked questions and held a robust discussion about their goals for the library and the plaza, and agreed to continue with the current, careful management of the space to provide safety and access for all patrons.

NEW BUSINESS

A. Award of contract for Security Camera upgrade

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2026-22

July 22, 2026

RESOLUTION TO UPGRADE THE YDL SURVEILLANCE SYSTEM

Whereas, the Ypsilanti District Library strives to provide high quality tools for staff to use in service to its patrons, and

Whereas, security and IT staff recommend increasing the Whittaker Road library's security camera coverage, and

Whereas, the Library budgeted to install additional cameras this fiscal year, and

Whereas, staff researched options and solicited two quotes for the desired cameras, and

Whereas, some electrical work is also required to execute this project, and

Whereas, a quote for this work has been solicited and should be in hand by the time of the Board meeting, Now Therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that the equipment specified on the attached quote be acquired from the low bidder, Mobile Communications America, Inc. (MCA), for \$18,385.18.

Ypsilanti District Library
Board of Trustees Meeting
Minutes, July 22, 2026 (Unapproved)

BE IT FURTHER RESOLVED that the electrical work required for camera installation at YDL-Superior is also approved for a cost not-to-exceed \$7,000.00.

OFFERED BY: Trustee Maddix

SUPPORTED BY: Trustee Kennedy

YES: 4 NO: 0 ABSENT: 3 VOTE: 4-0 Passed

BOARD MEMBER COMMENTS

Trustee	Comment
Trustee Cooper	Thanked Assistant Director Julianne Smith for handling the recent flood. She also expressed a desire to send the stakeholder survey to some individuals she has in mind.
Trustee Leighton	Absent
Trustee Winborn	Absent
Trustee Maddix	She explained that she learned this week that Libby has reciprocal library arrangements with many other library systems. She discussed how this has benefited her and wanted to let her fellow Trustees know.
Trustee Tebbens	He discussed how he has been door-knocking and viewed many houses displaying the Summer Challenge signs and how much he appreciated that, though he did see a home with an Ann Arbor Library sign and was slightly confused by that. He might knock and find out more next time.
Trustee Kennedy	Thanked the Staff at Michigan Avenue for being at the Board meeting and being a part of the discussion. She really appreciates the potential that exists for the expansion and that it is needed and will serve the community well.
Trustee Horne McGee	Absent

ADJOURNMENT

Trustee Kennedy moved to adjourn at 8:19 p.m. Trustee Tebbens seconded this motion.

Financial Report

**Ypsilanti District Library
Balance Sheet
July 31, 2026
General Fund**

	FYE 11/30/21 ACTUAL	FYE 11/30/22 ACTUAL	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	FY 11/30/25 ACTUAL	FYTD 7/31/2026	Current FYTD Variance from 11/30/25
Assets:							
Total Cash & Cash Equivalents	3,413,908	3,497,836	4,132,885	3,709,186	4,147,604	4,902,943	755,339
Receivables & Other assets	108,670	132,113	89,635	249,535	181,816	103,452	(78,364)
Total Assets	3,522,578	3,629,949	4,222,520	3,958,721	4,329,420	5,006,395	676,975
Liabilities	344,511	215,951	1,160,956	315,649	310,268	(9,954)	(320,222)
Composition of Fund Balance							
Reserved:							
Yoder Memorial	3,252	3,252	3,252	3,252	3,252	3,252	0
Yates Memorial	3,357	3,357	3,357	3,357	3,357	3,357	0
Designated:							
Improvement Fund	352,434	352,434	-	-	-	-	0
Working Capital	500,000	500,000	500,000	500,000	500,000	500,000	0
Unreserved/Undesignated	1,852,576	2,319,024	2,907,407	2,554,937	3,140,258	3,512,544	372,286
Current Year Surplus(Deficit)	446,448	235,931	(352,452)	581,526	372,286	997,197	624,912
Total Fund Balance	3,158,067	3,413,998	3,061,564	3,643,072	4,019,152	5,016,350	997,197
Total Liabilities & Fund Balance	3,502,578	3,629,949	4,222,520	3,958,721	4,329,420	5,006,395	676,975

Ypsilanti District Library
Period Ending 7/31/26 (66.7% of Year)
General Fund

ACCT #	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	FY 11/30/25 ACTUAL	Amended FY 2025-2026 BUDGET	YTD 7/31/2026 ACTUAL	REMAINING BUDGET	YTD AS A % OF BUDGET
Total Revenues	6,437,010	7,042,451	7,656,643	7,586,930	6,062,643	1,524,287	79.9%
Expenditures							
Dept 100 Administrative	2,799,845	3,088,772	3,499,974	3,724,034	2,382,393	1,341,641	64.0%
Dept 200 Michigan Ave.	679,655	706,194	731,794	819,050	490,137	328,913	59.8%
Dept 300 Outreach	285,464	291,164	313,695	339,572	209,951	129,621	61.8%
Dept 400 Superior Township	482,563	573,703	570,053	604,229	380,288	223,941	62.9%
Dept 500 Whittaker Rd	1,266,793	1,240,498	1,385,171	1,500,045	958,001	542,044	63.9%
Dept 600 Donations	79,576	44,096	40,370	-	32,835	(32,835)	NA
Dept 700 Grants	43,127	1,146	43,300	-	11,840	(11,840)	
Total	5,637,023	5,945,573	6,584,357	6,986,930	4,465,445	2,521,485	63.9%
Net Revenue Over Expenditures	799,987	1,096,878	1,072,286	600,000	1,597,197		
Sale of Assets	-	-	-		-		
Board Designation of Funds	(1,152,434)	(515,352)	(700,000)	-	(600,000)		
Fund balance - beginning of period	3,413,998	3,061,551	3,643,078	4,015,363	4,015,363		
Fund Balance - end of period	3,061,551	3,643,078	4,015,363	4,615,363	5,012,560		

**Ypsilanti District Library
General Fund
Period Ending 7/31/2026
(66.7% of Year)**

ACCT #	ACCOUNT NAME	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	FY 11/30/25 ACTUAL	Original FY 2025-2026 BUDGET	Amended FY 2025-2026 BUDGET	YTD 7/31/2026 ACTUAL	YTD AS A % OF BUDGET
Revenue								
403.000	Superior Township Tax Levy	1,076,710	1,150,986	1,353,566	1,294,714	1,294,714	1,131,933	87.4%
425.000	City of Ypsilanti Tax Levy	944,675	998,345	1,055,610	1,113,046	1,113,046	389,433	35.0%
425.075	PPT Reimbursement	33,869	51,006	47,986	40,000	40,000	11,541	28.9%
440.000	Ypsilanti Township Tax Levy	3,862,384	4,144,238	4,416,852	4,544,726	4,544,726	3,925,495	86.4%
441.000	Renaissance Zone Reimb	66,774	66,572	66,071	65,000	65,000	0	0.0%
443.000	State Aid Direct	44,630	44,916	47,814	47,850	47,850	47,838	100.0%
447.000	State Aid Indirect	44,630	44,916	47,814	47,850	47,850	47,838	100.0%
500.500	Operational Grant Revenue	10,000	56,711	138,150	30,000	100,000	172,920	172.9%
500.600	Talk Grant Revenue	45,554	88,715	0	0	0	0	NA
657.000	Circulation Services fee	7,195	4,426	6,405	6,000	6,000	4,490	74.8%
657.100	Smart Cards - Printing & Copies	33,006	31,101	38,995	35,000	35,000	33,214	94.9%
657.600	Proctor Fees	60	125	202	0	0	125	NA
661.000	Penal Fines County	69,569	79,549	65,687	64,000	64,000	67,691	105.8%
662.100	Community room rentals	2,250	3,425	3,825	2,750	3,063	2,025	66.1%
679.000	Donations/Misc.	12,872	2,993	14,543	2,500	4,600	3,042	66.1%
681.000	Donations Designated	0	530	2,000	0	0	0	NA
681.080	Donations/Memorials	4,629	0	0	600	600	0	0.0%
682.050	Proceeds from HVAC settlerment	0	0	27,500	0	0	0	NA
687.000	Interest/Checking	6,705	7,080	5,546	5,500	5,500	3,641	66.2%
687.010	Interest/Savings	54,301	37,273	271	500	500	21	4.1%
687.121	MI Class value change	3,033	150,230	208,117	195,000	195,000	143,320	73.5%
689.000	Dividends-MML	6,490	6,675	6,700	6,500	6,500	2,890	44.5%
690.000	Dividend Revenue Endowment	12,595	14,683	14,423	11,000	12,981	14,457	111.4%
Total Revenue		6,341,931	6,984,492	7,568,078	7,512,536	7,586,930	6,001,916	79.1%

**Ypsilanti District Library
General Fund
Period Ending 7/31/2026
(66.7% of Year)**

ACCT #	ACCOUNT NAME	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	FY 11/30/25 ACTUAL	Original FY 2025-2026 BUDGET	Amended FY 2025-2026 BUDGET	YTD 7/31/2026 ACTUAL	YTD AS A % OF BUDGET
Expenditures								
Dept 100 Administrative								
702.000	Salary Wages	860,334	980,882	1,072,803	1,142,875	1,159,395	763,828	65.9%
702.100	Professional/Accounting	10,340	11,075	11,600	12,000	12,000	7,150	59.6%
702.150	Bank Fees	2,807	3,705	3,865	5,000	5,000	3,518	70.4%
702.175	Bad Debt - clearing	0	0	0			1,085	NA
702.900	Salary/Subs	17,893	13,241	20,489	18,392	26,528	16,913	63.8%
705.000	Employee Recognition Awards	521	789	750	750	1,500	1,176	78.4%
710.000	Payroll Service	18,957	10,151	21,141	14,600	16,500	10,753	65.2%
715.000	Employer Payroll Tax	208,026	224,848	242,918	254,067	256,228	170,174	66.4%
715.100	ACA Taxes Paid by employer	644	518	513	1,200	1,200	0	0.0%
718.000	MERS Defined Contribution	108,527	130,468	131,764	165,347	166,759	120,175	72.1%
719.000	FSA Admin Fee	600	657	656	900	900	477	53.0%
727.000	Office Supplies	45,636	23,533	35,310	34,000	34,000	25,527	75.1%
727.200	Supplies-Facility	22,127	26,267	34,318	34,500	34,500	16,531	47.9%
752.000	MML/Building Insurance	77,332	86,565	87,935	92,500	97,036	97,036	100.0%
753.000	MML/Workers Comp	12,633	16,456	17,848	17,500	17,500	4,233	24.2%
754.000	Health Insurance	456,375	507,840	536,541	608,255	608,255	403,289	66.3%
755.000	PT Telemedicine	0	3,226	3,800	4,455	4,455	2,550	57.2%
756.000	Delta Dental	34,625	35,661	37,952	39,628	39,628	26,369	66.5%
758.000	Life Insurance	4,708	4,613	5,045	4,764	4,764	3,357	70.5%
759.000	Vision Service Plan	9,340	8,784	9,131	9,500	9,500	6,869	72.3%
762.000	STD/LTD (Disability Insurance)	18,396	19,661	21,883	21,540	21,540	15,534	72.1%
769.000	Printing & Publishing	24,323	23,525	25,225	28,100	28,100	18,040	64.2%
769.050	Classified Advertising	312	174	192	3,500	3,500	0	0.0%
774.050	Digital Collection	315,437	364,712	428,583	448,500	448,500	223,992	49.9%
774.100	Data Bases	32,458	33,979	34,144	40,000	40,000	18,338	45.8%
774.800	System Wide DVDs	220	0	0	0	0	0	NA
774.900	All Materials Processing	28,394	28,119	27,155	25,000	25,000	13,046	52.2%
774.950	Play Kits	4,735	4,680	0	0	0	0	NA
774.975	Library of Things	12,379	14,965	12,590	10,000	10,000	2,011	20.1%
801.000	Major Events	14,259	15,895	4,665	17,306	17,306	6,051	35.0%
802.000	Mileage/Travel Reimbursement	6,936	4,769	2,607	7,000	7,000	2,355	33.6%
804.000	Workshops/Training	7,003	5,323	7,576	11,500	11,500	6,403	55.7%
805.000	Memberships & Dues	6,661	6,093	6,593	6,750	6,750	6,195	91.8%
806.000	Talk Grant Expenses	21,750	61,215	0	0	0	0	NA
807.000	Operational Grant Expenditure	12,389	27,941	71,830	30,000	30,000	141,735	472.4%
810.000	Capital Outlay - Buildings	4,880	5,549	9,369	5,500	5,500	0	0.0%
810.100	Capital Outlay - Improvements	2,261	6,531	97,882	44,200	44,200	0	0.0%
811.100	Capital Outlay - Technology	59,118	43,625	27,993	18,000	18,000	18,380	102.1%
812.000	Capital Outlay - Furnishings	5,873	3,426	1,832	5,000	5,000	0	0.0%
850.000	Automation - Technology	134,299	116,588	201,491	229,000	229,000	67,293	29.4%
850.100	Telecommunications	11,111	5,579	9,107	9,500	9,500	27,322	287.6%
850.200	ILS Contract	63,125	47,867	53,906	52,900	52,900	4,024	7.6%
850.500	Software Subscription	42,936	39,319	33,952	38,986	38,986	34,578	88.7%
890.000	The Library Network	2,796	2,796	2,796	3,000	3,000	0	0.0%
928.000	Postage	20,240	21,206	25,107	30,025	30,025	13,096	43.6%
965.000	Auditing Service	8,325	8,550	18,390	18,900	18,900	18,900	100.0%
975.000	Legal	1,870	23,594	27,589	20,000	26,000	8,373	32.2%
975.500	Legal - Negotiations	0	0	23,320	0	0	0	NA
980.000	Professional/Contractual	37,007	49,866	40,241	71,179	71,179	50,189	70.5%
980.500	Branding Costs	3,195	3,619	4,991	5,000	5,000	0	0.0%
981.500	Lost Book Expense	3,431	1,834	1,228	4,000	4,000	1,032	25.8%
982.000	MTT Charge Back City	259	0	0	5,000	5,000	0	0.0%
983.000	MTT Charge Back TWP	878	4,394	3,355	8,000	8,000	2,534	31.7%
983.100	MTT Charge Back-Superior Twp	914	4,052	0	5,000	5,000	1,964	39.3%
984.050	Contributions/Endowment	250	50	0	0	0	0	NA
Total		2,799,845	3,088,772	3,499,974	3,682,619	3,724,034	2,382,393	64.0%

**Ypsilanti District Library
General Fund
Period Ending 7/31/2026
(66.7% of Year)**

ACCT #	ACCOUNT NAME	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	FY 11/30/25 ACTUAL	Original FY 2025-2026 BUDGET	Amended FY 2025-2026 BUDGET	YTD 7/31/2026 ACTUAL	YTD AS A % OF BUDGET
Dept 200 Michigan Ave.								
702.000	Salaries	473,988	469,503	566,609	568,693	571,578	384,947	67.3%
702.800	Salaries-Pages	6,611	10,061	11,242	10,941	12,500	6,588	52.7%
771.000	Adult Books & Processing	14,185	20,211	18,938	18,000	18,000	12,545	69.7%
772.000	Youth Books & Processing	11,280	12,675	12,155	12,200	12,200	8,041	65.9%
774.950	Play Kits	0	0	1,714	1,500	1,500	756	50.4%
776.000	Periodicals - Adult	2,868	2,144	2,962	3,500	3,500	525	15.0%
778.000	Adult Audio/Visual	3,481	4,248	4,685	3,900	3,900	2,731	70.0%
779.000	Youth Audio/Visual	901	1,916	1,492	1,400	1,400	1,087	77.6%
801.500	Learning Never Gets Old	1,250	968	1,323	750	750	600	80.0%
802.200	Parking	3,700	3,600	3,600	3,900	3,900	0	0.0%
810.000	Capital Outlay - Buildings	18,357	100,000	7,744	57,000	57,000	0	0.0%
812.000	Capital Outlay - Furnishings	4,510	0	1,793	3,000	3,000	0	0.0%
840.000	Repair & Maintenance - Building	32,249	25,148	24,812	26,000	26,000	21,325	82.0%
840.025	Campbell Maint Contract	13,204	14,800	14,800	16,000	16,000	11,100	69.4%
840.050	Snow Removal/ Lawn Care	12,097	8,340	10,929	19,000	19,000	8,193	43.1%
900.000	Programs-Adult	2,641	2,912	2,963	3,000	3,000	2,347	78.2%
901.000	Programs-Youth	2,531	2,206	2,848	3,000	3,000	2,490	83.0%
902.000	Art Purchases	0	0	2,789	20,000	20,000	2,205	11.0%
940.000	Phone	2,319	1,999	1,799	2,008	2,008	1,031	51.4%
943.000	Natural Gas	3,923	3,848	6,351	8,011	8,011	6,054	75.6%
947.000	DTE - Electric	20,935	15,529	20,589	24,192	24,192	12,945	53.5%
949.000	Ypsilanti Comm Utilities Auth	6,029	6,087	7,158	6,511	6,511	3,576	54.9%
980.000	Professional Contractual	42,596	0	2,500	2,100	2,100	1,050	50.0%
Total		679,655	706,194	731,794	814,606	819,050	490,137	59.8%
Dept 300 Outreach								
702.000	Salaries	233,500	268,398	275,843	296,618	298,225	197,973	66.4%
775.000	Library Materials	3,275	5,772	5,027	5,000	5,000	3,146	62.9%
801.500	Learning Never Gets Old	1,223	2,524	1,493	3,000	3,000	1,625	54.2%
811.000	Capitol Outlay Vehicle	35,000	0	0	0	0	0	NA
840.000	Repair & Maintenance	8,376	7,566	24,284	25,000	25,000	1,967	7.9%
901.000	Programs		1,439	1,795	2,000	2,000	488	24.4%
943.000	Fuel	4,090	5,464	5,254	6,347	6,347	4,752	74.9%
Total		285,464	291,164	313,695	337,965	339,572	209,951	61.8%

**Ypsilanti District Library
General Fund
Period Ending 7/31/2026
(66.7% of Year)**

ACCT #	ACCOUNT NAME	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	FY 11/30/25 ACTUAL	Original FY 2025-2026 BUDGET	Amended FY 2025-2026 BUDGET	YTD 7/31/2026 ACTUAL	YTD AS A % OF BUDGET
Dept 400 Superior Township								
702.000	Salaries	353,232	382,524	418,615	436,358	437,887	296,121	67.6%
702.800	Salary/Pages	3,706	5,248	6,194	10,941	8,500	3,426	40.3%
771.000	Adult Books & Processing	14,935	14,738	14,100	15,000	15,000	7,615	50.8%
772.000	Youth Books & Processing	12,171	15,539	12,372	14,000	14,000	3,735	26.7%
774.950	Play Kits	0	0	1,235	1,500	1,500	380	25.4%
776.000	Periodicals	1,290	663	790	1,200	1,200	199	16.6%
778.000	Audio/Visual	1,276	1,759	1,927	2,000	2,000	1,161	58.0%
801.500	Learning Never Gets Old	748	1,020	1,000	1,000	1,000	400	40.0%
810.000	Cap Outlay Building	2,381	51,286	5,633	8,000	8,000	0	0.0%
812.000	Cap Outlay Furnishings	0	2,165	929	0	0	2,237	NA
840.000	Repair & Maintenance	5,503	6,146	14,792	12,500	12,500	7,128	57.0%
840.025	Campbell Maint Contract	7,108	9,147	11,088	13,000	13,000	8,316	64.0%
840.050	Snow Removal & Lawn Care	26,505	22,570	26,993	24,500	24,500	16,058	65.5%
900.000	Programs - adult	502	1,540	1,293	1,500	1,500	444	29.6%
901.000	Programs - Youth	547	2,537	1,970	2,500	2,500	1,915	76.6%
902.000	Art Purchases	8,683	8,358	121	0	0	0	NA
940.000	Phone	2,041	2,155	2,272	2,250	2,250	1,303	57.9%
943.000	Natural Gas	2,722	2,740	3,544	4,418	4,418	3,321	75.2%
947.000	DTE - Electric	8,772	14,500	14,187	16,916	16,916	5,820	34.4%
949.000	Ypsilanti Comm Utilities Auth	6,681	4,228	6,096	4,558	4,558	2,709	59.4%
980.000	Professional/Contractual	23,760	24,840	24,900	33,000	33,000	18,000	54.5%
Total		482,563	573,703	570,053	605,141	604,229	380,288	62.9%

**Ypsilanti District Library
General Fund
Period Ending 7/31/2026
(66.7% of Year)**

ACCT #	ACCOUNT NAME	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	FY 11/30/25 ACTUAL	Original FY 2025-2026 BUDGET	Amended FY 2025-2026 BUDGET	YTD 7/31/2026 ACTUAL	YTD AS A % OF BUDGET
DEPT 500 WHITTAKER RD								
702.000	Salaries	798,216	788,402	900,098	947,353	952,889	631,256	66.2%
702.800	Salaries-Pages	31,782	24,774	29,642	41,028	38,000	27,069	71.2%
771.000	Adult Books	44,943	36,758	28,604	36,450	36,450	17,840	48.9%
772.000	Youth Books	29,767	35,544	33,620	30,750	30,750	15,820	51.4%
774.950	Play kits	0	0	1,615	1,500	1,500	992	66.1%
776.000	Periodicals - Adult	6,237	5,439	10,194	9,000	9,000	5,948	66.1%
776.050	Periodicals - Youth	722	624	756	700	700	0	0.0%
778.000	Adult Audio/Visual	7,498	9,864	7,957	5,800	5,800	2,960	51.0%
779.000	Youth Audio/Visual	3,081	2,991	3,854	3,100	3,100	1,521	49.1%
810.000	Cap Outlay Building	71,761	22,986	54,029	93,500	93,500	39,088	41.8%
812.000	Cap Outlay Furniture	0	0	0	0	0	0	NA
840.000	Repair & Maintenance - Building	36,176	43,618	43,734	35,000	45,000	27,503	61.1%
840.025	Campbell Maint Contract	41,379	50,900	50,900	54,000	54,000	38,175	70.7%
840.050	Snow Removal/Lawn Care	34,465	32,365	33,838	34,000	34,000	24,230	71.3%
900.000	Programs - Adult	3,196	1,634	3,987	4,200	4,200	834	19.9%
901.000	Programs - Youth	12,837	13,005	12,896	13,000	13,000	8,289	63.8%
903.000	Equipment Maintenance	1,702	1,297	3,155	3,000	3,000	320	10.7%
940.000	Phone	4,916	5,146	5,395	5,185	5,185	3,094	59.7%
943.000	Natural Gas	24,868	31,394	42,266	31,680	31,680	24,879	78.5%
947.000	DTE - Electric	106,775	126,805	110,738	131,220	131,220	85,462	65.1%
949.000	Ypsilanti Comm Utilities Auth	6,472	6,953	7,892	7,071	7,071	2,722	38.5%
980.000	Professional/Contractual				0	0	0	NA
Total		1,266,793	1,240,498	1,385,171	1,487,537	1,500,045	958,001	63.9%
Dept 600 Donations								
Revenue:								
	Total Revenue	46,229	55,433	48,564				
	Total Donated revenue	46,229	55,433	48,564			60,227	NA
Expenditures:								
	Total Expenditures	79,576	44,096	40,370				
	Total Expenditures	79,576	44,096	40,370			32,835	NA
Dept 700 Grants								
Revenue								
	Total Grant Revenue	48,850	2,526	40,000				
	Total Revenue	48,850	2,526	40,000			500	NA
Expenditures								
	Total Expenditures	43,127	1,146	43,300				
	Total Expenditures	43,127	1,146	43,300			11,840	NA
Total	Net -- restricted for future	5,723	1,380	-3,300			-11,340	NA
IMPROVEMENTS/Asset Sales								
	685.000 Sale of assets						0	NA
	810.100 Approved projects-Improvements fund							NA
	850.100 Technology improvements							NA
Total Other Revenue		0	0	0			0	NA
Total Revenue		6,437,010	7,042,451	7,656,643	7,512,536	7,586,930	6,062,643	
Total Expenditures		5,637,023	5,945,573	6,584,357	6,927,868	6,986,930	4,465,445	63.9%
	Net Revenue Over Expenditures	799,987	1,096,878	1,072,286	584,668	600,000	1,597,197	
	Fund Balance Beginning of Year	3,413,998	3,061,551	3,643,078	4,015,363	4,015,363	4,015,363	
	Board Designation	-1,152,434	-515,352	-700,000	0	0	-600,000	
Ending Fund Balance		3,061,551	3,643,078	4,015,363	4,600,031	4,615,363	5,012,560	

**Ypsilanti District Library
Balance Sheet
July 31, 2026
Capital Asset Replacement Fund**

	FYE 11/30/21 ACTUAL	FYE 11/30/22 ACTUAL	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	FY 11/30/25 ACTUAL	FYTD 7/31/2026	Current FYTD Variance from 11/30/25
Assets:							
Cash and Current Assets	3,503,051	1,356,163	914,194	382,618	437,035	800,952	363,917
Total Assets	3,503,051	1,356,163	914,194	382,618	437,035	800,952	363,917
Liabilities	-	-	-	201,502	180,751	180,751	0
Fund Balance	3,489,597	887,932	371,866	181,116	256,285	620,201	363,917
Total Liabilities & Fund Balance	3,489,597	887,932	371,866	382,618	437,035	800,952	363,917

Ypsilanti District Library
Capital Expenses
Period Ending 7/31/26 (66.7% of Year)

ACCT #	ACCOUNT NAME	FY 11/30/23 ACTUAL	FY 11/30/24 ACTUAL	FY 11/30/25 ACTUAL	YTD 7/31/2026 ACTUAL
Revenue					
400.683.800	Superior Library Designated	166,970	88,893	80,000	-
300.683.200	Veh Designated Donation			8,701	29,065
200.681.075	MA Designated Donation		35,600	5,800	
688.000	Interest	7,230	-	-	-
Other departments					-
688.000	Interest	-	4,016	1,556	952
Total		174,200	128,509	96,057	30,018
	Transfer from Operating Fund	1,152,434	515,352	700,000	600,000
Expenditures					
Dept 200 Michigan Avenue Projects					
980.000	Prof/Contractual	66,927	451,423	259,341	102,512
	Subtotal	66,927	451,423	259,341	102,512
Dept 300 Vehicle Projects					
	Subtotal				-
Dept 400 Superior Construction					
702.150	Bank Fees	570	360	418	298
752.500	Insurance - Bldrs Rsk	-	-	-	-
780.000	Opening Day Collection	7,319	-	-	-
801.000	Major Events	2,191	-	-	-
812.000	Capital Outlay - Eq/Furn	36,712	5,000	-	-
850.000	Automation - Technology	26,562	-	-	-
910.000	Site Development	-	-	-	-
943.000	Fuel/Natural Gas	-	-	-	-
975.000	Legal/Attorney	-	-	-	-
980.000	Prof/Contractual	618	-	-	-
981.000	Architect Fees	(32,314)	-	-	-
955.100	General Contractor	1,367,136	-	5,294	-
985.300	Outside Contract Expense	58,545	9,046	-	106,050
	Subtotal	1,467,339	14,406	5,712	106,348
Dept 500 Whittaker Projects					
980.000	Prof/Contractual	308,428	368,786	455,836	57,241
	Subtotal	308,428	368,786	455,836	57,241
TOTAL Capital Expenditures		1,842,694	834,615	720,889	266,101
	Total Revenue Over Expenditures	(516,060)	(190,754)	75,168	363,917
	Beginning Fund Balance	887,932	371,872	181,118	256,285
	Ending Fund Balance	371,872	181,118	256,286	620,201

Capital Asset Replacement Fund
Composition of Fund Balance

		Superior Project	Other	Total
2023				
Board Assigned	2/1/2023	800,000	352,434	
YTD Capital Campaign & Int	11/30/2023	174,200		
YTD Expenditures	11/30/2023	-1,467,339	-375,355	
Balance	11/30/2023	239,685	132,186	371,871

2024				
Board Assigned	2/1/2024	0	515,352	
YTD Capital Campaign & Int	11/30/2024	0	128,509	
YTD Expenditures	11/30/2024	-14,406	-820,209	
Balance	11/30/2024	225,279	-44,162	181,117

2025				
Board Assigned			700,000	
YTD Capital Campaign & Int	11/30/2025	0	96,057	
YTD Expenditures	11/30/2025	0	-720,889	
Balance	11/30/2025	0	75,168	256,286

2026				
Board Assigned			600,000	
YTD Capital Campaign & Int	7/31/2026	0	30,018	
YTD Expenditures	7/31/2026	0	-266,101	
Balance	7/31/2026	0	363,917	620,203

80,000 future pledges
700,203

CHECK REGISTER FOR YPSILANTI DISTRICT LIBRARY

CHECK DATE 07/01/2026 - 07/31/2026

Check Date	Check	Vendor Name	Amount
Bank BOAA OPERATIONS CHECKING			
07/02/2026	80088	THE LIBRARY NETWORK	9,107.23
07/02/2026	80089	ASSOCIATED PLUMBING & SEWER	431.50
07/02/2026	80090	BENCHMARK DESIGN STUDIO	25.00
07/02/2026	80091	BOXCAR STUDIO	2,400.00
07/02/2026	80092	CENGAGE LEARNING	143.25
07/02/2026	80093	DTE ENERGY	15,980.32
07/02/2026	80094	ELM USA INC.	87.45
07/02/2026	80095	KRM ARCHITECTURE	8,879.00
07/02/2026	80096	MIDWEST COLLABORATIVE FOR	477.41
07/02/2026	80097	MIDWEST TAPE LLC	914.65
07/02/2026	80098	O'NEAL CONSTRUCTION, INC.	4,823.52
07/02/2026	80099	ORKIN	134.00
07/02/2026	80100	TDS	677.96
07/02/2026	80101	EASTERN MICHIGAN UNIVERSITY	36,062.50
07/02/2026	80102	MICHIGAN STATE UNIVERSITY	150.00
07/14/2026	80103	ALLIED WASTE SYSTEMS #241	594.88
07/14/2026	80104	DTE ENERGY	3,542.27
07/14/2026	80105	FIRST CITIZENS BANK	2,372.95
07/17/2026	80106	Y C U A	1,445.30
07/17/2026	80107	AFLAC	113.80
07/17/2026	80108	DELTA DENTAL PLAN OF MICHIGAN	3,520.23
07/17/2026	80109	THE LIBRARY NETWORK	3,417.00
07/17/2026	80110	SCHOLASTIC INC.	163.00
07/17/2026	80111	ALLSTAR ALARM LLC	1,269.00
07/17/2026	80112	ARBOR INSPECTION SERVICES, LL	600.00
07/17/2026	80113	AMAZON CAPITAL SERVICES	5,994.21
07/17/2026	80114	AMERICAN LIBRARY ASSOCIATION	215.00
07/17/2026	80115	ARMOREX	824.20
07/17/2026	80116	BASIC	69.00
07/17/2026	80117	BLUE CARE NETWORK OF MI	69,158.78
07/17/2026	80118	BS & A SOFTWARE	5,465.00
07/17/2026	80119	ALEXIS BUSE	120.00
07/17/2026	80120	CDW GOVERNMENT, INC.	1,059.00
07/17/2026	80121	CONSTELLATION NEWENERGY-	2,083.22
07/17/2026	80122	DAVID BOEVING	100.00
07/17/2026	80123	DANIELS & ZERMACK ARCHITECTS	8,386.72
07/17/2026	80124	DEEPA JAIN	150.00
07/17/2026	80125	FRANKS LANDSCAPING & SUPPLIES	4,266.67
07/17/2026	80126	FOSTER, SWIFT, COLLINS & SMITH, PC	26.70
07/17/2026	80128	GAS IT UP FITNESS LLC	150.00
07/17/2026	80129	HEALTHIEST YOU INC.	357.00
07/17/2026	80130	HURON CLINTON METROPOLITAN A	100.00
07/17/2026	80131	INGRAM LIBRARY SERVICES	7,073.90
07/17/2026	80132	IMAGE BUSINESS SOLUTIONS, INC	1,362.81
07/17/2026	80133	JNS FACILITY MAINTENANCE	2,600.00
07/17/2026	80134	KANOPY INC.	1,348.10
07/17/2026	80135	MAKING A WAY, LLC	100.00
07/17/2026	80136	MICHIGAN LIBRARY ASSOCIATION	170.00
07/17/2026	80137	MIDWEST TAPE LLC	18,727.10
07/17/2026	80138	MUSIC MEANS MORE, INC	1,120.00
07/17/2026	80139	MONICA PORTER	50.82
07/17/2026	80140	O'NEAL CONSTRUCTION, INC.	15,966.28
07/17/2026	80141	ORKIN	355.00
07/17/2026	80142	OVERDRIVE, INC.	3,572.21
07/17/2026	80143	PLAYAWAY PRODUCTS LLC	1,004.83
07/17/2026	80144	PROGRESSIVE PRINTING	1,886.00
07/17/2026	80145	STATE OF MICHIGAN	192.00
07/17/2026	80146	STAPLES ADVANTAGE	946.66
07/17/2026	80147	CIATTA TUCKER	50.00
07/17/2026	80148	ULINE	163.50
07/17/2026	80149	WEX BANK	717.08
07/17/2026	80150	YPSILANTI ACE HARDWARE	2.77
07/17/2026	80151	SKY RAT PRODUCTIONS	1,120.00
07/17/2026	80152	IRECHUKWU, PRECIOUS	50.00
07/17/2026	80153	JAE JOHNSON	100.00
07/17/2026	80154	CHAMBERLIN PONY RIDES & MOBIL	110.00
07/17/2026	80155	JILL DARLING	100.00
07/30/2026	80157	AFLAC	113.80
07/30/2026	80158	VISION SERVICE PLAN - MI	817.96
07/30/2026	80159	THE LIBRARY NETWORK	19,854.94
07/30/2026	80160	WASHTENAW COUNTY TREASURER	389.26

CHECK REGISTER FOR YPSLILANTI DISTRICT LIBRARY

CHECK DATE 07/01/2026 - 07/31/2026

Check Date	Check	Vendor Name	Amount
Bank BOAA OPERATIONS CHECKING			
07/30/2026	80161	ASSOCIATED PLUMBING & SEWER	198.50
07/30/2026	80162	CENTER POINT PUBLISHING	154.62
07/30/2026	80163	ARMOREX	273.11
07/30/2026	80164	CAPITAL ONE	2,918.57
07/30/2026	80165	CDW GOVERNMENT, INC.	1,758.72
07/30/2026	80166	CENGAGE LEARNING	52.50
07/30/2026	80167	CHARTER TOWNSHIP OF SUPERIOR	1,964.01
07/30/2026	80168	FERNDAL AREA DISTRICT LIBRAR	29.00
07/30/2026	80169	GRAINGER	73.19
07/30/2026	80170	HOME DEPOT CREDIT SERVICES	917.69
07/30/2026	80171	INGRAM LIBRARY SERVICES	3,239.47
07/30/2026	80172	INNOVATIVE INTERFACES, INC	4,023.60
07/30/2026	80173	K. CAIN CONSULTING LLC	4,486.67
07/30/2026	80174	LIBRARY DESIGN ASSOCIATES	3,295.00
07/30/2026	80175	MIDWEST TAPE LLC	431.25
07/30/2026	80176	MADISON NATIONAL LIFE INS CO	105.32
07/30/2026	80177	MY FAVORITE PLANT COMPANY	228.00
07/30/2026	80178	OVERDRIVE, INC.	4,502.36
07/30/2026	80179	PINTER'S FLOWERLAND INC.	237.47
07/30/2026	80180	SUPERIOR TOWNSHIP UTILITY DEP	1,178.54
07/30/2026	80181	SUBURBAN SPRINKLER SYSTEMS	443.15
07/30/2026	80182	TDS	680.98
07/30/2026	80183	THE RIDE	1,200.00
07/30/2026	80184	THOMSON REUTERS-WEST	491.00
07/30/2026	80185	VERIZON WIRELESS	434.98
07/30/2026	80186	JC WHEELER PUBLIC LIBRARY	17.00
07/30/2026	80187	DAVID COSSEY-PIANO TUNER	100.00
07/30/2026	80188	SAGINAW VALLEY STATE UNIVERSI	15.00
07/30/2026	80189	H2O ENERGY	9,250.00
07/30/2026	80190	ELIZABETH GETTY	1,360.56
BOAA TOTALS:			
Total of 101 Checks:			319,983.00
Less 0 Void Checks:			0.00
Total of 101 Disbursements:			319,983.00

Communications

Sincere Appreciation for Your Election Day Support

Angela Robinson <arobinson@superior-twp.org>
To: Kathryn Takach <ktakach@ypsilibrary.org>
Cc: Lisa Hoenig <lisa@ypsilibrary.org>

Tue, Aug 18, 2026 at 10:05 AM

Dear Kathryn,

On behalf of the Township Clerk's Office, I would like to extend our sincere gratitude for your continued partnership and for generously allowing us to use your facilities as polling locations on Election Day.

Your support and cooperation were essential in helping us conduct a smooth and well-organized election. We are especially thankful for the clean, welcoming spaces you provided for our voters, election workers, and staff. Your flexibility with our setup process, scheduling needs, and operational requirements helped ensure that Election Day ran efficiently and effectively.

The work involved in conducting an election depends on the cooperation of many community partners, and your willingness to open your doors made a meaningful contribution to this important civic responsibility. Your assistance helped provide a positive experience for everyone who participated.

We value the relationship we have established with the Ypsilanti District Library Staff and are grateful for your continued partnership. We look forward to working together again in November and continuing to serve our community through this shared effort.

Thank you for your generosity, flexibility, and commitment to supporting the election process.

Sincerely,

Angela Robinson
Clerk

July 28, 2026

Support local reporting —

Contribute today

Log in

Chelsea

Dexter

Saline

Sports ▼

MI Gateway

Business ▼

Games ▼

More ▼

Washtenaw County



Milan Library Eliminates Late Fines; Dexter Last in County to Keep Them

July 22, 2026

Karen Lambert

Chelsea

Dexter

Milan

Saline

Milan Public Library will go fine-free starting Aug. 1, leaving Dexter District Library as the only public library in Washtenaw County that still charges fines.

The change follows a June discussion by the Milan Library Board about making the library more accessible. Less than 1% of the library's \$533,487.59 budget comes from fines.

"The fines do generate a small amount of revenue," said Milan Public Library Director S. Wess, "but the bad thing about fines is they keep people from coming back in, especially

they have a large family and their fines have run up into \$50 to \$60. Especially with the economy the way it is, people can't afford it."

Wess said the board's unanimous decision at their July meeting follows national trends.

In 2024, The Library Network reported that two-thirds of its member libraries had gone fine-free and encouraged the remaining libraries to consider doing the same. The American Library Association endorsed eliminating fines in 2019.

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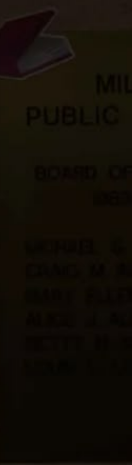




Photo by Karen Lambert

Milan Public Library is the latest library in Washtenaw County to eliminate fines for overdue books and DVDs.

County trend

Most public libraries in Washtenaw County have eliminated fines on most materials over the past six years. Northfield Township Area Library in Whitmore Lake has been fine-free even longer, except for hotspots. Elizabeth Charette, director of the Northfield library, said fines on books and movies had already been eliminated when she started in 2019.

Amy Zoran, circulation supervisor at the Chelsea District Library said they eliminated fines shortly after the COVID-19 pandemic, though it had been in the works before.

"It has helped a lot," Zoran said, while adding they do charge for lost items. "It has made day-to-day circulation a lot easier, more friendly. We still get so many people that are surprised. So, like I said it leads to pretty happy people at circulation."

Zoran said it's resulted in losing less than 1 percent of their operating budget.

Ann Arbor District Library Director Eli Neiburger said the library has stopped charging overdue fines since COVID, which gave them the data to decide to continue. Instead, patrons have 45 days after a book is due to return it before they are asked to pay for it; after 45 more days it's sent to collections if not paid.

"Overdue fines don't work in getting items to come back. It's not ever worked. It's basically no different," Neiburger said. "The amount of materials that are overdue now is basically the same as it was when we had overdue fines."

Ypsilanti District Library reached the same conclusion. Sam Killian, community relations coordinator for the Ypsilanti District Library, said they eliminated most fines in 2022.

"It's about accessibility, making people feel more welcome," Killian said. "A lot of folks if they're racking up a lot of fines [might be] feeling a little reluctant to come back in or judged. We just wanted to make sure that wasn't a barrier to people."

Killian said they haven't noticed a difference in how many books are returned.



Charette, director of the Northfield Township Area Library, said they will accept books no matter how late as long as they're in good condition.

"We have had books find their way back after years," Charette said. "The record so far is three years and three months. The books returned in pristine condition, so no fee was charged."

Arlene Wall, circulation director of the Saline District Library, said they eliminated fines about a year ago. The Manchester District Library has eliminated fines as well.

That leaves the Dexter District Library as the only library in the county still charging fines. The library charges 10 cents per item per day overdue. Dexter Library Director Paul McCann said the topic of eliminating fines has come up regularly in library board meetings.

"We do have board members who are supportive of the idea," McCann said. "We have board members who feel that having fines in place better ensures return of material and we haven't been able to bridge that difference."

Exceptions

While there will no longer be fines on books or other materials in Milan, patrons will still receive reminders to return overdue materials and after a time patrons will be charged for lost items, Wess said. There will still be fines for late-returned hotspots issued through the Friends of the Library program, which is not governed by the library board, something common with other library districts, too.

While the policy officially starts Aug. 1, Wess said they are working to remove all fines now. If anyone has fines she asks they contact the library to have those removed.

Wess said she hopes the new policy helps them reach people who haven't been coming.

"This is an ideal time [to get more people into the library] with summer reading," Wess said.





Photo by Karen Lambert
Milan Library Board has decided to eliminate fines.

MORE ARTICLES

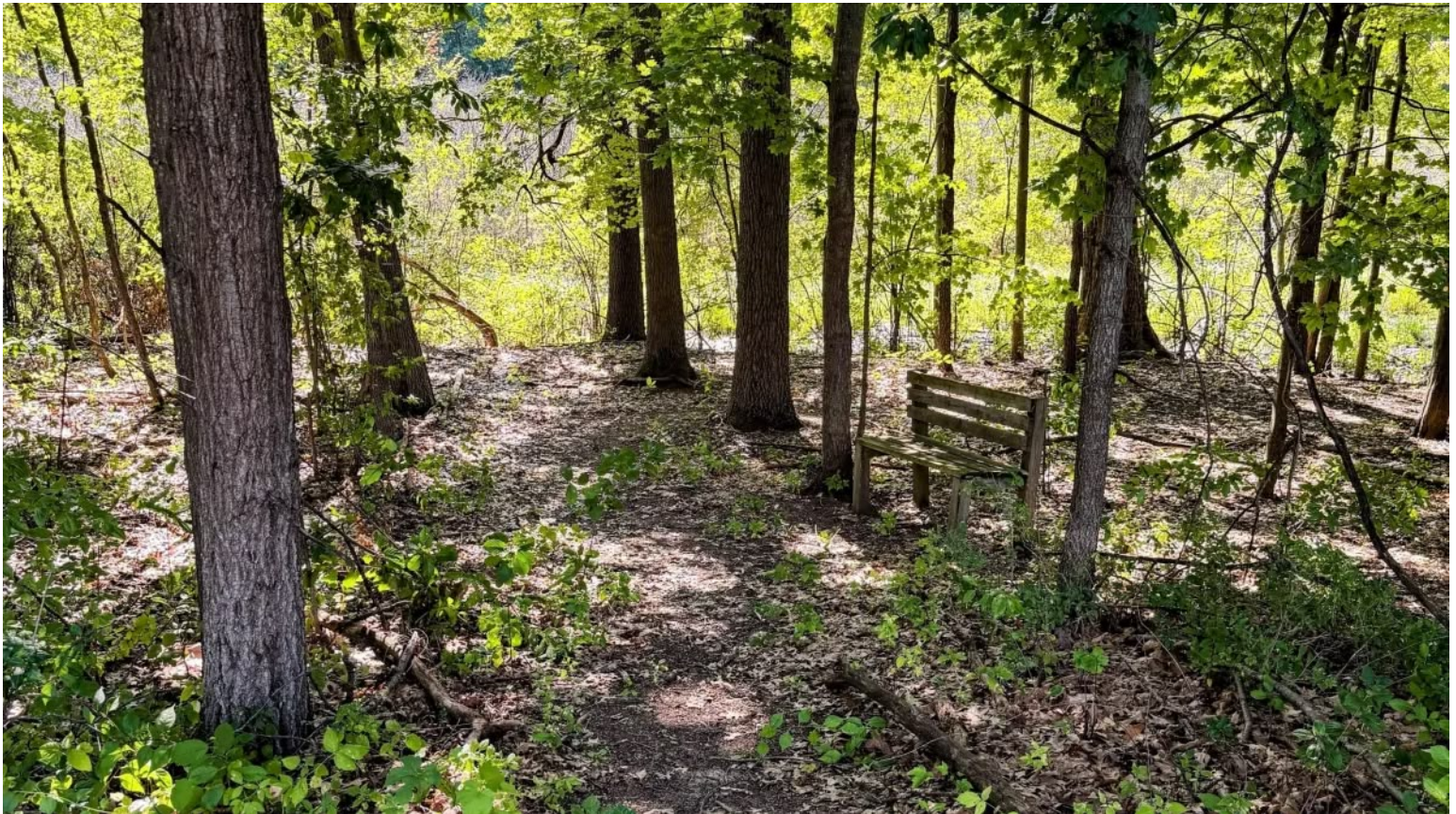


Michigan libraries expand beyond books — and walls — by going outdoors



by **Janelle D. James**

August 18, 2026



A new StoryWalk is coming to this space at the Orion Township Public Library, which allows young children and families to read a book while enjoying the outdoors.(Courtesy of Orion Township Public Library)

- **Southeast Michigan libraries are expanding services beyond books and traditional programming**
- **Some libraries are building StoryWalks, outdoor spaces and community-focused services**
- **Libraries are adapting as reading habits and visitation patterns change**

Libraries aren't just places to check out books anymore.

Across Michigan, they're expanding into community hubs, offering outdoor spaces, programs, tools and other services designed to meet the changing needs of the people who use them — [and are reading less](#).

One trend: StoryWalks, outdoor paths designed for young children and families to read while enjoying nature in a fun and engaging way.

Orion Township Public Library is expected to complete a StoryWalk in November using a \$16,650 grant from the Ralph C. Wilson Jr. Foundation. *(Editors' note: The Ralph C. Wilson Foundation is a funder of the Center for Michigan, Bridge's nonprofit publisher. The foundation had no role in conceiving or reporting this story)*

Related):

- [Beyond books: Michigan libraries reinventing role as reading wanes](#)
- [Michigan rural libraries brace for hit from Trump order targeting spending](#)
- [New fight for Michigan libraries: Keeping AI-generated books off shelves](#)

The organization, which also operates in western New York, is [investing \\$1.5 million](#) over three years in eight libraries across southeast Michigan to improve spaces and services, including outdoor learning and gathering areas, youth and teen programming and career exploration.

“One of the goals that we wanted to work on is increasing the use of the outdoor space and (utilizing) our local trails and parks,” said Chase McMunn, Orion Township’s library director. “We wanted to give people something to do outdoors here.

McMunn said the library’s new StoryWalk will be open year-round and will rotate the books seasonally.

“We’re always looking to ... adapt our services to the things people are looking for,” McMunn said.

StoryWalks can provide an important physical element to education, said Steve Bowers, executive director of The Library Network.

The outdoor paths can be found at libraries and parks across the state, from Centennial Park in Fowlerville to [Hackley Public Library in Muskegon](#) and [Herrick District Library](#) in Holland.

Brandon Township Public Library in Ortonville is building one this fall with a \$62,000 grant from the Ralph C. Wilson Jr. Foundation. It's an effort to promote literacy and outdoor activity, something the staff has been interested in for the last five years.

The library previously set up a temporary Braille book StoryWalk and "everybody loved it," said Laura Fromwiller, director of the Brandon Township library. "... Ever since then, we've been wanting to install a permanent one."

The library's new 300-foot StoryWalk is expected to be completed by Halloween. Books will be rotated every two weeks. "If kids can have fun while they're reading, it makes them much more interested in reading," Fromwiller said.

More than books

As e-books and audiobooks become more popular, libraries have had to transform to meet community needs. The shift is playing out in several ways, from youth programming to outdoor spaces where residents gather and learn.

"It's important to remind everyone that we're more than just books," said Bowers of The Library Network. "It's not that people forget, it's that they never knew that."



A 'more than books' collection at the Orion Township Public Library includes tools and cookware for people to check out. (Courtesy of Orion Township Public Library)

Technology has made it easier for people to access books without visiting a library, and fewer people are reading in general. A national survey conducted by [the University of Florida](#) found that 16% of Americans older than 15 read for leisure, down from 28% in 2003. And they're spending less time doing it.

A sharp drop in physical visitors during the pandemic also forced some libraries to reinvent themselves. Nearly 30 million people visited a Michigan library in fiscal year 2025, according to [state reports](#), up from 13 million in 2022 but still less than the nearly 44 million who visited the year before.

“We certainly have books, and those aren’t going anywhere,” said McMunn, the Orion Township director, who said his library has adapted by creating a “thriving” collection of “more than books.”

The rotating section includes tools like a carpet cleaner, power washer, board games and an ice cream maker for members to check out.

“Our big goals are to provide people with services they may not be able to either afford or they just want to try out,” McMunn said. “We also put a big emphasis on creating space for people to gather, meet other people in the community and meet people of different ages and backgrounds.

Teens ages 15 to 19 spend roughly nine minutes a day reading for leisure, compared with 46 minutes among adults 75 and older, according to an annual survey by the [US Bureau of Labor Statistics](#).

“The best thing about libraries is that everything is free,” said Fromwiller of Brandon Township. “No matter what socioeconomic status you are, everyone can enjoy the library and hopefully it stays that way.”

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Committee Reports

To: YDL Board of Trustees
From: Lisa Hoenig, Library Director
Date: 8/21/2026
Re: Facilities Committee report

Regular status update on outstanding capital improvement projects:

- Resolution 2024-10 Michigan Avenue repairs and upgrades: Phoenix's crew worked to repair the main floor wall trim this month, since the humidification/dehumidification equipment is to be installed soon. Architect Kyle Keaffaber inspected the work and agreed with our assessment that clean-up afterward was lacking. Once the leftover mess is remedied, we should finally be able to cross this project off the list.
- Resolution 2025-35 Architectural Services: Daniels & Zermack shared their most recent floorplan revisions, and the staff committee provided feedback. We are considering lobby chair samples, and exploring having some of our original pieces refinished by a local woodworker.
- Resolution 2026-15 Flag pole lights: The new flag pole lights are in and look fantastic! See photo.
- Resolution 2026-16 Fountain leak repair: The caulking wrapped up this week; this project is complete.
- Resolution 2026-19 Humidification equipment: Campbell has ordered the equipment and has begun the installation of piping and ductwork as they await delivery.
- Resolution 2026-21 Michigan Avenue Southwest corner project: I attended the Ypsilanti Historic District Commission's meeting on 8/11 to request permit approval for this project. Although we ordered masonry color samples months out, we only received them the day before the meeting. None of the colors currently offered are a match. (The color we need was discontinued, but they say they can match anything.) We received a conditional approval from the YHDC, so the colors can be approved administratively rather than having to wait for another meeting. RAM Construction and Terracon are working to get more information about the custom color process.

**

A limestone slab on top of the ramp structure at Michigan Avenue near the Adams Street corner became loose this month. I have contracted with IS1 Services, which has done other limestone work for us in the past, to handle this repair. They are scheduled to take care of it on Monday, 8/24.

**

The rose bushes at Superior did not fare well over the winter despite installing silt fencing to protect them from salt. Frank's Landscaping removed them earlier this month, and we have a meeting scheduled with Frank and the landscape architect to discuss possible replacement options.





CITY OF YPSILANTI
REGULAR HISTORIC DISTRICT COMMISSION MEETING
Tuesday, August 11, 2026 @ 7:00 PM
Council Chambers
One South Huron, Ypsilanti, MI 48197
[Launch Meeting - Zoom](#)

I. CALL TO ORDER & ROLL CALL

A.

Alex Pettit (Chair)
James Chesnut (Vice Chair)
Chuck Bultman
Hannah McCready
John VanBolt
Stefan Szumko
Walter Whitt

II. AGENDA APPROVAL

III. PUBLIC COMMENT ON AGENDA ITEMS

IV. PUBLIC HEARINGS

A. 306 S Huron - Demolition of contributing carriage house

V. BUSINESS SESSION

A. OLD BUSINESS

B. NEW BUSINESS

1. **314 S Washington** - Replace eight (8) vinyl windows with new vinyl-clad Fibrex/wood windows
2. **34 E Cross** - painted mural on west elevation
3. **14 S Washington** - Replace rear garage door with double (2) person doors
4. **46 E Forest** - Partial re-roof; new deck steps, handrails, and guardrails
5. **410 E Cross** - Remove rear porch; construct new rear two-story addition, porch, and deck
6. **229 W Michigan** - Reconstruct masonry veneer on southwest corner addition; replace steel door; new concrete site work

7. **300 N Washington** - Southeast cupola tear-off and re-roof with asphalt shingles; financial hardship request
8. **12 N River** - New duplex construction
9. **56 E Cross** - Remove upper facade molding
10. **206 N Washington** - Southeast carriage house rehabilitation
11. **317 N Washington** - Demolition of noncontributing gas station building
12. **302 E Cross** - Consideration of demolition by neglect
13. **130 N Huron** - Installation of rear gazebo, paver patio, and retaining wall

C. STUDY ITEMS

1. **502 N Adams** - Garage rehabilitation
2. **407 E Cross** - Rehabilitation of home following fire damage

D. OTHER BUSINESS

1. Administrative Approvals

306 Oak - Tear-off and re-roof of house and garage

102 N Hamilton - Tear-off and re-roof of building

414 Oak - Tear-off and re-roof of house and attached garage

223 N River - Tear-off and re-roof of house; gutter replacement

206 S Huron - AC unit replacement

411 N Huron - New custom wood storm door for front door

315 E Cross - Paint house and garage

309 N Park - EV charger installation

14 W Michigan - Replacing ~20 damaged and spalling bricks on front facade; limited repointing

2. Property Monitoring
3. Updates from Staff
4. Commissioner Comments

VI. PUBLIC COMMENT ON NON-AGENDA ITEMS

VII. HOUSEKEEPING BUSINESS

A. Approval of Minutes

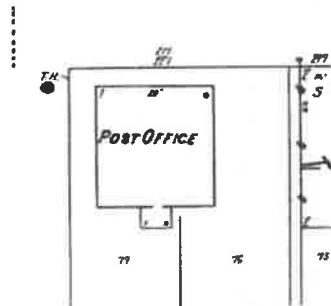
VIII. ADJOURNMENT



HDC Work Permit Staff Review

Property Address: 229 W Michigan

Property History: c. 1915 Neoclassical cubical limestone building which originally served as the city's post office. two-story brick commercial with rear one-story addition built c. 1939-1959. The building is recommended as noncontributing to the local historic district and National Register historic district. *See attached survey form for more information.*



1927 Sanborn Maps show small rear addition. This was expanded to its current configuration by 1939.

Date of Application: July 30, 2026

Date of Review: August 6, 2026

Date of Meeting: August 11, 2026

Decision Due Date: September 28, 2026

Proposed Work: Like-for-like replacement of cast rock masonry veneer on southwest corner addition, concrete site work, and exterior door.

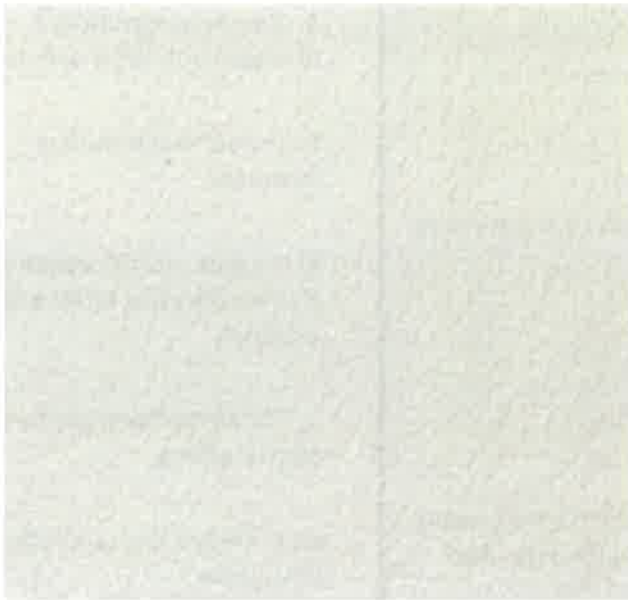
Materials: 12 in. x 24 in. (typical) RockCast architectural stone units masonry units to match color and aggregate of historic units, and to match irregular-dimensioned units (including coping stones) and layout on historic façade; Special-Lite textured finish fiberglass reinforced plastic (FRP) door in color "Light Grey Sandstone"; Dowsil 790 Silicone Building Sealant; Spec Mix masonry cement & sand type N (MC-04) mortar; concrete; reuse existing security equipment.

Secretary of the Interior's Standards for Rehabilitation

1. Use property for original purpose or provide compatible use with minimal alteration.
2. Do not destroy original character. Do not remove or alter historic material or features.
3. Do not imitate earlier styles.
4. Preserve significant changes acquired over time.
5. Preserve distinctive features.
6. **Repair, don't replace. Replacements shall match original.**
7. Clean building gently—no sandblasting.
8. Preserve archaeological resources.
9. Contemporary designs shall be compatible and shall not destroy significant original material.
10. New work shall be removable.

Findings of Fact:

1. **Relevant Standard:** #6. Specifically, “replacements shall match original.”
2. The applicant presented a study item at the May, 2026 meeting. This corner of the structure does not have a proper water/air barrier or grade that slopes away from the building, and the interior has experienced water damage and mold. This work is to reconstruct the corner to properly mitigate future water issues. The commission expressed that the project could be approvable and requested more exploratory work and details, including photos of the roof. No changes in the scope of the project are proposed; more details on scope and materials have been provided as requested.
3. The proposed replacement door is an alternative material: textured fiberglass-reinforced plastic. The dappled texture was selected to match texture of southeast corner of addition (both seen below). Alternative products are reviewed on a case-by-case basis and must not mimic other material. Staff believes a smooth metal door to match existing or a paneled metal or wood door may be a more appropriate choice for facing public right-of-ways than the proposed door. However, the proposed door does match the other on the same addition.



(Left) Closeup of proposed door texture. (Right) Door on southeast side of rear addition.

4. Outstanding: *Applicant is to provide sample of cast rock masonry units and sealant color at meeting. Clarification on spec'd mortar color is needed as well.*
5. **Staff Review:** While replacement of original material is not recommended by the Standards, the feasibility of performing the required work on the wall system to correct future issues with water intrusion would be extremely difficult and likely not feasible if the masonry units were attempted to be retained. Protecting the structural integrity of the structure and protecting inhabitants from danger (mold) are important considerations for this project. Staff

believes that all the proposed work can be approved as described in the application, as long as forthcoming samples match the historic in color and texture. Approval is recommended.



229 W Michigan southwest corner, July 2026.



Facing north, July 2026.



Closeup of cast rock units.



Varying dimensions of masonry units visible here will be replicated.

Potential Motion:

Move to issue a certificate of appropriateness for application PHDC-26-0074 for the replacement the masonry veneer, door, and concrete site work on the southwest corner addition at 229 W Michigan as described in the application and meeting. After the work is complete, the wall shall look the same as the existing. The replacement of the original masonry veneer is necessary in order to repair the wall system and ensure that it protects the structure and its inhabitants from future water and mold issues. The proposed work meets the Secretary of the Interior's Standards for Rehabilitation

#6 – Repair, don't replace. Replacements shall match original.



City of Ypsilanti

Community and Economic Development

August 12, 2026

Ypsilanti District Library
Attn: Lisa Hoenig
5577 Whittaker Rd
Ypsilanti, MI 48197

CERTIFICATE OF APPROPRIATENESS

RE: HDC Work Permit Application (PHDC-26-0074) for 229 W Michigan Ave

Dear Lisa Hoenig,

On Tuesday, August 11, 2026, the Historic District Commission (HDC) reviewed your request for work at 229 W Michigan Ave. Your application was **approved** to include:

the replacement the masonry veneer, door, and concrete site work on the southwest corner addition at 229 W Michigan as described in the application and meeting. After the work is complete, the wall shall look the same as the existing. The replacement of the original masonry veneer is necessary in order to repair the wall system and ensure that it protects the structure and its inhabitants from future water and mold issues, **with the caveat that the color of the proposed veneer is administratively approved by staff.**

In the commission's decision, the following Secretary of the Interior Standards were cited:

#6 - Repair, don't replace. Replacements shall match original.

Before proceeding with the project it is the responsibility of the applicant to have obtained all approvals necessary. You must start work or apply for and receive all applicable permits within six months of this date for your HDC approval to remain valid. Any change in the work listed above needs to be reviewed by the HDC using an amended application. Please contact me at 734-482-9709 or cmalas@cityofypsilanti.com with any questions.

Sincerely,

Carrie Malas, Preservation Planner
Community Services Department

CC: Property Owner - YPSILANTI DISTRICT LIBRARY C/O SAM KILLIAN 229 W MICHIGAN YPSILANTI MI 48197
File
Building Department

Director's Report and attachments

Library Director's Report **August 26, 2026**

Washtenaw County OCED mini-grant implementation

The spending period for our one-year mini-grant to expand and support the Library Care Coordination program began 7/1. Dre, our new Community Support Navigator, is now working 10 hours each week to help Tommy Anderson manage the workload at Michigan Avenue and support our patrons. In addition, we have contracted with MSW Cölleen O'Brien of Blue Dog Counseling to provide professional debriefing services to staff following traumatic incidents. Cölleen worked with us to design an introductory training and an initial framework for this service. We've also used grant funds to replenish our Community Care drawer offerings in preparation for the winter season ahead. The grant requires the creation of an Equity Plan, which staff will develop over the coming months.

Financial:

We received our 2026 penal fines distribution of \$67,690.97 on 7/31.

Partnerships:

On 7/27 Tommy Anderson, Katie Dover-Taylor, Aaron Smith and myself visited MI-HQ and met with their new building manager, Olyvia Dean. We got a tour of their event spaces, discussed potentially using them for YDL-Michigan Avenue programs, and our hopes of partnering to bring other larger-scale events to downtown. The cost may be prohibitive if MI-HQ doesn't offer YDL any free or discounted use. Stay tuned.

Personnel:

- On 8/24 we welcome new Security Coordinator James Hennenfent to the YDL team. James previously was a supervisor for the TSA at Detroit Metro Airport. He is an Ypsi resident and YDL-Michigan Avenue patron who comes aboard with an understanding of our community and existing issues. James will provide additional Security Desk coverage and oversee our broader safety and security efforts.
- Congratulations to full-time Custodian Marc Holland, who is retiring in early October after 19 years with YDL. With his departure approaching, we have posted a job to find his replacement.
- Along with EMU SSW Professor Margaret Ann Paauw, Library Social Worker Tommy Anderson delivered a well-received presentation at TLN's "This Conference Is For Everyone" event on 8/20.
- Youth Librarian Stephanie Posci-Morrison will present a session on Reading Readiness at the Michigan Library Association's annual conference in October. As the conference is nearby in Novi, YDL will send a number of staff for a great professional development opportunity.
- Michigan Avenue Paraprofessional Shayla Card-Nowlin was accepted to the Michigan Arts and Culture Council's 2026-27 Rising Leaders Cohort. We look forward to hearing about her experiences in this intensive training scheduled to take place over three weekends between October and April.
- This week I was finally able to attend the Library of Michigan's *Conversations Worth Having* training, which was postponed after the State Librarian's passing in December. It will take practice to learn the techniques we explored, but the training was worth the wait. Lots to think about!

Programming Highlights:

- The 2026 Summer Challenge wraps up this weekend. Congratulations to the whole staff for planning, promoting, executing and supporting another marvelous series of activities keeping our community learning!
- On 8/7 Noise Permit packed Library Plaza with people of all ages eager to see and hear what YDL teens worked to produce. The weather was fine, and despite a delay at the outset, the event was a hit. Very proud of both the staff and the teens they guided through summer learning experiences that led to the concert.

Technology:

YDL went live with our new phone system on 8/13. I may never break the habit of dialing an "8" to place an external call, but otherwise the new system provides much clearer reception and many exciting new features. Kudos to our IT team, who researched, planned for, and implemented the new system.

Genral Fund Statement of Activity and FB effect
revised 8/21/26

Revenue		Actual**	Actual**	Actual**	Actual**	Actual**	Actual*	Projection*	Projection*	Projection*	
		2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	
	CURRENT PROPERTY TAX&REIMB	\$ 5,290,728	\$ 5,549,455	\$ 5,690,773	\$ 5,984,412	\$ 6,411,147	\$ 6,940,087	\$ 7,063,075	\$ 7,329,713	\$ 7,516,273	
	STATE LIBRARY AID	\$ 66,428	\$ 71,963	\$ 86,510	\$ 89,260	\$ 89,831	\$ 95,628	\$ 95,700	\$ 95,000	\$ 95,000	
	PENAL FINE REVENUE	\$ 84,478	\$ 113,205	\$ 83,080	\$ 69,569	\$ 79,549	\$ 65,687	\$ 64,000	\$ 75,000	\$ 75,000	
	FEE BASED REVENUE	\$ 35,265	\$ 16,215	\$ 31,484	\$ 42,511	\$ 39,080	\$ 49,427	\$ 43,750	\$ 45,000	\$ 48,000	
	INTEREST EARNED-LIBRARY	\$ 18,651	\$ 25,268	\$ 20,158	\$ 83,124	\$ 215,940	\$ 235,057	\$ 220,000	\$ 100,000	\$ 100,000	
	GRANTS/Donations	\$ 73,315	\$ 142,246	\$ 174,561	\$ 168,134	\$ 206,905	\$ 270,757	\$ 92,391	\$ 40,000	\$ 40,000	
							\$ -	\$ -	\$ -	\$ -	
	Subtotal - Revenue	\$ 5,568,865	\$ 5,918,352	\$ 6,086,566	\$ 6,437,010	\$ 7,042,452	\$ 7,656,643	\$ 7,578,916	\$ 7,684,713	\$ 7,874,273	
Expenses		2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	
	SALARIES AND BENEFITS	\$ 2,656,575	\$ 2,758,609	\$ 2,972,327	\$ 3,631,892	\$ 3,906,840	\$ 4,530,773	\$ 4,621,176	\$ 4,759,811	\$ 4,974,003	
	MATERIALS	\$ 371,514	\$ 408,269	\$ 466,623	\$ 551,533	\$ 598,305	\$ 668,792	\$ 690,000	\$ 721,050	\$ 753,497	
	TECHNOLOGY	\$ 256,224	\$ 230,382	\$ 226,271	\$ 260,747	\$ 246,127	\$ 301,252	\$ 309,400	\$ 273,323	\$ 285,623	
	REPAIRS & MAINTENANCE	\$ 145,246	\$ 135,162	\$ 169,684	\$ 217,062	\$ 199,930	\$ 259,325	\$ 259,000	\$ 270,655	\$ 282,834	
	CAPITAL EXPENSE	\$ 31,641	\$ 34,864	\$ 92,451	\$ 204,003	\$ 235,538	\$ 207,204	\$ 234,200	\$ 244,739	\$ 255,752	
	UTILITIES	\$ 151,280	\$ 167,231	\$ 171,783	\$ 191,267	\$ 218,225	\$ 233,541	\$ 269,366	\$ 281,487	\$ 294,154	
	OTHER	\$ 456,900	\$ 317,390	\$ 451,495	\$ 580,519	\$ 540,608	\$ 383,470	\$ 603,788	\$ 630,958	\$ 659,352	
	Subtotal - Expense	\$ 4,069,380	\$ 4,051,907	\$ 4,550,634	\$ 5,637,023	\$ 5,945,573	\$ 6,584,357	\$ 6,986,930	\$ 7,182,024	\$ 7,505,215	
	Net Surplus(Loss)	\$ 1,499,485	\$ 1,866,445	\$ 1,535,932	\$ 799,987	\$ 1,096,879	\$ 1,072,286	\$ 591,986	\$ 502,689	\$ 369,058	
	Transfer Out to Other Fund	\$ (1,400,000)	\$ (1,400,000)	\$ (1,300,000)	\$ (1,152,434)	\$ (515,352)	\$ (700,000)	\$ (600,000)	\$ (550,000)	\$ (500,000)	
	Net FB effect	\$ 99,485	\$ 466,445	\$ 235,932	\$ (352,447)	\$ 581,527	\$ 372,286	\$ (8,014)	\$ (47,311)	\$ (130,942)	
	Beginning FB	\$ 2,612,148	\$ 2,711,633	\$ 3,178,078	\$ 3,414,010	\$ 3,061,563	\$ 3,643,090	\$ 4,015,376	\$ 4,007,362	\$ 3,960,050	
	Ending FB	\$ 2,612,148	\$ 2,711,633	\$ 3,178,078	\$ 3,414,010	\$ 3,061,563	\$ 3,643,090	\$ 4,015,376	\$ 3,960,050	\$ 3,829,108	
		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028

Capital Asset Replacement Fund

Transfer In from General Fund	\$ 1,400,000	\$ 1,400,000	\$ 1,300,000	\$ 1,152,434	\$ 515,352	\$ 700,000	\$ 600,000	\$ 550,000	\$ 500,000
Revenue	\$ 59,589	\$ 858,374	\$ 450,968	\$ 174,200	\$ 128,508	\$ 96,057	\$ 30,000	\$ 5,000	\$ 5,000
Expenditure	\$ 708,338	\$ 1,433,792	\$ 4,266,030	\$ 1,842,695	\$ 834,615	\$ 720,889	\$ 600,000	\$ 600,000	\$ 550,000
Net Surplus (Loss)	\$ 751,251	\$ 824,582	\$ (2,515,062)	\$ (516,060)	\$ (190,755)	\$ 75,168	\$ 30,000	\$ (45,000)	\$ (45,000)
Beginning FB	\$ 1,827,159	\$ 2,578,411	\$ 3,402,993	\$ 887,931	\$ 371,870	\$ 181,115	\$ 256,283	\$ 286,283	\$ 241,283
Ending FB	\$ 1,827,159	\$ 2,578,411	\$ 3,402,993	\$ 887,931	\$ 371,870	\$ 181,115	\$ 256,283	\$ 241,283	\$ 196,283

Composition of Fund Balance



EXECUTIVE SUMMARY

The Library Care Coordination (LCC) Program went through a time of transition during this quarter. Kat Layton left the LCC role and Tommy Anderson was hired in her place. During the transitional time, DesaRay Maier, former Eastern Michigan University intern, stayed on to help onboard Tommy Anderson smoothly and ensure the sustainability of the program. Amidst the transition, the program was still able to offer high-quality case management care, access to basic needs items, clinical support, continued growth of the transportation assistance program and grow partnerships with local organizations.

Now at the halfway point of the grant, we can anticipate many aspects to stay the same even under new leadership. A great foundation has been laid for drop-in hours, community partnerships, resource fairs, transportation assistance program and outreach with local organizations. Drop-in Hours provide assistance for those experiencing housing insecurity, assistance with vital records, basic needs assistance and coordination of services. Community Partnerships make certain the ability for the library to serve as a hub for resources and ensures smooth warm hand offs to local caring organizations. Resource Fairs remain to bust down barriers for our most vulnerable patrons. Transportation assistance program allows patrons to make it to their medical, housing, case management, legal, school and employment appointments. Outreach with local organizations combines hands-on support with strategic collaboration and ensures essential resources reach individuals where they are already seeking help.

New focus has been placed on sustainability of programs, supporting staff wellness, extending reach to teen/youth populations and emphasizing a restorative approach to critical incidents. A concentrated effort for safety and access in the Michigan Avenue Branch Plaza has been a focus of the LCC Program and the Library Board.

TYPES OF SERVICES

1,177**Transportation Assistance Services**

(TheRide transit tokens & passes)

212**Face to Face Distribution of Personal Care and Safety Supplies****72****Patrons met with during Drop-in hours****38****Assistance with Applications**

(including government programs, housing applications and Fare Deal cards)

27**Meetings with Community Partners**

MEETING WITH PARTNERS

Since beginning in May, Tommy Anderson has met with 24 external community partners. Some of these are old relationships, picking up where the previous social worker left off. Others are new opportunities for the library to partner with community leaders and helpers.

With each connection, we are able to better refer to community organizations and plan to host future events such as dual drop in hours, like we have with Shared Housing Project.

EVALUATION PROGRESS

The formal grant evaluation processes has begun. Survey and interview tools were approved by Eastern Michigan University's Institutional Review Board (IRB), while the program maintains routine tracking of partnerships formed, individuals served, services delivered, and material resources distributed; metrics that will guide continuous improvement and demonstrate impact across the grant period.

Focus groups will continue to take place over the course of the next quarter. Staff surveys are being collected and are being processed by Dr. Margaret Ann Pauw of Eastern Michigan University.

Outgoing EMU Student interns stated they were "proud of the work" they accomplished while at Ypsilanti District Library. "Working along staff and patrons" while making a "deep and meaningful impact" on the community was the highlight of their experience.

EXPANSION OF INTERN PROGRAM

Three student interns from Eastern Michigan University have been selected for the 2026-2027 academic year.

A partnership with the University of Michigan has begun. Another student intern could be placed as early as Fall of 2026.

The robust internship program will ensure that all branches of the library get adequate coverage and care. With more reach the library will be able to offer more hours of LCC coverage at the Whitaker and Superior locations.

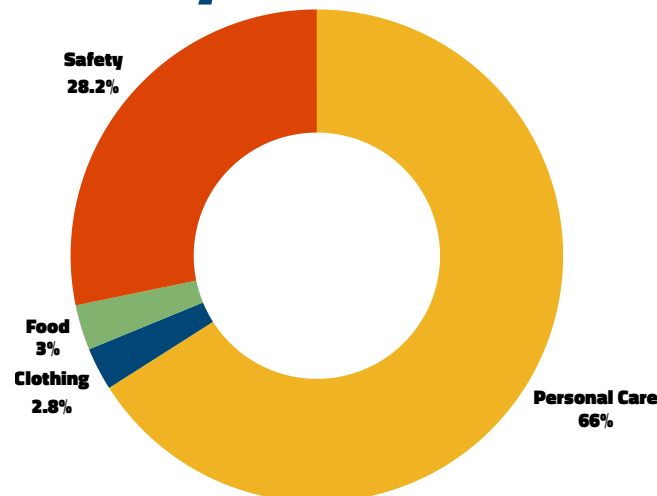
Library Social Work is a new and growing field. Ypsilanti District Library is shaping the future of the field. This has been made possible by Washtenaw County Mental Health and Public Safety Preservation Millage Funding.

PARTNERSHIP HIGHLIGHT: SHARED HOUSING PROJECT

Danielle Bryant of Shared Housing Program has been conducting Drop-In hours at the Michigan Avenue Branch (averaging 4 participants per day) and community building events at the Whitaker Branch (15 participants including 3 walk up participants). The Shared Housing Program places home seekers with home providers. One participant must be 55+. [Ann Arbor Observer](#) recently published a story highlighting their great work.

Shared housing is a long-term living arrangement where people share a home, each with their own private space and shared common areas. It could be a graduate student helping with a senior's mortgage and upkeep of a beloved garden. It could be a "Golden Girls" situation of two seniors keeping company while caring for their shared space. We are happy to bring this resource to the community of Ypsilanti and grateful for the partnership with the Washtenaw Shared Housing Project.

Library Care Drawer



644 ice cold water bottles and 105 collapsible water jugs were distributed during recent heat advisories. Toothbrushes, deodorant, soap and shampoo remain among the most utilized items.

YDL Dashboards

YDL DASHBOARD JULY 2026						
	Jun	Jul		Monthly Change		Year to Date
Circulation						
Whittaker	32,707	34,384		5%		219,375
Michigan	8,362	9,151		9%		57,103
Superior	7,600	7,896		4%		48,992
Outreach/BKM	2,052	1,691		-18%		11,546
eProducts	23,217	23,503		1%		163,336
TOTAL	73,938	76,625		4%		500,352
MeLCat ILL						
Loaned	1,127	1,043		-7%		7,497
Borrowed	1,032	1,218		18%		7,268
New Cards						
Whittaker	282	264		-6%		1,732
Michigan	101	97		-4%		608
Superior	52	55		6%		289
Outreach/BKM	10	3		-70%		53
TOTAL	445	419		-6%		2,682
Reference						
Whittaker	4,778	4,543		-5%		24,812
Michigan	3,804	4,294		13%		28,969
Superior	2,110	1,903		-10%		13,347
Outreach/BKM	117	81		-31%		641
TOTAL	10,809	10,821		0%		67,769
Computer Sessions						
Whittaker	1,914	2,021		6%		12,361
Michigan	1,335	521		-61%		7,762
Superior	837	700		-16%		4,742
Outreach/BKM	2	2		0%		27
Wireless	9,896	11,529		17%		67,867
TOTAL	13,984	14,773		6%		92,759
Door Count						
Whittaker	13,801	14,464		5%		92,547
Michigan	10,119	11,236		11%		64,751
Superior	7,186	6,530		-9%		37,528
Bookmobile	640	424		-34%		3,235
TOTAL	31,746	32,654		3%		198,061
Collection						
Items Added	2,564	2,622		2%		14,901
Items Cataloged	1,069	742		-31%		4,417
Electronic Services						
Website Visits	46,965	43,081		-8%		254,520
Podcast	229	63		-72%		570
App Users	1,566	1,582		1%		N/A

	Jun	Jul		Monthly Change		Year to Date
Programs						
Whit Adult	45	48		7%		340
Attendance	307	312		2%		3,011
Whit 0-5	17	21		24%		127
Attendance	885	990		12%		5,226
Whit 6-11	11	26		136%		119
Attendance	910	1,141		25%		3,687
Whit Teen	5	4		-20%		31
Attendance	45	38		-16%		234
Mich Adult	19	21		11%		116
Attendance	196	206		5%		1,222
Mich 0-5	3	8		167%		43
Attendance	59	97		64%		612
Mich 6-11	19	22		16%		64
Attendance	143	362		153%		668
Mich Teen	12	19		58%		49
Attendance	74	141		91%		411
Sup Adult	20	18		-10%		149
Attendance	150	115		-23%		1,203
Sup 0-5	9	13		44%		69
Attendance	242	320		32%		1,462
Sup 6-11	13	17		31%		44
Attendance	229	233		2%		635
Sup Teen	1	1		0%		7
Attendance	3	2		-33%		23
Out Adult	4	3		-25%		13
Attendance	46	61		33%		267
Out 0-5	4	3		-25%		39
Attendance	93	77		-17%		1,288
Out 6-11	2	11		450%		33
Attendance	114	410		260%		1,457
Out Teen	2	0		-100%		9
Attendance	84	0		-100%		658
Out Offsite	10	3		-70%		36
Attendance	911	131		-86%		2,196
Virtual/Hybrid (all)	2	4		100%		14
Attendance	18	44		144%		148
General/All Ages (all)	16	14		-13%		48
Attendance	804	540		-33%		2,060
	-					
TOTAL PROGRAMS	214	256		20%		1,350
TOTAL ATTENDANCE	5,313	5,220		-2%		26,468

DEVELOPMENT REVENUE BY SOURCE		Where the \$ Comes From	As of 7/31/26	
	ACTUAL	TO DATE	NOTES	
DONATIONS	FY24/25	FY25/26		
Annual Report	\$3,366	\$2,915	June - Nov 2026	
Annual Appeal	\$25,098	\$16,848	Dec 1, 2025 - May 31, 2026	
Individual	\$23,026	\$14,099	(includes Jewish Federation DAF)	
Corporate	\$2,505	\$10,000	Carnegie	
Sponsorship	\$3,500	\$8,000	SPARK, TRUE, Ypsi Real, Ypsi Kiwanis	
Memorials/Tributes	\$125	\$650		
Third Party - Kroger	\$2,537	\$2,811	Kroger, META, Aubrees	
Friends of the YDL	\$40,000	\$43,728	(includes gift for Whitt tables)	
	\$100,157	\$99,051		
GRANTS				
Charitable Foundation/Organization	\$19,700	\$800	Mars Initiative, AFL-CIO	
Corporate Foundation	\$30,000	\$35,000	Toyota, Molina	
Government	<u>\$115,640</u>	<u>\$75,081</u>	WCCMH, MACC, YDDA, ARPA	
	\$165,340	\$110,881		
ENDOWMENT FUNDS				
YDL Agency Distribution	\$1,736	\$1,793		
Gousseff Fund Distribution	\$0	\$0		
YDL General Endowment Distribution	<u>\$9,364</u>	<u>\$9,960</u>		
	\$11,100	\$11,753		
GRAND TOTAL:	\$276,597	\$221,685		
SUPERIOR CAPITAL CAMPAIGN				
Grants (Funds Received)	\$80,000	\$80,000		
Corporate/Organization	\$5,000	\$0		
Donations - Individual	<u>\$100</u>	<u>\$0</u>		
SUPERIOR TOTAL:	\$85,100	\$80,000		
Bookmobile Donations:				
\$38,438 (148 gifts received from Oct 1, 2025 - July 31, 2026)				

FY2024/2025

ACTUAL

NOTES

Includes Endowment Distribution

Includes Friends gifts

\$85,100

\$359,916

FY2025/2026**AS OF:**

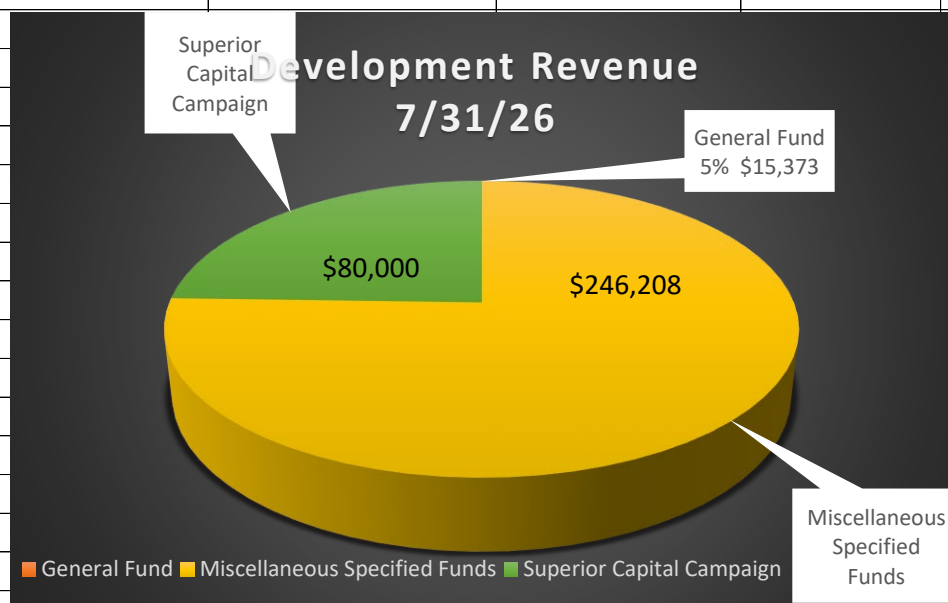
\$15.373

\$246,208

\$80,000

\$341,581

Endowment gifts received and deposited with AAACF: \$2,603



Department Reports

Acquisitions Department Board Report

August 2026

Department News and Activities

Acquisitions staff continue to work on regular department responsibilities, including placing and receiving orders, processing materials, repairing items, MeLCat, inventory, and cataloging.

Cataloging Projects / Maintenance

- More than 20 new Library of Things items were added to the catalog.

Highlights include:

- Rollator Walker with Seat - Medical
- Knee Scooter - Medical
- Laser Level - Tools
- Broad Fork Garden Tool – Garden

Note: Several of the new items saw immediate patron interest, with the Knee Scooter checking out shortly after being added and the Broad Fork Garden Tool both checking out and receiving a hold.

- The Ypsi Stories Podcast has been added to the catalog and is now searchable, with links to individual episodes.

Website / Special Projects

- The Book Lovers webpage was updated with new Vega saved searches. These searches should update automatically as new items are added to the collections.
- Brandon collaborated with Brett Hamilton and Finn Bell (University of Michigan-Dearborn) on the Ypsi Farmers & Gardeners Oral History Project. Eleven new interviews were uploaded to Aviary and added to YDL's history website, making the interviews accessible to the public online.

Collection Development Highlights

In July, 724 items were processed and made available to YDL patrons, including 240 new youth items, 216 adult fiction titles, and 70 adult nonfiction titles. Additional materials reached the shelves across picture books, young adult materials, the Library of Things, and audiovisual collections, helping keep YDL's offerings fresh and varied for patrons of all ages.

Statistics

- The 2026 budget is currently 55% encumbered.
- 724 items were cataloged in July.
- 2,622 items, including 1,767 e-items, were added in July.
- YDL borrowed 1,218 items from other libraries via MeLCat in July
- YDL loaned 1,043 items to other libraries via MeLCat in July

Submitted by:

Brandon Bolek-Toubeaux

August 17, 2026

Assistant Director
Board Report: August, 2026

- I met (again) with the insurance adjuster and repairs contractor to walk them through the water-damaged areas here at Whittaker. I am still waiting on approval, but am hopeful to hear something by the end of the month. The disarray is frustrating for staff (e.g., the cove base is still scattered around the baseboards like so much shed rattlesnake skin. Sigh.)
- The piano concert featuring siblings Jacopo and Maddelena Giacomuzzi was fantastic, with approximately 60 people in attendance.
- The Incident Platform Configuration team continues to make progress on the design of the new platform. There are several new features which we are looking forward to deploying: suggested lengths of suspension related to policy violations; requests for follow-up by the person submitting the report; and a trauma-informed feedback system, which will confidentially alert the library social worker that the staff member could use additional support.
- The Whittaker renovation committee continues our work with architect Dan Whisler and team to plan for future spaces and what will be necessary to make them happen. We are currently “sampling” chairs for the lobby area.
- We wrapped up our outdoor movie series and plan to repeat the event next summer. Special thanks to Chris Slay, who joined me on the graveyard shift and took the lead on assembling and dismantling our 13-foot blow-up screen, which we love! Thanks to the Friends for making the purchase possible.
- Twelve staff members attended the Detroit v. Chicago White Sox baseball game in Comerica Park last Friday, courtesy of the Detroit Tigers. While we did not make it onto the jumbotron, we had a great evening despite the game loss.
- Congratulations to Scott and Chris in the IT Department for rolling out our new phone system across all locations with minimal outages! The new phones are very nice.
- The public survey created for the new strategic plan has proved very interesting. There are a few themes that we can definitely see floating up. The steering committee meets again on August 19, and we have identified additional staff to participate in the fall retreat. There are also two additional staff listening sessions scheduled for September, which we are hopeful staff will attend.
- One of our summer LIS interns has applied for a second internship at YDL, which would be paid by UM and allow her to have a directed field experience in helping us launch the Memory Lab. I welcome her help! This project has proved difficult to prioritize, as something always seems to need more attention. Fingers crossed that this is approved by the University!
- We look forward to welcoming our new Security Coordinator next week.

Julianne Smith, August 18, 2026

ADDENDUM

- Late addition: bed bugs were discovered by the branch manager downtown on Tuesday, Aug. 18. We immediately executed our procedures, the building was closed, and the canine team was called in to verify. The first floor computer bank closest to the plaza was verified as positive for bed bug evidence, and so the building remained closed until treatment could be completed. We reopened with a regular schedule on Friday, August 21. For whatever reason, the media took a great deal of interest in this story, and Sam had multiple interviews with reporters. Staff handled the incident in stride, and the social media response from our public has been supportive. I received a few nasty messages, but even more sales pitches for pest treatment services. The Bed Bug Committee (BBC) convenes meetings after incidents such as this to review our procedures and responses, and we will do so again.
- Late addition #2: we are planning for the strategic planning retreat to be held on Friday, October 23 from 9-3:00. I am sniffing out event space, hopefully at WCC.

Julianne Smith, August 21, 2026

Community Relations

Monthly report: August, 2026

Notable print/design pieces produced:

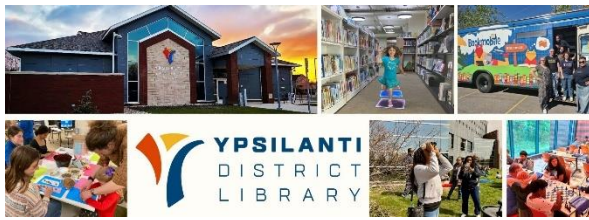
- Sam redesigned the digital resources and policy bookmarks we give out to patrons.
- The fall Loop is going to the printer soon. It covers our new 500 Books Before Middle School initiative, Library Card Sign Up Month, environmental literacy kits, and more.

Promotional activity

- **Horror Short Competition:** We worked with Ken and Grace to come up with categories, a blog post, graphics, and timeline for the October Short Horror Story contest. It's also featured in the fall Loop.
- **Ypsi Farmers & Gardeners Collection:** Helped troubleshoot the process of getting new interviews up on our Ypsi Farmers & Gardeners page. We also created a press release, blog post, and social media to promote the collection and the kick off event that's celebrating the new additions.
- **Strategic Planning Survey:** We had social media posts about our Strategic Planning survey, along with posters for our branches, information in The Loop, and a feature on our home page directing people to the survey.
- **We shared multiple posts about a number of our events/initiatives, including:**
 - Noise Permit
 - Italian Keys
 - Strategic Plan survey
 - Summer Challenge Sponsors
 - Second Saturday Cinema
 - Messtival

Notable Media Mentions

- The Eastern Echo had a piece about our Adopt-a-pet storytime and stuffed animal donation drive.
- The Sun Times had a piece about the Italian pianist concert hosted at YDL-Whittaker and the Chelsea library.
- The Sun Times included information from us in their piece about the Milan Library eliminating late fines.
- The Eastern Echo had a piece promoting the Bookmobile and its services.
- The Eastern Echo included our Messtival event in a piece about the South Side Stroll on Aug. 15.
- Current included a quote from Monica and information about the Bookmobile in their piece about the Ypsilanti Food Festival.
- MLive and the Manchester Mirror had a piece about the Washtenaw County OCED grant we received.
- WEMU had an interview about the new additions to the Ypsi Farmers & Gardeners collection.



Community Relations news

- Sam is coordinating with Lawrielle West on the Washtenaw County Big Read grant that the African American Cultural and Historical Museum received. The library is hosting events as part of the grant, and we're making flyers, writing Loop/press release info, and more.

Notable Social Media activity

We're at 15,471 followers on Facebook (up .4% from the previous month). We had 130,728 views this month. We have 7,362 followers on Instagram and had 46,413 views this month. We have 2,023 followers on Bluesky, and 3,220 followers on TikTok. We've also been engaging in Ypsilanti Reddit communities to share our adult and community service information. They've been consistently getting thousands of views.

- Our posts about the Strategic Planning public survey was seen by 4,500 people with 70 reactions.
- The post sharing the Eastern Echo's Bookmobile article got 5,400 views with nearly 60 interactions on Facebook.
- Our post advertising the Teen STEAM Café that focused on Stop the Bleed reached 4,220 people on Facebook with 50+ interactions.
- More than 5,100 people saw our Messtival post on Facebook with 35 interactions.
- More than 1,100 people on Instagram saw our post about the Noise Permit Concert, with 40 interactions.
- Nearly 1,500 people saw our post about the Italian pianist concert on Facebook with 20 interactions.

 Ypsilanti District Library is with Maddalena Giacomuzzi and Jacopo Giacomuzzi.
Published by Buffer · July 30 at 1:19 PM · 

A concert this good usually isn't free. 🎹 Jacopo and Maddalena Giacomuzzi, internationally acclaimed pianists from a storied musical family in Verona, Italy, are taking... [See more](#)



**ITALIAN KEYS:
THE GIACOPUZZI SIBLINGS
ON THE PIANO**
WITH **JACOPO & MADDALENA GIACOPUZZI**

SATURDAY, AUG 1 | 11AM
YDL-WHITTAKER 
5577 Whittaker Road, Ypsilanti 

Sat, Aug 1
Italian Keys: The Giacomuzzi Siblings on the Piano
5577 Whittaker Road, Ypsilanti, MI, United States, Michigan 48197

Customer Services

Monthly report: August 2026

Circulation Stats

For the month of June, we checked out 53,122 items system wide.

Patrons also downloaded 23,503 digital items.

And we issued 419 new library cards.

Exhibits



The Kaleidoscope Artists Collective will once again be exhibiting their works at YDL-Whittaker. The exhibit will run August 23 thru September 29, 2026.

Submitted by *John Connaghan* on August 20, 2026

YDL DEVELOPMENT REPORT

August 2026

2025 ANNUAL REPORT

The 2025 Annual Report was mailed to 582 households in June 2026. As of the end of July, we have received gifts totaling \$2,915 in support of the Bookmobile via this mailing.

GRANTS

Grant Reporting

Summer at YDL has become a busy season for final grant reporting at YDL. Current grants being closed out include:

Toyota Project STEM@YDL - The final report for our 2025/26 Toyota grant is nearly complete and will be circulated to the Project STEM committee for comments and final edits. In this third year of funding, a total of 202 programs sponsored by Toyota were held from June 1, 2025 to May 31, 2026 with 5,502 individuals in attendance. This is 26% more attendees than estimated. Although it is difficult to project attendance at programs, we anticipate numbers based on past program attendance and current patron interests. Since our first year of funding in 2023/24, we have increased attendance at STEM programs by 13% and the number of programs offered by 34%.

We have a new contact at Toyota who Chris has reached out to in order to set up our annual check-in meeting with the Toyota team in October.

Believe in Reading – Work has begun on the final report for this grant which supported free books for kids during the 2025 Winter Challenge, 2026 Spring and Summer Challenges.

MARS Initiative – Kathryn and Chris are pulling together materials for the final report on this grant for YDL-Superior which paid for a new telescope, High Power 1 Mode Red LED Flashlight, Single Mode Red Flashlight, Red Light Flashlight and Red Light Torch for Astronomy, Aviation, Night Observation and The Night Sky™ planisphere maps that show you what constellations are visible from your location and where to look.



Library of Michigan Environmental Literacy

Kits – Paula is working on the final report for the air quality, energy usage and water quality kits created with these funds for the Library of Things. They are now all available to be checked out.



Chris is in the process of creating a 2026/2027 grant schedule. This is informed not only by grant opportunities that she finds, but those forwarded to her via staff. When Chris began working full-time in 2020, grants being managed for both the new Superior library and library programs were much fewer in number. At that time, information regarding our grants was not being entered into YDL's data base. Therefore, there was no easily retrievable data. Chris began building grant history in the data base starting with current grants at that time.

Today she and program staff are managing 14 grants. Though it is wonderful to have this many funders supporting our programs, we may be approaching our limit in terms of the number of active grants staff and Chris can manage. Of course, Toyota funding consumes a good deal of time for all involved. We anticipate and hope for one more year of funding from Toyota which will continue to keep us busy.

FUNDRAISING FOOD FOR THOUGHT

Beginning this year, the universal charitable deduction (UCD) becomes a permanent part of U.S. tax law. Individuals will be able to deduct up to \$1,000 in charitable gifts, and married couples filing jointly can deduct up to \$2,000, even if they take the standard deduction. This is a potential game-changer for entry-level gifts because roughly 90 percent of U.S. taxpayers haven't been eligible to itemize deductions since the 2017 Tax Cut and Jobs Act (TCJA) was passed.

It's time to let donors know that their gifts are likely tax deductible again. This should be highlighted in appeals, newsletters and donor communications. Because the deduction especially benefits everyday donors, recurring and monthly giving should be front and center.

Report respectfully submitted by Chris McMullen, Development Coordinator

Facilities Department

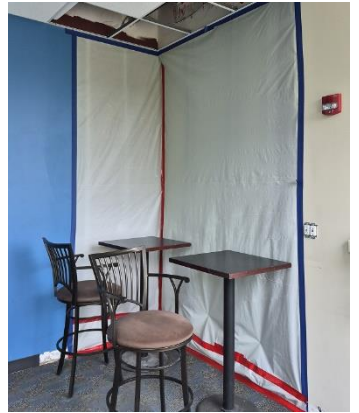
Board Report August 2026

New Teen Zone sign put at Michigan Ave. Youth gave us the letters. I cut the boards needed, Patrick painted it, I glued the letters on, Ron mounted it on the wall. Teamwork!



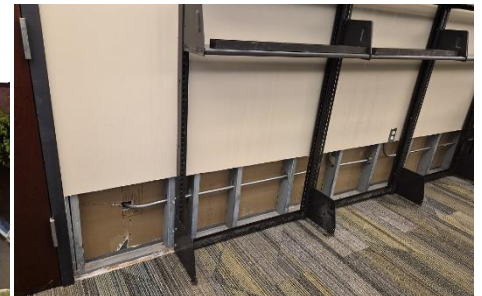
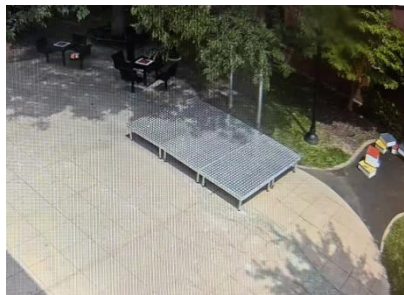
Guardian Tree Experts have removed two of the four Bald Cypress trees at Whittaker Road that could not be saved that were infested with a parasite called a bag worm. They ground the old stumps out to remove any trip hazards. Guardian will be planting two new trees soon to replace the ones taken out.

On-Site finished their end of the work needed to dry out the walls, and insulation after the flood at Whittaker Road. They removed quite a bit of drywall that was saturated that could not be saved, or where mold could potentially grow. Julie is in contact with the insurance company for the next step to get repairs done so operations can get back to normal.



Campbell is still waiting on parts to do repairs on the dehumidifier where the flood originated.

We transported the stage from Whittaker Road and assembled it at Michigan Ave for the Noise Permit event. We also brought the large and small tents for Youth and their volunteers to put up before the event. After the event, they took down the tents and stored them inside the building. When the event was over, we disassembled the stage and put it back in storage along with the tents in the Whittaker Road garage. Looks like they had a pretty good turnout.



Campbell has started the Humidification/Dehumidification project at Michigan Ave. They have started with installing the plumbing, and conduit for the electrical supply. Campbell has not received all the components yet, but the shipment is expected to be delivered next week.

Lisa and I have had a few meetings talking with HVAC service companies to see who may be a good fit for the library to take care of our buildings. I believe we have a couple good candidates to choose from.

Submitted by: Jim Reed August 20, 2026

INFORMATION TECHNOLOGY SERVICES DEPARTMENT

August 2026

Status Report

- 2026 – We're half way through the year and are engaged in our phone system project.
- Phone System: We've accomplished the major task of switching out our phone system. We have noticed improvements in call quality and user setup. It was also helpful to identify changes to call flow allowed by the new system as well as address improvements to our Emergency phone functions such as E911 and Elevator emergency services. We'll continue to make adjustments as needed for either improved workflow or enhanced services in the coming weeks.
- Migration to BS&A: So far it's been quiet on our end. We remain attentive to any assistance we can provide.
- Library IQ – Our preliminary setup and configuration is complete for the new incident reporting module. We'll be finalizing that through additional input from staff.
- Security camera repair/replace: We had a few quotes provide for additional cameras. We will potentially be implementing one or more of the options. We're also addressing a couple repair items.
- New servers – We recently migrated our primary storage drive. I'll be working on some secondary storage spaces along with planning for a migration of another administrative system next.
- After hours lockers are at normal operation.

New or Upcoming Items

- Explore: Incident Reporting and additional objectives regarding surveillance
- Plan and Procure: General replacement of dated equipment, some infrastructure is targeted as we evaluate the overall system.

Overall System Status

- All appears well: We do have an initiative to further analyze our offline procedure when our ILS is not available. We've been learning to live with the new environment and much is not within our direct ability to intervene so we'll look for the best solution for YDL as we adapt.

Board Report: Library Care Coordination, August 2026

Partnership Highlight: FedUp Ministries

Throughout the summer FedUp Ministries served lunches at Michigan Ave and Superior on Tuesdays and Thursdays. Each site and day averaged approximately 40 lunches served in the hour of service throughout the summer. More than 320 meals a week were provided to patrons.

Patrons and staff consistently praised the quality and care FedUp's team brought to each visit. The turnout their meals drew also created a natural entry point for LCC: the increased foot traffic during drop-in hours allowed staff to connect with more patrons, deliver additional services, and raise awareness of the program to community members who might not otherwise engage.

The partnership extended beyond meals. LCC contributed basic-need items (including foldable water jugs, underwear, and body wipes) to FedUp's Wednesday wash-up and meal service, helping meet patrons' hygiene needs alongside their nutritional ones. FedUp's partnership is extremely valuable for the LCC program and the greater community.

Their facilitation of Mini Chef Camp ensured that the future generation can create nutritious and delicious meals. Mini Chef Camp chopped veggies, prepared fruit salad and made homemade ranch that was in turn served to the community.

Plaza Updates: Arts and Games In The Plaza

While behavioral issues in the plaza remained this month, so did efforts to have programming in the plaza. Our multi-talented Circulation Clerk, Rachel Resin, helped us kick off chalking the plaza. Patrons now have the opportunity to check out sidewalk chalk to use while enjoying the plaza.



In addition to the chalk in the plaza, on Monday and Wednesday evenings we have hosted rounds of cornhole and giant connect 4 with regular plaza using patrons. One patron stated, "This is the most fun I've had in a while. Thanks for doing this." Another said he "felt like a kid" again and asked when the next time they could play.

Michigan Avenue Board Report: August 2026

Staff Notes

We have hired a new Michigan Avenue Page, Erik Cronk, who will start August 18. I'm excited to have Erik join our team, and we're looking forward to his training as a shelver to begin! Staff have done an excellent job filling the gaps, but it will be a relief to get time back for regular work.

Stephanie's proposal for an MLA Annual Conference session about her Reading Readiness Book Club was accepted and she will be presenting at the conference in October.

Program Highlights

Pat's **Candy Sushi** program was a hit, with 135 patrons stopping by to use gummy candies, rice crispy treats, and other sweets to make their own sushi-inspired creations.

On a less sugary note, this summer, we have partnered with FedUp Ministries to offer a **Chef Camp** for kids, tweens and teens. Each week, patrons get to choose what they want to work on, learning to cook for a crowd, dice any veggie, or innovate with basic ingredients to create something new and delicious. This program helps kids to learn STEM skills like measuring and math skills and encourages them to grow their knowledge and experience with a wide variety of foods and cooking methods.



In response to regular patron requests for adult D&D programs on social media, Aaron developed a **Low Key D&D** program for adults, run by volunteer Dungeon Masters. This is a “chill” intro to D&D game mechanics, character building, and world exploration. The summer series features a 9-week mini-campaign and is open to all levels of D&D experience, from novice to pro. We are looking for additional volunteer DMs, as the interest in the program still outstrips the number of seats we can offer and keep the games small enough to be truly enjoyable.

Shayla worked with local author Aaron Foley and the Black Pride Ypsi group to put together a pride-themed program, **Rooted in Community: The Black Queer Experience**. The event fostered community connection and included nurturing, calm activities like planting mini succulents and decorating a plant pot.

Spaces

On July 10, Lisa, Julianne, Chris S., Tommy and I met with Maurer management and YDDA regarding noise and other activities in the Library Plaza. We discussed the benefits and drawbacks of closing the Plaza at night and Tommy shared plans for ways to activate the space with art and games during daytime hours. The goal is to provide a library presence to ensure that all patrons feel welcome in our outdoor spaces.

Tommy has done an awesome job cleaning and rearranging the items used by the Library Care Coordination program to provide support to patrons so that the items are organized and accessible to staff.

The pollinator garden has surpassed our wildest expectations.



Report submitted by Katie Dover-Taylor
August 20, 2026

Outreach Services Board Report August 2026

BOOKMOBILE: COMMUNITY, LOVE AND SUPPORT

Bookmobile Support Lemonade Stand - On Thursday, July 23rd, my team, Kihilee and Kaitlyn, were surprised at our Witmore/Courtland Bookmobile stop. The community was raising money for our new Bookmobile with a lemonade stand. They shared YDL resources like the Outreach Team does at events. Kaitlyn said, “Khi and I are so overwhelmed with love and gratitude for these patrons.” Kihilee expressed, “It was a wonderful experience! Words can’t express the love that was given to us. There were so many patrons involved and waiting for our arrival.” It shows how much the community cares about the Bookmobile and us; this comes from our regular patrons. The Lemonade Stand is connected to one of our Library Board members, Chris Tebbens. He felt that having community-wide Lemonade Stands is supported by donating their profits to the library. Such an amazing idea!



Eastern Michigan University, The Eastern Echo - On August 5th, Monica represented the Bookmobile by being interviewed by Eastern Michigan University’s newspaper, The Eastern Echo. The Bookmobile was being honored for all of the great work it does for the YDL and the community. The article reflects all of the great partnerships that Ypsilanti District Library has forged with Eastern Michigan University. The Outreach team has been tabling at many of their events and sharing many resources that can benefit the college community. The article has been shared on all of Ypsilanti District Library’s social media platforms. For more information: <https://www.easternecho.com/article/2026/08/ypsilanti-district-librarys-bookmobile-brings-library-access-to-community>



COMMUNITY OUTREACH

YCS Family Day in the Park, July 24th, 3:00 pm - 6:00 pm - Monica tabled at West Willow Park to share resources on behalf of the library. This is an event we do every year, with other orgs, and they have a basketball tournament. This year we had a STEM activity! So, it was Come Plant Flowers Day at the YDL tables. It was a low-key activity at first, but then kiddos started gathering, including an adult. I had the seeds, the pots, the soil, and there were decorative stickers for their pots! It was a fun day!

YCS Back to School Bash, August 1st, 12:00 pm - 3:00 pm - It was the Bookmobile, Monica, Kihilee, Summer Interns: Talea and River, along with a

mindful coloring activity with one of our partners, Stephanie Wren. Oh my! We gave out beautiful pencil cases that included back-to-school pencils, YDL pencils, a sensory fidget toy, animal erasers, colorful full Post-its, and YDL Post-its. Stephanie had the kiddos create a greeting card that included something special they wanted their teacher to know about them, to hand to their teacher on the first day. We had resources for all age groups and families. We also gave out over 135 STEM kits! It was a very fun and busy time for us!





Michigan Department of Health and Human Services Summer Health Day, August 5th from 3:00 pm - 6:00 pm. Kaitlyn and Kihilee tabled at the Summer Health Day. They shared health and back-to-school resources along with many gardening programs with the community. We also included the Library Care Coordination Program. They also gave away many STEM kits to the kiddos that were there.



SENIOR OUTREACH

Lunch and Learn: Responding to Dementia-Related Behaviors, July 30th from 1:00 pm - 3:00 pm - The Silver Club Memory Programs, UM Health Department of Community Health Services reached out to see if Ypsilanti District Library would be interested in partnering on respite programming to support caregivers of older adults. This program was also being offered through the Ralph C. Wilson Foundation grant that they applied for and were awarded. The program was very successful. They shared many additional resources, had food, and a guest speaker from the Alzheimer's Association. We also reserved one of our meeting rooms for seniors who had caregivers to enjoy the session. They were able to enjoy games and other activities while the programming was happening.



Moving Together Series: Art from the Library at Rolling Hills with Mani Brito: Watercolors, August 7th, 11:00 am - 1:00 pm - Mani has done it again! The final art program to wrap up the Moving Together Art Series portion took place on August 7th. It was all about watercolors! This time, Mani and Susana stepped outside of the library and had it under a beautiful Pavilion at Rolling Hills Waterpark. You get it: watercolors and Rolling Hills Water Park? Anyway, Mani is so amazing at working with our senior community. They are extremely passionate about art and demonstrate true patience when working with seniors. Talea, our former Summer Intern, also assisted both Mani and Susana with assisting guests to the Pavilion.



I would also like to emphasize that, since this is a grant-awarded program, the library and seniors, Rolling Hills waived the reservation fee that goes with the Pavilions. Also, the park entrance fees for our seniors were waived. So how did they know that the seniors were a part of our program? When registering, each person who signed up received a parking pass that Talea created! Rolling Hills loved the pass, by the way! Kudos to Mani, Susana and Talea! Great job!



Superior Board Report—August 2026

Staff News

- Our LIS intern, Grace, ended her internship on August 8. We're thrilled to have her stay on as a sub! Our SummerWorks intern, Connor, ends his internship on August 20. Both of them did a great job this summer helping the Superior staff provide high quality customer service and programming.
- Multiple staff attended trainings for the new phone system
- Superior staff continue to engage with new committees: Coronda on the Strategic Planning Committee, Stacey & Sienna on the Wellness Committee, and Monique on the TEAM Committee

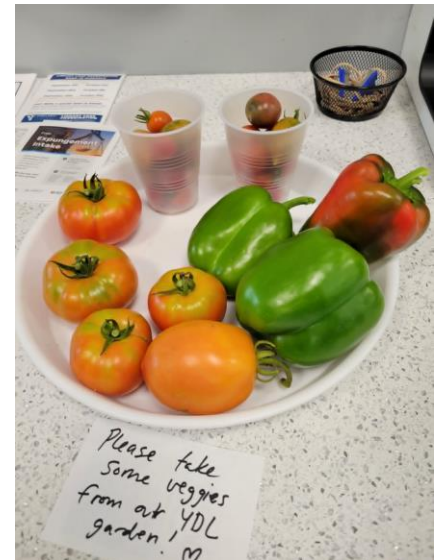
Program Highlights

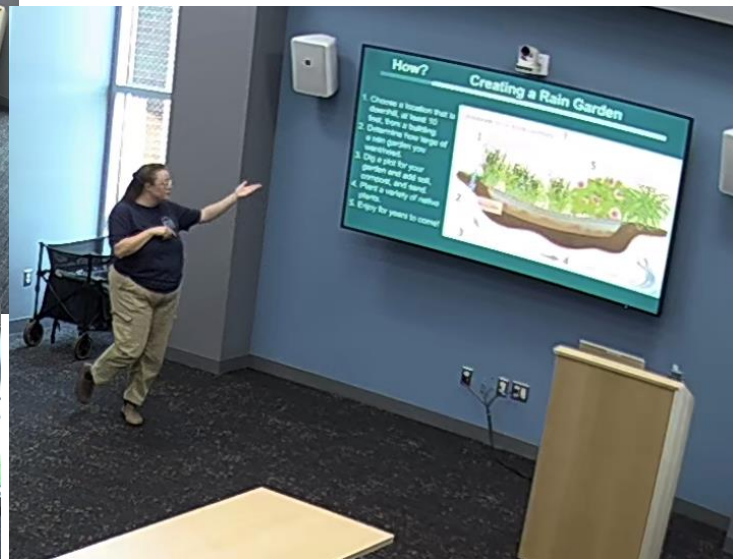
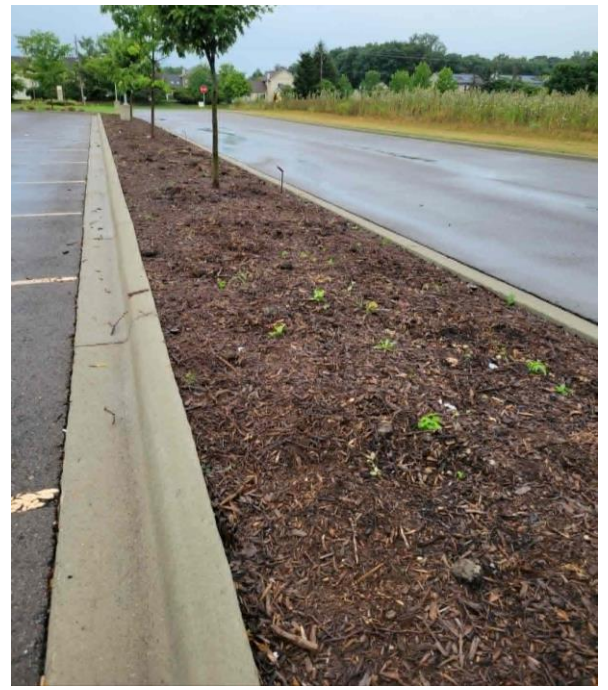
- Our weekly youth programs continued to be popular Garden to Table on Tuesdays, STEM on Wednesdays, and Art on Thursdays. Nicole, Coronda, Liz, Grace, Connor, and myself worked hard to make these happen!
- STEM programming highlights included:
 - July 29: UM Nature Play brought us Construction play w/ natural loose parts+
 - August 8: G.A.S. It Up Fitness helped kids learn about STEM through physical play outside
 - August 19: STEM EMU taught kids how to make lava lamps and use circuit boards
- August 6: Making a Way Kicks & Laughs entertained 74 attendees
- August 19: The Ypsi Farmers exhibition opening event was a packed event with 53 attendees
- Other programs since the last board report have included:
 - Youth: Weekly storytimes, lunches, poetry, drop-in creative kits
 - Adult: Childbirth and Breastfeeding education programs, Meditation, Washtenaw Literacy ESL & Basic Literacy, Banned Book Club, Intro to Rain Gardens

Building & Grounds

- August 3-4, the Superior Township election board used the meeting room for absentee ballot counting
- On August 13, Liz helped IT change over all the phones at Superior
- The learning garden and rain garden continue to bloom and add extra beauty to the property
- Frank's Landscaping removed the dead rose bushes from the landscaping

Submitted by Kathryn Takach
August 19, 2026





Whittaker Road-Adult Services Board Report August 2026

Here is a list of August Programs:

- Mahjong Meetup (5 Meetups)
- Fellowship of the Fiber (4 Meetups)
- Microsoft Word-Basics
- Google Calendar Basics
- Moving For Better Balance with the Ann Arbor YMCA (4 Meetups)
- Crochet Club (2 Meetups)
- Google Docs for Beginners
- YDL Film Club
- Digital Literacy Tutoring With Washtenaw Literacy (3 Meetups)
- Document Shredding
- Read It and Eat It Cookbook Club
- Microsoft Word-Intermediate
- Science Fiction Book Club
- MICHIGAN WORKS! Southeast Community Outreach
- Microsoft PowerPoint Basics
- Classic Movie Night
- Google Docs Tips and Tricks
- Board Game Meetup
- Google Sheets for Beginners
- Google Drive
- Author Talk: Grinnell Brothers Music House, 1879-1981
- Microsoft Word – Tips, Tricks, and Hacks
- Vega Discover
- Euchre Club
- Vegetable Succession Planting and Season Extenders
- Virtual African American Authors Book Discussion Group
- Google Sheets Tips and Tricks
- Google Slides for Beginners

Our Aug 8th Document Shredding event went well! We counted 156 cars. Many people had more than one bag/box of documents to be shredded. People are always appreciative to have this opportunity to safely and securely get rid of old papers. Librarian Brett Hamilton took the lead this year, assisted by our new librarian Abby Smith. Thanks to both of them for a job well done! Fall program planning is complete now. Paula and YDL-Mich Ave manager Katie Dover-Taylor continue to meet with partner organizations to finalize plans for the Big Read events we have planned for YDL.

We've received our grant reimbursement dollars for our LSTA Environmental Literacy grants (one per branch) and have only to complete the final report to finish up the grant requirements. The kits have been popular and we're really pleased we have them for our patrons. The grant-required evaluations

that we have gotten back have been largely positive and had some good ideas for additional purchases that would benefit our patrons.

New librarian Abigail Smith has gotten right into the swing of things! She is busily getting the Whittaker Road Seed Library ready for Fall, ordering materials, working shifts at the Reference Desk, and learning about the tools we use for weeding materials out of the library collection, among other duties. I appreciate her help figuring out something new (for me) on Canva. She's been a great addition to the Whittaker-Adult Services team.

Thanks to our paraprofessional Brigitte Vallion, who has picked up a number of reference desk shifts while we went through the process of filling the vacant position. She continues to fill in as needed along with her other duties.

Thanks also to Scott and Chris for the smooth rollout of the new phone system, and to Lisa and Tommy for creating the new staff debriefing program that will be available soon. I attended an orientation to this new service and came away grateful that YDL has taken it upon itself to offer this to staff.

-Submitted by Paula Drummond August 18, 2026

Whittaker Youth Services Board Report August 2026

Programs

Little Ones

- Storytimes ended on August 7, with 1,548 people attending 36 storytimes this summer, averaging 43 per storytime.
- Parents and little ones loved engaging in sensory play on Friday mornings near the garden. This summer 552 people attended 10 sessions, with attendance tapering off in August. Themes since the last report included textures with Marlena, clay play with Psyche, car wash with Liz, waterworks with me, and open play with Psyche.

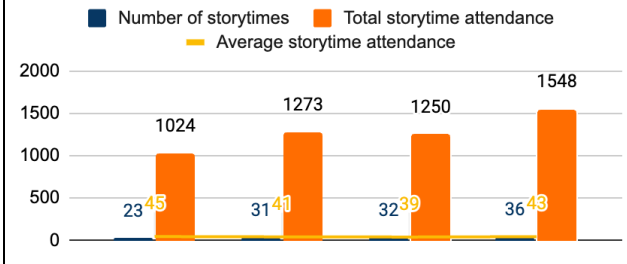
Kids and Parents

- Eight weeks of weekday afternoon programs wrapped up on July 31.
 - Since the last report, families made junk journals with Liz and Ulana; cityscapes with Mani and Liz; slime with Liz; stomp rockets with me; and planet mobiles with Liz. They used Vincibots to code with me and Lego Spike sets to code with Mani, and played the Pokemon card game and chess weekly. They even played in a huge pile of bubbles on the front lawn. The last day capped off with a water party planned by Ulana and Psyche that included pizza and cool treats, thanks to Nichelle's grant.
 - Overall, 2,082 people attended 46 afternoon programs, averaging 45 people per program, a similar average to last year, even without offering daily snacks or lunches. While about 80% of programs involved STEM skills, in contrast to other years, play-based programs that focused on exploratory learning and open-ended challenges, as well as movement programs, had higher average attendance (60 and 67/program) than those we schedule on "STEM Days" (57/program). Tabletop game programs that only occasionally include parents have lower attendance. The drop in "STEM Days" attendance is partly due to not including live animals in the lineup because they attracted too many people last year. The change could also represent a growing awareness about the value of play-based learning, and/or the chance for kids to experience instruction with a professional that might otherwise be unaffordable, like the dance and martial arts classes we offered. We are beginning to reflect on the data and experiences from this year to plan future programs.
 - It was great to see kids persevere through challenges, problem solve, use their creative skills, and build friendships. And it's nice to be able to bring joy to kids and families over the summer, as shown on the face of one foam party attendee seen below.
- Mani and Liz hosted a Garden Tea Party one Saturday attended by 50 kids and parents who sampled cucumber sandwiches and herbal tea, decorated straw hats, and went on an outdoor scavenger hunt.
- Interns from Food Gatherers presented two read aloud/food events—one where kids made yogurt parfaits and another featuring ice cream. Even without advance advertising, over 50 attended each. I let Food Gatherers know we are interested in more sessions next year.

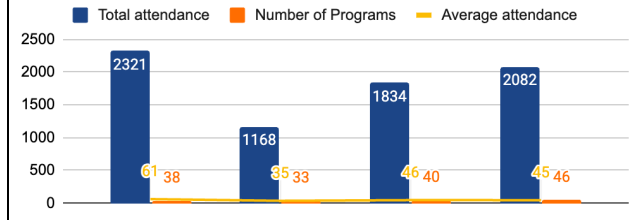
Tweens/Teens

- **Book Club** 8 teens attended the July book club. One prepared questions before the meetup and led the discussion.
- **Terrariums** 11 tweens and teens made terrariums with me and Ulana one Saturday afternoon in July.
- **TAG** Membership dropped at the end of the school year, but with new people, attendance is up to 10-12 again. Tommy came to one meeting

2023-2026 Summer Storytime Attendance



2023-2026 Weekday Afternoon Program Attendance

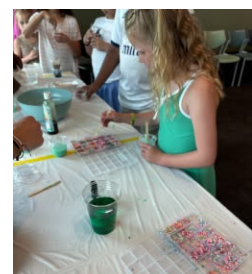


to get input about what teens need and want at YDL-Whittaker, and he plans to work with a social work intern to lead a program or two in the winter and spring on topics they chose.

- **Volunteers** 16 teens volunteered 227 hours to make the summer programs a success. I created certificates to document their time and wrote letters to note the activities they helped with and skills they learned. It is great to have so many extra hands each summer for large programs, and to be able to offer teens the opportunity to earn volunteer hours and give back to the community.

Other Work

- **WISD Presentation** Liz is presenting a flannel making/storytelling workshop to early childhood educators this week.
- **Garden Planning** Mani is working with Chris to find funding to repair and improve the garden. They are envisioning what it will include and writing goals for how the improvements will benefit families, in preparation for writing a grant proposal this winter.
- **500 Books Before Middle School** We had our first finisher for the new program we started this summer that picks up where 1000 Books Before Kindergarten leaves off. Students who finish get a certificate, a pizza gift card (thanks to Ypsilanti Kiwanis Club), their photo on a YDL Wall of Fame, and the chance to make a book display of their favorite titles. Thanks to Liz for preparing the packets and certificates all locations will use.
- **Pokémon Photos** ALSC reached out asking to use photos from our Pokémon Club for an upcoming article on the ALA program we're participating in that provided the free games.
- **Phone Training** We all attended training to learn how to use the new phones that were installed last week.
- **Committee Work/Community Meetings**
 - Psyche is on the Strategic Plan Steering Committee.
 - I met with the Toyota committee to plan for the 2026-27 grant. I am beginning to plan the first of our STEM field trips with a LCS teacher. I met Brandon and Julie to begin a plan to better track STEM tools and other toys we share across buildings.
 - I met with a parent/educator about how we might offer programs and/or expand access to programs for teens with disabilities.
 - I am meeting EMU SAT prep providers next week to see what they can offer at the library. This was on TAG's list of what teens need.
- **Summer Challenge** is wrapping up at the end of this week and grand prizes will be drawn on Monday. 2,744 people participated, up from 2,608 last year. I plan on sending a staff survey to gather feedback for next year. A full report will be included with the next board package.
- **Interns**
 - We said goodbye to Nichelle earlier this month. It was great to have her return for a second year. She spent desk time recreating Publisher files we use frequently in Canva, in anticipation for Publisher to no longer be available this fall.
 - Alexis, my teen chess intern, completed US Chess training and is now certified to host tournaments of up to 50 players. She ran a casual tournament at the last chess meetup this month.
 - Our Michigan Works intern, Samuel, will finish his internship this week. He helped with programs, shelf read, dusted, organized supplies, and more.
- **Around the Department** Everyone is making plans to clean and redo the play spaces by the end of the month. Nichelle, Ulana, and Mani kept the display spaces full the past month. We're getting ready to host fall programs and are already planning for winter. **Submitted by Jodi Krahnke August 18, 2026**



Old Business

New Business

To: YDL Board of Trustees

From: Lisa Hoenig, Library Director

Date: 8/20/2026

Re: Award of Heating, Ventilation, and Air Conditioning maintenance contract

YDL's contract for HVAC maintenance with Campbell, Inc. expires on 8/31/26. Given the most recent flood at Whittaker and the slow response of controls technicians to rectify ongoing temperature issues, I gave them written notice that we would not renew.

I surveyed other Class VI libraries for HVAC service recommendations, and requested bids from three firms. We gave representatives from each a tour of all three buildings and a list of our equipment, then sat down with them to discuss their options alongside our service needs. Two of the three vendors provided us with comprehensive contract proposals. The third did not feel they had the capacity to offer a contract that covered equipment repairs. They bid on inspections and preventive maintenance only. Although this provides an interesting benchmark, it doesn't meet our needs.

The two vendors with comprehensive proposals are CoolSys Commercial & Industrial Solutions, Inc. (formerly Tech Mechanical), and GEM Service (Rudolph Libbe Group). GEM Service is located in Livonia; CoolSys is located in Pontiac. Both are national companies, and employ adequate technicians to provide this work, including controls technicians. We contacted references for the two bidders, and found them to be excellent.

GEM proposed two different plans. Their Comprehensive Plan and the plan proposed by CoolSys are more or less equivalent to one another, and provide what we expected from Campbell. They inspect and service all maintainable equipment under one contracted price. Monthly walkthroughs at each building are included along with quarterly maintenance visits. We are guaranteed primary and backup regular technicians, and they provide detailed electronic reports of their work and their findings.

GEM's Comprehensive Plus Plan also includes service on non-maintainable items, such as the humidifier that caused the latest Whittaker flood. As this plan is still significantly less than the CoolSys proposal, Facilities Manager Jim Reed and I believe this is the best option, both for our budget and for our peace of mind.

	Campbell 25-26	GEM 26-27 5% increase/yr.	GEM Plus 26-27 5% increase/yr.	CoolSys 26-27 3% increase/yr.
Whittaker Road	\$50,900	\$56,453	\$70,263	\$85,390
Michigan Avenue	\$14,000	\$16,461	\$20,489	\$19,791
Superior	\$11,088	\$14,428	\$17,958	\$21,280
Total 1 st Year Cost	\$63,388	\$87,343	\$108,712	\$126,461
Total 3 Year Cost	Not applicable	\$275,349	\$342,715	\$390,878

Both GEM and CoolSys require an initial inspection to identify equipment that needs to be brought up to a baseline performance level prior to being covered. I expect some repairs will be needed which will be an additional expense. The vendors would work with us on the timing and cost of these repairs, which would be billed at a discounted contractual customer rate.

I recommend awarding the HVAC contract to GEM Services for their Comprehensive Plus Plan.

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2026-23

August 26, 2026

RESOLUTION TO AWARD AN HVAC MAINTENANCE CONTRACT

Whereas, each Ypsilanti District Library facility has a unique and complex heating, ventilating and air conditioning system, and

Whereas, reliable preventive and on-call HVAC system maintenance is important to ensure well-functioning equipment that provides a comfortable and welcoming environment for patron and staff use, and

Whereas, the Library Director solicited proposals from recommended HVAC service firms, and four proposals were received, and

Whereas, following careful analysis of the proposals for suitability, costs, and terms, the GEM Service Comprehensive Plus Plan proposal is recommended by the Library Director and Facilities Manager, Now Therefore,

IT IS RESOLVED BY THE YPSILANTI DISTRICT LIBRARY BOARD that a new three-year HVAC maintenance contract for Whittaker Road, Michigan Avenue, and Superior is awarded to GEM Service for a first year total cost of \$108,712.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Proposal Number: P01393

Schedule B: Additional Scope Clarifications

1900 N Harris Road Ypsilanti 48197

\$14,428

Monthly Walk through completed by Account Manager

Boiler – 1 day of service in the fall and Winter CSD-1 annually

Hot Water Pumps – Serviced Bi Annually in Spring and Fall

Boiler Pumps- Serviced Bi Annually in Spring and Fall

Exhaust Fans-Annual Inspection

Packaged Air Units- Quarterly Service Inspection and Filters to be changed each Quarter, 2 Coil Cleanings per year

Daikin Packaged Air Handling Unit- Quarterly Inspection and Service

Backflows- Annual Service in the Spring

Building Controls- 4 hours of Service per Quarter + Online Support. 2 on site visits and 2 remotes

229 W. Michigan Ave Ypsilanti

\$16,461

Monthly Walk through completed by Account Manager

Fin Tube Boiler – 1 day of service in the fall and Winter CSD-1 annually

Hot Water Pumps – Serviced Bi Annually in Spring and Fall

Boiler Pumps- Serviced Bi Annually in Spring and Fall

Exhaust Fans-Annual Inspection

Trane Packaged Air Units- Quarterly Service Inspection and Filters to be changed each Quarter, 2 Coil Cleanings per year

Trane Condenser- Quarterly Service and Inspection, Annual Coil cleaning or as needed.

Backflows- Annual Service in the Spring

Building Controls- 4 hours of Service per Quarter + Online Support . 2 on site visits and 2 remotes

Unit Heaters- Service and Inspection Bi Annually

5577 Whittaker Road

\$56,453

Monthly Walk through completed by Account Manager

Air Handler Unit- Quarterly Service inspection and Filters to be changed each Quarter, Belt Changed Annually or as needed.

Lochinvar Boilers – 1 day of service in the Fall and Winter, CSD-1 annually

Hot Water Fan Coil Units- Quarterly Service Inspection

Pumps – Serviced Bi Annual in Spring and Fall

Humidifiers -Bi Annual Service in the Spring and Fall

Hot Water Heater- Annual Inspection

Boiler Water Pumps- Serviced Bi Annually in Spring and Fall

Boiler Intake Fans- Annual Inspection in the Spring

Chiller Water Pumps -Quarterly Service and Inspection

Return Air Fan- Annual Inspection

Trane Condenser- Quarterly Service and Inspection, Annual Coil cleaning or as needed.

Exhaust Fans-Annual Inspection

Packaged Air Units- Quarterly Service inspection and Filters to be changed each Quarter, 2 Coil Cleanings per year

Backflows- Annual Service in the Spring

Building Controls- 8 hours of Service per Quarter + Online Support . 4 on site visits and 4 remotes

Unit Heaters- Service and Inspection Bi Annually

Grease Trap- Annual Clean out and Inspection

Service Agreement Renewal Term

Initial Term and Renewal

This Service Agreement shall commence on 9/01/2026 and remain in effect for an initial term of **three (3) years**, unless terminated in accordance with the terms of this Agreement.

The annual contract value for the first year shall be **Eighty-Seven Thousand Three Hundred Forty-Three Dollars (\$87,343.00)**. To account for increased labor, material, fuel, insurance, and operating costs, the contract value shall automatically increase by **five percent (5%) annually** upon each anniversary of the Agreement during the renewal term.

Annual Contract Pricing

Year 1

- Contract Value: **\$87,343.00**

Year 2

- 5% Increase: **\$4,367.15**
- Contract Value: **\$91,710.15**

Year 3

- 5% Increase: **\$4,585.51**
- Contract Value: **\$96,295.66**

Total Contract Value

- Year 1: **\$87,343.00**
- Year 2: **\$91,710.15**
- Year 3: **\$96,295.66**

Total Three-Year Contract Value: \$275,348.81

At the conclusion of the initial three-year term, this Agreement may be renewed upon mutual written agreement of both parties. Any renewal pricing shall be subject to review and adjustment based on prevailing labor rates, material costs, and market conditions.

Proposal Number: P01393

Schedule B: Additional Scope Clarifications

1900 N Harris Road Ypsilanti 48197

\$17,958

Monthly Walk through completed by Account Manager

Boiler – 1 day of service in the fall and Winter CSD-1 annually

Hot Water Pumps – Serviced Bi Annually in Spring and Fall

Boiler Pumps- Serviced Bi Annually in Spring and Fall

Exhaust Fans-Annual Inspection

Packaged Air Units- Quarterly Service Inspection and Filters to be changed each Quarter, 2 Coil Cleanings per year

Daikin Packaged Air Handling Unit- Quarterly Inspection and Service

Backflows- Annual Service in the Spring

Building Controls- 4 hours of Service per Quarter + Online Support. 2 on site visits and 2 remotes

229 W. Michigan Ave Ypsilanti

\$20,489

Monthly Walk through completed by Account Manager

Fin Tube Boiler – 1 day of service in the fall and Winter CSD-1 annually

Hot Water Pumps – Serviced Bi Annually in Spring and Fall

Boiler Pumps- Serviced Bi Annually in Spring and Fall

Exhaust Fans-Annual Inspection

Trane Packaged Air Units- Quarterly Service Inspection and Filters to be changed each Quarter, 2 Coil Cleanings per year

Trane Condenser- Quarterly Service and Inspection, Annual Coil cleaning or as needed.

Backflows- Annual Service in the Spring

Building Controls- 4 hours of Service per Quarter + Online Support . 2 on site visits and 2 remotes

Unit Heaters- Service and Inspection Bi Annually

5577 Whittaker Road

\$70,263

Monthly Walk through completed by Account Manager

Air Handler Unit- Quarterly Service inspection and Filters to be changed each Quarter, Belt Changed Annually or as needed.

Lochinvar Boilers – 1 day of service in the Fall and Winter, CSD-1 annually

Hot Water Fan Coil Units- Quarterly Service Inspection

Pumps – Serviced Bi Annual in Spring and Fall

Humidifiers -Bi Annual Service in the Spring and Fall

Hot Water Heater- Annual Inspection

Boiler Water Pumps- Serviced Bi Annually in Spring and Fall

Boiler Intake Fans- Annual Inspection in the Spring

Chiller Water Pumps -Quarterly Service and Inspection

Return Air Fan- Annual Inspection

Trane Condenser- Quarterly Service and Inspection, Annual Coil cleaning or as needed.

Exhaust Fans-Annual Inspection

Packaged Air Units- Quarterly Service inspection and Filters to be changed each Quarter, 2 Coil Cleanings per year

Backflows- Annual Service in the Spring

Building Controls- 8 hours of Service per Quarter + Online Support . 4 on site visits and 4 remotes

Unit Heaters- Service and Inspection Bi Annually

Grease Trap- Annual Clean out and Inspection

Service Agreement Renewal Term**Initial Term and Renewal**

This Service Agreement shall commence on 9/01/2026 and remain in effect for an initial term of **three (3) years**, unless terminated in accordance with the terms of this Agreement.

The annual contract value for the first year shall be **One Hundred Eight Thousand Seven Hundred Twelve Dollars (\$108,712.00)**. To account for increased labor, material, fuel, insurance, and operating costs, the contract value shall automatically increase by **five percent (5%) annually** upon each anniversary of the Agreement during the renewal term.

Annual Contract Pricing**Year 1**

- Contract Value: **\$108,712.00**

Year 2

- 5% Increase: **\$5,435.60**
- Contract Value: **\$114,147.60**

Year 3

- 5% Increase: **\$5,707.38**
- Contract Value: **\$119,854.98**

Total Contract Value

- Year 1: **\$108,712.00**
- Year 2: **\$114,147.60**
- Year 3: **\$119,854.98**

Total Three-Year Contract Value: \$342,714.58

At the conclusion of the initial three-year term, this Agreement may be renewed upon mutual written agreement of both parties. Any renewal pricing shall be subject to review and adjustment based on prevailing labor rates, material costs, and market conditions.



Maintenance Agreement Contract

Credit Application needs to be completed and approved prior to placing a service call. If a call is run prior to approval, payment will be expected via check or credit card upon completion of the call. **Contract will be not valid until credit has been approved.**

Your Proposed Maintenance Agreement Contract Includes:

Equipment Inspection Visits: 2 Per year

This agreement includes the cost to perform 2 equipment inspection visits per year. *Inspection* visits will be performed in the winter and the summer.

Preventive Maintenance Visits: 2 Per year

This agreement includes the cost to perform 2 preventative maintenances per year. Preventative maintenance visits will be performed in the Fall, and Spring.

Fan Belts: Included

Fan belts will be replaced as necessary. Includes the cost of the belts and labor to install and align.

Condenser Cleaning: Included

Coolsys will provide the equipment, supplies, chemicals and labor to clean the condensers.

Air Filters: Included

Existing air filters will be removed and disposed of at your facility. Coolsys will furnish and install new air filter 4 times per year with pleated Merv 8+ filters. Filter changes performed alongside each inspection and preventative maintenance visit

Special Services:

Monthly Walkthroughs: Included

A walkthrough of each building to assess conditions and check-in with building staff will be performed in each month that does not contain either an inspection or preventative maintenance visit. In total, eight (8) walkthroughs will be performed annually.

Repair Parts and Labor for covered equipment: Included

This agreement includes covered repairs on all equipment listed in the maintained equipment list(s)

**(See additional terms and conditions if repair labor and/or component replacement is included on Page 11)*



Maintenance Agreement Contract

Credit Application needs to be completed and approved prior to placing a service call. If a call is run prior to approval, payment will be expected via check or credit card upon completion of the call. **Contract will be not valid until credit has been approved.**

By opting into these additional services, CoolSys will assist your business to comply with applicable regulations while reducing administrative workload and mitigating compliance risks.

Would you like to opt in for additional compliance services?

- ☐ Yes, I would like to opt in. Please contact me to confirm the details of this service.
☐ No, I will manage compliance independently and assume associated responsibilities.

Price for services list on attached specifications:

Our services will be performed as outlined in the above specification sheet for each service location. Contract will be invoiced on a quarterly basis for each location.

PM Services and Included Repairs Year 1*		Annual Cost
1900 N Harris Rd Maintenance, Repair, and Parts	1	\$18,600.00
229 W Michigan Ave Maintenance, Repair, and Parts	1	\$17,629.00
5577 Whittaker Rd Maintenance, Repair, and Parts	1	\$77,350.00

*Year 1 price reduced by the amount of pre-inspection.

Pm Services and Included Repairs Year 2		Annual Cost
1900 N Harris Rd Maintenance, Repair Parts and Labor	1	\$21,918.00
229 W Michigan Ave Maintenance, Repair Parts and Labor	1	\$20,543.00
5577 Whittaker Rd Maintenance, Repair Parts and Labor	1	\$87,952.00

Pm Services and Included Repairs Year 3		Annual Cost
1900 N Harris Rd Maintenance, Repair Parts and Labor	1	\$22,576.00
229 W Michigan Ave Maintenance, Repair Parts and Labor	1	\$21,159.00
5577 Whittaker Rd Maintenance, Repair Parts and Labor	1	\$90,591.00

we
would
pay

\$12,882
applied

Exclusions:

- Man lift equipment
- Non-Included repairs *See terms and conditions for additional details

Non-covered repairs will be invoiced according to terms listed below.

Base Charge (Per Work Order): \$0 ST Labor Rate: \$142 (Charged for Onsite and Travel time)

ST rates will be billed between the hours of 7:30am and 4:00pm for Non-Holiday Weekdays.

Holidays will be billed at 2x the ST labor & Base rate, all other hours will be billed at 1.5x the ST labor & base rate.

Holidays observed are:

- ❖ Taxes will be applied to all invoices per jurisdiction unless a tax exempt certificate is provided.
- ❖ If Service Provider is required to pay prevailing wage rates pricing will be re-evaluated and possibly adjusted based on the prevailing market rate. (Typically Government and State agencies) Do prevailing wage rates apply? ☐ Yes ☐ No

The Terms and Conditions of Sale are attached and incorporated to this Agreement.

To: YDL Board of Trustees

From: Lisa Hoenig, Library Director

Date: 8/18/2026

Re: Approval of YDL-Michigan Avenue Interactive Play Area purchase

Development of an interactive play area for the youth department of the renovated Michigan Avenue library was included in this year's budget. Like Superior's installation, we wanted the youth staff to get comfortable in their new space before adding new elements. Working with Library Design Associates, we solicited input from staff on the elements desired, then refined the attached space-saving design. Staff feel this layout will be flexible, engaging, and meet the needs of our young patrons.

If this request is approved to move forward, we will further refine the play structure and select a mural that provides a look and feel that's "just right" for downtown.

\$50,000 is included in the current operating budget for this addition. If these elements aren't ready to install prior to the 11/30 end of our fiscal year, I'm requesting your approval to use the Capital Asset Replacement Fund in 2027.

There is a smaller "Part Two" of this installation that I plan to budget for in the new fiscal year. The second part expands the tree motif out into the broader Youth area and creates additional bench seating.

YPSILANTI DISTRICT LIBRARY

RESOLUTION NO. 2026-24

August 26, 2026

RESOLUTION TO PURCHASE AND INSTALL AN INTERACTIVE PLAY AREA FOR
YDL-MICHIGAN AVENUE

Whereas, the Ypsilanti District Library strives to provide diverse play experiences to help its young patrons learn, and

Whereas, a flexible and engaging interactive play area for the Michigan Avenue Youth Department was put on hold until after the renovation, and

Whereas, staff worked with Library Design Associates to design the attached plan for the play area, and

Whereas, up to \$50,000 was allocated in the 2025-26 library operating budget for this project,
Now Therefore,

THE YPSILANTI DISTRICT LIBRARY BOARD RESOLVES to waive the bid process and engage Library Design Associates to acquire and install the new play area as proposed for a total cost not-to-exceed of \$47,425.00.

BE IT FURTHER RESOLVED that any portion of this expenditure that remains to be paid in the 2026-27 fiscal year shall be drawn from the Capital Asset Replacement Fund.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



**LIBRARY
DESIGN
ASSOCIATES
INC.**

1149 South Main Street
Plymouth, Michigan 48170-2213

Telephone: (734) 459-5000

PROPOSAL

Date 08/17/26
Proposal No. P-44293
Page 1

To Ypsilanti District Library
Attn: Lisa Hoenig, Director
lisa@ypsilibrary.org

Item	Qty.	Catalog No.	Description	Unit Price	Total
			In accord with our recent conversation, I am pleased to submit the following pricing for the Michigan Avenue Branch. All pricing below includes shipping and installation costs. Pricing is good for (30) days and is subject to reconfirmation thereafter. Pricing is based on the quantities and finishes as specified below. Any modification will require an updated proposal. Approximate lead-time is 12-14 weeks from receipt of complete order, including any finish selections required.		
1	1	LDA	New Youth play structure consisting of (1) fully upholstered bench, (1) freestanding tree, and (1) puppet theater. Final finishes and design to be confirmed.	15,225.00	15,225.00
2	1	LDA	165" Wide x 85" high wood printed wall mural. Mural to be comprised of (3) solid Maple panels with digital printing, and a solid Maple frame. Final design details and layout to be confirmed per TMC drawings.	24,750.00	24,750.00
3	1	LDA	This is a not to exceed figure. Estimated range of \$19,500.00-\$24,750.00. HABA Pro Space-Saving play wall, 75.5" wide x 57" high overall. Includes (2) perforated wall panels, (1) workstation with shelf, (1) round mirror, (1) wardrobe for hanging items, (4) bins, (1) bin with (2) cook tops, (1), hanging bin for storage of dishes, pot, and pans, (1) sink top with faucet, and (1) holder for spoons and other utensils.	7,450.00	7,450.00

We propose to furnish the material specified above at the prices quoted under the conditions stated here.
Deliveries are subject to delays from fire, strikes or other causes beyond our control.

Delivery F.O.B.

By Library Design Associates, Inc.

To order the items listed, sign and return, signifying your acceptance.

Accepted by/Title/Date

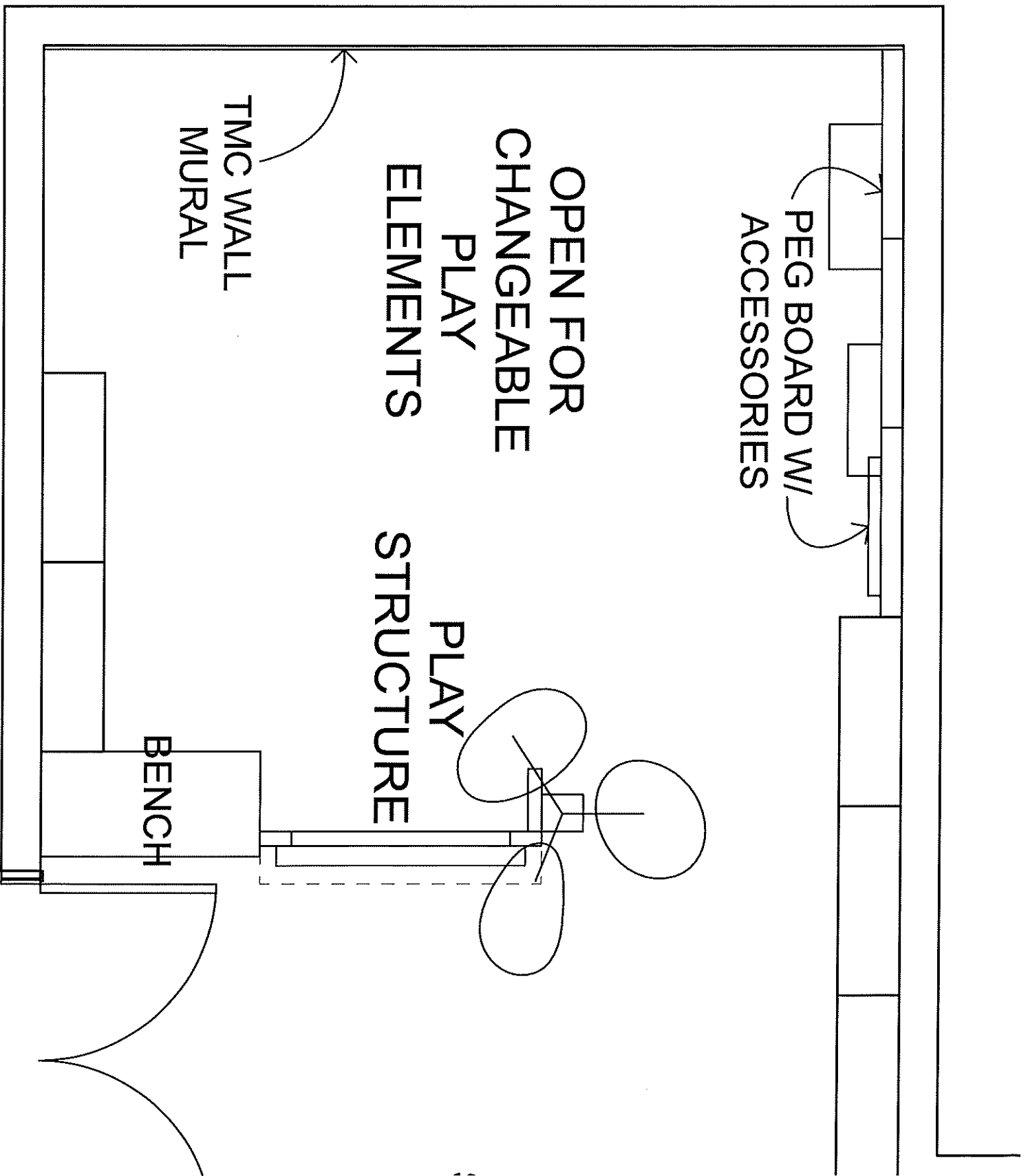
PEG BOARD W/
ACCESSORIES

OPEN FOR
CHANGEABLE
PLAY
ELEMENTS

PLAY
STRUCTURE

TMC WALL
MURAL

BENCH







HABA Pro Space-Saving Play Wall, 1458963

Lead time: 12-14 Weeks

These elements can be used to set up a kitchen area, a make-up vanity, dressing-up place for costumes or a hairdressing spot. Versatile & flexible.

HABA Pro Space-Saving Play Wall, 1458963. Ten yr warranty. 57"H x 75½"W x 11"D. Made in Germany. Hardware included.

Play Wall Includes:

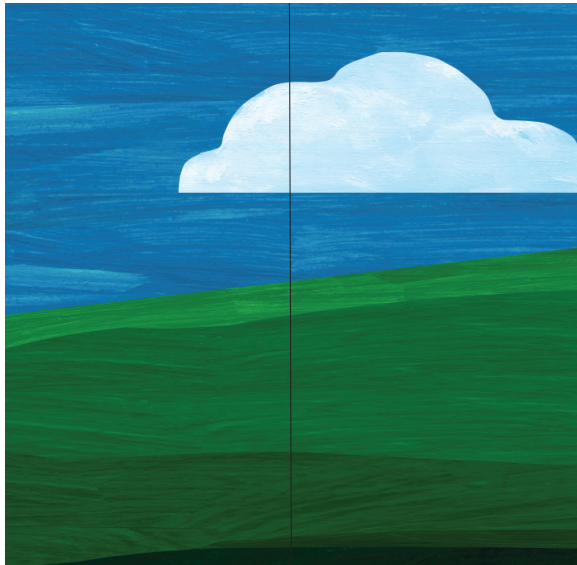
- 2 perforated wall panels
- 1 workstation w/shelf
- 1 round mirror
- 1 wardrobe for hanging items
- 4 material bins w/2 shelves
- 1 bin w/2 cook tops, dials & shelf
- 1 Hanging bin for storing dishes, pots & pans
- 1 sink top w/faucet, drip drain & shelf
- 1 Holder for spoons or other utensils

Replaces Item: 458963.

Qty < 1 >



Mural Motifs



Mural Motifs

